



## Northridge East Neighborhood Council

18401 Lassen St.  
 Northridge, CA 91325  
 818-527-2913  
 Email: [info@NENC-LA.org](mailto:info@NENC-LA.org)  
 Website: [www.nenc-la.org](http://www.nenc-la.org)

**Special Board Meeting  
 Draft Minutes  
 September 21, 2021  
 7:03PM-10:31PM**

[Zoom Virtual Meeting](#)  
 Meeting Access Information:  
<https://zoom.us/j/92753645271>  
 Meeting ID: 927 5364 5271  
 Password: no password required  
 Toll Free number 888-475-44999

Boardmember	Roll Call	Funding Vote Eligible*	Category
Glenn Bailey President	Present	Yes	At Large Stakeholder
Philip Dagort	Present	Yes	Resident Boardmember
Judy Diamond Treasurer	Present	Yes	At Large Stakeholder
Rafael De La Rosa 2 <sup>nd</sup> Vice President	Excused	Yes	CSUN Faculty
Sean Laird	Excused	Yes	Resident Boardmember
Stephanie Mills Secretary	Present	Yes	Property Owner
William Parnell	Present	Yes	Youth Member
Carl Peterson	Excused	Yes	Resident Boardmember
Ken Ross 1 <sup>st</sup> Vice President	Present	Yes	Property Owner
Michael Schouten	Excused	No	CSUN Student Body
Sydney Thiroux	Excused	Yes	Resident Boardmember
Vacant			Resident Boardmember
Vacant			Resident Boardmember
Vacant			Business Owner or Employee
Vacant			Business Owner or Employee
Stephanie Yu	Absent	No	Alternate 1
Don Dwiggin	Present	Yes	Alternate 2
Christopher Meredith	Present	Yes	Alternate 3
<b>TOTAL: 11 +3 Alternates</b>	<b>PRESENT- 06 Absent 05+ Alternate-02 Absent-01</b>		

1. Call to Order, **The Meeting was called to order at 7:03PM by President Glenn Bailey. The September Meeting was moved to this date, due to a Religious Holiday.**
  - a. Pledge of Allegiance- **The Pledge of Allegiance was led by Ms. Mills. Mr. Bailey welcomed everyone to the meeting and mentioned that the Board was at just at Quorum so if any Board Members leave to please let him know so that a break could be called to assess the situation.**
  - b. **Daphne Long and Sam Makerem were removed from the Board by the Department of Neighborhood Empowerment (DONE).**
  
2. Roll Call- **Roll was called by the Minute Taker.**
  - a. Determination of Quorum- **Quorum of 8 was reached.**
  - b. Voting Eligibility- **The Department is behind in Record Keeping. Mr. Parnell is ineligible on Funding Items (Ethics, Funding, Code of Conduct)**

c. Abstentions= “No”

<b>NENC ITEM: 2 Roll Call</b>		
<b>Present –06 + 02 Alternates</b>	<b>Absent -00</b>	<b>Excused-05</b>
<b>Bailey, Dagort, Diamond, Mills, Parnell, Ross Alternates: Dwiggin, Meredith</b>	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

**Don Dwiggin will be voting in place of Sean Laird  
Christopher Meredith will be voting in place of Sidney Thiroux**

- d. New Anti-Bias Learning for Employees (ABLE) required of all Board members by 11/30/21- **Reviewed**
- e. Administer Neighborhood Council Pledge to new Board member(s)-**No action taken**
- f. Notice of Vacancies: Two Resident seats (2023 & 2025) and two Business/Employee seats (2023 & 2025). Qualified Stakeholders interested in serving may obtain more information by emailing: [info@NENC-LA.org](mailto:info@NENC-LA.org) Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by a vote of the Board. -**Reviewed**

- 3. Agenda Setting Meeting 9/12/21 Participation: Bailey, Diamond, Mills, Ross- **All were in attendance**
- 4. Approval of Minutes – August 18, 2021 and any other prior Board meetings. Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)

Public comment: None

**Motion Passed**

<b>NENC Item 4. Motion to approve the July 21, 2021 and August 18, 2021 Meeting Minutes Moved: Mills Second: Diamond</b>			
<b>Yes –08</b>	No-00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggin, Meredith Mills, Parnell, Ross</b>	None	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

