



**Northridge East Neighborhood Council**

18401 Lassen St.  
 Northridge, CA 91325  
 818-527-2913  
 Email: [info@NENC-LA.org](mailto:info@NENC-LA.org)  
 Website: [www.nenc-la.org](http://www.nenc-la.org)

**NENC Board Meeting  
 Draft Minutes  
 August 21, 2024  
 7:15PM-9:18PM**

Zoom Virtual Meeting  
 Meeting Access Information:  
<https://zoom.us/j/92753645271>  
 Meeting ID: 927 5364 5271  
 Password: no password required  
 Toll Free number 888-475-44999

Boardmember	Roll Call	Funding Vote Eligible*	Category
Glenn Bailey President	Present	Yes	At Large Stakeholder
Judy Diamond Treasurer	Absent/Excused	Yes	At Large Stakeholder
Sean Laird	Present	Yes	Resident Boardmember
Ashleigh Larson	Present	Yes	CSUN Faculty
Stephanie Mills 1 <sup>st</sup> Vice President	Present	Yes	Property Owner
Barbara Nitkin	Present	Yes	Resident Boardmember
Ken Ross 2 <sup>nd</sup> Vice President	Absent/ Excused	Yes	Property Owner
Keiry Saravia	Present	No	CSUN Student Body
Sydney Thiroux Secretary	Present	Yes	Resident Boardmember
Christopher Meredith	Absent	Yes	Alternate 1
Philip Dagort	Absent	Yes	Alternate 2
Garry Fordyce	Present	Yes	Alternate 3
Vacant			Resident Boardmember
Vacant			Resident Boardmember
Vacant			Resident Boardmember
Vacant			Resident Boardmember
Vacant			Business Owner or Employee
Vacant			Youth
<b>TOTAL: 09 +03 Alternates</b>	<b>PRESENT 07- Absent 02+ Alternate-01 Absent-02 at Roll Call</b>		

1. Start Recording, Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments (audio/visual participation and recusal reminders; public comment)**The recording was started and the meeting was called to order by President Bailey at 7:15PM. The Pledge of Allegiance was led by Stephanie Mills. Stakeholders were welcomed and instructed on how to participate.**
2. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct, Anti-Bias, Gender Expression and Gender Identity; view Board member training status at [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)); Abstentions="No" **All Board members are eligible to vote on everything except for Keiry Saravia who is unable to vote on funding items.**

<b>NENC ITEM: 2 Roll Call</b>		
<b>Present-07+ 01 Alternates</b>	<b>Absent-02</b>	<b>Excused-02</b>
<b>Bailey, Laird, Larson, Mills, Nitkin, Saravia, Thiroux Alternates: Fordyce</b>	<b>Alternates: Dagort Meredith</b>	<b>Diamond, Ross</b>

**Garry Fordyce will be seated for the Business Employee Seat**

- a. Boardmember remote participation requests for this or any upcoming NENC meetings pursuant to Government Code Section 54953(f) ([AB 2449](#)). [NOTE: If applicable, disclosure of anyone age 18+ also present is required.] - possible MOTION- **No Action Taken**

**The Neighborhood Council Oath was read by Ashleigh Larson. Ashleigh Larson-has been part of CSUN since 2007. She is the Assistant Director of Government and Community Relations.(ashleigh.larson@csun.edu)**

- 3. Notice of NENC Board Vacancies - Four Resident seats (2027), one Business/Employee seat (2025) and one Youth seat (2025). Qualified Stakeholders interested in serving may obtain more information by emailing: [info@NENC-LA.org](mailto:info@NENC-LA.org) Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by the Board. - possible MOTION(s)**There may be two new Boardmembers in September.**
- 4. Agenda Setting Meeting 8/12/2024 Participation: Bailey, Mills, Thiroux, Diamond- **All four members were in attendance.**
- 5. Approval of Minutes – July 17, 2024 and any other earlier dates

Public Comment: No comment

**Motion: Passed**

<b>NENC ITEM 5. Motion to approve the July 17, 2024 minutes. Moved: Nitkin Seconded: Mills</b>				
<b>Yes-07</b>	No-00	Abstain-01	Ineligible-00	<b>Absent-04</b>
<b>Bailey, Laird, Larson, Mills, Nitkin, Saravia, Alternates: Fordyce</b>	None	<b>Thiroux</b>	None	<b>Diamond, Ross, Alternates: Dagort, Meredith</b>

- a. Links to Zoom recordings of Board meetings are posted on NENC [Agendas and Minutes webpage](#)

