Monthly Expenditure Report



Reporting Month: August 2020 Budget Fiscal Year: 2020-2021

NC Name: Northridge East Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$54244.93	\$2418.56	\$51826.37	\$1710.00	\$0.00	\$50116.37	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$311.40		\$210.00		
Outreach	\$24000.00	\$2107.16	\$21206.47	\$0.00	\$20996.47	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00	
Neighborhood Purpose Grants	\$16000.00	\$0.00	\$16000.00	\$1500.00	\$14500.00	
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expen	ditures: \$374.97	

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_nenc-la	08/02/2020	Google Suite Basic subscriptions (7) for July 2020	General Operations Expenditure	Office	\$42.00
2	WWW.1AND1.COM	08/10/2020	Domain names - basic fee 08/07/2020 - 09/07/2020	General Operations Expenditure	Office	\$20.00
3	OFFICE DEPOT #889	08/18/2020	Ink cartridges for printing meeting agendas/notices, Board Action Certification forms, etc.	General Operations Expenditure	Office	\$38.70
4	OFFICE DEPOT #889	08/18/2020	Copy of Monthly Expenditure Report July 2020, Neighborhood Purposes Grant Application, Council File report	General Operations Expenditure	Office	\$0.70
5	Northridge Woman's Club	08/03/2020	Facility rental for monthly Board meeting to be held on August 19, 2020	General Operations Expenditure	Office	\$210.00
6	4imprint, Inc.	08/26/2020	Purchase of 1,200 hanky bandanas 14" square (blue, red and green) with white imprint of NENC logo for outreach purposes. Motion to ratify a payment of \$2,107.16 to 4imprint, Inc. as this amount	General Operations Expenditure	Outreach	\$2107.16
	Subtotal:		1	1		\$2418.56

	Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	North Valley Family YMCA	08/26/2020	Thanksgiving food baskets distributed to families in need at four elementary schools within NENC, including Balboa Magnet Elementary School. Motion to approve Neighborhood Purposes Grant to North Val	Neighborhood Purpose Grants		\$1500.00	
2	Northridge Woman's Club	09/02/2020	Facility rental for monthly Board meeting to be held on September 16, 2020	General Operations Expenditure	Office	\$210.00	
	Subtotal: Outstanding	9				\$1710.00	



Invoice number: 3770123093

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

Bill to

Don Dwiggins Northridge East Neighborhood Council 9845 Shoshone Ave Northridge, CA 91325 **United States**

Details

Invoice number	3770123093
Invoice date	Jul 31, 2020
Billing ID	9984-3668-7014
Domain name	nenc-la org

Google Cloud - G Suite

Total in USD	\$42.00
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Summary for Jul 1, 2020 - Jul 31, 2020

Subtotal in USD	\$42.00
Tax (0%)	\$0.00
Total in USD	\$42.00

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Commitment	Jul 1 - Jul 31	7	42.00
		Subtotal in USD		\$42.00
		Tax (0%)		\$0.00
		Total in USD		\$42.00

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges





Don Dwiggins Northridge East Neighborhood Council 18401 Lassen Street

Northridge, CA 91325-1024 UNITED STATES Copy

Invoice Date: 08/08/2020 Invoice: 202029213719 Contract: 9203506 **Customer ID:** 11012881 Help Center: ionos.com/help My IONOS: my.ionos.com/invoices Phone support: 1-877-300-8316 billing@ionos.com E-mail support: Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

Invoice Summary (Premium)

Billing period starting: 08/07/2020

ltem	Service	Charges	Usage	Total
1	Basic Fee	\$20.00 a month	1 mo.	\$20.00
	08/07/2020-09/07/2020 no	orthridgeeast.org northridgeeast.com nenc-la.org		
	nount due			\$20.00
Please DO	NOT send cash, check or money order			

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your Help Center or log in to my.ionos.com for further information.

Northridge East NC Office DEPOT OfficeMax^{*}

NORTHRIDGE - (818) 727-7090 08/18/2020 2:05 PM



SALE

889-1-3011-945187-20.7.2

977615 INK, PG-210XL, B

2 @ 33.99 67.98

Business Solutions Prc 35.34

You Pay 35.34SS Subtotal:

35.34

Sales Tax:

3.36

38.70

Total:

MasterCard 5510:

AUTH CODE 063806 TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savines: \$32.64

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below:

15RO OPAR ZRKQ

Northridge East NC MER, NPG, CF

Office DEPOT. OfficeMax

NORTHRIDGE - (818) 727-7090 08/18/2020 1:36 PM

SALE 889-21-3356-1111-20.7.2
354494 DS B&W Letter
32 @ 0.12 3.84
Business Solutions Prc 0.70
You Pay 0.70E
Subtotal: 0.70
Total: 0.70
MasterCard 5510: 0.70