- 5. Treasurer’s Report and Financial Items
  - a. Approval of August 2021 Monthly Expenditure Report (MER) (All NC MERs are posted on City Clerk’s [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)

Public comment: None

**Motion Passed**

<b>NENC Item 5. Motion to approve the August 2021 Monthly Expenditure Report Moved: Diamond Second: Meredith</b>			
<b>Yes –07</b>	No- 00	<b>Ineligible-01</b>	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggin, Meredith Mills, Parnell, Ross</b>	None	<b>Parnell</b>	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

- b. Executive: MOTION to revise the NENC Fiscal Year 2021-22 Budget to include more detail under the various Budget Categories (Office/Operational, Outreach, Neighborhood Purposes Grants and/or Community Improvement Projects) as in previous years. )- **Item Postponed**

Public comment: None

**Motion Passed**

<b>NENC Item 5b. Motion to Postpone Moved: Diamond Second: Dagort</b>			
<b>Yes –08</b>	No- 00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggin, Meredith Mills, Parnell, Ross</b>	None	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

**6. Presentations/Special Items**

- a. **COVID-19 Resources** - State appointment website: <https://myturn.ca.gov/>; Los Angeles County COVID-19 vaccine website: <http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>; Los Angeles City COVID-19 website: <https://corona-virus.la/>; vaccination appointments encouraged but not required: <https://carbonhealth.com/covid-19-vaccines/los-angeles> **-Reviewed**
- b. **Redistricting Meetings and Hearings** (COI = Community of Interest)
- I. **City Council:** <https://laccrc2021.org/>
  - II. **LAUSD:** <http://redistricting2021.lacity.org/LAUSDRC/index.html> Link to comment or RSVP
  - III. **County:** <https://redistricting.lacounty.gov/>
  - IV. **State:** <https://www.wedrawthelinesca.org/> **-Reviewed**
- c. **Planning Case Presentation** - General Plan Amendment pursuant to LAMC Section 12.32E to reclassify Etiwanda Avenue between Halsted Street and Vincennes Street and Lindley Avenue between Halsted Street and the former Plummer Street from Collector to Local Street in the Mobility Element and as referenced in the Northridge Community Plan. (Both street segments are contained within the boundaries of the CSUN campus.) Case No. [CPC-2021-6426-GPA](#)
- I. Ken Rosenthal, Associate Vice President, CSUN Facilities Development & Operations
  - II. Mary Clare Smithson, P.E., CSUN Capital Programs Manager
  - III. Matt Goulet, Principal Planner, Land Use Development - possible Motion
- Ms. Smithson- Presented the request for the General Plan Amendment and explained the need for the changes. The notifications of Public Hearings will be sent out to all properties in a 500 ft radius. The Campus wants to control the streets within the campus boundaries so they can improve and maintain themselves.**

Public comment: Patricia Lo Presti-This has been going on a long time. She has a flyer from 2002. Q/ Who at the Council Office will be handling this? A/Eric Moody, and Hannah Lee.

**Motion Passed**

<b>NENC Item 6c. Motion to support the request to reclassify Etiwanda Avenue between Halsted Street and Vincennes Street and Lindley Avenue between Halsted Street and the former Plummer Street from Collector to Local Street in the Mobility Element and as referenced in the Northridge Community Plan. Moved: Dwiggin Second: Mills</b>			
<b>Yes –08</b>	No- 00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggin, Meredith Mills, Parnell, Ross</b>	None	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

Carl Peterson joined the meeting at 8:51PM

Carl Peterson left the meeting at 9:17PM

d. **Planning Case Presentation** - Subdivision of existing 206,368 square-foot parcel into two parcels for new eldercare residential facility located at 10650 Reseda Blvd./18426 Chatsworth St. Case No. [ZA-2021-2941-ELD-SPR-HCA](#) and related Case No. [AA-2021-2942-PMLA-HCA](#) Proposed project is the construction of an approximately 132,807 square foot Eldercare Facility comprised of 27 Memory Care units and 87 Assisted Living units for a total of 114 dwelling units and 144 beds and includes residential amenities such as a bistro lounge, on-site medical clinic, hair salon and theater in a two (2) story building with a maximum building height of approximately 31'-1". A total of 67 vehicle parking spaces with one (1) level of subterranean parking will be provided. Applicant: Seasons MSP Northridge Holdings, LLC. Representative: three6ixty (Dana Sayles and Sara Houghton). possible MOTION-