- 6. Financial Item(s) - Discussion and possible action:
  - a. Approval of July 2024 Monthly Expenditure Report (MER) - **amount spent: \$198.40**  
**There four recurring expenditures.**

Public Comment: No comment

**Motion: Passed**

<b>NENC ITEM 6a. Motion to approve the July 2024 Monthly Expenditure(MER) Moved: Nitkin Seconded: Fordyce</b>				
<b>Yes-07</b>	No-00	Abstain-00	<b>Ineligible-01</b>	<b>Absent-04</b>
<b>Bailey, Laird, Larson, Mills, Nitkin, Thiroux Alternates: Fordyce</b>	None	None	<b>Saravia</b>	<b>Diamond, Ross, Alternates: Dagort, Meredith</b>

(All NC MERs are posted on City Clerk’s [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)

- b. Executive: MOTION (Mills/Diamond) to recommend that the NENC revise its Fiscal Year 2024-2025 Budget to include the Fiscal Year 2023-2024 rollover balance of \$29,055.25 by increasing these Expenditures Categories: Outreach by \$9,055.25; Neighborhood Purposes Grants by \$10,000 and Community Improvement Projects by \$10,000. (Passed 4-0-0 on 8/12/2024)

Public Comment: No comment

**Motion: Passed**

<b>NENC ITEM 6b. Motion to revise its Fiscal Year 2024-2025 Budget to include the Fiscal Year 2023-2024 rollover balance of \$29,055.25 by increasing these Expenditures Categories: Outreach by \$9,055.25; Neighborhood Purposes Grants by \$10,000 and Community Improvement Projects by \$10,000.</b>				
<b>Moved: Mills Seconded: Bailey</b>				
<b>Yes-07</b>	No-00	Abstain-00	<b>Ineligible-01</b>	<b>Absent-04</b>
<b>Bailey, Laird, Larson, Mills, Nitkin, Thiroux Alternates: Fordyce</b>	None	None	<b>Saravia</b>	<b>Diamond, Ross, Alternates: Dagort, Meredith</b>

- 7. Announcements/Presentations/Guest Speakers
  - a. **American Red Cross: disaster preparedness, trainings and volunteer opportunities Earl Torres (invited)-He has been offered to present at the September or October meeting.**
- 8. Public comments on non-agenda items within the NENC’s subject matter jurisdiction (up to two minutes per speaker)-**No Public Comments**
- 9. Comments/Reports from Representatives of Public Officials **CD12 Myrka Martinez- Thank you to everyone who attended Conversations with Councils and National Night Out. The Governor put out an Executive Order in regards to the homeless. It is for state agencies and departments to remove homeless from state properties. The street widening on Balboa has been delayed. Their office is staying on top of this issue. The Kroger and Albertsons the merger is opposed by Councilmember Lee out of concerns that it will affect local jobs. He has written a resolution on the item. The Councilmember also wrote a motion to move the hiring of LAPD officers from personnel to LAPD. Several motions are in regards to RVs and enforcement. Councilmember John lee has a motion that will stop the use of counterfeit printer cartridges. It creates too much trash in the landfills.**
  - a. CD 12: Report on Conversations with Councils 8/5/2024 with DONE GM Carmen Chang-Reviewed
- 10. Comments/Updates/Announcements by Representatives of City Departments [DONE](#) NEA Octaviano Rios [octaviano.rios@lacity.org](mailto:octaviano.rios@lacity.org) **We have a new General Manager. She has been meeting with the Regional NC Presidents. If your NC is going to do Capital Improvements – read the Policy guidelines on page 33, the expenditure policies will be amended by the City Clerk’s office. Next Thursday from 6:00PM to 8:00PM the Homeless Liaisons will be meeting. NENC Election will be on May 20, 2024. Candidate Filing will be from January 17, 2024 to March 3,2024.Please complete the department survey by August 30, 2024. Reminder: CF 24-0867 Youth and Term Limits. The Department City Planning has assigned 3 Geographic Representative Sandra Robles covers the valley. Carmen Chang has stated the Distribution Email System was shut down due to misuse. Garry Fordyce is requesting the document read by Carmen Chang at the Valley Presidents Meeting.**
  - a. DONE and BONC updates

