# Monthly Expenditure Report



**Reporting Month: December 2020** 

Budget Fiscal Year: 2020-2021

NC Name: Northridge East Neighborhood Council

		Monthly Cash Re	conciliation		
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$46830.78	\$625.80	\$46204.98	\$444.08	\$0.00	\$45760.90

		Monthly Cash Fl	ow Analysis		
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$625.80		\$444.08	
Outreach	\$24000.00	\$0.00	\$19085.08	\$0.00	\$18641.00
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Neighborhood Purpose Grants	\$16000.00	\$0.00	\$12500.00	\$0.00	\$12500.00
Funding Requests Unc	ler Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	litures: \$7789.12

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_nenc-la	12/01/2020	Google Cloud - G Suite Basic subscriptions for November 2020	General Operations Expenditure	Office	\$42.00
2	AARON DEVANDRY - CON	12/02/2020	Website hosting and maintenance - December 2020	General Operations Expenditure	Office	\$100.00
3	OFFICE DEPOT #3320	12/09/2020	Copy of Monthly Expenditure Reports October and November 2020 and past agendas for public notebook	General Operations Expenditure	Office	\$2.29
4	WWW.1AND1.COM	12/10/2020	Domain name - basic fee 12/7/20 - 1/7/21	General Operations Expenditure	Office	\$20.00
5	OFFICE DEPOT #889	12/13/2020	Copy of agenda, new Bylaws, etc.	General Operations Expenditure	Office	\$2.80
6	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	12/10/2020	Minutes preparation for Board meeting held on 9/16/20	General Operations Expenditure	Office	\$248.71
7	Northridge Woman's Club	12/03/2020	Facility rental for monthly Board meeting to be held on December 16, 2020	General Operations Expenditure	Office	\$210.00
	Subtotal:					\$625.80

			Outstanding Expenditures	5		
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Northridge Woman's Club	01/04/2021	Facility rental for monthly Board meeting to be held on January 20, 2021	General Operations Expenditure	Office	\$210.00
2	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	01/05/2021	Minutes preparation for Board meeting held on 10/21/20	General Operations Expenditure	Office	\$234.08
	Subtotal: Outstanding	g				\$444.08



Invoice number: 3827758638

### Bill to

Don Dwiggins Northridge East Neighborhood Council 9845 Shoshone Ave Northridge, CA 91325 United States

# Google LLC

1600 Amphitheatre Pkwy Mountain View, CA 94043 United States Federal Tax ID: 77-0493581

Details		Google Cloud - G Suite	
Invoice number Invoice date Billing ID	Nov 30, 2020	Total in USD	\$42.00
Domain name		Summary for Nov 1, 2020 - Nov 30, 2020	
		Subtotal in USD	\$42.00
		Tax (0%)	\$0.00
		Total in USD	\$42.00

You will be automatically charged for any amount due.

### Invoice number: 3827758638

# Google<sup>™</sup> Invoice

Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Commitment	Nov 1 - Nov 30	7	42.00
		Subtotal in USD Tax (0%)		\$42.00 \$0.00
		Total in USD		\$42.00

**Need help understanding the charges on your invoice?** <u>Click here for detailed explanations</u> https://support.google.com/a?p=gsuite-bills-and-charges



Aaron DeVandry - Concept To Web 818-613-8261 5005 Stone Fence Dr Colorado Springs, Colorado 80922 United States

Billed To	Date of Issue	Invoice Number	Amount Due (USD)
Northridge East Neighborhood Council	12/02/2020	NENC-88	\$100.00
18401 Lassen Street			$\varphi$ 100.00
Northridge, California	Due Date		
91325	01/01/2021		
United States			

Description	Rate	Qty	Line Total
Web hosting, SEO, content & social media writing December 2020	\$100.00	1	\$100.00

100.00	Subtotal
0.00	Тах
100.00	Total
0.00	Amount Paid
\$100.00	Amount Due (USD)

### Notes

Please pay at your earliest convenience. You are welcome to pay with a credit or debit card, as the link is on the invoice.

Please make any check payments out to "Aaron DeVandry - Concept To Web" and list the invoice # on the check. Thank you, Northridge East NC!

