# **Monthly Expenditure Report**



Reporting Month: January 2022 Budget Fiscal Year: 2021-2022

NC Name: Northridge East Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35167.47	\$843.99	\$34323.48	\$210.00	\$0.00	\$34113.48

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$843.99		\$210.00		
Outreach	\$21000.00	\$0.00	\$16681.96	\$0.00	\$16471.96	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$10500.00	\$0.00	\$10491.52	\$0.00	\$10491.52	
Neighborhood Purpose Grants	\$10500.00	\$0.00	\$7150.00	\$0.00	\$7150.00	
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	litures: \$6832.53	

	Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	AARON DEVANDRY - CON	01/01/2022	Website hosting and maintenance - January 2022. Invoice NENC-101	General Operations Expenditure	Office	\$100.00	
2	GOOGLE GSUITE_nenc-la	01/02/2022	Google Workspace - G Suite Basic subscriptions (5) for December 2021	General Operations Expenditure	Office	\$30.00	
3	SQ BRIDGEGAP	01/09/2022	Minutes preparation for Board meeting held November 17, 2021.	General Operations Expenditure	Office	\$219.45	
4	WWW.1AND1.COM	01/10/2022	Domain name - basic fee 1/7/2022 - 2/7/2022	General Operations Expenditure	Office	\$20.00	
5	SQ BRIDGEGAP	01/13/2022	Minutes preparation for Board meeting held December 15, 2021	General Operations Expenditure	Office	\$219.45	
6	OFFICE DEPOT #889	01/14/2022	Copy of Monthly Expenditure Report December 2021, Monthly Update January 2022, CF 20-0963 DONE report back and Public Engagement Handbook	General Operations Expenditure	Office	\$2.69	
7	OFFICE DEPOT #889	01/29/2022	Copy of NC Bylaws Template, etc.	General Operations Expenditure	Office	\$0.99	

8	OFFICE DEPOT #889	01/29/2022	Black ink cartridges for printing agendas for posting, Board Action Certification forms, Community Impact Statements, etc.	General Operations Expenditure	Office	\$41.41
9	Northridge Woman's Club	01/05/2022	Facility rental for monthly Board meeting to be held on January 19, 2022	General Operations Expenditure	Office	\$210.00
	Subtotal:			•		\$843.99

	Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	Northridge Woman's Club	02/01/2022	Facility rental for monthly Board meeting to be held on February 16, 2022	General Operations Expenditure	Office	\$210.00	
	Subtotal: Outstanding					\$210.00	



Aaron DeVandry - Concept To Web 818-613-8261 5005 Stone Fence Dr Colorado Springs, Colorado 80922 United States

Billed To

Northridge East Neighborhood Council 18401 Lassen Street Northridge, California 91325 United States Date of Issue 12/31/2021 Due Date

03/01/2022

Invoice Number NENC-101

Amount Due (USD) **\$100.00** 

Description	Rate	Qty	Line Total
Web hosting, SEO, content, & social media writing January 2022	\$100.00	1	\$100.00
	Subtota	al	100.00
	Та	х	0.00
	Tota	al	100.00
	Amount Pai	d	0.00
	Amount Due (USD	))	\$100.00

#### Notes

Please pay at your earliest convenience. You are welcome to pay with a credit or debit card, as the link is on the invoice.

Please make any check payments out to "Aaron DeVandry - Concept To Web" and list the invoice # on the check. Thank you, Northridge East NC!

-Aaron



Aaron DeVandry - Concept To Web 818-613-8261 5005 Stone Fence Dr Colorado Springs, Colorado 80922 United States

Billed To

Northridge East Neighborhood Council 18401 Lassen Street Northridge, California 91325 United States Date of Issue 12/31/2021

Due Date 03/01/2022

Invoice Number NENC-101 \$0.00

Description	Rate	Otv	Line Total
Description	Kale	Qty	Line Iolai
Web hosting, SEO, content, & social media writing January 2022	\$100.00	1	\$100.00
	Subtot	al	100.00
	Ta	ях	0.00
	Tota	al	100.00
	Amount Pa	id	100.00
	Amount Due (USI	D)	\$0.00

#### **Notes**

Please pay at your earliest convenience. You are welcome to pay with a credit or debit card, as the link is on the invoice.

Please make any check payments out to "Aaron DeVandry - Concept To Web" and list the invoice # on the check. Thank you, Northridge East NC!