- i. DONE [2024 Neighborhood Council Perceptions and Insights Survey](#) - deadline 8/30/2024-**Reviewed**
  - ii. BONC North Valley NC Summit is scheduled for Saturday, September 21, 2024, 9 am to 12 pm in Granada Hills. Mayor Bass is expected to attend. [RSVP](#) required.-**Reviewed**
  - iii. EmpowerLA 25th Anniversary Friday, December 13, 2024-**Reviewed**
  - iv. DONE: Limited Amendment to NENC Bylaws Article X, Section 4 concerning Stakeholder verification method (currently Documentation rather than Self-Affirmation). Submittal deadline 9/30/2024. - possible MOTION-**No Action Taken**
- b. CSUN reports and updates - Ashleigh Larson and Keiry Saravia
- i. [Associated Students](#) update  
Ashleigh Larson- **CSUN will be hosting the State of the Community Luncheon with United Chambers, The Key Note Speaker will be Mike Garcia. The San Fernando Valley Small Business Summit Local Business owners will be provided resources. This will be on September 12, 2024. The event is free to attend. Mayor Bass will be in attendance. The Distinguished Alumni Awards re coming up we will be recognizing Mr. Watson on Saturday, October 19, 2024 at the Skirball Center.**  
Keiry Saravia-**We have been looking for fun ways to increase civic engagement in regards to the elections. They will be hosting a Vice Presidential Watch Party for their students. They are trying to host a talk with a local Drag Queen. She is the first ever elected official to be a Drag Queen. She was elected to her Neighborhood Council. They are hoping to host a Candidate Forum before the election.**
- c. NC Budget Advocates: NCBA Monthly [Report to NC](#) (posted once released). Current Fiscal Year 2024-25 Budget Council File is [CF 24-0600](#). NENC City budget and service priorities. Budget Representatives (Glenn Bailey/Garry Fordyce). [www.budgetadvocates.org/](http://www.budgetadvocates.org/) -**Reviewed**

11. Committee Reports - Standing: Beautification and Weed Abatement (Baker); Education (Peterson); Executive (Bailey); Finance (Diamond); Homelessness (Ross); Outreach (Mills); Planning and Land Use (Diamond/Nitkin); Public Safety (Thiroux/Nitkin) and Sustainability (Bailey/Nitkin). Ad Hoc: Animal Welfare (Ross/Diamond); Bylaws (Bailey/Mills); Dearborn Park (Diamond/Nitkin); NC Election; NENC 20th Anniversary; Van Nuys Airport (Nitkin/Diamond) - Discussion and possible action:
- a. Establishment of new and/or dissolution of existing Ad Hoc committees- **No Action Taken**
  - b. Appointment of Committee Chairs or Co-Chairs by President subject to confirmation by Board-**No Action Taken**
  - c. Approval of Committee members as requested by Committee Chair/Co-Chairs, including Education
  - d.

Public Comment: No comment

**Motion: Passed**

<b>NENC ITEM 11 c. Motion to remove Keiry Saravia from the Education Committee</b>				
<b>Moved: Seconded:</b>				
<b>Yes-08</b>	No-00	Abstain-00	Ineligible-00	<b>Absent-04</b>
<b>Bailey, Laird, Larson, Mills, Nitkin, Saravia, Thiroux Alternates: Fordyce</b>	None	None	None	<b>Diamond, Ross, Alternates: Dagort, Meredith</b>

- e. Announcement of upcoming Committee meeting dates: Education 9/14/2024, 9 am (LAUSD Candidate Forum); Executive 9/9/2024, 4:30 pm (all dates/times subject to confirmation)-**Reviewed**
- f. Executive: MOTION (Mills/Diamond) to not support [oppose] [Council File 24-0867](#), a City Council motion (Rodriguez - Hernandez) which seeks to amend all Neighborhood Council Bylaws to require

a youth seat on each Neighborhood Council board and to require all Neighborhood Councils to impose term limits on Board members. (Passed 3-0-1 on 8/12/2024)

Public Comment: No comment

**Motion: Passed**

<b>NENC ITEM 11e. Motion to oppose unless amended <a href="#">Council File 24-0867</a>, a City Council motion (Rodriguez - Hernandez) which seeks to amend all Neighborhood Council Bylaws to require a youth seat on each Neighborhood Council Board and to require all Neighborhood Councils to impose term limits on Boardmembers.</b>				
<b>Moved: Mills Seconded: Fordyce</b>				
<b>Yes-08</b>	No-00	Abstain-00	Ineligible-00	<b>Absent-04</b>
<b>Bailey, Laird, Larson, Mills, Nitkin, Saravia, Thiroux Alternates: Fordyce</b>	None	None	None	<b>Diamond, Ross, Alternates: Dagort, Meredith</b>

