

CITY OF LOS ANGELES  
CALIFORNIA

**ELECTED EXECUTIVE BOARD**

Steve S. Patel – President  
Don Dwiggins – 1<sup>st</sup> Vice President, Membership  
Peter J. McCarty – 2<sup>nd</sup> Vice President, Outreach  
Jay Draiman – Secretary  
Barry M. Greenberg – Treasurer



**ELECTED BOARD MEMBERS**

Lisa Anderson  
Nestor Fantini  
Stephen Hubbard  
Alice N. McCain  
Lucille Meehan  
Steven Ramirez  
Kelly M. Lord

**APPOINTED BOARD MEMBERS**

Brittany McCarthy – CSUN Faculty/Staff  
Darren L. Hause – CSUN Student  
Vacant – Youth



**Northridge East Neighborhood Council**

Making Northridge a Better Place to Live, Work, Play and Learn

Minutes of the  
**NORTHRIDGE EAST NEIGHBORHOOD COUNCIL (NENC)**  
**GENERAL BOARD MEETING**  
**Wednesday, September 21, 2011**  
at the Northridge Woman's Club, 18401 Lassen St., Northridge, CA 91326

**1. Call to Order**

President Steve Patel called the meeting to order at 7:02 p.m.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Mr. Ramirez.

**3. Roll Call**

Roll Call was taken by Secretary, Mr. Draiman. Board Members present: Steve Patel, Don Dwiggins, Barry Greenberg, Kelly Lord, Lisa Anderson, Jay Draiman, Stephen Hubbard, Lucille Meehan, Steven Ramirez, Nestor Fantini, and Darren Hause. Peter McCarty arrived late.

Eleven of the 15 Board Members were present at the beginning of the Meeting. The NENC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is eight, so the Board could take such votes. No Board seats were vacant. Also attending: Stakeholders and Guests. Board Members absent: Alice McCain (excused), Brittany McCarthy (excused) and Michael McNulty (unexcused).

**4. Agenda Setting Meeting Participation**

Board Members Steve Patel, Barry Greenberg, Don Dwiggins, Lisa Anderson, Stephen Hubbard, Nestor Fantini, Kelly Lord, and YJ Draiman attended.

**5. Approval of the Minutes**

**MOTION** (by Ms. Anderson, seconded by Mr. Draiman): The Northridge East Neighborhood Council approves the Minutes of its August 17, 2011 General Board Meeting, as recorded.

**MOTION PASSED** by a voice vote.

**6. Comments from Public Officials**

CSUN, Darren Hause

- CSUN tuition has been raised, and during the middle of the year they expect to take a \$100 million cut in State Budget, which means there may be raise in tuition again

- Dept. of Public Safety is hosting the R.A.D. Camp for Kids (ages 8 – 12) with the Police Department to give training on safety in the community, \$10 per child (flyer to be posted on website); For more information contact Brittny McCarthy at (818) 677-2123.

7. **Public Comments**

Richard, a stakeholder of Granada Hills, shares news he heard at a recent Neighborhood Watch Meeting about the CA Public Safety Realignment Act and the potential increase in crime related with the process.

8. **NENC** – Board Members Ethics Training: Certificates of Completion must be turned in to DONE.

9. **NENC** – Grant for Educational Committee for 2012 Education Forum - \$600 (Mr. Fantini)

**MOTION** (by Mr. Fantini, seconded by Mr. Lord): The Northridge East Council approves the grant request of \$600 for the Educational Committee for the 2012 Education Forum.

**MOTION PASSED** by a voice vote (11 – 1 abstention).

10. **NENC** – Business Cards Proposals and Authorization to provide expenditure of up to \$390.00 and order cards – (YJ Draiman) ~ ***ITEM TABLED***

11. **North Valley Emergency Disaster Preparedness' \$750** (Mr. Patel)

**MOTION** (by Mr. Patel, seconded by Ms. Anderson): The Northridge East Council approves the grant request of \$750 for the North Valley Emergency Disaster Preparedness Fair.

**MOTION PASSED** by a voice vote (12 – 0).

12. **Northridge Vision Launch Event \$300** (Mr. Patel)

**MOTION** (by Mr. Patel, seconded by Ms. Anderson): The Northridge East Council approves the grant request of \$300 for the Northridge Vision Launch Event.

