



Northridge East Neighborhood Council

18401 Lassen St.
 Northridge, CA 91325
 818-527-2913
 Email: info@NENC-LA.org
 Website: www.nenc-la.org

**Board Meeting
 Draft Minutes
 August 18, 2021
 7:03PM-10:53PM**

Zoom Virtual Meeting
 Meeting Access Information:
<https://zoom.us/j/92753645271>
 Meeting ID: 927 5364 5271
 Password: no password required
 Toll Free number 888-475-44999

Boardmember	Roll Call	Funding Vote Eligible*	Category
Glenn Bailey President	Present	Yes	At Large Stakeholder
Philip Dagort	Present	Yes	Resident Boardmember
Judy Diamond Treasurer	Present	Yes	At Large Stakeholder
Rafael De La Rosa 2 nd Vice President	Present	Yes	CSUN Faculty
Sean Laird	Present	Yes	Resident Boardmember
Daphne Long	Absent (Suspended)	No	Resident Boardmember
Sam Makarem	Excused (Suspended)	No	Business Owner or Employee
Stephanie Mills Secretary	Present	Yes	Property Owner
William Parnell	Present	Yes	Youth Member
Carl Peterson	Excused (arrived at 8:45)	Yes	Resident Boardmember
Ken Ross 1 st Vice President	Present	Yes	Property Owner
Michael Schouten	Present	No	CSUN Student Body
Sydney Thiroux	Present	Yes	Resident Boardmember
Vacant			Resident Boardmember
Vacant			Business Owner or Employee
Stephanie Yu	Absent	No	Alternate 1
Don Dwigings	Absent	Yes	Alternate 2
Christopher Meredith	Excused	Yes	Alternate 3
TOTAL: 13 +3 Alternates	PRESENT- 10 Absent 03+ Alternate-0 Absent-3		

1. Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments- **The Meeting was called to order by at: 7:03PM. The Pledge of Allegiance was led by: Ms. Mills.**
2. Roll Call, Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct), Abstentions="No"
Roll was called and Quorum of 8 was reached. All Boardmembers are eligible to vote except Schouten, and Parnell on Funding items. (Parnell is under the age of 18)

NENC ITEM: 2 Roll Call		
Present -00	Absent -00	Excused-01
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Parnell, Ross, Schouten, Thiroux	Long, Makarem	Peterson

- a. Administer Neighborhood Council Pledge to new Board member(s)- **Item Postponed**
- b. Notice of Vacancies: One Resident seat (2023) and one Business/Employee seat (2023). Qualified Stakeholders interested in serving may obtain more information by emailing: info@NENC-LA.org Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by a vote of the Board. - **Reviewed**
- 3. Agenda Setting Meeting 8/9/21 Participation: Bailey, Diamond, Mills.- **Please submit items for the Agenda at least a week in advance. All members were present.**
- 4. Approval of Minutes – July 21, 2021 and any other prior Board meetings- **Item Postponed**
 - a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)
- 5. Treasurer’s Report and Financial Items (10 minutes)
 - a. Approval of July 2021 Monthly Expenditure Report (MER) (All NC MERs are posted on City Clerk’s [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>) **Please check for broken hyperlinks.**

Public comment: Caller1

Motion Passed

NENC Item 5a. Motion to approve the July 2021 Monthly Expenditure Report (MER) Moved: Diamond Second: Dagort			
Yes –08	No- 00	Ineligible-02	Absent-03
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Ross, Thiroux	None	Parnell, Schouten	Long, Makarem, Peterson

- b. Executive: MOTION (Diamond/Mills) to recommend revising the NENC Fiscal Year 2021-22 Budget to include the additional \$10,000 rollover funding by increasing four Budget Categories (Office/Operational, Outreach, Neighborhood Purposes Grants and Community Improvement Projects) by \$2,500 each.

