



**Northridge East Neighborhood Council**

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Northridge, CA 91325  
818-527-2913

Email: [info@NENC-LA.org](mailto:info@NENC-LA.org)

Website: [www.nenc-la.org](http://www.nenc-la.org)

**Board Meeting  
Draft Minutes  
November 17, 2021  
7:04PM-10:07PM**

[Zoom Virtual Meeting](#)  
Meeting Access Information:  
<https://zoom.us/j/92753645271>  
Meeting ID: 927 5364 5271  
Password: no password required  
Toll Free number 888-475-44999

<b>Boardmember</b>	<b>Roll Call</b>	<b>Funding Vote Eligible*</b>	<b>Category</b>
Glenn Bailey President	Present	Yes	At Large Stakeholder
Philip Dagort	Present	Yes	Resident Boardmember
Judy Diamond Treasurer	Absent	Yes	At Large Stakeholder
Rafael De La Rosa 2 <sup>nd</sup> Vice President	Present	Yes	CSUN Faculty
Sean Laird	Present	Yes	Resident Boardmember
Stephanie Mills Secretary	Present	Yes	Property Owner
William Parnell	Present	*No	Youth Member
Carl Peterson	Excused	Yes	Resident Boardmember
Ken Ross 1 <sup>st</sup> Vice President	Present	Yes	Property Owner
Michael Schouten	Excused	No	CSUN Student Body
Sydney Thiroux	Present	Yes	Resident Boardmember
Vacant			Resident Boardmember
Vacant			Resident Boardmember
Vacant			Business Owner or Employee
Vacant			Business Owner or Employee
Stephanie Yu	Absent	No	Alternate 1
Don Dwiggin	Present	No	Alternate 2
Christopher Meredith	Present	No	Alternate 3
<b>TOTAL: 11 +3 Alternates</b>	<b>PRESENT- 08 Absent 03+ Alternate-02 Absent-01</b>		

1. Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments. **The Meeting was called to order at 7:04PM by President Glenn Bailey, The Pledge of Allegiance was led by Stephanie Mills.**
2. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct), Abstentions="No" **Christopher Meredith is not eligible to vote this evening. \*William Parnell is not eligible to vote on funding items due to his age.**

<b>NENC ITEM: 2 Roll Call</b>		
<b>Present 08 + 02 Alternates</b>	<b>Absent -01+01Alt.</b>	<b>Excused-02</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Parnell, Ross, Thiroux, Alternates: Dwiggin, Meredith,</b>	<b>Diamond, Alternate- Yu</b>	<b>Peterson, Schouten</b>

**7:08PM Alternate Don Dwiggin was seated for Michael Schouten. Alternate Christopher Meredith was seated for Carl Peterson.**

- a. New Anti-Bias Learning for Employees (ABLE) required of all Board members by 11/30/21-**Reviewed**
- b. Planning 101 training required of Planning and Land Use Committee members by 12/1/21-**Reviewed**
- c. Administer Neighborhood Council Pledge to new Board member(s)-**No Action**

**Rafael Dela Rosa introduced Victoria Dochoghlian, who will be his replacement for CSUN.**

- d. Possible removal of Alternate 1 Stephanie Yu due to lack of attendance per NENC Bylaws Article V Governing Board, Section 7 Absences – **The By-laws Section on absences was reviewed.**

**Public comment:** None

**Motion Passed**

<b>NENC Item 2d. Motion to Remove Alternate 1 Stephanie Yu due to lack of Attendance NENC Bylaws Article V Governing Board, Section 7 Absences. Moved :Mills Second: De la Rosa</b>			
<b>Yes –08</b>	<b>No- 00</b>	<b>Ineligible-02</b>	<b>Absent-03</b>
<b>Bailey, Dagort, De la Rosa, , Laird, Mills, Parnell, Ross, Thiroux</b>	<b>None</b>	<b>Dwiggin, Meredith</b>	<b>Diamond, Peterson, Schouten</b>

