

	<p align="center"><b>Northridge East Neighborhood Council</b></p> <p align="center">18401 Lassen St. Northridge, CA 91325 818-527-2913 Email: <a href="mailto:info@NENC-LA.org">info@NENC-LA.org</a> Website: <a href="http://www.nenc-la.org">www.nenc-la.org</a></p>
<p align="center"><b>NENC Board Meeting Draft Minutes October 15, 2025 7:15PM-10:00PM</b></p>	<p align="center">Zoom Virtual Meeting Meeting Access Information: <a href="https://zoom.us/j/92753645271">https://zoom.us/j/92753645271</a> Meeting ID: 927 5364 5271 Password: no password required Toll Free number 888-475-44999</p>

Boardmember	Roll Call	Funding Vote Eligible*	Category
Samuel Avendano	Absent	No	Youth Boardmember
Glenn Bailey President	Present	Yes	At Large Stakeholder
Judy Diamond Treasurer	Present	Yes	At Large Stakeholder
Todd Jackson 2 <sup>nd</sup> Vice President	Absent	Yes	Resident Boardmember
Claudia Lopez	Present	Yes	CSUN Faculty
Maria Lucero	Absent/Excused	Yes	Property Owner
Stephanie Mills	Present	Yes	Property Owner
Barbara Nitkin Secretary	Present	Yes	Resident Boardmember
Cesar Rosales	Absent	No	CSUN Student Body
Ken Ross 1 <sup>st</sup> Vice President	Present	Yes	Resident Boardmember
Marjorie. Ross	Present	Yes	Resident Boardmember
Britta Steinbrenner	Absent/Excused	Yes	Alternate 1
Garry Fordyce	Present	Yes	Alternate 2
Vacant			Alternate 3
Vacant			Business Owner or Employee
Vacant			Resident Boardmember
Vacant			Resident Boardmember
Vacant			Resident Boardmember
<b>TOTAL: 16 +02 Alternates</b>		<b>PRESENT 07-Absent 05+ Alternate-02 Absent-01</b>	

1. Start Recording, Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments (audio/visual participation and recusal reminders; public comment; and recusals) The meeting was called to order by President Bailey at 7:15 PM. Stephanie Mills led the Pledge of Allegiance.
2. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct, Anti-Bias, Gender Expression and Gender Identity; view Board member training status at <https://neighborhoodempowerment.lacity.gov/NENC/>); **Planning 101 training- Judy Diamond; Please do the training** (Abstentions="No")

NENC ITEM: 2 Roll Call		
Present-07+ 01 Alternates	Absent-03	Excused-02
Bailey, Diamond, Lopez, Mills, Nitkin, K. Ross, M. Ross, Alternates: Fordyce	Avendano, Jackson, Rosales	Lucero, Steinbrenner

- a. Board member remote participation requests for this or any upcoming NENC meetings pursuant to Government Code Section 54953(f) ([AB 2449](#)). [NOTE: If applicable, disclosure of anyone age 18+ also present is required.] - **No Action Taken**
3. Notice of NENC Board Vacancies (term expiration is June 30th of year listed) - Three Resident seats (two 2027 and one 2029), one Business/Employee seat (2027) and one Alternate seat (2027). Qualified Stakeholders interested in serving may obtain more information by emailing: [info@NENC-LA.org](mailto:info@NENC-LA.org). Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by the Board. – **Todd Jackson has resigned from the Vice President position.**
  - a. Appointment of an eligible Stakeholder to vacant Alternate seat with a term expiring in 2027 - possible MOTION- **No Action Taken**
4. Agenda Setting Meeting 10/6/2025 Participation: Bailey, Diamond, Nitkin, Ross and Jackson-**Reviewed**
5. Approval of Minutes – September 17, 2025 (pending), August 20, 2025 (pending), July 16, 2025 (pending) and any other earlier dates

Public Comment: No comment

**Motion: Passed**

NENC ITEM 5. Motion to Approve the August 20, 2025 Minutes				
Moved: Diamond Seconded: Mills				
Yes-07	No-01	Abstain-00	Ineligible-00	Absent-05
Bailey, Diamond, Mills, Nitkin, K. Ross, M. Ross, Fordyce	Lopez	None	None	Avendano, Jackson, Lucero, Rosales, Steinbrenner

