Monthly Expenditure Report



Reporting Month: January 2021 Budget Fiscal Year: 2020-2021

NC Name: Northridge East Neighborhood Council

Monthly Cash Reconciliation							
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available		
\$46204.98	\$645.55	\$45559.43	\$4944.08	\$0.00	\$40615.35		

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$645.55		\$444.08		
Outreach	\$24000.00	\$0.00	\$18439.53	\$0.00	\$17995.45	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00	
Neighborhood Purpose Grants	\$16000.00	\$0.00	\$12500.00	\$4500.00	\$8000.00	
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$8414.92		

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_nenc-la	01/02/2021	Google Workspace - G Suite Basic subscriptions (7) for December 2020	General Operations Expenditure	Office	\$42.00
2	AARON DEVANDRY - CON	01/02/2021	Website hosting and maintenance - January 2021	General Operations Expenditure	Office	\$100.00
3	OFFICE DEPOT #889	01/08/2021	Copy of Monthly Expenditure Report December 2020 and Monthly Profile January 2021	General Operations Expenditure	Office	\$0.77
4	WWW.1AND1.COM	01/10/2021	Domain name - basic fee 1/7/21 - 2/7/21	General Operations Expenditure	Office	\$20.00
5	OFFICE DEPOT #889	01/21/2021	Ink cartridges for printing meeting agendas/notices, Board Action Certification forms, etc.	General Operations Expenditure	Office	\$38.70
6	Northridge Woman's Club	01/04/2021	Facility rental for monthly Board meeting to be held on January 20, 2021	General Operations Expenditure	Office	\$210.00
7	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	01/05/2021	Minutes preparation for Board meeting held on 10/21/20	General Operations Expenditure	Office	\$234.08
	Subtotal:			-		\$645.55

	Outstanding Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Darby Avenue Elementary PTA	01/15/2021	MOTION to approve the updated Neighborhood Purposes Grant Application from the Darby Elementary School PTA that would provide \$2,000 for six outdoor classrooms needed for re-opening of school in compl	Neighborhood Purpose Grants		\$2000.00
2	Parents, Educators/Teachers & Students in Action	01/21/2021	MOTION to encumber and/or approve \$2,500 for Fiscal Year 2020-21 to fund the Neighborhood Purposes Grant requested by the Parents, Educators/Teachers & Students in Action for COVID-19 related issu	Neighborhood Purpose Grants		\$2500.00
3	Northridge Woman's Club	02/02/2021	Facility rental for monthly Board meeting to be held on February 17, 2021	General Operations Expenditure	Office	\$210.00
4	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	02/02/2021	Minutes preparation for Board meeting held on 11/18/20	General Operations Expenditure	Office	\$234.08
	Subtotal: Outstanding	9				\$4944.08



Invoice number: 3839630974

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

Bill to

Don Dwiggins Northridge East Neighborhood Council 9845 Shoshone Ave Northridge, CA 91325 **United States**

|--|

Invoice number	3839630974
Invoice date	Dec 31, 2020
Billing ID	9984-3668-7014
Domain name	nenc-la org

Google Workspace

\$42.00 Total in USD

Summary for Dec 1, 2020 - Dec 31, 2020

Subtotal in USD \$42.00 Tax (0%) \$0.00 Total in USD \$42.00

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic Commitment Dec 1 - [Dec 1 - Dec 31	7	42.00
		Subtotal in USD		\$42.00
		Tax (0%)		\$0.00
		Total in USD		\$42.00

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges



Aaron DeVandry - Concept To Web 818-613-8261

5005 Stone Fence Dr Colorado Springs, Colorado 80922 United States

Billed To

Northridge East Neighborhood Council 18401 Lassen Street Northridge, California 91325 United States Date of Issue 12/30/2020

Due Date 01/29/2021 Invoice Number NENC-89

Amount Due (USD) **\$100.00**

Description	Rate	Qty	Line Total
Web hosting, SEO, content & social media writing January 2021	\$100.00	1	\$100.00
	Subtotal		100.00
	Tax		0.00
	Total		100.00
	Amount Paid		0.00
	Amount Due (USD)		\$100.00

Notes

Please pay at your earliest convenience. You are welcome to pay with a credit or debit card, as the link is on the invoice.

Please make any check payments out to "Aaron DeVandry - Concept To Web" and list the invoice # on the check. Thank you, Northridge East NC!

-Aaron



Aaron DeVandry - Concept To Web 818-613-8261

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-Aaron

Northridge East NC MER, Monthly Profile

Office DEPOT

NORTHRIDGE - (818) 727-7090 01/08/2021 4:51 PM

SALE 889-20-7812-1111-20.12.2
354494 DS B&W Letter
35 @ 0.12 4.20
Business Solutions Prc 0.77
You Pay 0.77SS
Subtotal: 0.77
Total: 0.77
MasterCard 5510: 0.77

AUTH CODE 061778 TDS Chip Read AID A0000000041010 MASTERCARD CVS No Signature Required

> Total Savings: \$3.43

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below: 1572 52CC 7044





Don Dwiggins Northridge East Neighborhood Council 18401 Lassen Street

Northridge, CA 91325-1024 UNITED STATES Invoice Date: 01/08/2021 Invoice: 202031217664 Contract: 9203506 Customer ID: 11012881 Help Center: ionos.com/help My IONOS: my.ionos.com/invoices 1-877-300-8316 Phone support: E-mail support: billing@ionos.com Service hours:

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

Invoice Summary (Premium)

Billing period starting: 01/07/2021

ltem	Service	Charges	Usage	Total
1	Basic Fee	\$20.00 a month	1 mo.	\$20.00
	01/07/2021-02/07/2021 nenc-la.org			
Total amo	ount due VOT send cash, check or money order			\$20.00

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your Help Center or log in to my.ionos.com for further information.