-Aaron



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-Aaron

Northridge East NC MERS, agendas, etc.



TT9AAUM3Q58YWC6

3320-21-7299-1111-20.11.2 SALE 354494 DS B&W Letter 103 @ 0.12 12.36 Business Solutions Prc You Pay 163061 SS B&W Ltr Pri Business Solutions Prc. You Pay Subtotal: Sales Tax: Total: MasterCard 5510: AUTH CODE 039870

2.27 2.2755 0.1255 0.02 0.0255 2.29 0.00 2.29 2.29

TDS Chip Read AID A000000041010 MASTERCARD CVS No Signature Required

Total Savings: \$10.19 \*\*\*\*\*\*\* \*\*\*\*\*\*\*\* \*\*\*\*

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below: 15SO ZBDA QPKP \*\*\*\*\* \*\*\*\*

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Don Dwiggins Northridge East Neighborhood Council 18401 Lassen Street

Northridge, CA 91325-1024 UNITED STATES Invoice Date: 12/08/2020 Invoice: 202030809951 Contract: 9203506 Customer ID: 11012881 Help Center: ionos.com/help My IONOS: my.ionos.com/invoices 1-877-300-8316 Phone support: E-mail support: billing@ionos.com Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

## **Invoice Summary (Premium)**

Billing period starting: 12/07/2020

ltem	Service	Charges	Usage	Total
1	Basic Fee 12/07/2020-01/07/2021 nenc-la.org	\$20.00 a month	1 mo.	\$20.00
	<b>nount due</b> NOT send cash, check or money order			\$20.00

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your Help Center or log in to my.ionos.com for further information.

Northridge East NC agenda, Bylaws, Digital Media Policy

# Office DEPOT OfficeMax



SALE 889-20-7367-1111-20.11.2 281315 SS B&W Letter 14 @ 0.12 1.68 Business Solutions Prc 0.34 You Pay 0.3455 354494 DS B&W Letter 112 @ 0.12 13.44 Business Solutions Prc 2.46 2.4655 You Pay 2.80 Subtotal: Total: k-MasterCard 5510: 2.80

AUTH CODE 030380 TDS Chip Read AID A0000000041010 MASTERCARD CVS No Signature Required

> Total Savings: \$12.32

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WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below: P5S2 2B1X AJ79

### Bridgegap

Making it better together!

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999 Invoice

DATE: OCTOBER 2, 2020

TOTAL DUE

248.71

TO: GLENN BAILEY 18401 Lassen Street Northridge, CA 91325

### COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
Staff	NENC	2000	09/16/2020		Due on receipt

MEETINGS	DESCRIPTION			
09162020	Create agenda template and prep agenda	.5		
	Attend meeting	4		
	Prepare minutes and edit	4		
	SUBTOTAL HOURS	8.5		
	RATE PER HOUR	29.26		

### Invoice Number 102001

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!

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Office of the City Clerk						()	
Administrative Services Division						See marker	State 195
Neighborhood Council (NC) Funding Prog	ram					Dale Dale	
Board Action Certification (BAC) Form						- Cly Ch	A TOP D 198
NC Name: Northridge East	Meeting Date:	November 1	8, 2020				
Budget Fiscal Year: 2020-21			Agenda Item No				
Board Motion and/or Public Benefit Statement (CIP and NPG):	is included as a line	Motion to approve recurring monthly expense for Board meeting minute taking services which s included as a line item for \$1,200 in the approved Fiscal Year 2020-21 Budget/Administrative Packet. Vendor: Bridgegap					
Method of Payment: (Select One)	📕 Check		Credit Card		Board	d Member Reimb	ursement
Recused Board Member	rs must leave the room pric		e Count sion and may not	return to the ro	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	Х					
Philip Dagort	Resident				Х		
Sahara Damon	CSUN Student	Х					
Rafael De La Rosa	CSUN Faculty/Staff	Х					
Judy Diamond	At-Large	Х					
Don Dwiggins	1st Vice-President				Х		
Anthony (Tony) Forsmark	Resident	Х					
Barry Goldberg	Resident	Х					
Mike Kaiser	Treasurer	Х					
Stephanie Mills	Secretary	Х					
Carl Petersen	Resident				X		
Ken Ross	2nd Vice-President	Х					
Lisa Zaroff	Resident				Х		
(vacant)	Business/Employee						
(vacant)	Youth			1			
(vacant)	Todar						
Christopher Meredith	Alternate 1						
(vacant)	Alternate 2						
(vacant)	Alternate 3						
	X						
Board Quorum: 8	Total:	9	0	0	4	0	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu	ncil, declare tha ures. The above	t the information was approved b	n presented on by the Neighbor	this form is accu hood Council Bo	arate and comple bard, at a Brown	te, and that a public Act compliant public
Authorized Signature Marc	Authorized Signature Manual Print/Type Name: Treasurer: Mike Kaiser			Authorized Signature: Stenn Builey			
	/like Kaiser		Print/Type Name: Second Signer: Glenn Bailey				
<sup>Date:</sup> December 9, 2020			<sup>Date:</sup> December 9, 2020				

