



**Northridge East Neighborhood Council**

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 Northridge, CA 91325  
 818-527-2913  
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 Website: [www.nenc-la.org](http://www.nenc-la.org)

**NENC Board and Special Meeting  
 Draft Minutes  
 April 19, 2023  
 7:03PM-10:13PM**

Zoom Virtual Meeting  
 Meeting Access Information:  
<https://zoom.us/j/92753645271>  
 Meeting ID: 927 5364 5271  
 Password: no password required  
 Toll Free number 888-475-44999

Boardmember	Roll Call	Funding Vote Eligible*	Category
Glenn Bailey President	Present	Yes	At Large Stakeholder
Philip Dagort 2 <sup>nd</sup> Vice President	Present	Yes	Resident Boardmember
Judy Diamond Treasurer	Absent Joined at 7:24PM	Yes	At Large Stakeholder
Victoria Dochoghlian	Absent/Excused	Yes	CSUN Faculty
Sean Laird	Present	Yes	Resident Boardmember
Stephanie Mills Secretary	Present	Yes	Property Owner
Barbara Nitkin	Present	Yes	Resident Boardmember
William Parnell	Present	No	Youth Member
Brian Patton	Present	Yes	Resident Boardmember
George Radionov	Absent/ Excused	Yes	CSUN Student Body
Ken Ross 1 <sup>st</sup> Vice President	Absent/Excused	Yes	Property Owner
Sydney Thiroux	Present	Yes	Resident Boardmember
Christopher Meredith	Absent	Yes	Alternate 1
Vacant			Alternate 2
Vacant			Alternate 3
Vacant			Resident Boardmember
			Business Owner or Employee
<b>TOTAL: 12 +01 Alternate</b>	<b>PRESENT-08 Absent 04 + Alternate-01 Absent 01 At Roll Call</b>		

1. Start Recording, Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments (Public Comment and Recusal Reminder) **The meeting was called to order at 7:03PM by President Glenn Bailey. The Pledge of Allegiance was led by Stephanie Mills. Thank you to those who joined us at tonight’s meeting here at the Fire Station. Boardmember Ken Ross is joining us by zoom. Mr. Bailey went over how to speak in Public Comment and on the items.**
2. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct, Anti-Bias; Gender Expression/Gender Identity training will be required soon ([CF 20-0990](http://CF 20-0990)); view status at [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)), Abstentions=“No” - **Quorum was reached. Everyone is eligible to vote.**

<b>NENC ITEM: 2 Roll Call</b>		
<b>Present- 08</b>	<b>Absent -01+ Alternate-01</b>	<b>Excused-03</b>
<b>Bailey, Dagort, Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	<b>Diamond Alternate: Meredith</b>	<b>Dochoghlian, Radionov, Ross</b>

- a. Notice of Vacancies; discussion and possible action: One Resident seat (2023), one Business/Employee seat (2023) and two Alternate seats (2023). Qualified Stakeholders interested in serving may obtain more information by emailing: [info@NENC-LA.org](mailto:info@NENC-LA.org) Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by the Board.  
**Reviewed**

- 3. Agenda Setting Meeting 4/10/23 Participation: Bailey, Diamond, Mills, Ross- **All were in attendance**
- 4. Approval of Minutes – March 15, 2023, March 29, 2023 (special) and any other earlier dates- **Item Postponed**
  - a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)
- 5. Financial Item(s) - Discussion and possible action:
  - a. Approval of March 2023 Monthly Expenditure Report (MER)

Public comment: None

**Motion Passed**

<b>NENC Item 5a. Motion to approve the March 2023 (MERS) Monthly Expenditure Report.</b>			
<b>Moved: Mills Second: Nitkin</b>			
<b>Yes-08</b>	<b>No-00</b>	<b>Ineligible-00</b>	<b>Absent-05</b>
<b>Bailey, Dagort, Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	<b>None</b>	<b>None</b>	<b>Diamond, Dochoghlian, Meredith, Radionov, Ross</b>