AUTH CODE 088571 TDS Chip Read AID A0000000041010 MASTERCARD CVS No Signature Required

> Total Savings: \$3.14

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below: 15RO OPAZ 3DCX

Northridge Woman's Club 18401 Lassen Street Northridge, California 91325

To: Northridge East Neighborhood Council 18401 Lassen Street Northridge, CA 91325

Invoice #	NENC-2020 - 08- 01
Invoice Date	August 1, 2020
Amount Due	\$ 210.00

Rental charge for NENC Meeting on August 19, 2020	\$ 210.00
Total	\$ 210.00

All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club 18401 Lassen Street Northridge, CA 91325

Thank you,

Hattie May Spiegel
Hauie May Spiegel

Treasurer, NWC

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program **Board Action Certification (BAC) Form** NC Name: Northridge East Meeting Date: June 17, 2020 Budget Fiscal Year: 2019-2020 Agenda Item No: 5d Board Motion and/or Public Benefit Motion to authorize recurring monthly expenditures included in adopted Fiscal Year 2020-21 Statement (CIP and NPG): Budget that are paid by check: Northridge Woman's Club for facility use in the amount of \$210 per month Check ☐ Credit Card ☐ Board Member Reimbursement Method of Payment: (Select One) Vote Count Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete. **Board Member's First and Last Name Board Position** Yes No **Abstain** Absent Ineligible Recused President/2nd Signer X Glenn Bailey Χ Philip Dagort Resident X Sahara Damon **CSUN Student** Rafael De La Rosa CSUN Faculty/Staff X Judy Diamond X At-Large X Don Dwiggins 1st Vice-President Resident Anthony (Tony) Forsmark* X Barry Goldberg Resident X Treasurer Mike Kaiser X Stephanie Mills Secretary Carl Petersen Resident X Ken Ross X 2nd Vice-President Lisa Zaroff** Resident Business/Employee (vacant) Youth (vacant) Joshua Mark*** Alternate 1 Christopher Meredith* Alternate 2 X Alternate 3 X Eve Williams** *Christopher Meredith seated in place of Tony Forsmark **Eve Williams seated in place of Lisa Zaroff ***Joshua Mark suspended by DONE 9/4/19 Total: 0* & ** Board Quorum: 8 11 We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present. Authorized Signature: **Authorized Signature** Print/Type Name: Print/Type Name: Second Signer: Glenn Bailey Treasurer: Mike Kaiser Date: June 18, 2020 June 18, 2020



101 Commerce St PO Box 320 Oshkosh, WI 54901

www.4imprint.com

877-446-7746 800-355-5043

GLENN BAILEY GLENN BAILEY 18401 LASSEN ST. **NORTHRIDGE CA 91325** **Shipping Address**

Glenn Bailey Northridge East Neighborhood Council

18401 Lassen Street Northridge, CA 91325

USA

Tel: (818) 514-5355

Invoice Number 8361837 **Invoice Date** July 02, 2020

Reference No

Account No.

4415370

Silvia Gorham Account Rep.

Our Order No. 19904295

Item H	anky Bandana - 14	" x 14" - USA Made Colors	(Bandana,Trim): See Below, S	See Below	
Qty	Item #	Description	Unit \$	Price \$	Total \$
1,200	5376-14-USA	Hanky Bandana - 14" x 14" - USA Made	1.5500	1,860.00	1,860.00
1	Set-Up Charge	Set-Up Charge	40.0000	40.00	40.00
1	Coupon	Coupon Code	-190.0000	-190.00	-190.00
		Freight		234.71	234.71
				Tax	162.45
				_	2,107.16

Total Net 1,944.71 **Total Tax** 162.45 **Grand Total** 2,107.16 **Total Due** 2,107.16

Please ensure that payment is received by Aug 01 2020.

Thank You! We appreciate your business.

Any overruns you may have received are yours with our compliments.

- To insure proper credit to your account, please quote "8361837/4415370" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint, Inc.