- e. Notice of Vacancies: Two Resident seats (2023 & 2025) and two Business/Employee seats (2023 & 2025). Qualified Stakeholders interested in serving may obtain more information by emailing: [info@NENC-LA.org](mailto:info@NENC-LA.org) Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by a vote of the Board. **One Alternate Position has now been added.**

**3. Agenda Setting Meeting 11/8/21 Participation: Bailey, Ross, Mills, Diamond- All were present**

**4. Approval of Minutes – September 21, 2021, October 20, 2021 (no quorum) or any other earlier dates**

- a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)

**Public comment:** None

**Motion Passed**

<b>NENC Item 4.Motion to approve The September 21,2021 and October 2021 Meeting Minutes Moved: Laird Second: Dagort</b>			
<b>Yes –08</b>	<b>No- 00</b>	<b>Ineligible 02</b>	<b>Absent-03</b>
<b>Bailey, Dagort De la Rosa, Dwiggin, Laird, Mills, Parnell, Ross, Thiroux</b>	<b>None</b>	<b>Dwiggin, Meredith</b>	<b>Diamond, Peterson, Schouten</b>

5. Treasurer’s Report and Financial Items

- a. Approval of September 2021 and October 2021 Monthly Expenditure Report (MER) (All NC MERs are posted on City Clerk’s [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)

Public comment: None

**Motion Passed**

<b>NENC Item 5. Motion to approve the September and October Monthly Expenditure Report (MERS) Moved: Bailey Second: Thiroux</b>			
<b>Yes –07</b>	No- 00	<b>Ineligible-03</b>	<b>Absent-03</b>
<b>Bailey, Dagort De la Rosa, Laird, Mills, Ross, Thiroux</b>	None	<b>Dwiggins, Meredith, Parnell</b>	<b>Diamond, Peterson, Schouten</b>

- b. Executive: MOTION to revise the NENC Fiscal Year 2021-22 Budget to include more detail under the various Budget Categories (Office/Operational, Outreach, Neighborhood Purposes Grants and/or Community Improvement Projects) as in previous years. **The updated Budget was shown on the screen Executive Committee Mills/Diamond**

Public comment: None

**Motion Passed**

<b>NENC Item 5b. MOTION to revise the NENC Fiscal Year 2021-22 Budget to include more detail under the various Budget Categories Moved: Mills Second: Bailey</b>			
<b>Yes –07</b>	No- 00	<b>Ineligible-03</b>	<b>Absent-03</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Ross, Thiroux</b>	None	<b>Dwiggins, Meredith, Parnell</b>	<b>Diamond, Peterson, Schouten</b>

**Mr. Bailey Moved the Meeting to Item 6C**

6. Presentations/Special Items

- a. **COVID-19 Resources** - State appointment website <https://myturn.ca.gov/>; Los Angeles County COVID-19 vaccine website: <http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>; Los Angeles City COVID-19 website: <https://corona-virus.la/>; vaccination appointments encouraged but not required: <https://carbonhealth.com/covid-19-vaccines/los-angeles> **Reviewed**
  - i. From Mayor Garcetti’s [website](#): “On October 6, 2021 Mayor Eric Garcetti signed an ordinance that will require eligible individuals to be vaccinated in order to enter indoor public spaces including, but not limited to, restaurants, bars, gyms, sports arenas, nail salons, and all indoor City facilities.” [Final Ordinance 187219](#) effective November 8, 2021- **Reviewed**
- b. **Redistricting Meetings and Hearings** (COI = Community of Interest) **City Council:** <https://laccrc2021.org/> - [Council File 20-0668-S7](#) Redistricting Process / 2020 Decennial United States Census Data - MOTION - For the redistricting of City Council district boundaries, the NENC supports of keeping all of Northridge Neighborhood Councils intact within Council District 12, as well as the inclusion of Northridge ZIP Codes of 91324, 91325, 91326, 91330, **and a portion of 91343- as Amended**