- I. **There is a Public Hearing tomorrow. There was lots of discussion in regards to this project. Some of the concerns raised were: The possibility that this facility would be changed to something besides Senior Housing in the future and the neighbors being able to see the facility and lack of privacy for the neighbors. There have been two community meetings held and they have been in touch with the church. The facility will be two-stories tall. The Board was assured there will be appropriate screening, using Bamboo. It will be a park like setting with lots of open space. The project does not have significant impacts which would trigger CEQA.**

Public comment: None

Motion Passed

<p><b>NENC Item 6d. Motion for Northridge East Neighborhood Council 1.to support the Subdivision of existing 206,368 square-foot parcel into two parcels for new eldercare residential facility located at 10650 Reseda Blvd./18426 Chatsworth St. Case No. <a href="#">ZA-2021-2941-ELD-SPR-HCA</a> 2. Related Case No. <a href="#">AA-2021-2942-PMLA-HCA</a> Support the Eldercare facility as proposed with the following concerns, a) Privacy issues for the single-family homes around the property especially from the second-floor balconies (landscaping materials), Moved: Dagort Second: Diamond</b></p>			
<b>Yes –08</b>	No- 00	Abstain-00	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggins, Meredith Mills, Parnell, Ross</b>	None	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

7. Public comments on non-agenda items (up to two minutes per speaker, 10 minutes total)- **No comments**

8. Comments/Reports from Representatives of Public Officials:

- a. Myrka Martinez- **Street Racing Motion, they are waiting for a report back from the City Attorney. The topic for the Conversations with Councils will be Street Racing. The city is recruiting for new Crossing Guards. Emergency Rental Relief Fund, you need to apply through the State. Organized youth sports have new protocols.**
- b. CD 12: Free document shredding event in partnership with NENC and Chatsworth NC, 10/16/21, 10 am to 12 noon (or until truck is full) - confirming NENC volunteers (Mills, Ross, Laird, and Bailey,) - **Reviewed**
- c. CD 12: Conversations with Councils, 9/28/21, 6:00PM- **Reviewed**
- d. CD 12: Street racing motion [CF 21-0975](#) (see item 12b below)-**Reviewed**

Public comment: None

Motion Passed

<b>NENC Item 8d. Motion to support CF 21-0975 The Street Racing Motion Moved: Diamond Second: Meredith</b>			
<b>Yes –08</b>	No- 00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggins, Meredith Mills, Parnell, Ross</b>	None	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

9. Comments/Updates/Announcements by City Departments – **No reports**

- a. DONE/BONC: Virtual Governance Hybrid Working Group update - recommendations to BONC on 10/18/21; [AB 361](#) passed and signed into law effective immediately; [AB 339](#) passed and pending Governor’s action; in-person NC meetings may resume as soon as 10/1/21 or possibly not until after 12/31/21- **Reviewed**
- b. BONC: [Revised \(7/1/21\) Digital Communication Policy](#) (aka Digital Media Policy) update-**Reviewed**
- c. BONC: Proposed [revisions to Code of Conduct Policy](#)-**Reviewed**
  - I. Feedback Sessions scheduled for 9/22/21, 7 pm; 10/19/21, 6:30 pm; and 11/6/21, 1 pm via Zoom - [RSVP](#)
  - II. Possible MOTION regarding Policy such as the one [Agendized by LANCC 8/7/21](#) - **Item Postponed**
- d. LAPD: Neighborhood Watch/Basic Car Meetings - generally third Thursdays, 6:00PM- **Reviewed**
- e. CSUN reports and updates - Rafael De La Rosa and Michael Schouten- **No report**
- f. Northridge Vision (9/8/21); next virtual meeting 10/13/21, 2:00PM- **Reviewed**
- g. NC Budget Advocates: NCBA report; [NC Budget Day](#) held 8/21/21 and recorded; NENC City budget priorities; Budget Representatives (Glenn Bailey and Garry Fordyce). [www.budgetadvocates.org/](http://www.budgetadvocates.org/) -**No report**
- h. Aliso Canyon Disaster Health Research Study Community Advisory Group (CAG [website](#); LA County [website](#)) - Don Dwiggins and Cristina Vega -**No report**
  - I. **CAG meetings being held quarterly at 6 pm on 9/27/21 and 12/13/21 via [Zoom](#)**
  - II. **New related non-profit being formed: Environmental Health Research, Inc.; Initial meeting 9/28/21 and repeating 9/30/21, both at 6 pm via [Zoom](#) - [RSVP](#) -Reviewed**
- i. Metro: [North San Fernando Valley Transit Corridor/Bus Rapid Transit Project](#) - sign up to receive project updates; next round of community meetings was to have been announced early September.
- j. US Postal Service: Relocation of Northridge Main Post Office, 9534 Reseda Blvd. Lease extended to April 2022 and potential locations are still being sought.