Public comment: Caller1

Motion Passed

NENC Item 5b. Motion to recommend revising the NENC Fiscal Year 2021-22 Budget to include the additional \$10,000 rollover funding by increasing four Budget Categories (Office/Operational, Outreach, Neighborhood Purposes Grants and Community Improvement Projects) by \$2,500 each. Moved: Diamond Second: Mills			
Yes –08	No- 00	Ineligible-02	Absent-03
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Ross, Thiroux	None	Parnell, Schouten	Long, Makarem, Peterson

- c. Education: MOTION (Diamond/Manchester) to recommend approval of a Neighborhood Purposes Grant application submitted by the North Valley Family YMCA in the amount of \$1,500 for its annual Thanksgiving food baskets program, which includes distribution to needy families at Andasol, Balboa,

Darby, and Dearborn Elementary Schools. **A presentation was given as to what would be in the baskets. There was a reminder that gift cards ca not be purchased by Neighborhood Councils.**

Stephanie Mills Recused herself at 7:29PM

Public comment: Caller1

Motion Passed

NENC Item 5c. Motion to recommend approval of a Neighborhood Purposes Grant application submitted by the North Valley Family YMCA in the amount of \$1,500 for its annual Thanksgiving food baskets program, which includes distribution to needy families at Andasol, Balboa, Darby, and Dearborn Elementary schools. The items that would be in the baskets were explained and the NPG was reviewed. Moved: Diamond Second: Bailey				
Yes -07	No-00	Recusal-01	Ineligible-02	Absent-03
Bailey, Dagort, De la Rosa, Diamond, Laird, Ross, Thiroux	None	Mills	Parnell, Schouten	Long, Makarem, Peterson

Stephanie Mills has returned to the Meeting at 7:40PM

6. Presentations/Special Items

- a. **COVID-19 Resources** - State appointment website: <https://myturn.ca.gov/>; Los Angeles County COVID-19 vaccine website: <http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>; Los Angeles City COVID-19 website: <https://corona-virus.la/>; vaccination appointments encouraged but not required: <https://carbonhealth.com/covid-19-vaccines/los-angeles-Reviewed>
- b. **Redistricting Meetings and Hearings** (COI = Community of Interest)
 - i. **City Council:** <https://laccrc2021.org/> Citywide COI hearing 8/25/21, 6 pm (Spanish)
 - ii. **LAUSD:** <http://redistricting2021.lacity.org/LAUSDRC/index.html> Link to [comment or RSVP](#)
 - iii. **County:** <https://redistricting.lacounty.gov/> Valley COI hearing held 7/20/21
 - iv. **State:** <https://www.wedrawthelinesca.org/> LA County COI input meeting held 7/30/21-Reviewed
- c. **Museum of the San Fernando Valley** - Michel "Michael" Stevens -**Michel Stevens is the President of the Museum of the San Fernando Valley. It is located on Nordhoff St. near Wilbur. He wants the Neighborhood Council to get involved. The Museum opened in 2005 and focuses on the culture and history of the valley. There is a theater. The grounds are being cleaned up and a sculpture garden is being planned. Next Summer they are planning performances and music. Mr. Stevens spoke about the Horse across the Valley Program. The Museum may want to request money to help with their build out. Northridge used to be called North Los Angeles. Ken Ross- Q. wants to apply to be a speaker artist/ A. He will be contacted.**
- d. **2020 Census Results and Online Resources** - Andrew Soto, Community Partnership & Engagement Program -**No Speaker, item postponed**

- e. **Planning Case Presentation** - Division of one 36,708 square-foot lot located at 17730 Fullerfarm Street into two, with the second lot to be developed with a 1,500 square-foot single-family dwelling unit and detached garage in the RA-1 Zone; request includes an eight-foot side yard setback in lieu of required ten feet. (Case No. [AA-2019-1967-PMLA](#)) (Public hearing held 7/27/21) - Maggy Antikyan, representative of applicant – **Representative not in attendance. There is a concern that the neighbors have not been notified. One of the neighbor’s homes is up for sale. There is a lack of effort on the part of the homeowners. Submit a request to City a Planning for confirmation that the surrounding Neighbors and Owners were notified. Neighbors of the following project at:**

***Later in the meeting an email was received by the applicant, which was read by Mr. Dagort.**

(9:08PM) The meeting returned to Item # 9*

Carl Peterson joined the Meeting at 8:45PM

William Parnell left the Meeting at 8:45PM

Public comment: John and Michelle

Motion Passed

NENC Item 6e. Motion to request from City Planning confirmation that the Neighbors and owners around this project have been contacted by the property owner at 17730 Fullerfarm. Moved: Dagort Second: Diamond			
Yes –09	No- 00	Abstain-01	Absent-03
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Ross, Schouten, Thiroux	None	Peterson	Long, Makarem, Parnell,