-Aaron



Invoice number: 4040026582

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

#### Bill to

Don Dwiggins Northridge East Neighborhood Council 9845 Shoshone Ave Northridge, CA 91325 **United States** 

Details
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Invoice number	4040026582
Invoice date	Dec 31, 2021
Billing ID	9984-3668-7014
Domain name	nenc-la org

#### **Google Workspace**

Total in USD	\$30.00
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#### Summary for Dec 1, 2021 - Dec 31, 2021

Subtotal in USD	\$30.00
Tax (0%)	\$0.00
Total in USD	\$30.00

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Commitment	Dec 1 - Dec 31	5	30.00
		Subtotal in USD		\$30.00
		Tax (0%)		\$0.00
		Total in USD		\$30.00

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges

**Bridgegap** 

Making it better together!

Invoice

DATE: JANUARY 9, 2022

**TOTAL DUE** 

219.45

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999

TO: GLENN BAILEY 18401 Lassen Street Northridge, CA 91325

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
Staff	NENC	2000	11/17/2021		Due on receipt

MEETINGS	DESCRIPTION	TOTAL			
	Create agenda template and prep agenda				
	Attend meeting	4			
	Prepare minutes and edit	3			
		7.5			
	RATE PER HOUR	29.26			
	LATE FEE				

#### **Invoice Number 102015**

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

**THANK YOU FOR YOUR BUSINESS!** 

## NENC11172021

We appreciate your business.

Bill To

Glenn Bailey NENC glennbaileynenc@yahoo.com 200 N. Spring Street 2005 Los Angeles, CA 90012

#### **Invoice Details**

PDF created January 9, 2022 \$219.45 Date of service November 17, 2021

#### **Payment**

Due February 8, 2022 \$219.45

Item	Quantity	Price	Amount
Minute Taking	1	\$219.45	\$219.45
Subtotal			\$219.45
Total Paid			\$219.45
Payments Jan 9, 2022 (Mastercard 5510)			\$219.45







Glenn Bailey Northridge East Neighborhood Council 18401 Lassen Street

Northridge, CA 91325-1024 UNITED STATES Invoice Date: 01/08/2022 Invoice: 202036428703 Contract: 9203506 Customer ID: 11012881 Help Center: ionos.com/help My IONOS: my.ionos.com/invoices Phone support: 1-877-300-8316 billing@ionos.com E-mail support: Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

### **Invoice Summary (Premium)**

Billing period starting: 01/07/2022

Item	Service	Unit Price	Units	Taxable Portion	Total
1	Basic Fee 01/07/2022-02/07/2022 nenc-la.org	\$20.00 a month	1 mo.	\$0.00	\$20.00
Net To	tal				\$20.00
Net (n	on-taxable portion)				\$20.00
Net (ta	exable portion)				\$0.00
Tax					\$0.00
<b>Total</b> Please D	O NOT send cash, check or money order				\$20.00

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your Help Center or log in to my.ionos.com for further information.

Bridgegap

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**Invoice** 

DATE: JANUARY 11, 2022

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999

**TO:** GLENN BAILEY 18401 Lassen Street Northridge, CA 91325

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING TIME		TERMS
Staff	NENC	2000	12/15/2021		Due on receipt

MEETINGS	DESCRIPTION			
	Create agenda template and prep agenda			
	Attend meeting			
	Prepare minutes and edit			
		7.5		
	RATE PER HOUR	29.26		

LATE FEE

TOTAL DUE

219.45

#### **Invoice Number 102016**

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!



## NENC12152021

We appreciate your business.

Bill To

Glenn Bailey NENC glennbaileynenc@yahoo.com 200 N. Spring Street 2005 Los Angeles, CA 90012

#### **Invoice Details**

PDF created January 13, 2022 \$219.45 Date of service December 15, 2021

#### **Payment**

Due February 10, 2022 \$219.45

Item	Quantity	Price	Amount
Minute Taking	1	\$219.45	\$219.45
Subtotal			\$219.45
Total Paid			\$219.45
Payments Jan 13, 2022 (Mastercard 5510)			\$219.45



# Northridge East NC - MER, Monthly Update, CF, Public Engagement Handbook

# Office DEPOT

NORTHRIDGE - (818) 727-7090 01/14/2022 1:23 PM FV2VTVYPUAM33ECRBR

889-20-4908-1111-21.11.2 SALE 354494 DS B&W Letter 38 @ 0.15 Business Solutions Pro 0.8455 You Pay 281315 SS B&W Letter 77 @ 0.15 11.55 1.85 Business Solutions Pro 1.8555 You Pay 2.69 2.69 2.69 Subtotal: Total: MasterCard 5510:

AUTH CODE 020219 TDS Chip Read AID A0000000041010 MASTERCARD CVS No Signature Required

> Total Savings: \$14.56

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below: 1686 YSRO TSC2

# Northridge East NC Copy NC Bylaws Template & CIS

# Office DEPOT

NORTHRIDGE - (818) 727-7090 01/29/2022 6:25 PM

SALE 889-20-5246-1111-21.11.2
354494 DS B&W Letter
45 @ 0.15 6.75
Business Solutions Prc 0.99

You Pay 0.99SS
Subtotal: 0.99
Total: 0.99
MasterCard 5510: 0.99

AUTH CODE 090896 TDS Chip Read AID A00000000041010 MASTERCARD CVS No Signature Required

> Total Savings: \$5.76

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below: 168B 9W35 HFY8

# Northridge East NC ink carridges 7 agendas, BACO Office DEPOT ex

NORTHRIDGE - (818) 727-7090 01/29/2022 6:19 PM



SALE

889-2-2866-1016335-21.11.2

977615 INK,PG-210XL,B

2 @ 18.910 37.820

Override - Competitor Price Match

Business Solutions Prc 37.82 You Pay 37.82SS

Subtotal: 37.82

Sales Tax: 3.59

¹ Total: 41.41 ← MasterCard 5510:

AUTH CODE 090952

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

\$32.16 \*\*\*\*\*\*\*\*\*\*\*

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com

and enter the survey code below:

Y68B 9W2Z ZCJT \*\*\*\*\*\*\*\*\*\*\*\* Northridge Women's Club 18401 Lassen St Northridge CA 91325

# INVOICE

Northridge East Neighborhood Council 18401 Lassen St Northridge CA 91325 Invoice # NENC-2022-01-01

**Invoice Date** 01/04/2022

**Due Date** 01/04/2022

Item	Description	Unit Price	Quantity	Amount
	Rental charge for meeting on Jan. 19 2022	210.00	1.00	210.00

NOTES: All rent is due on the first of every month.

Please make checks payable to: Northridge Women's Club 18401 Lassen St Northridge, CA 91325

Thank You

Carol Scali President NWC

Subtotal	210.00
Total	210.00
Amount Paid	0.00
Balance Due	\$210.00

Office of the City Clerk						()	
Administrative Services Division						Sed water	
Neighborhood Council (NC) Funding Progr	ram					8 Yok Ylev	
Board Action Certification (BAC) Form				10.0001			2061970
NC Name: Northridge East			Meeting Date:	June 16, 2021		and a security from the females were specifically across seasof displace for specific	
Budget Fiscal Year: 2021-22 Board Motion and/or Public Benefit		NAMES OF THE PROPERTY OF THE P	Agenda Item No				
Statement (CIP and NPG):	MOTION to authorize 2021-22: Northridge \ Staffing and Services	Noman's Clu	ub for facility us	se in the amou	int of \$210 pe	er month; Bridg	egap Temporary
Method of Payment: (Select One)	■ Check		☐ Credit Card		□ Board	Member Reimbu	ırsement
Recused Board Member	s must leave the room prior		e Count sion and may not	return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	At-Large	X					
Philip Dagort	Resident	X					
Sahara Damon	CSUN Student				X		
Rafael De La Rosa	CSUN Faculty/Staff	X					
Judy Diamond	At-Large	X			,		
Sean C. Laird	Resident	X					
Daphne Long	Resident				X		
*Sam Makarem	Business/Employee				*		
Stephanie Mills	Property Owner	X					
William Parnell	Youth				X		
Carl Petersen	Resident				X		
Ken Ross	Property Owner	X					
Sydney Thiroux	Resident	Χ					
(vacant)	Business/Employee						
(vacant)	Resident						
Stephanie Yu	Alternate 1						
Don Dwiggins	Alternate 2						
*Christopher Meredith	Alternate 3	X		BANKANI KINANI PENANNINI KANANA BANKANI BININGKANI KANANI			
*Christopher Meredith seated							
in place of Sam Makarem					MATERIAL PROPERTY AND ADMINISTRATION OF STREET		
				anna de la composição d			
Board Quorum: 8	Total:	9	0	0	*4	0	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedu	cil, declare tha res. The above	t the information was approved b	presented on t y the Neighborh	his form is accu lood Council Bo	rate and complet ard, at a Brown /	Act compliant public
Authorized Signature			Authorized Signature:				
Print/Type Name: Treasurer: Ju			Print/Type Name: Second Signer: Glenn Bailey				
Date: July 2, 2021			Date: July 2, 2021				