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NCFP 101 BAC Rev020118

### Northridge Woman's Club 18401 Lassen Street Northridge, California 91325

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To: Northridge East Neighborhood Council 18401 Lassen Street Northridge, CA 91325

<b>Amount Due</b>	\$ 210.00
Invoice Date	December 1, 2020
Invoice #	NENC-2020 - 12 - 01

Rental charge for NENC Meeting on December 16, 2020	\$ 210.00
Total	\$ 210.00

### All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club 18401 Lassen Street Northridge, CA 91325

Thank you,

Hattie May Spiegel Hattie May Spiegel Treasurer, NWC

Office	of the	City	Clerk
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Office of the City Clerk						-11		
Administrative Services Division						Second and	State Law	
Neighborhood Council (NC) Funding Prog	ram					S SP The		
Board Action Certification (BAC) Form						10	Am b	
				June 17, 2020				
			Agenda Item N	lo: 5d	and a state of the	an a		
				nonthly expenditures included in adopted Fiscal Year 2020-21 Northridge Woman's Club for facility use in the amount of \$210				
Method of Payment: (Select One)	E Check		Credit Card	Credit Card  Credit Card  Board Member Reimbursement				
Recused Board Member	s must leave the room pric		te Count ssion and may no	ot return to the ro	om until after t	he vote is comple	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Glenn Bailey	President/2nd Signer	Х						
Philip Dagort	Resident	Х						
Sahara Damon	CSUN Student					X		
Rafael De La Rosa	CSUN Faculty/Staff	Х						
Judy Diamond	At-Large	Х						
Don Dwiggins	1st Vice-President	Х						
Anthony (Tony) Forsmark*	Resident				*			
Barry Goldberg	Resident	Х					10	
Mike Kaiser	Treasurer	X						
Stephanie Mills	Secretary	Х	-					
Carl Petersen	Resident	Х						
Ken Ross	2nd Vice-President	X						
Lisa Zaroff**	Resident	~			**			
(vacant)	Business/Employee							
	Youth							
(vacant)	roun							
Joshua Mark***	Alternate 1							
Christopher Meredith*	Alternate 2	Х						
Eve Williams**	Alternate 3					Х		
touristic Manadith and dia place of Tany Ferrman								
*Christopher Meredith seated in place of Tony Forsmark		and a strategy of the part of the strategy of						
**Eve Williams seated in place of Lisa Zaroff								
***Joshua Mark suspended by DONE 9/4/19								
		ananya antara da antara cara katan						
Board Quorum: 8	Total:	11	0	0	0* & **	2	0	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedu	ncil, declare th Ires. The abov	at the informatic e was approved	on presented on t by the Neighborh	his form is accu lood Council Bo	rate and complet ard, at a Brown /	te, and that a publi Act compliant publi	
Authorized Signature			Authorized Signature: Bailing					
Print/Type Name: Treasurer: Mike Kaiser			Print/Type Name: Second Signer: Glenn Bailey					
<sup>Date:</sup> June 18, 2020			Date: June	8 18, 2020			P 101 BAC Rev0201	

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