10. Committee Reports -**No report**

- a. Establishment of a Beautification Committee as a Standing Committee

**Public comment:** None

**Motion Passed**

<b>NENC Item 10a. Motion for the establishment of a Beautification Committee as a Standing Committee Moved: Bailey Second: Meredith</b>			
<b>Yes –08</b>	No- 00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggins, Meredith Mills, Parnell, Ross</b>	None	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

- b. Appointment of Committee Chairs/Co-Chairs by President subject to confirmation by Board

Public comment: None

Motion Passed

<b>NENC Item 10b. Motion to approve Tom Baker as the Chair of the Beautification Committee Moved: Dwiggins Second: Diamond</b>			
<b>Yes –08</b>	No- 00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggins, Meredith Mills, Parnell, Ross</b>	None	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

- c. Approval of additional, or removal of, Committee members as requested by Committee Chair/Co-Chairs

Public comment:

Motion Passed

<b>NENC Item 10c. Approve Glenn Bailey as a Committee Member of the Beautification Committee Moved: Dwiggins Second: Diamond</b>			
<b>Yes –08</b>	No- 00	Ineligible-00	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggins, Meredith Mills, Parnell, Ross</b>	None	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

- d. Announcement of upcoming Committee meeting dates: Executive 10/11/21, 4:30 pm; Education 10/9/21, 9 am; any others- **Reviewed**
- i. **The agenda posting Location at the Library will be moving to a different part of the library.**
- e. Executive: MOTION (Ross/Diamond) recommending authorization of up to \$150 for business cards for Board members (Vendors: Vistaprint, Sunstar or similar) (Passed 4-0-0 on 9/12/21)-**Item Postponed**

Public comment: None

Motion Passed

<b>NENC Item 10e.Motion to refer back to the Executive Committee Moved: Ross Second: Diamond</b>			
<b>Yes –06</b>	<b>No- 02</b>	Ineligible-00	<b>Absent-05</b>
<b>Dagort, Diamond, Dwiggins, Mills, Parnell Ross</b>	<b>Bailey Meredith</b>	None	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

- f. Executive: Possible MOTION to authorize up to \$5,000 to purchase equipment needed to conduct hybrid meetings (no recommendation)

Public comment: None

Motion Passed

<b>NENC Item 10e. Motion to authorize up to \$5,000 to purchase equipment needed to conduct hybrid meetings Moved: Diamond Second: Dagort</b>			
<b>Yes –07</b>	No- 00	<b>Ineligible-01</b>	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggins, Meredith Mills, Ross</b>	None	<b>Parnell</b>	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