- a. Links to Zoom recordings of Board meetings are posted on NENC [Agendas and Minutes webpage](#)

6. Financial Item(s) - Discussion and possible action:
  - a. Approval of September 2025 Monthly Expenditure Report (MER) - amount spent: **\$235.86**  
(All NC MERs are posted on City Clerk's [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)

Public Comment: No comment

**Motion: Passed**

NENC ITEM 6a. Motion to approve the September Monthly Expenditure Report (MERS)				
Moved: Diamond Seconded: Nitkin				
Yes-08	No-00	Abstain-00	Ineligible-00	Absent-05
Bailey, Diamond, Lopez, Mills, Nitkin, K. Ross, M. Ross, Fordyce	None	None	None	Avendano, Jackson, Lucero, Rosales, Steinbrenner

- b. Executive: MOTION (Bailey/Diamond) to recommend, as amended, that the NENC approve a Neighborhood Purposes Grant for \$800 to the Child and Family Guidance Center for Halloween-Fest event to be held on October 25, 2025. (Passed 4-0-0 on 9/5/2025 and passed as amended 4-0-0 on 10/6/2025)) NOTE: NPG amount requested \$1,857.90.

Public Comment: No comment

**Motion: Passed**

<b>NENC ITEM 6b. Motion to recommend, as amended, that the NENC approve a Neighborhood Purposes Grant for \$800 to the Child and Family Guidance Center for Halloween-Fest event to be held on October 25, 2025. Moved: Bailey Seconded: Diamond</b>				
<b>Yes-08</b>	No-00	Abstain-00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Diamond, Lopez, Mills, Nitkin, K. Ross, M. Ross, Fordyce</b>	None	None	None	<b>Avendano, Jackson, Lucero, Rosales, Steinbrenner</b>

- c. Executive: MOTION (Nitkin/Diamond) to recommend that the Northridge East Neighborhood Council continue hiring Bridgegap to provide minute taking and/or administrative services until June 30, 2026 not to exceed \$250.00 per month per service with the provision that the draft Board meeting minutes be submitted within 45 days after each meeting. (Passed 4-0-0 on 10/6/2025)

Public Comment: No comment

**Motion: Passed**

<b>NENC ITEM 6c. Motion to recommend that the Northridge East Neighborhood Council continue hiring Bridgegap to provide minute taking and/or administrative services until June 30, 2026 not to exceed \$250.00 per month per service with the provision that the draft Board meeting minutes be submitted within 45 days after each meeting. Moved: Nitkin Seconded: Diamond</b>				
<b>Yes-07</b>	No-00	<b>Abstain-01</b>	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Diamond, Lopez, Mills, Nitkin, K. Ross, M. Ross</b>	None	<b>Fordyce</b>	None	<b>Avendano, Jackson, Lucero, Rosales, Steinbrenner</b>

- d. Update on motion approved 5/21/2025 by NENC Board to “fund a Community Improvement Project with the City of Los Angeles for parkway tree services (such as tree planting, tree pruning, dead tree and stump removal, etc.) in the amount of \$10,000 from Fiscal Year 2024-2025 funds, to request Council District 12 establish a Special Fund to accomplish this, and to revise the NENC 2024-2025 Budget Community Improvement Projects Category accordingly.” [CF 25-0715 Motion](#) (Lee - Blumenfield) relative to a transfer/appropriation from the Neighborhood Council Fund to the Bureau of Street Services, Urban Forestry Division, for tree trimming, stump removal and tree trimming and planting in locations within the Northridge East Neighborhood Council boundaries. [Substitute motion](#) approved by City Council 7/1/2025 and the mayor on 7/10/2025. **The funds may be handled by the City Clerk and not the Council Office. – No Update**