(All NC MERs are posted on City Clerk’s [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)

**Mr. Bailey moved to item 5c**

- b. Education: MOTION (Diamond/Manchester) recommends that the NENC Board approve the Neighborhood Purposes Grant (NPG) requested by the Darby Avenue Elementary PTA [The NPG Application requested \$2,000]-  
**Octaviano read the Conflict of Interest Statement.**  
**Stephanie Mills recused herself and left the room.**

Public comment: None

**Motion Failed**

<b>NENC Item 5b. Motion to consider moving forward on this item. Moved: Bailey Second: Patton</b>				
<b>Yes-03</b>	<b>No-04</b>	<b>Abstain-01</b>	<b>Recusal-01</b>	<b>Absent-04</b>
<b>Diamond, Nitkin, Patton</b>	<b>Bailey, Laird, Parnell, Thiroux</b>	<b>Dagort</b>	<b>Mills</b>	<b>Dochoghlian, Meredith, Radionov, Ross</b>

**Ken Ross joined by zoom but was not counted as present in the meeting and did not vote on any items.**

- c. Executive: MOTION (Mills/Diamond) recommends a contribution to the Congress of Neighborhoods an amount not to exceed \$2,000. They are expecting it will cost 72,000.

Public comment: None

**Motion Passed**

<b>NENC Item 5c. Motion to recommends a contribution to the Congress of Neighborhoods an amount of \$2,000.00 Moved: Mills Second: Bailey</b>			
<b>Yes-08</b>	No-00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Dagort, Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	None	None	<b>Diamond, Dochoghlian, Meredith, Radionov, Ross</b>

**Judy Diamond joined the meeting at 7:24PM**

- d. Executive: MOTION (Mills/Diamond) recommends a contribution to the NC Budget Advocates for an amount not to exceed \$2,000.

Public comment: None

**Motion Passed**

<b>NENC Item 5d. Motion to recommends a contribution to the NC Budget Advocates in the amount of \$2,000. Moved: Mills Second: Diamond</b>			
<b>Yes-09</b>	No-00	Ineligible-00	<b>Absent-04</b>
<b>Bailey, Dagort, Diamond Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	None	None	<b>Dochoghlian, Meredith, Radionov, Ross</b>

- e. Executive: MOTION (Mills/Bailey) recommends authorizing an outreach mailing (printing and postage) in lieu of the \$5,000 previously authorized for election outreach.

**Public comment: Pat Lopresti- How many people are on your mail Mr. Bailey stated that this will be sent to all households.**

**Motion Passed**

<b>NENC Item 5e. Motion to recommend authorizing an outreach mailing (printing and postage) in lieu of the \$5,000 previously authorized for election outreach. Moved: Mills Second: Bailey</b>			
<b>Yes-09</b>	No-00	Ineligible-00	<b>Absent-04</b>
<b>Bailey, Dagort, Diamond Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	None	None	<b>Dochoghlian, Meredith, Radionov, Ross</b>

**The meeting moved back to Item 5b**

**6. Informational Items/Announcements**

- a. **Neighborhood Council 2023 Elections** - NENC will be seated via Board Affirmation as there were no contested seats. NENC previously voted to do so at its next regular meeting of May 17, 2023. Once seated, officer elections will be held. The officers are President, 1st Vice President, 2nd Vice President, Secretary and Treasurer, the duties of each are described in the [NENC Bylaws](#). Visit NC elections webpages of [City Clerk](#) and [DONE/EmpowerLA](#) for more election information. **Reviewed Mr. Bailey thanked William Parnell or his service. Mr. Parnell spoke about his future plans. He is going to Washington DC.**
- b. **Westbound 118 Freeway Reseda Boulevard Off Ramp Closure** - Caltrans drainage repair work began early October 2022 and due to rain delays and a second sinkhole, the completion of Phase 1 (which would allow one lane to be reopened) has been postponed again to a date TBA. **-Reviewed**