8:37PM Carl Peterson joined the meeting

Public Comment: Goat Puppet, Caller2

Motion Passed

<b>NENC Item 6ba. MOTION for the redistricting of City Council district boundaries, the NENC supports of keeping all of Northridge Neighborhood Councils intact within Council District 12, as well as the inclusion of Northridge ZIP Codes of 91324, 91325, 91326, 91330, and a portion of 91343 Moved: Mills Second :Dagort</b>			
<b>Yes -09</b>	<b>No- 00</b>	<b>Ineligible-02</b>	<b>Absent-02</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Parnell, Peterson, Ross, Thiroux</b>	<b>None</b>	<b>Dwiggins, Meredith</b>	<b>Diamond, Schouten,</b>

LAUSD: <http://redistricting2021.lacity.org/LAUSDRC/index.html>

County: <https://redistricting.lacounty.gov/>

State: <https://www.wedrawthelinesca.org/> - Reviewed

MOTION - For the redistricting of County Supervisors, State Assembly, State Senate and Congressional districts, the Board supports the NENC being kept intact for each respective district and not be split amongst two or more districts.

Public Comment-Goat Puppet, Caller 2

Motion Passed

<b>NENC Item 6bb. MOTION - For the redistricting of County Supervisors, State Assembly, State Senate and Congressional districts, the Board supports the NENC being kept intact for each respective district and not be split amongst two or more districts. Moved: Peterson Second: Parnell</b>			
<b>Yes -09</b>	<b>No- 00</b>	<b>Ineligible-02</b>	<b>Absent-02</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Parnell Peterson, Ross, Thiroux</b>	<b>None</b>	<b>Dwiggins. Meredith</b>	<b>Diamond, Schouten</b>

The Meeting moved to Item 7

- c. **Volunteers Cleaning Communities - Jill Mather This a non-profit wants to change littering. The litter around schools is horrendous. She mentioned multiple locations they have cleaned up. The goal is to get people active in the community. There will be a Special Event on Saturday, Environmental Day Event at the Chatsworth Train Station from 10:00AM-4:00PM John and Michelle Hale-spoke about her ability to pull together resources. (website: <https://volunteerscleaningcommunities.com/>)**

The Meeting was Moved to Item 9

7. Public comments on non-agenda items
  - a. **John and Michele Hales we have been to 122 Zoom Meetings. Between Midnight and 3:00AM Mail is being stolen. The Police will not handle this. There is an app as to what is being placed in your mail each day. Contact the Post Office.**
  - b. **Goat Puppet- The City is in Chaos,77 Angelenos were fired today due to not getting their vaccination.**

c. **Caller 2- Thanked Mr. Hales for his information. He uses a mail vault with a key.**

8. **Comments/Reports from Representatives of Public Officials -No Reports**

9. **Comments/Updates/Announcements by City DONE, Thomas Soong- Thanked everyone for their service, Thomas is the director of outreach and communications. He was the NEA when the Board was sworn in 2016. He talked about the unhoused Stakeholders. He oversees 25 Neighborhood Councils. He spoke about some of the Items Glenn had listed on the agenda. The NCs will continue to meet virtually until at least the end of December. The Hybrid Working Group has been looking into Hybrid Meeting issues. He mentioned Module 3, Agendas, CIS, Effective Committees the training is on November 30<sup>th</sup>.**

**Public Comment: Kathleen Edwards, Goat Puppet, Caller2,**

**Items 9 a-d.-Reviewed-**

- a. **DONE/BONC: Virtual Governance Hybrid [Working Group report](#) and [supporting materials](#) - on 10/18/21 BONC agenda; [AB 361](#) passed and signed into law and now effective**
- b. **DONE: CORE Institute Module 3 will be 11/30/21, 6:30 pm - [Register](#)**
- c. **DONE: Neighborhood Council Awareness & Engagement Survey - request link to survey [here](#)**
- d. **BONC: [Revised \(10/14/21\) Digital Communication Policy](#) (aka Digital Media Policy) and [DONE 10/18/21 report](#) – **No Action****