## 7. Presentations/Guest Speakers/Announcements.

- a. Update on [CF 25-0002-S19](#) Resolution relative to [Senate Bill 79](#) (Wiener) which establishes new state zoning standards around train stations and major bus stops that allow for up to seven-story multifamily housing. Senate Bill 79, as amended, has been approved by the State Senate and Assembly and has been approved by the Governor. **-Reviewed**
- b. Update on [Senate Bill 707](#) which, among other provisions, extends Senate Bill 411 for Neighborhood Councils until January 1, 2030. Approved by the Governor 10/3/2025. **-Reviewed**

- c. [Wildfire Prevention Town Hall](#) hosted by Granada Hills North NC on 9/18/2025 report -**Reviewed**
  - d. 2025 Congress of Neighborhoods "LA Strong" and EmpowerLA Awards (nomination of NENC submitted by Judy Diamond) held on 9/27/2025 at Los Angeles City Hall report -**Reviewed**
  - e. [Charter Reform Commission](#): Upcoming [Commission meetings](#). [Sign up](#) to receive updates. Council File [23-1027-S2](#) (see item 14b below)-**Reviewed**
  - f. Statewide Special Election November 4, 2025; LA County election information, visit <https://www.lavote.gov/> or call 800-815-2666-**Reviewed**
8. Public comments on non-agenda items within the NENC's subject matter jurisdiction (up to two minutes per speaker)
- a. **Merab Ruiz- thanked the Neighborhood Council for supporting and attending The Salute to Recreation.**
  - b. **Stakeholder- landlords will now have to provide refrigerators.**
9. Comments/Reports from Representatives of Public Officials
- a. County Supervisor, Lindsey Horvath, Field Deputy, Paolina Torres- **The Office of Emergency Management will now be a separate Department. Google app to report homeless in washes or debris (LA County Public Works) -Los Angeles County/the works. Her email is [ptorres@bos.lacounty.gov](mailto:ptorres@bos.lacounty.gov)**CD-12
  - b. CD12, Myrka Martinez-**Councilman Lee is against Zone Zero and has written a letter to Sacramento opposing this one size fits all plan. He did support the Council file to expand and improve the convention Center as he feels it will help to increase tourism. Ms. Martinez went over the Crime Stats. Urban Forestry has been trimming trees along Tampa to address visibility issues. The Chatsworth Train Station will be getting improvements to their parking lot and sidewalks. CD12 had an Inside Safe homeless encampment cleanup. 16 homeless people entered temporary housing. There are a lot of upcoming events for the holidays. Event information is on the website.**
10. Comments/Updates/Announcements by Representatives of City Departments
- [LAFD](#), Battalion 15, Adrian Vasquez-Battalion 15 has 3 shifts, but A shift is the only one that currently has a Battalion Chief. Everyone Needs to be aware that we are heading into the time when the Santa Ana Winds start to blow. Fire Season is now year-round. There were brush fires recently in Chatsworth and Porter Ranch. We need to be vigilant. The Fire Department is seeing more homeless living in brush areas and an uptick in rubbish fires in the brush areas. Halloween is around the corner and he wants to remind everyone that people should dress so they are visible, need to use the crosswalks and do what they can to keep themselves and children safe. He can be reached at 818-756-8615 or [adrian.vasquez@lacity.org](mailto:adrian.vasquez@lacity.org)
- [DONE](#) (NEA Vincent Autiero ([vincent.autiero@lacity.org](mailto:vincent.autiero@lacity.org)), Upcoming trainings by the City Clerk's Office via Zoom, Contracts and Leases, and System Portal. He will send the information. The NC Elections working group is being set up. The Bylaws period is open. Review your Bylaws.
- a. DONE and BONC updates-**Reviewed**
    - i. DONE: Civic University Session 1 held on 10/11/2025 via Zoom report (Session 2 TBA)
    - ii. DONE: Brown Bag Series: How to Write Agenda Motions 10/22/2025, 12 noon via Zoom
    - iii. DONE: Brown Bag Series: Parliamentary Procedure (Robert's Rules Made Simple - How to Run a Meeting 10/29/2025, 12 noon via Zoom
    - iv. DONE: Etiquette/Communication and Creating Healthy Board Dynamics 10/30/2025, 6 pm
    - v. DONE: Neighborhood Council Training Development [Feedback Survey](#)
  - b. 2028 Olympics and Paralympics Briefing for NCs with Paul Krekorian 10/29/2025, 6 pm via Zoom-**Reviewed**

- c. Street Services: Sidewalk and Transit Amenities Program (STAP), Tranzito/Vector, “plans to construct a new transit shelter at the NB RESEDA NS PRAIRIE location in early December 2025. To facilitate this work, we will need your approval and assistance in relocating the planters, benches, and trash can currently in our work area.”