**7. Public comments on non-agenda items within the NENC’s subject matter jurisdiction**

- a. **John Hales mentioned the Jumpers/Bouncers at Dearborn Park.**
- b. **Nadine McNulty was a former Boardmember and introduced herself.**
- c. **Nat August Centennial Youth Service and nonprofit based in Inglewood. They focus on diversion and restorative justice.**

**8. Presentations/Guest Speakers**

Introduction of the certified NENC Candidates for the terms expiring in 2027 (in lieu of the usual Candidate Forum) – **Glenn Bailey, Brian Patton, Stephanie Mills, and Philip Dagort Introduced themselves as candidates for the Board.**

**9. Comments/Reports from Representatives of Public Officials Mayor**

- a. **Myrka Martinez CD12- The City Council approved funding for a new Project Home Key Site in CD12. Councilman Lee also introduced a motion requesting that the Bureau of Engineering do a report back on what are the current procedures, and how those procedures can be modified to be environmentally friendly when they're doing street improvements. The Council also approved the Council Motion requesting Street Services to report on best practices and sustainable solutions for sidewalk repairs. The catalytic converter motion is a big one in our office. It's an ordinance, hopefully will help her. This type of crime can be costly if it happens to you, not just in money, but in time, too. Councilmember Lee has also gotten overtime funding approved for LAPD around the bridge home and other homeless housing. The Council Office has put together a Year in Review. Ms. Martinez went over some of the upcoming events including the SOLID Pancake breakfast fundraiser. SOLID is a supporter of law enforcement in Devonshire Division. Two more Park Rangers will be added to the San Fernando Valley. There is an upcoming event sponsored by the Council Office in partnership with the Department of Disability for Autism Awareness. It will be on Saturday, May 29, 2023 from 10:00AM-2:00PM at Chatsworth Park South.**

CD 12: Weekly newsletter with community updates: <https://cd12.org/>

- b. City Council: Municipal Lobbying Ordinance ([CF 22-0560](#)) update; City Council referred back to Ad Hoc Committee on City Governance Reform which re-considered on 3/20/23; new exemptions for 501c(3) nonprofit and 501c(5) labor organizations - possible MOTION- **No action taken**

**10. Comments/Updates/Announcements by Representatives of City Departments such as LAPD/C-PAB), LAFD, DONE (NEA Octaviano Rios [octaviano.rios@lacity.org](mailto:octaviano.rios@lacity.org)), Octaviano Rios, DONE- Mr. Rios introduced himself. He has worked for the Department of Neighborhood Empowerment for about seven years. Mr. Rios talked about the upcoming Neighborhood Council Congress. will be held at City Hall on September 23, 2023.**

**Meeting was recessed for the Special Meeting at 9:04PM**

**The Special Meeting of the Northridge East Neighborhood Council was called to order at 9:05 PM**

- 1. Call to Order, Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility, Abstentions= No -**Quorum was reached all members were eligible to vote.**

**Roll Call**

<b>NENC ITEM: Roll Call</b>		
<b>Present- 09</b>	<b>Absent Alternate-01</b>	<b>Excused-03</b>
<b>Bailey, Dagort, Diamond, Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	<b>Alternate: Meredith</b>	<b>Dochoghlian, Radionov, Ross</b>

- 2. Financial Item(s) related to changes at the Northridge Woman’s Club - Discussion and possible action:

- a. MOTION to authorize Northridge 91328 Post Office Box rental (size 1-XS, 3" X 5.5") for a term of 12 months at the current annual fee of \$230 (plus one-time key deposit, if required) [The Northridge Post Office boxes are temporarily located at the Granada Hills Post Office, 18039 Chatsworth Street in Granada Hills.]
- b. MOTION to authorize small mailbox rental at The UPS Store 6477 located at 9227 Reseda Boulevard, Northridge 91324 for the current six months fee of \$144 and an initial set-up fee of \$20.