- g. Executive: MOTION (Bailey/Diamond) to recommend that the NENC co-sponsor the Northridge West NC North Valley Community Art Faire to be held during the Fall 2024 (preferred date of Sunday, October 27, 2024) and to authorize up to \$2,000 for outreach and event expenses. (Passed 3-0-0 on 8/12/2024) [NOTE: Since this recommendation was approved, there has been consideration of the Museum of the San Fernando Valley possibly sponsoring the event at the Rancho Cordillera del Norte in Northridge.]
  - i. Northridge West NC may be establishing an event planning committee and has invited NENC participation. Janis Kraft The San Fernando Valley Museum will sponsor. Their will be an NPG. We want to have an event committee to help put it together. The NCs will be participants.

Public Comment: Patricia Lopresti- Who is sponsoring? /This was explained.

**Motion: Passed**

<b>NENC ITEM 11f. Motion to that the NENC participate with the North Valley Community Art Faire sponsored by the Museum of the San Fernando Valley to be held on Sunday, October 27, 2024 at the Rancho and to authorize up to \$2,000 for outreach and event expenses.</b>				
<b>Moved: Bailey Seconded: Mills</b>				
<b>Yes-07</b>	No-00	Abstain-00	<b>Ineligible-01</b>	<b>Absent-04</b>
<b>Bailey, Laird, Larson, Mills, Nitkin, Thiroux Alternates: Fordyce</b>	None	None	<b>Saravia</b>	<b>Diamond, Ross, Alternates: Dagort, Meredith</b>

- h. Executive: MOTION (Mills/Diamond) to recommend that the NENC participate in the ONEgeneration Senior Health Fair at Wilkinson Senior Center on Saturday, November 2, 2024, 9 am to 12 noon, and to authorize \$150 for the non-profit vendor registration fee. (Passed 3-0-0 on 8/12/2024)

Public Comment: No comment

**Motion: Passed**

<b>NENC ITEM 11g. Motion to approve that the NENC participate in the ONEgeneration Senior Health Fair at Wilkinson Senior Center on Saturday, November 2, 2024, 9 am to 12 noon, and to authorize \$150 for the non-profit vendor registration fee. Moved: Mills Seconded: Nitkin</b>				
<b>Yes-07</b>	No-00	Abstain-00	<b>Ineligible-01</b>	<b>Absent-04</b>
<b>Bailey, Laird, Larson, Mills, Nitkin, Thiroux Alternates: Fordyce</b>	None	None	<b>Saravia</b>	<b>Diamond, Ross, Alternates: Dagort, Meredith</b>

- i. Outreach: National Night Out 8/6/2024 participation report-**Reviewed**
- j. Beautification: No street sweeper access to north side of Halsted Street west of Lindley Avenue due to tree branches – **Pat Lopresti-it was a group effort. Reviewed**
- k. Public Safety: Neighborhood Watch meetings-**let us know of meetings.**
- l. Dearborn Park update- **less people are using the park due to the heat.**
- m. Planning: Update on new/pending or previously considered cases within/adjacent to NENC including but not limited to: (see Informational Items below)
- n. Reports by other Committees listed in item 11 above- **No Reports**

12. NENC President, Treasurer, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to: (Discussion and possible action)

- a. President’s Report-
  - i. North Valley NCs DONE GM Carmen Chang Listening Session held 8/19/2024 report- **Reviewed**
- b. Treasurer’s Report- **No Report**
- c. NC Liaisons Reports and approval of additional and/or replacement NENC Liaisons **No Reports/No Action Taken**
  - i. Homelessness Liaisons convening Thursday, August 29, 2024, 6 pm- **Reviewed**
- d. NC Alliance and Coalition Reports:
  - i. VANC 8/8/2024 meeting featured early DONE General Manager Greg Nelson and more - [link to recordings webpage](#) -**Reviewed**

13. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - Discussion and possible action:

- a. [CF 24-0867](#) Motion (Rodriguez - Hernandez) relative to Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment, and relevant departments be requested to provide recommendations on potential methods and options to amend the Neighborhood Council Bylaws (Bylaws) to ensure youth participation in Neighborhood Councils including the designation of a youth seat on each Neighborhood Council board to increase diversity and allow for leadership growth. (See item 11e above)- **Duplicate Motion**