Public Comment: No comment

**Motion: Passed**

NENC ITEM 10c. Northridge East Neighborhood Council authorizes the Board President and the Chair of the Beautification Committee to work with the Sidewalk and Transit Amenities Program (STAP), Tranzito/Vector, to provide assistance in relocating the planters, and benches at the South East corner of Reseda and Prairie Moved: Bailey Seconded: Diamond				
Yes-08	No-00	Abstain-00	Ineligible-00	Absent-05
Bailey, Diamond, Lopez, Mills, Nitkin, K. Ross, M. Ross, Fordyce	None	None	None	Avendano, Jackson, Lucero, Rosales, Steinbrenner

- d. CSUN reports and updates - Claudia Lopez and Cesar Rosales (Absent)
  - i. Federal funding reductions and impacts to CSUN- **With the government shutdown the grant process will be affected.**
  - ii. [Associated Students](#) update- **There is a new website**
  - iii. The University Corporation: Eight units on two vacant Halsted St. lots adjacent to campus are planned; view [Zoom presentation](#) use Passcode: f43A0^k? Project [website link](#) -Glenn Bailey was contacted by the University Corporation. This will be teacher housing. There is a nice walkability factor as it is near Trader Joes and Vons. -Reviewed Pat Lopresti- feels CSUN should be informing the community. Mike Orkin-CSUN has never been a good neighbor.
  - iv. [CF 25-0050](#) Bureau of Engineering report, January 8, 2025, relative to initiating vacation proceedings to vacate certain segments of Etiwanda Avenue, Lindley Avenue, Garden Grove Avenue, Vincennes Street, Dearborn Street, Etiwanda Avenue, Bertrand Avenue, and Prairie Street; VAC - E1401458. City Council 2/4/2025 adopted [report](#), [Exhibit A](#) and [Application](#), and directed the Bureau of Engineering to investigate and report regarding the feasibility of this vacation request. [NOTE: The previously approved application also included various covenants to protect the surrounding residential neighborhood.]- **No Update**
- e. NC Budget Advocates: [Mayor’s Budget Policy Letter](#) (to City Departments) for Fiscal Year 2026-2027 dated 10/6/2025; Fiscal Year 2025-26 Budget Council File is [CF 25-0600](#). NENC City budget and service priorities. NCBA Monthly [Report to NC](#) (posted once released). Budget Representatives (Glenn Bailey/Garry Fordyce). [www.budgetadvocates.org/](http://www.budgetadvocates.org/) -Reviewed

11. Committee Reports - Standing: Beautification and Weed Abatement (Baker); Education (Diamond/Nitkin); Executive (Bailey); Finance (Diamond); Homelessness (Ross/Luchero); Outreach (Mills); Planning and Land Use (Diamond/Nitkin); Public Safety (Nitkin/Steinbrenner) and Sustainability (Nitkin/Luchero). Ad Hoc: ~~Animal Welfare (Ross/Diamond)~~; Bylaws (Bailey/Mills); Dearborn Park (Diamond/Nitkin) - Discussion and possible action:

- a. Establishment and/or dissolution of existing Ad Hoc committees –**No Action Taken**
- b. Appointment of Committee Chairs or Co-Chairs by President subject to confirmation by Board
- c. Approval of Committee members as requested by Committee Chair/Co-Chairs -**No Action Taken**
- d. Announcement of upcoming Committee meeting dates: Education 11/4/2025, 7 pm; Executive 11/3/2025, 5:00 pm (all dates/times subject to confirmation)-**Reviewed**
- e. Outreach: Upcoming outreach events during October and November; volunteers needed-**Reviewed**