- g. Planning: Update on previously considered or new/pending cases within NENC including but not limited to: **Not reviewed**
    - I. [Northridge Community Plan](#) update process scheduled to begin in 2021- **Not reviewed**
  - h. Planning: Pending citywide proposals and any updates (Valley Liaison: [Ariel.Jones@lacity.org](mailto:Ariel.Jones@lacity.org))
    - I. Proposed [Restaurant Beverage Program](#) (Case No. [CPC-2018-4660-CA](#); [CF 17-0891](#)) update; City Council adopted 6/30/21; Ordinance pending.- **Not reviewed**
    - II. Proposed Processes and Procedures Ordinance (Case No. [CPC-2016-3182-CA](#); [CF 12-0460-S4](#)) [Fact Sheet](#); [Website](#); [Annotated Draft](#) CPC approved 4/6/21; City Council approved committee report 6/22/21; Ordinance pending.-**Not reviewed**
    - III. Citywide Sign Ordinance update (Case Number [CPC-2015-3059-CA](#); [CF 11-1705](#)) [Fact Sheet](#); City Planning Commission approved 2/25/21; pending in City Council Planning and Land Use Management Committee-**Not reviewed**
    - IV. Housing Element of the General Plan [2021-2029 Update](#); July 2021 [webinar recording](#); sign up for [email list](#)- **Not reviewed**
    - V. Healthy Buildings, Healthy Places Design Guide - [website](#) – **Not reviewed**
    - VI. **NEW** Transportation Demand Management (TDM) Ordinance (Case No. [CPC-2021-3141-CA](#); [CF 15-0719-S19](#)) - website [update](#) -**Not reviewed**
  - i. Reports by other Committees listed above- **Not reviewed**
11. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to:
- a. President’s Report- **No report**
    - I. Authorization for up to \$100 for the purchase of replacement buckets used for watering the landscape planters along Reseda Boulevard - possible MOTION

**Public comment: None**

**Motion Passed**

<b>NENC Item 11ai.</b> Motion to approve up to \$100 for the purchase of replacement buckets used for watering the landscape planters along Reseda Boulevard <b>Moved: Diamond Second: Bailey</b>			
<b>Yes –07</b>	No- 00	<b>Ineligible-01</b>	<b>Absent-05</b>
<b>Bailey, Dagort, Diamond, Dwiggin, Meredith Mills, Ross</b>	None	<b>Parnell</b>	<b>De la Rosa, Laird, Peterson, Schouten, Thiroux</b>

- b. NC Liaisons Reports: Animal Services (Ross/Goldberg/Diamond); Data (Kaiser/Goldberg/ Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond/Laird/Ross); Public Works (Bailey); Purposeful Aging (Dwiggin); Resilience (Dwiggin/Lundquist) and approval of additional and/or replacement NENC Liaisons- **No report**
- c. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC), DWP MOU/Advocacy, [LA NC Coalition](#) (LANCC), [PlanCheckNC](#), NC Emergency Preparedness Alliance, [NC Sustainability Alliance](#), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH), NC Public Safety Chairs Alliance- **No report**
  - I. WVNAH Amplify & Act Empowerment Town Hall 9/27/21, 7 pm-**No report**
- d. Afghan Refugees/Valley Afghan Resettlement Coalition - Ken Ross **Mr. Ross mentioned the new organization he would like to start to help the Afghan refugees.**

12. Council Files (CF) and City Council Motions - Community Impact Statements (CIS)

- a. [CF 21-0407](#) Motion (Rodriguez - Cedillo) relative to instructing the Department of Neighborhood Empowerment to report with a survey of Neighborhood Council election rules; and request the City

Attorney to report on the City Council's authority to standardize election rules. (NENC voted to oppose on 7/21/21) **Not Reviewed**

- b. [CF 21-0975](#) Motion (Lee - Rodriguez) relative to requesting the City Attorney to report on the feasibility of enacting an ordinance to make it unlawful to knowingly encourage, promote, instigate, assist, facilitate, aid, or abet the gathering of persons as spectators at street race or reckless driving exhibition. - **Already voted on**

13. Upcoming NC or NENC Co-sponsored Events: [Congress of Neighborhoods](#) 9/25/21- **This Saturday**

14. Public comments on non-agenda items- **No comments**

15. Board Member announcements and requests for future agenda items/reconsideration of any motion- **None**

16. Adjournment - **Meeting was adjourned at 10:31PM**

[Next NENC Board regular meeting \(third Wednesday\): October 20, 2021, 7:00PM](#)  
[Subsequent Board regular meetings: November 17, 2021 and December 15, 2021.](#)