**The Meeting was returned to Item 6.**

**The Meeting was moved to Item 10 Item9Ei was skipped**

- e. **BONC: Proposed [revisions to Code of Conduct Policy](#)
  - i. **Possible MOTION regarding Policy such as the one [agendized by LANCC 8/7/21](#) **No Action******
- f. **LAPD: Neighborhood Watch/All Basic Cars Meeting - 11/16/21, 6 pm via [Zoom](#) **Will Return in January****
- g. **CSUN reports and updates - Rafael De La Rosa and Michael Schouten-Rafael De La Rosa -**We break for the holidays next week. The new Orchard Conference Center has opened. No update on the Hotel. Last Friday we had a guest Speaker and Book signing. They are currently working on a Speaker Series. Senator Padilla earmarked a Million Dollars for Equity Hub. Next Semester they will move to a 75% population on the campus. There are concerts for the Public at the Soraya.****
- h. **Northridge Vision (11/10/21); next virtual meeting 1/12/22, 2 pm**
- i. **Prepare inventory of closed businesses within NENC- **Reviewed****
- i. **NC Budget Advocates: NCBA report; [NC Budget Day](#) will be held 6/18/22; NENC City budget priorities; Budget Representatives (Glenn Bailey and Garry Fordyce). [www.budgetadvocates.org/](http://www.budgetadvocates.org/) -**Reviewed****
- j. **Aliso Canyon Disaster Health Research Study Community Advisory Group (CAG [website](#); LA County [website](#)) - Don Dwiggins and Cristina Vega- **No Report****

- i. CAG meetings being held quarterly at 6 pm on 12/13/21 via [Zoom](#) -Reviewed
- k. Metro: [North San Fernando Valley Transit Corridor/Bus Rapid Transit Project](#) - sign up to receive project updates; next round of community meetings are expected to be announced soon.- **Reviewed**
- l. US Postal Service: Relocation of Northridge Main Post Office, 9534 Reseda Blvd. Lease extended to April 2022 and potential locations are still being sought.- **Reviewed**

**10. Committee Reports – No Reports**

- a. Appointment of Committee Chairs/Co-Chairs by President subject to confirmation by Board **No Action**  
Approval of additional, or removal of, Committee members as requested by Committee Chair/Co-Chairs  
**No Action**

**Sidney Thiroux left the Meeting at 8:57PM**

- b. Announcement of upcoming Committee meeting dates: Executive 12/6/21, 4:30 pm; Education 1/10/22, 9:00AM; -Reviewed
- c. Education: MOTION (Manchester/Diamond) recommending that the NENC board supports transparency regarding changes to LAUSD school funding. Public hearings and input from students, parents, teachers, and the community must be received before considering implementing programs such as Student-Centered Funding. To ensure accountability and transparency the LAUSD board should vote on any policy prior to its implementation by the Superintendent’s office.

**Don Dwiggins left the Meeting at 9:06PM**

**Public comment: Goat Puppet, Caller 2**

**Motion Passed**

<b>NENC Item 10c. Motion recommending that the NENC board supports transparency regarding changes to LAUSD school funding. Public hearings and input from students, parents, teachers, and the community must be received before considering implementing programs such as Student-Centered Funding. To ensure accountability and transparency the LAUSD board should vote on any policy prior to its implementation by the Superintendent’s office. Moved: Peterson Second: Parnell</b>			
<b>Yes –08</b>	<b>No- 00</b>	<b>Ineligible-01</b>	<b>Absent-04</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Parnell, Peterson, Ross,</b>	<b>None</b>	<b>Meredith</b>	<b>Diamond, Dwiggins, Schouten, Thiroux</b>