- i. Granada Hills Street Faire 10/18/2025, 10 am to 5 pm
  - ii. ONEgeneration Wilkinson Center Senior Health Fair 10/25/2025, 10 am to 1 pm
  - iii. The Museum of the San Fernando Valley Art Fair 11/9/2025, 12 to 4 pm
- f. Beautification: **-No Further Report**
- g. Public Safety: Neighborhood Watch meetings posted on NENC website-**Better Communication is Needed**
- h. Planning: Update on new/pending or previously considered cases within/adjacent to NENC including but not limited to: (see Informational Items below)
  - i. **Consideration of planning and land use cases must first be by the PLU Committee prior to full Board, or all Board members must complete Planning 101 training.**
- i. Homelessness: The current two Co-Chairs are having difficulty working together, complaints have been filed and formal Grievance(s) may be filed. The Board may consider:
  - i. Temporarily Suspending the Homelessness Committee until the current dispute has been resolved; or for 90 days, whichever occurs first.
  - ii. Request that one or both Co-Chairs resign.
  - iii. Alternatively, the President may remove one or both Co-Chairs subject to confirmation by the Board and subsequently may appoint a new Chair or Co-Chairs subject to confirmation by the Board.

Public Comment: No comment

**Motion: Passed**

**NENC ITEM 11i. The Northridge East Neighborhood Council Temporarily Suspends the Homelessness Committee until the current dispute has been resolved; or for 90 days, whichever occurs first. This matter may be reviewed by the Board, after the 90 days have passed.**

**Moved: Bailey Seconded: Diamond**

Yes-08	No-00	Abstain-00	Ineligible-00	Absent-05
Bailey, Diamond, Lopez, Mills, Nitkin, K. Ross, M. Ross, Fordyce	None	None	None	Avendano, Jackson, Lucero, Rosales, Steinbrenner

- j. Reports by other Committees listed in item 11 above- **Stephanie Mills gave an Outreach Committee Report on the upcoming events.**

12. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to: (Discussion and possible action)

- a. President's Report-**Reviewed**
  - i. [CF 24-0867](#): Motion concerning NC Youth seats, term limits and amending NC Bylaws update. [Committee report](#) approved by City Council on 3/19/2025. **Take the [BONC survey](#)**
- b. NC Liaisons Reports and **approval of additional and/or replacement NENC Liaisons** (see 14L)
- c. NC Alliance and Coalition Reports:
  - i. [LANCC](#) 10/9/2025 - [video links](#)
  - ii. [VANC](#) 10/9/2025 - former Councilmember Dennis Zine - [video links](#)

13. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - Discussion and possible action: also see item 13a above. There is a new Council File 25-1136 to bring back the Neighborhood Prosecutor Program.

- a. [CF 25-0930](#) Emergency Vehicle Access / Increase Response Times / Wider Bike Lanes [Motion](#) (Hutt - McOsker) introduced August 13, 2025- **Reviewed**



- b. [CF 23-1027-S2](#) Charter Reform Commission Establishment / Los Angeles Administrative Code / Amendment - in response to 9/6/2025 DONE and 9/13/2025 NC Budget Advocates Presentations-  
**Reviewed**