Meeting moved to Item 10

7. Public comments on non-agenda items :

- a. **I-Phone**

8. Comments/Reports from Representatives of Public Officials:

- a. Cd-12 Myrka Martinez-**The City Council is back in session. There was an ordinance voted on in regards to restoring public spaces, it is in regards to the homeless, the council approved it. It is going through the implementation process. The Angel and Small Business Funds are still available. The Dinner on Us program is also still available. John- Q. Villanueva met with staff for a meeting for 5150 reinstatement do you have an update?/ A. Ms. Martinez does not have information on this.**
 - i. **I-Phone Q. Supports Veterans Housing why is the Councilman against the one in Chatsworth/ A. John Lee supports the Veterans.**
- b. LAUSD BD 3 Tara Vahdani- LAUSD schools started full day instruction. **Dearborn Elementary will be getting a new Principal as the current Principal has been promoted. Andasol Elementary also received a new Principal. Universal masking is required for Students and Staff, weekly Covid-testing, and all Staff have to be vaccinated. Check for the Covid status at your school.(AchieveLAUSD.Net Covid**

Report Card) Vaccinations can be given at the school sites for over twelve years old with a Parent or Guardian present. The Special Education Window is open.

- c. CD 12: Executive: MOTION (Mills/Diamond) to recommend that the NENC participate in a paper shredding event in partnership with Council District 12, currently scheduled for October 16, 2021. **The Council Office has done two Shredding Events in the past. They partner with two NCs at a time. Mills, Schouten, Diamond, and Ross volunteered to help.**

Public comment: I-phone

Motion Passed

NENC Item 8a. Motion to recommend that the NENC participate in a paper shredding event in partnership with Council District 12, currently scheduled for October 16, 2021. Moved: Mills Second: Diamond			
Yes –10	No- 00	Ineligible-00	Absent-03
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Parnell, Ross, Schouten, Thiroux	None	None	Long, Makarem, Peterson

Meeting Returned to item 6e

- 9. Comments/Updates/Announcements by City Departments such as LAPD (SLO/C-PAB), LAFD, DONE (NEA LAPD Advisory Board- Crime rate for violent crime is still up. Brian Allen- **There Coffee with the SLO’s tomorrow at Menchie’s.**

Octaviano Rios (octaviano.rios@lacity.org), BONC (Commissioner Quyen Vo-Ramirez); Other Public Agencies and NC-Related Entities (3 minutes each unless arrangements for additional time is made at least six days in advance) - approximately 8:15 p.m. **Mr. Rios was not in attendance. Mr. Bailey read the notes sent by Mr. Rios. They are looking for youth for the EVG Working Group.**

- a. DONE: Civic University for NCs 9/9/21, 9/23/21, and 9/30/21 at 6:30 pm; NENC may appoint up to four Board member attendees. **Judy Diamond and Sean Laird volunteered.**

Public comment: Gary Fordyce

Motion Passed

NENC Item 9. Motion to approve Judy Diamond and Sean Laird as two of our members for Civic University and authorize the President to authorize two additional Board Members. Moved: Diamond Second: Thiroux			
Yes –10	No- 00	Ineligible-00	Absent-03
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Peterson, Ross, Schouten, Thiroux	None	None	Long, Makarem, Parnell

- b. DONE/City Clerk: 2021 Election Feedback Session South and North Valley 8/23/21, 6 pm- **Reviewed**
- c. BONC: Virtual Governance Working Group update - hybrid NC meetings- **Reviewed**
- d. BONC: [Revised \(7/1/21\) Digital Communication Policy](#) (aka Digital Media Policy) -**Reviewed**
- e. BONC: Proposed [revisions to Code of Conduct Policy- Please attend the feedback sessions](#)
 - i. Feedback Sessions scheduled for 8/30/21, 6pm and 9/11/21, 1pm via Zoom

- ii. Possible MOTION such as the one agendized by LANCC 8/7/21- Item Postponed
- f. LAPD: Neighborhood Watch/Basic Car Meetings will resume in September- **Reviewed**
- g. CSUN reports and updates - Rafael De La Rosa and Michael Schouten
 - i. Community leaders meeting with new CSUN President Erika D. Beck on 8/10/21-Mr. De La Rosa - **on August 30 school will resume, not all students will be on campus. It has been 15 months since students were on campus. You will see an increase in activity and cars. CSUN has a new President. There was a recent meeting for community leaders to meet with her in regards to community concerns. The Presidents investiture has been postponed until the Spring. Students can receive free vaccinations, there will be two opportunities at the campus this month. All students and Staff have to have vaccines or weekly testing. Mr. Schouten- If you know any students that turn 18 years old get them to register to vote. An LA County Campus Vote Center is being worked on with the county, so it may be possible to vote in person. 1500 people voted at the Vote Center in the November 2020 Election. The CSUN Vote Center was in the top 10 locations in the County. Ken Ross wants to meet with the President.**

