

	<p align="center">Northridge East Neighborhood Council</p> <p align="center">18401 Lassen St. Northridge, CA 91325 818-527-2913 Email: info@NENC-LA.org Website: www.nenc-la.org</p>
<p align="center">NENC Board Meeting Draft Minutes September 17, 2025 7:04PM-9:58PM</p>	<p align="center">Zoom Virtual Meeting Meeting Access Information: https://zoom.us/j/92753645271 Meeting ID: 927 5364 5271 Password: no password required Toll Free number 888-475-44999</p>

Boardmember	Roll Call	Funding Vote Eligible*	Category
Samuel Avendano	Absent	No	Youth Boardmember
Glenn Bailey President	Present	Yes	At Large Stakeholder
Judy Diamond Treasurer	Excused	Yes	At Large Stakeholder
Todd Jackson 2 nd Vice President	Absent	Yes	Resident Boardmember
Claudia Lopez	Present	No	CSUN Faculty
Maria Luchero	Present	Yes	Property Owner
Stephanie Mills	Present	Yes	Property Owner
Barbara Nitkin	Present	Yes	Resident Boardmember
Ken Ross 1st Vice President	Present	Yes	Property Owner
Marjorie Ross	Present	Yes	Resident Boardmember
Cesar Rosales	Present	No	CSUN Student Body
Britta Steinbrenner	Present	No	Alternate 1
Garry Fordyce	Present	Yes	Alternate 2
Vacant			Alternate 3
Vacant			Business Owner or Employee
Vacant			Resident Boardmember
Vacant			Resident Boardmember
Vacant			Resident Boardmember
TOTAL: 16 +02 Alternates	PRESENT 08-Absent 03+ Alternate-02 Absent-00		

1. Start Recording, Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments (audio/visual participation and recusal reminders; public comment) **The meeting was called to order by President Bailey at 7:04PM. The Flag Salute was led by Stephanie Mills. Boardmembers make sure your audio and visual are on. Let us know if you have to leave the meeting. If you need to recuse yourself due to a conflict of interest, you should have contacted the City Attorney.**
2. Welcome to Newly Elected and Appointed Board Member, Cesar Rosales, and Administer Neighborhood Council Pledge (Oath) **Cesar Robles introduced himself. He is currently a Masters of Public Administration Student at CSUN. He is the Chair of Legislative Affairs. He owns a small AC company and works full time. He wants to connect the neighborhoods around CSUN with the school. The Oath of Office was read by Mr. Rosales off of the Zoom screen.**

3. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct, Anti-Bias, Gender Expression and Gender Identity; view Board member training status at <https://neighborhoodempowerment.lacity.gov/NENC/>); Abstentions="No"

NENC ITEM: 3. Roll Call		
Present-07+ 02 Alternates	Absent-00	Excused-01
Bailey, Lopez, Lucero, Mills, Nitkin, K. Ross, M. Ross, Rosales, Alternates: Fordyce, Steinbrenner	Avendano, Jackson	Diamond

- a. Board member remote participation requests for this or any upcoming NENC meetings pursuant to Government Code Section 54953(f) ([AB 2449](#)). [NOTE: If applicable, disclosure of anyone age 18+ also present is required.] - possible MOTION- **No Action Taken**

Garry Fordyce was seated in the vacant Business Owner/Employee Seat
Britta Steinbrenner was seated in a vacant Residential Seat

4. Notice of NENC Board Vacancies (term expiration is June 30th of year listed) - Three Resident seats (two 2027 and one 2029), one Business/Employee seat (2027) and one Alternate seat (2027). Qualified Stakeholders interested in serving may obtain more information by emailing: info@NENC-LA.org Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by the Board. - **Reviewed**
- a. Appointment of an eligible Stakeholder to vacant Alternate seat with a term expiring in 2027 - possible MOTION- **No Action Taken**
5. Agenda Setting Meeting 9/5/2025 Participation: Bailey, Diamond, Nitkin, Ross and Jackson- **Reviewed.**
6. Approval of Minutes – August 20, 2025 (pending), July 16, 2025 (pending) and any other earlier dates- **Item Postponed**
- a. Links to Zoom recordings of Board meetings are posted on NENC [Agendas and Minutes webpage](#)
7. Financial Item(s) - Discussion and possible action:
- a. Approval of August 2025 Monthly Expenditure Report (MER) - amount spent: **\$764.36** (All NC MERs are posted on City Clerk's [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)