#### 14. Informational Items/Announcements

- a. CD 12: Weekly newsletter with community updates: <https://cd12.org/>
- b. Board of Neighborhood Commissioners [upcoming meetings](#)
- c. LAFD: [Community Emergency Response Team \(CERT\)](#) classes
- d. LAPD: Neighborhood Watch meetings via Zoom (see NENC [website](#) for details); there are four [Basic Cars/Senior Lead Officers](#) who cover portions of NENC. Email: [DevonshireSLO@lapd.online](mailto:DevonshireSLO@lapd.online)
- e. LAPL Northridge Library: [upcoming events](#)
- f. Recreation and Parks: [Board of Commissioners upcoming meetings](#); next Valley meeting 11/20/2025 (Balboa Sports Complex); LA City [Park Needs Assessment](#) - upcoming meetings and surveys - [sign up](#)
- g. Sanitation: North Valley [S.A.F.E. \(Solvents/Automotive/Flammables/Electronics\) Center](#) collection site, 10241 Balboa Boulevard, Northridge, open every weekend 9:00 a.m. to 3:00 p.m. for residents to drop off their household hazardous waste and electronic waste.
- h. Northridge Vision met 10/8/2025; next virtual meeting 11/12/2025, 2 pm - **additional attendees welcome; up to four Board members may attend- Reviewed**
- i. Aliso Canyon Disaster Health Research Study: [UCLA website](#), including study overview, research timeline, and information about the study team is now live. Also, Environmental Health Research is a related non-profit organization; its [website](#) includes newsletter sign-up
- j. Planning: Update on previously considered or new/pending cases within/adjacent to NENC including but not limited to:
  - i. Case No. [CPC-2024-8146-DB-VHCA](#) located at 17715-17719 Kinzie Street.- Five-story, 230-unit apartment building on a 35,786 square-foot lot was approved on June 24, 2025. [Administrative Compliance Letter](#). [NOTE: Related [article posted by Urbanize LA on 12/20/2024](#)]
  - ii. Case No. [PAR-2023-4028-AHRF-ED1](#) located at 17829 Halsted St - New construction of a 230 (255?) unit 100% affordable housing project, measuring 7-stories in height with a total residential floor area of 158,817 square feet. (Informational item - no hearing date set yet) [NOTE: Related [article posted by Urbanize LA on 3/11/2024](#)]
  - iii. Case No. [CPC-2023-8011-ZC-ZV-CU-WDI-SPP-DRB](#) located at 10125 Balboa Boulevard for expansion of existing car wash through a conditional use permit, zone change, project permit compliance for the Granada Hills Specific Plan, variance, and waiver of dedication. Applicant: Balboa Car Washes, Inc dba Denny's Car Wash
  - iv. Case No. [ZA-2025-3065-CUB](#) located at 9514 Reseda Boulevard #12 to allow existing convenience store to sell full line of alcoholic beverages for off-site consumption. Applicant: Copacabana Market LLC
  - v. Variance extension reportedly filed for 18175 Chatsworth Street (existing storage facility) Case No. ZA-2024-7832-ZV per Zimas (unable to find on City Planning website)
  - vi. Proposed new three-story self-storage facility at 9400 Reseda Boulevard (at Vincennes Street); not yet filed. - referred to Planning and Land Use Committee
  - vii. [Northridge Community Plan](#) was last updated in 1995.
- k. Planning: Department liaisons email: [Planning.Liaison@lacity.org](mailto:Planning.Liaison@lacity.org).
- l. NC Liaisons Reports: Animal Services (Ross/Diamond); Data (Bailey); Emergency Preparedness (Steinbrenner); Film (Dagort); Homelessness (Ross/Bailey/Luchero); Public Works (Bailey); Purposeful Aging; Resilience (Lundquist/Steinbrenner)

- m. NC Alliance and Coalition Meetings/Reports: [Valley Alliance of NCs](#) (VANC) (next meeting 11/13/2025, 6:30 pm); [DWP MOU/Advocacy Committees](#) (next meeting 11/1/2025, 8:30 am); [LA NC Coalition](#) (LANCC) (next meeting 11/1/2025, 10 am); [PlanCheckNC](#) (next meeting 11/8/2025, 10 am); NC Emergency Preparedness Alliance (next meeting 10/25/2025, 10 am); [NC Sustainability Alliance](#) (next meeting 11/9/2025, 6:30 pm) and NCSA Trees Committee (next meeting 11/16/2025, 1:30 pm via [Zoom](#))
  - n. Upcoming NC or NENC Co-sponsored Events: NC Budget Day 6/27/2026; [Congress of Neighborhoods](#) 9/26/2026
15. Public comments on non-agenda items within the NENC's subject matter jurisdiction (continued from item 8; up to two minutes per speaker)
- a. Lionel Mares- **spoke in support of Kenneth Mejia and the work he is doing. Charter reform meetings are tomorrow and Saturday.**
16. Board Member announcements and requests for future agenda items/reconsideration of any motion-**No Announcements**
17. Adjournment (by 10:00 p.m.) **The meeting was adjourned at 10:00PM.**

Next NENC Board regular meeting (third Wednesday): November 19, 2025 (virtual)  
Subsequent Board regular meetings: December 17, 2025 (virtual) and January 21, 2026 (TBA)