Carl Peterson left the meeting at 9:31 PM

- h. Northridge Vision (no August meeting held); next virtual meeting 9/8/21, 2 pm- **Reviewed**
- i. NC Budget Advocates: NCBA report; [NC Budget Day](#) 8/21/21, 9:30 am to 12:30 pm - [register](#); NENC City budget priorities; Budget Representatives (Glenn Bailey and Garry Fordyce). -**Reviewed**
www.budgetadvocates.org/
- j. Aliso Canyon Disaster Health Research Study Community Advisory Group (CAG [website](#); LA County [website](#)) - Don Dwiggins and Cristina Vega- Brian Allen-**No Report**
 - i. CAG meetings being held quarterly at 6 pm on 9/27/21 and 12/13/21 via **Zoom. Reviewed**
 - ii. New related non-profit being formed: Environmental Health Research, Inc.- **There will be a flier sent out Meetings on September 18, and 20th to introduce a Legal action people can take and an Information on a Health Study**
- k. LA County Parks: Regional and rural park needs assessment [workshops](#) - Valley 8/28/21, 9:30 am
- l. Metro: [North San Fernando Valley Transit Corridor/Bus Rapid Transit Project](#) - sign up to receive project updates; next round of community meetings to be announced early September.- **Reviewed**
- m. US Postal Service: Relocation of Northridge Main Post Office, 9534 Reseda Blvd. Lease extended to April 2022 and potential locations are still being sought.- **Reviewed**

The meeting was moved to Item 11

10. Committee Reports – **No Report**

- a. Appointment of Committee Chairs/Co-Chairs by President subject to confirmation by Board
- **Reviewed**

- b. Approval of additional, or removal of, Committee members as requested by Committee Chair/Co-Chairs-
No Action
- c. Announcement of upcoming Committee meeting dates: Executive 9/7/21, 4:30 pm; Education 10/9/21, 9 am; -**Reviewed**
- d. Outreach: Bus bench advertising update (locations: Nordhoff at Zelzah; Plummer at Balboa; Devonshire at Lindley)**Three more will be installed- Reviewed**
- e. Education: MOTION recommends that the NENC Board request an update on city actions regarding the Shirley Avenue Elementary School co-location and the past due over-allocation fees.

Public comment: None

Motion Passed

NENC Item 10e. Motion to recommend that the NENC Board request an update on city actions regarding the Shirley Avenue Elementary School co-location and the past due over-allocation fees. Moved: Diamond Second: Peterson			
Yes –10	No- 00	Ineligible-00	Absent-03
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Peterson, Ross, Schouten, Thiroux	None	None	Long, Makarem, Parnell,

- f. Planning: Update on previously considered or new/pending cases within NENC including but not limited to: - **These Items are informational and action may be taken at future meetings**
 - i. Subdivision of existing 206,368 square-foot parcel into two parcels for new eldercare residential facility located at 10650 Reseda Blvd./18426 Chatsworth St. (Case numbers [AA-2021-2942-PMLA-HCA](#) and [ZA-2021-2941-ELD-SPR-HCA](#)) (Listed for informational purposes only; this item will be considered at an upcoming NENC meeting.)
 - ii. General Plan Amendment to the Northridge Community Plan and Mobility Element to change the designation of Lindley Avenue between Halsted Street and the former Plummer Street and of Etiwanda Avenue from Halsted Street and Vincennes Street from Collector to Local Street. (Case number [CPC-2021-6426-GPA](#)) (Listed for informational purposes only; this item will be considered at an upcoming NENC meeting.)
 - iii. [Northridge Community Plan](#) update process scheduled to begin in 2021
- g. Planning: Pending citywide proposals and any updates (Valley Liaison: Ariel.Jones@lacity.org)
These Items are informational and action may be taken at future meetings
 - i. Proposed [Restaurant Beverage Program](#) (Case No. [CPC-2018-4660-CA](#); [CF 17-0891](#)) update; City Council adopted 6/30/21; Ordinance pending.
 - ii. Proposed Processes and Procedures Ordinance (Case No. [CPC-2016-3182-CA](#); [CF 12-0460-S4](#)) [Fact Sheet](#); [Website](#); [Annotated Draft](#) CPC approved 4/6/21; City Council approved committee report 6/22/21; Ordinance pending.