Northridge East NC Ink cartridges Office DEPOT

NORTHRIDGE - (818) 727-7090 01/21/2021 3:07 PM



SALE

889-1-5890-125219-20.12.2

977615 INK, PG-210XL, B

2 @ 33.99

67.98

2 @ 33.99
Business Solutions Prc 35.34

You Pay 35.34SS

Subtotal: 35.34

Sales Tax: 3.36

Total: 38.70

MasterCard 5510:

38.70

AUTH CODE 003452

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings: \$32.64

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below: 85Z5 Y4NW 8JJQ

Northridge Woman's Club 18401 Lassen Street Northridge, California 91325

To: Northridge East Neighborhood Council 18401 Lassen Street Northridge, CA 91325

Invoice #	NENC-2021 - 01 - 01	
Invoice Date	January 01, 2021	
Amount Due	\$ 210.00	

Rental charge for NENC Meeting on January 20, 2021	\$ 210.00
Total	\$ 210.00

All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club 18401 Lassen Street Northridge, CA 91325

Thank you,

Hattie May Spiegel
Hattie May Spiegel

Treasurer, NWC

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program **Board Action Certification (BAC) Form** NC Name: Northridge East Meeting Date: June 17, 2020 Budget Fiscal Year: 2019-2020 Agenda Item No: 5d Board Motion and/or Public Benefit Motion to authorize recurring monthly expenditures included in adopted Fiscal Year 2020-21 Statement (CIP and NPG): Budget that are paid by check: Northridge Woman's Club for facility use in the amount of \$210 per month Check ☐ Credit Card ☐ Board Member Reimbursement Method of Payment: (Select One) Vote Count Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete. Recused **Board Member's First and Last Name Board Position** Yes No **Abstain** Absent Ineligible President/2nd Signer X Glenn Bailey X Philip Dagort Resident X Sahara Damon **CSUN Student** Rafael De La Rosa CSUN Faculty/Staff X Judy Diamond X At-Large X 1st Vice-President Don Dwiggins Resident Anthony (Tony) Forsmark* X Barry Goldberg Resident X Treasurer Mike Kaiser X Stephanie Mills Secretary Carl Petersen Resident X Ken Ross 2nd Vice-President X Lisa Zaroff** Resident Business/Employee (vacant) Youth (vacant) Joshua Mark*** Alternate 1 Christopher Meredith* Alternate 2 X Alternate 3 X Eve Williams** *Christopher Meredith seated in place of Tony Forsmark **Eve Williams seated in place of Lisa Zaroff ***Joshua Mark suspended by DONE 9/4/19 Total: 0* & ** Board Quorum: 8 We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present. Authorized Signature: **Authorized Signature** Print/Type Name: Print/Type Name: Second Signer: Glenn Bailey Treasurer: Mike Kaiser Date: June 18, 2020 June 18, 2020

Bridgegap

Making it better together!

Invoice

DATE: NOVEMBER 8, 2020

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213 797 0999

Phone 213.797.0999

TO: GLENN BAILEY 18401 Lassen Street Northridge, CA 91325

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	ACCOUNT NUMBER MEETING DATE T		TERMS
Staff	NENC	2000	10/21/2020		Due on receipt

MEETINGS	DESCRIPTION			
10212020	O20 Create agenda template and prep agenda Attend meeting			
	Prepare minutes and edit	4		
	SUBTOTAL HOURS	8		
	RATE PER HOUR	29.26		
	TOTAL DUE	234.08		

Invoice Number 102002

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!

Office of the City Clerk						7.	
Administrative Services Division						"get statedar"	CO 105 150
leighborhood Council (NC) Funding Progr	ram					8	
Soard Action Certification (BAC) Form						Chi	Gine o Ha
IC Name: Northridge East			Meeting Date: November 18, 2020				
Sudget Fiscal Year: 2020-21	1		Agenda Item No: 5b				
oard Motion and/or Public Benefit tatement (CIP and NPG):	is included as a line	e item for \$	nonthly expense for Board meeting minute taking services which \$1,200 in the approved Fiscal Year 2020-21 t. Vendor: Bridgegap				
Method of Payment: (Select One)	M Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Board Member	s must leave the room prio		e Count sion and may no	t return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	X					
Philip Dagort	Resident				X		
Sahara Damon	CSUN Student	X					
Rafael De La Rosa	CSUN Faculty/Staff	X					
Judy Diamond	At-Large	X					
Don Dwiggins	1st Vice-President				X		
Anthony (Tony) Forsmark	Resident	X					
Barry Goldberg	Resident	X					
Mike Kaiser	Treasurer	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Resident				X		
Ken Ross	2nd Vice-President	X					
Lisa Zaroff	Resident				X		
(vacant)	Business/Employee						
(vacant)	Youth						
(Value)							
Christopher Meredith	Alternate 1						
(vacant)	Alternate 2						
(vacant)	Alternate 3						
	,						
Board Quorum: 8	Total:	9	0	0	4	0	0
Ve, the authorized signers of the above neeting was held in accordance with all neeting where a quorum of the Board was	laws, policies, and procedu	ncil, declare tha ires. The above	at the information was approved I	n presented on t	his form is accu nood Council Bo	rate and comple ard, at a Brown	te, and that a public Act compliant public
Authorized Signature Manager			Authorized Signature: Henry Builey				
rint/Type Name: Treasurer: Mike Kaiser			Print/Type Name: Second Signer: Glenn Bailey				
ate: December 9, 2020			Date: December 9, 2020				