- e. Bylaws: MOTION (Ross/Mills) recommending a proposed amendment to the Northridge East Neighborhood Council [Standing Rules](#) regarding a minor change to the description of the agenda posting location at the Northridge Branch Library, 9051 Darby Avenue, Northridge as follows:
  - i. *8.3 Meeting Notifications/Postings*  
*There are two 24/7 physical posting locations for all meeting agendas: Northridge Recreation Center (north entrance facing the street), 18300 Lemarsh Street, Northridge and Northridge Branch Library (**near the main entrance**), 9051 Darby Avenue, Northridge.*

(Bolded and underlined wording would replace existing wording of: “on the glass pane immediately to the right of entrance doors”)

**Public Comment: Goat Puppet**

**Motion Passed**

<b>NENC Item 10e. MOTION (Ross/Mills) recommending a proposed amendment to the Northridge East Neighborhood Council Standing Rules regarding a minor change to the description of the agenda posting location at the Northridge Branch Library, 9051 Darby Avenue, Northridge as follows: 8.3 Meeting Notifications/Postings There are two 24/7 physical posting locations for all meeting agendas: Northridge Recreation Center (north entrance facing the street), 18300 Lemarsh Street, Northridge and Northridge Branch Library (near the main entrance), 9051 Darby Avenue, Northridge. Moved :Ross Second: Mills</b>			
<b>Yes –08</b>	<b>No- 00</b>	<b>Ineligible-01</b>	<b>Absent-04</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Parnell, Peterson, Ross</b>	<b>None</b>	<b>Meredith</b>	<b>Diamond, Dwiggin, Schouten, Thiroux</b>

**Carl Peterson left the Meeting at 9:20PM**

- f. Executive: MOTION (Ross/Diamond) recommending authorization of up to \$150 for business cards for Board members (Vendors: Vistaprint, Sunstar or similar) (Passed 4-0-0 on 9/12/21; Board referred back to Executive Committee on 9/21/21; Passed 3-0-0 on 10/11/21) [Discussion included a request to include a higher dollar amount of up to \$750 on the Board agenda.]

**Public Comment: Goat Puppet**

**Motion Passed**

<b>NENC Item 10f. Motion recommending authorization of up to \$350 for business cards for Board members (Vendors: Vistaprint, Sunstar or similar) (Passed 4-0-0 on 9/12/21; Board referred back to Executive Committee on 9/21/21; Passed 3-0-0 on 10/11/21) [Discussion included a request to include a higher dollar amount of up to \$750 on the Board agenda. Moved: Ross Second: Bailey</b>			
<b>Yes –06</b>	<b>No- 00</b>	<b>Ineligible-02</b>	<b>Absent-05</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Ross</b>	<b>None</b>	<b>Meredith Parnell</b>	<b>Diamond, Dwiggin, Peterson, Schouten, Thiroux</b>

**No Action on Items 10g-10hvii.**

- g. Planning: Update on previously considered or new/pending cases within NENC including but not limited to:
  - i. [Northridge Community Plan](#) update process scheduled to begin in 2021
- h. Planning: Pending citywide proposals and any updates (Valley Liaison: Ariel.Jones@lacity.org)
  - i. Proposed [Restaurant Beverage Program](#) (Case No. [CPC-2018-4660-CA](#); [CF 17-0891](#)) update; City Council adopted 6/30/21; Ordinance pending.
  - ii. Proposed Processes and Procedures Ordinance (Case No. [CPC-2016-3182-CA](#); [CF 12-0460-S4](#)) [Fact Sheet](#); [Website](#); [Annotated Draft](#) CPC approved 4/6/21; City Council approved committee report 6/22/21; Ordinance pending.