Public Comment: No comment

Motion: Passed

NENC ITEM 7a. Motion to approve the August 2025 Monthly Expenditure Report (MER)				
Moved: Nitkin Seconded: Fordyce				
Yes-07	No-00	Abstain-00	Ineligible-03	Absent-03
Bailey, Lucero, Mills, Nitkin, K. Ross, M. Ross, Fordyce	None	None	Lopez, Rosales, Steinbrenner	Avendano, Diamond, Jackson

- b. Executive: MOTION (Diamond/Nitkin) to recommend that the NENC approve a Neighborhood Purposes Grant for \$1,200 to The Museum of the San Fernando Valley for Valley Art Fair to be held on November 1, 2025 in Northridge. (Passed 4-0-0 on 9/5/2025). NOTE: Subsequent to this action, a revised NPG Application was submitted which included a date change to November 8, 2025.

Public Comment: No comment

Motion: Passed

NENC ITEM 7b. Motion to recommend that the NENC approve a Neighborhood Purposes Grant for \$1,200 to The Museum of the San Fernando Valley for Valley Art Fair to be held on November 8, 2025, in Northridge. (Passed 4-0-0 on 9/5/2025). Moved: Mills Seconded: Nitkin				
Yes-07	No-00	Abstain-00	Ineligible-03	Absent-03
Bailey, Lucero, Mills, Nitkin, K. Ross, M. Ross, Fordyce	None	None	Lopez, Rosales, Steinbrenner	Avendano, Diamond, Jackson

- c. Executive: MOTION (Bailey/Diamond) to recommend, on the condition that the applicant present to the Board and satisfactorily address liability insurance concerns, that the NENC approve a Neighborhood Purposes Grant for \$800 to the Child and Family Guidance Center for Halloween-Fest event to be held on October 25, 2025. (Passed 4-0-0 on 9/5/2025) NOTE: NPG amount requested \$1,857.90.

Public Comment: No comment

Motion: Passed

NENC ITEM 7c. Motion to Postpone until the next Executive Committee meeting and Board meeting. Moved: Mills Seconded: Nitkin				
Yes-07	No-00	Abstain-00	Ineligible-03	Absent-03
Bailey, Lucero, Mills, Nitkin, K. Ross, M. Ross, Fordyce	None	None	Lopez, Rosales, Steinbrenner	Avendano, Diamond, Jackson

- d. Executive: MOTION (Diamond/Bailey) to recommend that the NENC revise its Fiscal Year 2025-2026 Budget to include \$28,884.58 in rollover funding by increasing the Neighborhood Purposes Grant Category by \$10,000 and by increasing the Community Improvement Projects Category by \$18,884.58, including \$10,000 for the previously approved parkway trees project (which will likely be deducted from the amount available pursuant to [Council File 25-0715](#) substitute [motion](#)). (Passed 4-0-0 on 9/5/2025)

Public Comment: **Pat Lopresti- was thankful for the clarification.**

Motion: Passed

NENC ITEM 7d. Motion to recommend that the NENC revise its Fiscal Year 2025-2026 Budget to include \$28,884.58 in rollover funding by increasing the Neighborhood Purposes Grant Category by \$10,000 and by increasing the Community Improvement Projects Category by \$18,884.58, including \$10,000 for the previously approved parkway trees project (which will likely be deducted from the amount available pursuant to Council File 25-0715 substitute motion). Moved: Bailey Seconded: Mills				
Yes-06	No-01	Abstain-00	Ineligible-03	Absent-03
Bailey, Lucero, Mills, Nitkin, K. Ross, M. Ross	Fordyce	None	Lopez, Rosales, Steinbrenner	Avendano, Diamond, Jackson