**Items 2a and 2b were combined into one motion**

Public comment: None

**Motion Passed**

<b>NENC Item 2a and b. MOTION to authorize Northridge 91328 Post Office Box rental (size 1-XS, 3" X 5.5") for a term of 12 months at the current annual fee of \$230 (plus one-time key deposit, if required) [The Northridge Post Office boxes are temporarily located at the Granada Hills Post Office, 18039 Chatsworth Street in Granada Hills.] in addition we authorize small mailbox rental at The UPS Store 6477 located at 9227 Reseda Boulevard, Northridge 91324 for the current six months fee of \$144 and an initial set-up fee of \$20. The UPS mailbox rental will be prioritized. Moved: Diamond Second: Nitkin</b>			
<b>Yes-09</b>	<b>No-00</b>	<b>Ineligible-0</b>	<b>Absent-04</b>
<b>Bailey, Dagort, Diamond Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	<b>None</b>	<b>None</b>	<b>Dochoghlian, Meredith, Radionov, Ross</b>

- c. MOTION to authorize storage space rental (unit size 5' X 5') at Public Storage located at 18175 Chatsworth Street in Granada Hills on a month-to-month basis for a current monthly rate of \$104 and a one-time administrative fee of \$29 for a total move-in cost of approximately \$133.

Public comment: None

**Motion Passed**

<b>NENC Item 2c. MOTION to authorize storage space rental (unit size 5' X 5') at Public Storage located at 18175 Chatsworth Street in Granada Hills on a month-to-month basis for a current monthly rate of \$104 and a one-time administrative fee of \$29 for a total move-in cost of approximately \$133 Moved: Mills Second: Diamond</b>			
<b>Yes-09</b>	<b>No-00</b>	<b>Ineligible-0</b>	<b>Absent-04</b>
<b>Bailey, Dagort, Diamond Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	<b>None</b>	<b>None</b>	<b>Dochoghlian, Meredith, Radionov, Ross</b>

3. Public comments on non-agenda items within the NENC's subject matter – **No public comments**

4. Adjournment (return to regular meeting) **The Special Meeting was adjourned at 9:36PM**

**The Board Meeting was called back to order at 9:36PM**

- a. CSUN reports and updates - Victoria Dochoghlian and George Radionov- **No report**
- b. NC Budget Advocates: NCBA [April 2023 report](#); take the [NCBA City services survey](#) by 4/30/23 <http://tiny.cc/BASurvey23>; NCBA Town Hall on City Budget April TBA; NENC City budget and service priorities; NC Budget Day 6/17/23; Budget Representatives (Glenn Bailey/Garry Fordyce). -**Reviewed** [www.budgetadvocates.org/](http://www.budgetadvocates.org/)
- c. DONE: Monthly Update-all Boardmembers need to review every month- Reviewed
- d. BONC: New [Digital Communication Policy](#) became effective 10/4/22- **Reviewed**
  - i. MOTION to approve a list of government programs and organizations and to approve specified events, projects and activities pursuant to Section 8.7 of the adopted BONC Digital Communications Policy for Neighborhood Councils.- **Reviewed**

- e. BONC: Proposed [revisions to Code of Conduct Policy dated 7/19/21, 12/20/21 DONE memo, links to supporting materials](#) and [red-lined 2/2/22 version](#); Ad Hoc Committee virtual meetings (tentative) 5/20/23, 1:30 pm and 5/30/23, 6:30 pm - **Reviewed**
- f. LAPD: Neighborhood Watch meetings via Zoom (see NENC [website](#) for details); there are four Basic Cars/Senior Lead Officers who cover portions of NENC: 17A95 (SLO Knopp) (next meeting 4/27/23, 6:30 pm via [Zoom](#)), 17A67 (vacant), 17A35 (SLO Parker), and 17A49 (SLO Sellers) - Email: [DevonshireSLO@lapd.online](mailto:DevonshireSLO@lapd.online)-**Reviewed**
- g. LAPD: Valley Traffic Division Community Safety discussion usually second Wednesdays, 6:30p.m. via Zoom (see NENC [website](#) for details)- **Reviewed**
- h. Northridge Vision met 4/12/23; next virtual meeting 5/10/23, 2:00PM-**Reviewed**
- i. Aliso Canyon Disaster Health Research Study: Environmental Health Research is a related non-profit organization; its [website](#) includes newsletter sign-up- **Reviewed**