- iii. Citywide Sign Ordinance update (Case Number [CPC-2015-3059-CA](#); [CF 11-1705](#)) [Fact Sheet](#); City Planning Commission approved 2/25/21; pending in City Council Planning and Land Use Management Committee
- iv. Housing Element of the General Plan [2021-2029 Update](#) (Case Number CPC-2020-1365-GPA); July 2021 [webinar recording](#); sign up for [email list](#)
- v. Healthy Buildings, Healthy Places Design Guide - [website](#)
- vi. Transportation Demand Management (TDM) Ordinance (Case No. [CPC-2021-3141-CA](#); [CF 15-0719-S19](#)) - website [update](#)
- vii. Reports by other Committees listed above-**No Reports**

11. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to:

- a. President’s Report :**No Report**
  - i. Regional Grievance Panelist: Glenn Bailey was previously appointed by NENC -**Reviewed**
  - ii. Congress of Neighborhoods held 9/25/21 - reports by attendees-**Reviewed**
  - iii. Civic University held September 2021 - reports by attendees- **Laird Felt it was informative**
- b. NC Liaisons Reports - **No Reports**
- c. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC), DWP MOU/Advocacy, [LA NC Coalition](#) (LANCC), [PlanCheckNC](#), NC Emergency Preparedness Alliance, [NC Sustainability Alliance](#), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH), NC Public Safety Chairs Alliance
  - i. Appointments of NCSA Representative and Alternate – MOTION

**Public Comment: Goat Puppet**

**Motion Passed**

<b>NENC Item 10f. Motion to approve Glenn Bailey as the Representative and William Parnell as Alternate to the Sustainability Alliance(NCSA) Moved: De La Rosa Second: Parnell</b>			
<b>Yes –07</b>	<b>No- 00</b>	<b>Ineligible-01</b>	<b>Absent-05</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Parnell, Ross</b>	<b>None</b>	<b>Meredith</b>	<b>Diamond, Dwiggins, Peterson, Schouten, Thiroux</b>

- ii. WVNAH Amplify & Act Empowerment Town Hall 11/29/21, 7 pm- **Reviewed by Ms. Mills**
- iii. NCSA: Cool Block leaders (two from each NC) still needed. [More info](#). Sign up [here](#) - **Reviewed**

**Meeting was returned to Item 9F**

12. Council Files (CF) and City Council Motions - Community Impact Statements (CIS)

- a. [CF 21-1042](#) Motion (Koretz - et al. - O'Farrell) relative to directing/requesting the City's Departments to work with, as needed, the City's Neighborhood Council Sustainability Alliance, the Climate Emergency Mobilization Office, and the LA Cool City Challenge team, and report with a robust, world-leading plan to achieve the moonshot goal of carbon neutrality without offsets by 2030; and as further directed in this Motion.



**Public Comment: Goat Puppet,**

**Motion Passed**

**NENC Item 12a. Motion (Koretz - et al. - O'Farrell) relative to directing/requesting the City's Departments to work with, as needed, the City's Neighborhood Council Sustainability Alliance, the Climate Emergency Mobilization Office, and the LA Cool City Challenge team, and report with a robust, world-leading plan to achieve the moonshot goal of carbon neutrality without offsets by 2030; and as further directed in this Moved: De La Rosa Second: Parnell**

<b>Yes –07</b>	<b>No- 00</b>	<b>Ineligible-01</b>	<b>Absent-05</b>
<b>Bailey, Dagort, De la Rosa, Laird, Mills, Parnell, Ross</b>	<b>None</b>	<b>Meredith</b>	<b>Diamond, Dwiggin, Peterson, Schouten, Thiroux</b>

- 13. Upcoming NC or NENC Co-sponsored Events: [Neighborhood Council Budget Day](#) 6/18/22; [Congress of Neighborhoods](#) 9/24/22- **Reviewed**
- 14. Public comments on non-agenda items (continued from item 7; up to two minutes per speaker)  
**-No Comments**
- 15. Board Member announcements and requests for future agenda items/reconsideration of any motion  
**-No Announcements**
- 16. Adjournment Meeting Adjourned at 10:07PM in memory of Hattie Spiegel from the Northridge Woman’s Club.

**Next NENC Board regular meeting (third Wednesday): December 15, 2021, 7 pm.  
Subsequent Board regular meetings: January 19, 2022 and February 16, 2022.**