- e. Funding request from Bridgegap: “for the Northridge East Neighborhood Council to hire Bridgegap to provide minute taking and/or administrative services until June 30, 2026 not to exceed \$250.00 per month per service provided.” - refer to Executive and/or Finance Committee(s)-**Item Sent to Committee**
 - f. Update on motion approved 5/21/2025 by NENC Board to “fund a Community Improvement Project with the City of Los Angeles for parkway tree services (such as tree planting, tree pruning, dead tree and stump removal, etc.) in the amount of \$10,000 from Fiscal Year 2024-2025 funds, to request Council District 12 establish a Special Fund to accomplish this, and to revise the NENC 2024-2025 Budget Community Improvement Projects Category accordingly.” [CF 25-0715 Motion](#) (Lee - Blumenfield) relative to a transfer/appropriation from the Neighborhood Council Fund to the Bureau of Street Services, Urban Forestry Division, for tree trimming, stump removal and tree trimming and planting in locations within the Northridge East Neighborhood Council boundaries. [Substitute motion](#) approved by City Council 7/1/2025 and the mayor on 7/10/2025. – **Reviewed**
8. Presentations/Guest Speakers/Announcements.
- a. Update on [CF 25-0002-S19](#) Resolution relative to [Senate Bill 79](#) (Wiener) which establishes new state zoning standards around train stations and major bus stops that allow for up to seven-story multifamily housing. Senate Bill 79, as amended, has been approved by the State Senate and Assembly and is pending the Governor’s approval or veto. See presentation made at [6/12/2025](#) and verbal update made at [9/11/2025](#) VANC meetings.-**Reviewed**
 - b. [Wildfire Prevention Town Hall](#) Thursday, 9/18/2025, 6:30 pm hosted by Granada Hills North NC
 - c. 2025 Congress of Neighborhoods "LA Strong": Saturday, September 27, 2025, 8:00 a.m. to 5:00 p.m. at Los Angeles City Hall. View the [schedule](#). [REGISTER](#) -**Reviewed**
 - d. [Charter Reform Commission](#): Upcoming [Commission meetings](#). [Sign up](#) to receive updates. Council File [23-1027-S2](#) (see item 14b below) -**Reviewed**
9. Public comments on non-agenda items within the NENC’s subject matter jurisdiction (up to two minutes per speaker)-No Public Comments
10. Comments/Reports from Representatives of Public Officials
- [CD 12](#), Homeless Coordinator, Jose Mendez -My role is to connect individuals experiencing homelessness with resources and services, while also supporting efforts to keep our neighborhoods safe and clean. I work closely with outreach service providers such as LHASA, LA Family Housing, Volunteers of America, and other multidisciplinary teams, as well as city departments and community partners. We utilize tools like LAHOP to connect people to shelter and to supportive services, 311 to address encampments and service requests. Also, I don't know if you guys are aware, but as of July 1st, CD12, we have been conducting Care Plus operations Monday through Friday, 5 locations a day, which is 25 locations a week, focusing on consistent outreach and cleanup efforts across the district.
- a. CD 12 Conversations with Councils held August 25, 2025 report -**Reviewed**
11. Comments/Updates/Announcements by Representatives of City Departments
- a. [DONE](#), NEA, Vincent Autiero vincent.autiero@lacity.org -**he went over the upcoming Homeless meeting and the upcoming trainings.**
 - i. DONE: Homelessness Liaison meeting 9/18/2025, 6 pm - [REGISTER](#) -**Reviewed**
 - ii. DONE: Bylaw Amendment and Board Structure Learning Session, Tuesday, September 30, 2025 at 6 pm - [REGISTER](#). [Bylaws Template](#) -**Reviewed**