- iii. Citywide Sign Ordinance update (Case Number [CPC-2015-3059-CA](#); [CF 11-1705](#)) [Fact Sheet](#); City Planning Commission approved 2/25/21; pending in City Council Planning and Land Use Management Committee
 - iv. Housing Element of the General Plan [2021-2029 Update](#); July 2021 [webinar recording](#); sign up for [email list](#)
 - v. Healthy Buildings, Healthy Places Design Guide - [website](#)
 - vi. **NEW** Transportation Demand Management (TDM) Ordinance (Case No. [CPC-2021-3141-CA](#); [CF 15-0719-S19](#)) - website [update](#)
- h. Reports by other Committees listed above-**No Report**

The meeting was returned to returned to Item 6e

11. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to:

- a. President’s Report
 - i. Clean up of sidewalks/parkways and Reseda Blvd. (Kinzie/Superior St.) median updates
Looking for volunteers to clean up. Contact Mr. Bailey
 - ii. Dead and dying street trees along west side of Lindley Avenue between Lassen and Halsted Streets. – Pat Lopresti need to get LA City Forestry involved. The Street trees need to be looked at by the city. The University side looks night. The tree canopy is important.

Public comment: none

Motion Passed

NENC Item 11a.ii. Motion that the NENC contact the City of Los Angeles to address the dead and dying street trees along west side of Lindley Avenue between Lassen and Halsted Streets with the intent for removal and replacement of trees as necessary. Moved: Bailey Second: Diamond			
Yes –09	No- 00	Ineligible-00	Absent-04
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Ross, Schouten, Thiroux	None	None	Long, Makarem, Parnell Peterson

- b. NC Liaisons Reports: Animal Services (Ross/Goldberg/Diamond); Data (Kaiser/Goldberg/ Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond/Laird/ Ross); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist) and approval of additional and/or replacement NENC Liaisons- **No Report/No Action**
- c. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC), DWP MOU/Advocacy, [LA NC Coalition](#) (LANCC), [PlanCheckNC](#), NC Emergency Preparedness Alliance, [NC Sustainability Alliance](#), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH), NC Public Safety Chairs Alliance
 - i. WVNAH Amplify & Act Empowerment Town Hall 8/30/21, 7 pm- **Likely will be rescheduled.**

12. Council Files (CF) and City Council Motions - Community Impact Statements (CIS)

- a. [CF 21-0407](#) Motion (Rodriguez - Cedillo) relative to instructing the Department of Neighborhood Empowerment to report with a survey of Neighborhood Council election rules; and request the City

Attorney to report on the City Council's authority to standardize election rules. (NENC voted to oppose on 7/21/21)- **Reviewed**

- b. **NEW** [CF 21-0878 Motion](#) (Martinez - O'Farrell - Harris-Dawson - Raman) relative to requesting the City Attorney to prepare and present an ordinance that would require eligible individuals to have received at least one dose of vaccination, to enter indoor spaces. [Amending motion](#). City Council approved 8/11/21; Ordinance pending. - **Reviewed**
 - i. **Sydney Thiroux explained the motion. Feels the NC needs to protect individuals.**
 - ii. **Myrka Martinez- Councilmember Lee was not at the meeting. He questions the enforcement and doesn't think it is enforceable, and is against the ordinance.**

Public comment: Brian Allen, Gary Fordyce

Motion Passed

NENC Item 12b. Motion to support CF 21-0878 relative to requesting the City Attorney to prepare and present an ordinance that would require eligible individuals to have received at least one dose of vaccination, to enter indoor spaces. Some Boardmembers expressed concern in regards to enforceability and individuals that can't be vaccinated due to medical and religious reasons need to be exempt. Moved: Thiroux Second: Diamond			
Yes -09	No- 00	Ineligible-00	Absent-04
Bailey, Dagort, De la Rosa, Diamond, Laird, Mills, Ross, Schouten, Thiroux	None	None	Long, Makarem, Parnell Peterson

13. Upcoming NC or NENC Co-sponsored Events: [NC Budget Day](#) 8/21/21; [Congress of Neighborhoods](#) 9/25/21 (registration opens 8/28/21)-**Reviewed**

14. Public comments on non-agenda items

- a. John and Michelle

15. Board Member announcements and requests for future agenda items/reconsideration of any motion

- a. Ken Ross- would like Plan and Land Use Meeting with CSUN about Stadiums.

16. Adjournment- Meeting adjourned at: 10:23PM

Next Northridge East Neighborhood Council Meeting September 15, 2021 7:00PM