11. Committee Reports - Standing: Beautification (Baker); Education (Peterson); Executive (Bailey); Finance (Diamond); Homelessness (Mills/Ross); Outreach (Mills); Planning and Land Use (Dagort/Diamond); Public Safety (Thiroux/Nitkin) and Sustainability (Bailey/(vacant)). Ad Hoc: Animal Welfare (Ross/Diamond); Dearborn Park (Diamond) - Discussion and possible action:- **Reviewed**

- a. Appointment of Committee Chair or Co-Chairs by President subject to confirmation by Board

Public comment: None

**Motion Passed**

<b>NENC Item 11a. Motion to approve President Bailey’s appointment of Barbara Nitkin as the Co-chair of the Dearborn Ad hoc Committee Moved: Mills Second: Diamond</b>			
<b>Yes-09</b>	No-00	Ineligible-0	<b>Absent-04</b>
<b>Bailey, Dagort, Diamond Laird, Mills, Nitkin, Parnell, Patton, Thiroux</b>	None	None	<b>Dochoghlian, Meredith, Radionov, Ross</b>

- b. Approval of additional, or removal of, Committee members as requested by Committee Chair/Co-Chairs- **No Action**
- c. Announcement of upcoming Committee meeting dates: Education 5/13/23, 9 am; Executive 5/8/23, 4:30 pm; any others?- **Reviewed**
- d. Planning: Update on previously considered or new/pending cases within/adjacent to NENC including but not limited to:
  - i. Case No. [ZA-2023-873-CUB](#) located at 9224 Reseda Blvd. to allow sale of alcohol for off-site consumption in conjunction with a 12,500 square foot specialty retail market operating from 7am to 10pm daily. Applicant: Wing Ming Properties Ltd. (Referred to NENC Planning and Land Use Committee) (Informational only)- **Reviewed**
  - ii. Proposed 50 foot wireless telecommunication facility located at 18473 Devonshire St. (Case No. [ZA-2022-1310-CUW](#)) Applicant: Verizon. (Board voted 12/21/22) No public hearing date announced yet.-**No notice has been received.**
  - iii. **NEW:** Notice of Proposed Demolition at 18333 Chatsworth Street; Demolition Pre-Inspection Application No. 23019-10000-01101-**Reviewed**
  - iv. [Northridge Student Apartments](#) mixed-use project (CPC-2015-3702-GPA-VZC-SPR [Staff Report](#)) is constructing its subterranean parking levels. Expected completion July 2024. **No action taken**
  - v. New Home Depot Store in North Hills Shopping Center - This project proposes to demolish the easterly portion of the shopping center and replace it with a new 136,009 square foot store. It is located at 16830 Devonshire Street which is within the boundaries of the [Granada](#)

[Hills South NC](#) (GHSNC) (Balboa Boulevard is the dividing line between the two NCs in this area). The Case Number is [CPC-2022-1981-CU-SPP-SPR](#). More project information is posted on GHSNC webpage, [linked here](#) and the Town Hall slide show is [linked here](#).

**No action taken**

- vi. PlanCheckNC monthly meeting report - website: <https://plancheckncla.com/>

**No action taken**

- vii. [Northridge Community Plan](#) update process is anticipated to begin in 2024

- e. Planning: Pending citywide proposals and [monthly update](#) ([Planning.Liaison@lacity.org](mailto:Planning.Liaison@lacity.org)). Visit the PlanCheckNC [website](#) for planning updates and meeting notices (second Saturdays at 10 am).