- iii. DONE: Neighborhood Council Training Development [Feedback Survey](#) -Reviewed
- iv. DONE: Onboarding Trainings: future dates TBA. Recordings: 7/29/2025, [7/31/2025](#)-
Reviewed
- v. DONE: EmpowerLA Awards nomination of NENC submitted by Judy Diamond -**Reviewed**
- b. CSUN reports and updates - Claudia Lopez and Cesar Rosales
 - i. Federal funding reductions and impacts to CSUN -No Report
[Associated Students](#), Mr. Rosales-our wonderful team here at AS is working with campus Cesar spoke about the Big Show which is happening on October 11, 2025. It will be held on the Library Lawn. The artist this year is Galantis, who is quite a large scale EDM artist. He just performed at Nocturnal, last week, which is a festival in Los Angeles, to a crowd of 85,000 people and he is coming to our campus. We've already sold well over a thousand tickets, which is pretty incredible compared to previous years, and we're hoping for a pretty fantastic show. We also help increase student voter engagement, considering the upcoming special elections. We encourage students to get out there, register, and be involved in the community. Ms. Lopez-we will be sending out a neighborhood mailer for the Big Show.
 - ii. [CF 25-0050](#) Bureau of Engineering report, January 8, 2025, relative to initiating vacation proceedings to vacate certain segments of Etiwanda Avenue, Lindley Avenue, Garden Grove Avenue, Vincennes Street, Dearborn Street, Etiwanda Avenue, Bertrand Avenue, and Prairie Street; VAC - E1401458. City Council 2/4/2025 adopted [report](#), [Exhibit A](#) and [Application](#), and directed the Bureau of Engineering to investigate and report regarding the feasibility of this vacation request. [NOTE: The previously approved application also included various covenants to protect the surrounding residential neighborhood.]- **No Update**
- c. NC Budget Advocates: New Fiscal Year 2025-26 Budget Council File is [CF 25-0600](#). NENC City budget and service priorities. NCBA Monthly [Report to NC](#) (posted once released). Budget Representatives (Glenn Bailey/Garry Fordyce). www.budgetadvocates.org/- **They will be meeting with 40 departments. Let them know if you have an interest in participating.**

12. Committee Reports - Standing: Beautification and Weed Abatement (Baker); Education (Diamond/Nitkin); Executive (Bailey); Finance (Diamond); Homelessness (Ross/Luchero); Outreach (Mills); Planning and Land Use (Diamond/Nitkin); Public Safety (Nitkin/Steinbrenner) and Sustainability (Nitkin/Luchero). Ad Hoc: ~~Animal Welfare (Ross/Diamond)~~; Bylaws (Bailey/Mills); Dearborn Park (Diamond/Nitkin) - Discussion and possible action:

- a. Establishment and/or dissolution of existing Ad Hoc committees – **No Action Taken**
- b. Appointment of Committee Chairs or Co-Chairs by President subject to confirmation by Board- **No Action Taken**

- c. Approval of Committee members as requested by Committee Chair/Co-Chairs – MOTION

Public Comment: No comment

Motion: Passed

NENC ITEM 12c. Motion to approve the appointment of Todd Jackson as an Education Committee Alternate Member.				
Moved: K. Ross Seconded: Nitkin				
Yes-10	No-00	Abstain-00	Ineligible-00	Absent-03
Bailey, Lopez, Lucero, Mills, Nitkin, K. Ross, M. Ross, Rosales, Fordyce, Steinbrenner	None	None	None	Avendano, Diamond, Jackson

- d. Announcement of upcoming Committee meeting dates: Education TBA, 7 pm; Executive 10/6/2025, 5:00 pm (all dates/times subject to confirmation)-**Reviewed**
- e. Outreach: Upcoming outreach events during October and November; volunteers needed-**Reviewed**
- f. Outreach: MOTION to authorize up to \$1,200 for the installation of additional bus bench ads during Fiscal Year 2025-2026. Vendor: InSite Street Media [NOTE: Cost of each bus bench sign is now approximately \$200.]