**MOTION PASSED** by a voice vote (12 – 0).

13. **NENC** – Posting of financial documents (Mr. Greenberg)

Board Members Steve Patel, Barry Greenberg, Don Dwiggin, Lisa Anderson, Stephen Hubbard, Nestor Fantini, Kelly Lord, YJ Draiman, Robin, and Glen from NWNC attended the Finance Committee Meeting; Financial documents distributed and posted on the website, including the Budget (of which a corrected copy has been submitted to DONE) and a spreadsheet that shows 5 month projected expenses for this year as opposed to actual expenses occurred

14. **NENC** – Second Grant for Jewish Women International \$100 (Mr. Patel) ~ ***ITEM TABLED***

*(A Neighborhood Purposes Grant application must be submitted and applicant must be present to take action)*

**15. NENC – Process for Nonprofit Organizations to Request Funds (Mr. Greenberg)**

Basically there is a package for Non-Profits, 501(c)(3) organizations, and appropriate schools for what is called a “Neighborhood Purposes Grant” that must be completed and submitted to a Board member, who will be then in charge of shepherding it through the Finance Committee. However, this is not the same process for covering expenses associated with an event.

Thanks to Stephen Hubbard for purchasing new name placards for each of the Board Members, and he will not be submitting a request for re-imbursement (Patel).

**16. NENC – Status on Finances (Mr. Greenberg)**

Due to unforeseen circumstances money that should have been held for prior year’s commitments was not held over; As such the Budget has taken a severe hit this year, with our prior year’s commitments. As of today, not including the items approved at this meeting, out of our \$40,500 starting balance we have \$24,110.02 left, meaning we accounted for \$16,389.98.

**17. Northridge Women’s Club (Mr. Greenberg)**

Because of unforeseen circumstances, the request for payment for Northridge Women’s Club was not at a timely date but it is now in processing. The first check should arrive in the next week and the Board is working on funding and paying for the rest of the year as well.

**18. The approval of the Board to hire Aaron DeVandry as webmaster retroactive to Dec. 2010 at a rate of \$100 per month. Approval to pay the invoice of Aaron DeVandry for \$900 for December 2010 – August 2011 services. (Mr. Greenberg)**

**MOTION** (by Ms. Anderson, seconded by Mr. Lord): The Northridge East Council approves the payment of a total of \$900 for services provided from December 2010 – August 2011 by Aaron DeVandry.

**MOTION PASSED** by a voice vote (12 – 0).

**19. DONE Treasurer’s Meeting & Training – 2 hours**

**20. Committee Reports**

a. The Finance Committee meetings are regularly held on the third Tuesday of each month at 6pm at Northridge Recreation Center and all are welcome to attend.

b. The Education Committee meetings are held regularly the Fourth Wednesday of each month at Darby Elementary. The next meeting will be held on Wednesday, October 26<sup>th</sup>.

c. Northridge Vision meets every third Wednesday from 2 – 4 PM at the Fire Station 87 on Balboa.

d. North Valley Disaster Preparedness Fair to be held on October 1<sup>st</sup> from 11 am to 3pm at Los Angeles Fire Dept. #87 on Balboa, parking available next door to the Fire Station; Looking for volunteers to help out at the booth or on the grill, and on Friday night before the event to help with stuffing the bags; All individuals who are CERT Trained should wear any badges or hats or bring their certificate for recognition and a surprise gift.

e. Saturday, Sept. 24<sup>th</sup> Congress of Neighborhood Councils at City Hall 7:30 AM, all are invited.

f. Valley Dream Team is having a workshop on October 22 to create a coalition of Neighborhood Council members who are interested in environmental sustainability matters (Dwiggins). Mr. Draiman adds that if anyone has any questions pertaining to energy efficiency or sustainability call him, as he has 30 years of experience in this field.

**21. Adjournment**

[The next General Board Meeting will be held on Wednesday, October 19<sup>th</sup> at 7:00 p.m. at the Northridge Women's Club, 18401 Lassen St., Northridge, CA 91326.]

The Main portion of the meeting **ADJOURNED** without objection at 7:36 p.m. The Board then introduced Department of Neighborhood Empowerment representative Ameila Herrera-Robles to present Treasurer Training (Agenda Item 19).