**No action taken**

- f. Ad Hoc Dearborn Park: update on any ongoing maintenance and enforcement efforts at the park

**Report was given**

- g. Reports by other Committees listed above- **No report**

12. NENC President, Treasurer, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to: (Discussion and possible action)

- a. President's Report:- **All items i-iii -Reviewed**

- i. Street Tree Inventory for NENC will be completed soon; presentation will be scheduled.
- ii. Virtual/in-person/hybrid meetings ([CF 22-1070](#)); Pending state legislation [Senate Bill 411](#) Senate Committee hearing update (related to Council Files [23-0002-S16](#) and [23-0002-S17](#))
- iii. Northridge Woman's Club facility for Board meetings update.

- b. Treasurer's Report

- c. NC Liaisons Reports: Animal Services (Ross/Diamond); Data (Kaiser/Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond/Laird/ Ross); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist) and approval of additional and/or replacement NENC Liaisons **No action taken**

- d. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC) (next meeting 5/11/23, 6:30 pm), [DWP MOU/Advocacy Committees](#) (next meeting 5/6/23, 8:30 am), [LA NC Coalition](#) (LANCC) (next meeting 5/6/23, 10 am), [PlanCheckNC](#) (next meeting 5/13/23, 10 am), NC Emergency Preparedness Alliance 4/22/23), [NC Sustainability Alliance](#) (next meeting 5/14/23, 6:30 pm), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH) (next meeting TBD, 4 pm), NC Public Safety Chairs Alliance **No action taken**

- i. LANCC "Neighborhood Council Bill of Rights" update **No action taken**

13. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - Discussion and possible action:

- a. [CF 21-0407](#) Department of Neighborhood Empowerment report, dated October 14, 2022, relative to Neighborhood Council bylaws and election rules. **No action taken**
- b. [CF 11-1020-S3](#) City Attorney report R22-0427, dated November 29, 2022, relative to a draft Ordinance amending the Los Angeles Administrative Code to substitute the term Budget Advocacy for The Budget Advocates, and authorizing the Department of Neighborhood Empowerment to promulgate rules and regulations to administer and appropriate funds. **No action taken**
- c. [CF 22-1070](#) Department of Neighborhood Empowerment report, dated January 27, 2023, relative to viable options for the conduct of in-person, virtual, and/or hybrid NC meetings. **No action taken**
- d. **NEW** [CF 22-1196-S1](#) Chief Legislative Analyst report 22-10-0613, dated March 10, 2023, relative to Independent Redistricting Charter Reform. (Ad Hoc Committee on City Governance Reform hearings will be held on 4/20/23, 5/22/23 (at Van Nuys City Hall), 6/1/23 and 6/12/23.) **No action taken**
- e. **NEW** [CF 23-0359](#) Motion (Raman - et al. - Hernandez - et al.) relative to instructing the Chief Legislative Analyst, in consultation with the Ethics Commission and relevant City departments, as needed, to report on the feasibility of establishing a Democracy Vouchers program in the City of

Los Angeles. (Advocacy organization Los Angeles for Democracy Vouchers [website](#)) **No action taken**

14. Upcoming NC or NENC Co-sponsored Events: NC Budget Advocates Budget Day 6/17/23; Congress of Neighborhoods 9/23/23 **No action taken**
15. Public comments on non-agenda items within the NENC's subject matter jurisdiction (continued from item 7; up to two minutes per speaker) **No comments**
16. Board Member announcements and requests for future agenda items/reconsideration of any motion
  - a. Remote participation requests for upcoming meetings pursuant to Government Code Section 54953 (AB 2449) - **No action taken**
17. Adjournment (by 10:00 p.m.) **The meeting was adjourned at 10:13PM Moved: Mills Seconded: Parnell**

**Next NENC Board regular meeting (third Wednesday): May 17, 2023, 7:00PM (in-person). Subsequent Board regular meetings: June 21, 2023 and July 19, 2023.**