14. Informational Items/Announcements – **Updates Are in Bold**

- a. CD 12: Weekly newsletter with community updates: <https://cd12.org/>
- b. Board of Neighborhood Commissioners recent [8/19/2024](#) and [upcoming meetings](#)
- c. City Clerk Election Unit: NC Elections in 2025 will be held Vote By Mail only; Region 2 [Election Day](#) will be Tuesday, May 20, 2025 (postmark deadline to return Ballots). [Regional timelines](#) and **further details are in the [2025 Neighborhood Council Election Handbook](#) NENC Seats open in 2025 are: \*At-Large (1); \*Property Owner (1); \*Resident (3); \*\*Business Owner and Employee (1) and \*\*Youth (1). \*Four-year terms. \*\*Two-year terms.**



- d. LAFD: [Community Emergency Response Team \(CERT\)](#) classes
  - e. LAPD: Neighborhood Watch meetings via Zoom (see NENC [website](#) for details); there are four [Basic Cars/Senior Lead Officers](#) who cover portions of NENC: 17A95 (SLO Knopp), 17A67 (SLO Zamora), 17A35 (SLO Parker), and 17A49 (SLO Sellers) - Email: [DevonshireSLO@lapd.online](mailto:DevonshireSLO@lapd.online)
  - f. LAPL Northridge Library: [upcoming events](#)
  - g. Recreation and Parks: [Board of Commissioners upcoming meetings](#); **next Valley meeting 9/5/2024**
  - h. **Sanitation: North Valley [S.A.F.E. \(Solvents/Automotive/Flammables/Electronics\) Center](#) collection site, 10241 Balboa Boulevard, Northridge, open every weekend 9:00 a.m. to 3:00 p.m. for residents to drop off their household hazardous waste and electronic waste.**
  - i. Northridge Vision met 8/14/2024; next virtual meeting 9/11/2024, 2 pm
  - j. Aliso Canyon Disaster Health Research Study: [UCLA website](#), including study overview, research timeline, and information about the study team is now live. Also, Environmental Health Research is a related non-profit organization; its [website](#) includes newsletter sign-up
  - k. Planning: Update on previously considered or new/pending cases within/adjacent to NENC including but not limited to:
    - i. Case No. [PAR-2023-4028-AHRF-ED1](#) located at 17829 Halsted St - New construction of a 230 (255?) unit 100% affordable housing project, measuring 7-stories in height with a total residential floor area of 158,817 square feet. (Informational item - no hearing date set yet) [NOTE: Related [article posted by Urbanize LA on 3/11/2024](#)]
    - ii. [Northridge Community Plan](#) update process is anticipated to begin in 2024.
  - l. Planning: Department liaisons email: [Planning.Liaison@lacity.org](mailto:Planning.Liaison@lacity.org).
    - i. [Proposed Landscape and Site Design Ordinance](#) - **comments due 8/30/2024 (deadline extended)**
  - m. NC Liaisons Reports: Animal Services (Ross/Diamond); Data (Kaiser/Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Diamond/Laird/Ross); Public Works (Bailey); Purposeful Aging (Thiroux); Resilience (Lundquist)
  - n. NC Alliance and Coalition Meetings/Reports: [Valley Alliance of NCs](#) (VANC) (next meeting 9/12/2024, 6:30 pm); [DWP MOU/Advocacy Committees](#) (next meeting 9/14/2024, 8:30 am); [LA NC Coalition](#) (LANCC) (next meeting 9/7/2024, 10 am); [PlanCheckNC](#) (next meeting 9/14/2024, 10 am); NC Emergency Preparedness Alliance (next meeting 8/24/2024, 10 am); [NC Sustainability Alliance](#) (next meeting 9/8/2024, 6:30 pm) and **NCSA Trees Committee (next meeting 8/24/2024, 1:30 pm via Zoom)**;
  - o. Upcoming NC or NENC Co-sponsored Events: [Congress of Neighborhoods](#) 9/28/2024-Reviewed
15. Public comments on non-agenda items within the NENC's subject matter jurisdiction (continued from item 8; up to two minutes per speaker)- **No Public Comments**
16. Board Member announcements and requests for future agenda items/reconsideration of any motion
- a. **Garry Fordyce went to Dearborn Park the tables were extremely hot.**
17. Adjournment (by 10:00 p.m.) **The meeting was adjourned at 9:18PM**

Next NENC Board regular meeting (third Wednesday): September 18, 2024 (in-person)  
 Subsequent Board regular meetings: October 16, 2024 (virtual) and November 20, 2024 (in-person)  
 Subsequent Board regular meetings: September 18, 2024 (in-person) and October 16, 2024 (virtual)