4imprint Federal ID #39-1837105, GSA Contract # GS-07F-9626S. A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

To Pay Your Invoice Online Please Visit:

www.4imprint.com/payinvoice

To Remit By Check: 4imprint, Inc. 25303 Network Place Chicago, IL 60673-1253

Packing List

Sales Order Number: 14647756

Order Date:

06/24/20

Shipment Number:

3629649

Sold To

4IMPRINT 101 COMMERCE ST OSHKOSH WI 54901

Ship To

NORTHRIDGE EAST NEIGHBORHOOD COUNCIL 18401 LASSEN ST GLENN BAILEY/ 818–514–5355 NORTHRIDGE CA 91325

PO Number	Carrier	Ship Method	Freight	Req Ship Date	Ship Date
19904295–1	UNITED PARCEL SERV	Ground Service	Freight Collect	07/08/20	06/30/20

Item #	Description	Ordered	Shipped	Back Ordered
SPR-14-4-1COLOR	SCREEN PRINT-RED	400	400	
SPR-14-4-1COLOR	SCREEN PRINT-ROYAL	400	400	
SPR-14-4-1COLOR	SCREEN PRINT-KELLY GREEN	400	400	
	Total Units Shipped	1200	1200	

Office of the City Clerk

Administrative Services Division





Neighborhood Council (NC) Funding Progr Board Action Certification (BAC) Form	am					Tay (le	The state of the s	
NC Name: Northridge East			Meeting Date:	August 19, 202	20			
			Agenda Item No: 5d					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to ratify a payn (blue, red and green) 2019-20 funds. [Board	with white im	7.16 to 4impri	int for the purc	mount was e	ncumbered fro	m Fiscal Year	
Method of Payment: (Select One)	■ Check							
0			Count			ha wata ia samuul		
	s must leave the room prior					T		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Glenn Bailey	President/2nd Signer							
Philip Dagort	Resident	X						
Sahara Damon	CSUN Student	X						
Rafael De La Rosa	CSUN Faculty/Staff	X						
Judy Diamond	At-Large	X						
Don Dwiggins	1st Vice-President	X						
Anthony (Tony) Forsmark	Resident	Χ						
Barry Goldberg	Resident	Х						
Mike Kaiser	Treasurer	Х						
Stephanie Mills	Secretary	Х						
Carl Petersen	Resident	Х						
Ken Ross	2nd Vice-President	X						
Lisa Zaroff	Resident	X						
(vacant)	Business/Employee							
	Youth							
(vacant)	Touth							
Christopher Meredith	Alternate 1							
Eve Williams	Alternate 2							
	Alternate 3							
(vacant)	Alternate 5							
	`							

We, the authorized signers of the above of the was held in accordance with all of the Board was neeting where a quorum of the Board was	laws, policies, and procedu	13 cil, declare tha res. The above	t the information	n presented on t	0 his form is accu lood Council Bo	rate and comple ard, at a Brown	te, and that a public Act compliant public	
Authorized Signature M	٧		Authorized Signature:					
Print/Type Name: Treasurer: Mi		9	Print/Type Name: Second Signer: Glenn Bailey					
			Date: August 25, 2020					

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program





Board Action Certification (BAC) Form						Cy	Timo ita
NC Name: Northridge East	Meeting Date: June 17, 2020						
Budget Fiscal Year: 2019-2020			Agenda Item No	12c			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to purchase, or if necessary encumber for Fiscal Year 2020-21, the following outreach promotional tems: hanky bandana 14 inch square (various colors) with one color imprint (\$40 set-up charge, sales tax and shipping charges are additional) for an amount up to \$3,000. (Vendor: 4imprint.com or similar)						
Method of Payment: (Select One)	☐ Check		Credit Card		☐ Board	Member Reimbi	ursement
Vote Count Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.						ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	Χ					
Philip Dagort	Resident	X					
Sahara Damon	CSUN Student					Х	
Rafael De La Rosa	CSUN Faculty/Staff	Χ					
Judy Diamond	At-Large	Χ					
Don Dwiggins	1st Vice-President	Χ					
Anthony (Tony) Forsmark*	Resident				*		
Barry Goldberg	Resident	Χ					
Mike Kaiser	Treasurer	Χ					
Stephanie Mills	Secretary	Χ					
Carl Petersen	Resident				Х		
Ken Ross	2nd Vice-President	Х					
Lisa Zaroff**	Resident				**		
(vacant)	Business/Employee						
(vacant)	Youth						
Joshua Mark***	Alternate 1						
Christopher Meredith*	Alternate 2	Χ					
Eve Williams**	Alternate 3					Х	
*Christopher Meredith seated in place of Tony Forsmark							
**Eve Williams seated in place of Lisa Zaroff							
***Joshua Mark suspended by DONE 9/4/19							
Board Quorum: 8	Total:	10	0	0	1* & **	2	0
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and procedu	icil, declare tha res. The above	t the informatior was approved b	n presented on t by the Neighbori	his form is accu nood Council Bo	rate and comple ard, at a Brown	te, and that a public Act compliant public
Authorized Signature M			Authorized Signature: Nan Bailes				
Print/Type Name: Treasurer: Mike Kaiser			Print/Type Name: Second Signer: Glenn Bailey				
Date: June 18, 2020			Date: June 18, 2020				