Public Comment: No comment

Motion: Passed

NENC ITEM 12f. Moved: Diamond Seconded: Mills				
Yes-07	No-00	Abstain-00	Ineligible-03	Absent-03
Bailey, Lucero, Mills, Nitkin, K. Ross, M. Ross, Fordyce	None	None	Lopez, Rosales, Steinbrenner	Avendano, Diamond, Jackson

- g. Beautification: Reseda Blvd. planters were watered and maintained by Tom Baker on 9/1/2025 - Reviewed
- h. Public Safety: Neighborhood Watch meetings posted on NENC website -**Reviewed**
- i. Planning: Update on new/pending or previously considered cases within/adjacent to NENC including but not limited to: (see Informational Items below)-**Reviewed**
- i. Proposed new three-story self-storage facility at 9400 Reseda Boulevard (at Vincennes Street); not yet filed.
 - ii. Consideration of planning and land use cases must first be by the PLU Committee prior to full Board, or all Board members must complete Planning 101 training.
- j. Reports by other Committees listed in item 12 above- Outreach, Mills- she went over the upcoming events.

13. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to: (Discussion and possible action)

a. President's Report-**No Report**

- i. [CF 24-0867](#): Motion concerning NC Youth seats, term limits and amending NC Bylaws update. [Committee report](#) approved by City Council on 3/19/2025. **Take the [BONC survey](#) - No Action Taken**

- ii. City Attorney NCAD stated “abstentions means a yes vote” per [Administrative Code Section 21.19](#) which is contrary to NENC, and other NCs, Bylaws - possible MOTION

Public Comment: No comment

Motion: Passed

NENC ITEM 13aii. Motion that abstentions are yes votes, is contrary to the NENC and other NC’s Bylaws. Moved: Diamond Seconded: Mills				
Yes-09	No-01	Abstain-00	Ineligible-00	Absent-03
Bailey, Lopez, Lucero, Mills, Nitkin, K. Ross, M. Ross, Rosales, Steinbrenner	Fordyce	None	None	Avendano, Diamond, Jackson

- b. NC Liaisons Reports and **approval of additional and/or replacement NENC Liaisons** (see 15L)
 - i. Homelessness Liaison meeting 9/18/2025, 6 pm - [REGISTER](#)
- c. NC Alliance and Coalition Reports:
 - i. [LANCC](#) 9/6/2025 - [video links](#) New County Homeless Services department presentation
 - ii. [VANC](#) 9/11/2025 - City Clerk Council Files presentation - [video links](#)

14. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - Discussion and possible action: also see item 13a above.

- a. [CF 25-0930](#) Emergency Vehicle Access / Increase Response Times / Wider Bike Lanes [Motion](#) (Hutt - McOsker) introduced August 13, 2025- **No Action Taken**
- b. [CF 23-1027-S2](#) Charter Reform Commission Establishment / Los Angeles Administrative Code / Amendment - in response to 9/6/2025 DONE and 9/13/2025 NC Budget Advocates presentations- No Action Taken

15. Informational Items/Announcements

- a. CD 12: Weekly newsletter with community updates: <https://cd12.org/>
- b. Board of Neighborhood Commissioners [upcoming meetings](#)
- c. LAFD: [Community Emergency Response Team \(CERT\)](#) classes
- d. LAPD: Neighborhood Watch meetings via Zoom (see NENC [website](#) for details); there are four [Basic Cars/Senior Lead Officers](#) who cover portions of NENC. Email: DevonshireSLO@lapd.online
- e. LAPL Northridge Library: [upcoming events](#)
- f. Recreation and Parks: [Board of Commissioners upcoming meetings](#); next Valley meeting 10/2/2025 (North Hollywood Recreation Center); LA City [Park Needs Assessment](#) - upcoming meetings and surveys - [sign up](#)
- g. Sanitation: North Valley [S.A.F.E. \(Solvents/Automotive/Flammables/Electronics\) Center](#) collection site, 10241 Balboa Boulevard, Northridge, open every weekend 9:00 a.m. to 3:00 p.m. for residents to drop off their household hazardous waste and electronic waste.
- h. Northridge Vision met 8/13/2025; next virtual meeting 10/8/2025, 2 pm
- i. Aliso Canyon Disaster Health Research Study: [UCLA website](#), including study overview, research timeline, and information about the study team is now live. Also, Environmental Health Research is a related non-profit organization; its [website](#) includes newsletter sign-up
- j. Planning: Update on previously considered or new/pending cases within/adjacent to NENC including but not limited to:

- i. Case No. [CPC-2024-8146-DB-VHCA](#) located at 17715-17719 Kinzie Street.- Five-story, 230-unit apartment building on a 35,786 square-foot lot, was approved on June 24, 2025. [Administrative Compliance Letter](#). [NOTE: Related [article posted by Urbanize LA on 12/20/2024](#)]
- ii. Case No. [PAR-2023-4028-AHRF-ED1](#) located at 17829 Halsted St - New construction of a 230 (255?) unit 100% affordable housing project, measuring 7-stories in height with a total residential floor area of 158,817 square feet. (Informational item - no hearing date set yet) [NOTE: Related [article posted by Urbanize LA on 3/11/2024](#)]
- iii. Case No. [CPC-2023-8011-ZC-ZV-CU-WDI-SPP-DRB](#) located at 10125 Balboa Boulevard for expansion of existing car wash through a conditional use permit, zone change, project permit compliance for the Granada Hills Specific Plan, variance, and waiver of dedication. Applicant: Balboa Car Washes, Inc dba Denny's Car Wash
- iv. Case No. [ZA-2025-3065-CUB](#) located at 9514 Reseda Boulevard #12 to allow existing convenience store to sell full line of alcoholic beverages for off-site consumption. Applicant: Copacabana Market LLC
- v. Variance extension reportedly filed for 18175 Chatsworth Street (existing storage facility) Case No. ZA-2024-7832-ZV per Zimas (unable to find on City Planning website)
- vi. [Northridge Community Plan](#) was last updated in 1995.
- k. Planning: Department liaisons email: Planning.Liaison@lacity.org.
- l. NC Liaisons Reports: Animal Services (Ross/Diamond); Data (Bailey); Emergency Preparedness (Steinbrenner); Film (Dagort); Homelessness (Lucero/Ross/Bailey); Public Works (Bailey); Purposeful Aging; Resilience (Lundquist/Nitkin/Steinbrenner). -**Reflects new changes.**

Public Comment: No comment

Motion: Passed

NENC ITEM I. Motion to make NC Liaisons appointments as follows: remove Kaiser from Emergency Preparedness and add Steinbrenner, Homelessness remove Diamond and Laird, add Lucero, and for Resilience add Steinbrenner Moved: Nitkin Seconded: Lopez				
Yes-10	No-00	Abstain-00	Ineligible-00	Absent-03
Bailey, Lopez, Lucero, Mills, Nitkin, K. Ross, M. Ross, Rosales, Fordyce, Steinbrenner	None	None	None	Avendano, Diamond, Jackson

- m. NC Alliance and Coalition Meetings/Reports: [Valley Alliance of NCs](#) (VANC) (next meeting 10/9/2025, 6:30 pm); [DWP MOU/Advocacy Committees](#) (next meeting 10/4/2025, 8:30 am); [LA NC Coalition](#) (LANCC) (next meeting 10/4/2025, 10 am); [PlanCheckNC](#) (next meeting 10/11/2025, 10 am); NC Emergency Preparedness Alliance (next meeting 10/25/2025, 10 am); [NC Sustainability Alliance](#) (next meeting 10/12/2025, 6:30 pm) and NCSA Trees Committee (next meeting 9/20/2025, 1:30 pm via [Zoom](#))
- n. Upcoming NC or NENC Co-sponsored Events: [Congress of Neighborhoods](#) 9/27/2025

16. Public comments on non-agenda items within the NENC's subject matter jurisdiction
(continued from item 9; up to two minutes per speaker)-**No Comments**

17. Board Member announcements and requests for future agenda items/reconsideration of any motion
Note* Delete City Clerk Council Files presentation. That was August and put in the Senate Bill 79 update.

18. Adjournment (by 10:00 p.m.) **The meeting was adjourned at 9:58PM**

Next NENC Board regular meeting (third Wednesday): October 15, 2025 (virtual)

Subsequent Board regular meetings: November 19, 2025 (virtual) and December 17, 2025 (virtual)