

Monthly Expenditure Report



Reporting Month: March 2019

Budget Fiscal Year: 2018-2019

**NC Name: Northridge East
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$33848.80	\$1325.01	\$32523.79	\$4110.00	\$12720.00	\$15693.79

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25500.00	\$325.01	\$19023.79	\$210.00	\$17813.79
Outreach		\$0.00		\$250.00	
Elections		\$0.00		\$750.00	
Community Improvement Project	\$5500.00	\$0.00	\$5500.00	\$0.00	\$5500.00
Neighborhood Purpose Grants	\$11000.00	\$1000.00	\$8000.00	\$2900.00	\$5100.00
Funding Requests Under Review: \$0.00		Encumbrances: \$12720.00		Previous Expenditures: \$8151.20	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_nenc-la	03/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$29.16
2	OFFICE DEPOT #889	03/08/2019	(Credit card transaction)	General Operations Expenditure	Office	\$2.47
3	OFFICE DEPOT #889	03/19/2019	(Credit card transaction)	General Operations Expenditure	Office	\$4.81
4	PIZZASAURUS REX	03/20/2019	(Credit card transaction)	General Operations Expenditure	Office	\$76.01
5	OFFICE DEPOT #3320	03/20/2019	(Credit card transaction)	General Operations Expenditure	Office	\$2.56
6	Southern California Preparedness Foundation	02/25/2019	Valley Disaster Preparedness Fair to be held on Oc...	Neighborhood Purpose Grants		\$1000.00
7	Northridge Woman's Club	03/01/2019	Facility rental for monthly Board meeting to be he...	General Operations Expenditure	Office	\$210.00
Subtotal:						\$1325.01

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Friends of the Northridge Library	03/26/2019	Motion to approve Neighborhood Purposes Grant to t...	Neighborhood Purpose Grants		\$2900.00
2	DECISION PUBLICATIONS (WAYNE ADELSTEIN)	03/27/2019	Voter outreach advertisement in North Valley Commu...	General Operations Expenditure	Elections	\$750.00
3	DECISION PUBLICATIONS (WAYNE ADELSTEIN)	03/27/2019	Advertisement in North Valley Community Connection...	General Operations Expenditure	Outreach	\$250.00
4	Northridge Woman's Club	03/29/2019	Facility rental for monthly Board meeting to be he...	General Operations Expenditure	Office	\$210.00
	Subtotal: Outstanding					\$4110.00



Invoice

Invoice number: 3559382015

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

Bill to

Don Dwiggins

Northridge East Neighborhood Council

9845 Shoshone Ave

Northridge, CA 91325

United States

Details

Invoice number 3559382015

Invoice date Feb 28, 2019

Billing ID 9984-3668-7014

Domain name nenc-la.org

Google Cloud - GSuite

Total in USD	\$29.16
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Summary for Feb 1, 2019 - Feb 28, 2019

Subtotal in USD	\$29.16
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Tax (0%)	\$0.00
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Total in USD	\$29.16
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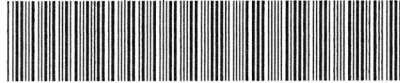
You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Commitment	Feb 1 - Feb 28	7	29.16
Subtotal in USD				\$29.16
Tax (0%)				\$0.00
Total in USD				\$29.16

Northridge East NC
EC agenda, MER, NPG

Office DEPOT.
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03/08/2019 4:08 PM



22VTUYUUMQ34CC4H

SALE	889-20-513-1111-19.2.2	
281315 SS BW 8.5x11 P		
15 @ 0.12	1.80	
Business Solutions Prc	0.36	
You Pay		0.36E
354494 SS BW 8.5x11 P		
96 @ 0.12	11.52	
Business Solutions Prc	2.11	
You Pay		2.11E
Subtotal:	2.47	
Total:	2.47	←
MasterCard 5510:	2.47	

AUTH CODE 011825
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:
\$10.85

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15DD 839X AW1M

Northridge East NC
agendas, CFS

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NORTHRIDGE - (818) 727-7090
03/19/2019 6:50 PM



22VTGYUAM35ECWBH

SALE	889-21-4108-1111-19.2.2
354494 SS BW 8.5x11 P	
105 @ 0.12	12.60
Business Solutions Prc	2.31
You Pay	2.31E
281315 SS BW 8.5x11 P	
2 @ 0.12	0.24
Business Solutions Prc	0.05
You Pay	0.05E
873905 Self Serve DS	
80 @ 0.12	9.60
Business Solutions Prc	1.76
You Pay	1.76SS
163061 Impression, BWS	
20 @ 0.12	2.40
Business Solutions Prc	0.48
You Pay	0.48SS
Subtotal:	4.60
Sales Tax:	0.21
Total:	4.81 ←
MasterCard 5510:	4.81

AUTH CODE 017717
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:

\$20.24

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H5DG EHJ3 B4WZ



Invoice

Pizzasaurus Rex

DATE: 3/20/2019

17646 Lassen St #4,
Northridge, CA 91325
Phone 818-772-7739

TO

Attention:

N E N C

Glenn Bailey

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1		Large Vessie			19.67
1		Large Ham + Pineapple			15.30
1		Large Pepperoni + Extra cheese			15.30
1		Large white sauce chicken			20.76
Subtotal					871.03
SALE TAX					Inc.
DELIVERY					5.00
TOTAL					876.03

THANK YOU FOR YOUR BUSINESS!

Emad A. Hossini
Emad A. Hossini

PIZZASAURUS REX
17646 LASSEN ST UNIT 4
NORTHridge, CA 91325
(818) 772-7739
MID 08788290355735

Term ID: 1
Merchant ID: 8788290355735
Record Num.: 0007

Sale

xxxxxxxxxxxx5510 Exp: XX/XX
MASTERCARD Entry Method: Keved CP

Total: \$ 76.01

03/20/19 15:05:35

Inv#: 000008 Appr Code: 086680

Apprvd: Online Batch#: 000089

AVS Code: N

CVC2 Code: M

BRIC #: 04EGNANYAOZ1WNL031A

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

Northridge East NC
PLU + CF

Office DEPOT
OfficeMax

Tarzana - (818) 668-9067
03/20/2019 2:44 PM



27VTUAAUU3554YXFH

SALE 3320-21-9513-1111-19.2.2

281315 SS BW 8.5x11 P

24 @ 0.12 2.88

Business Solutions Prc 0.58

You Pay 0.58E

354494 SS BW 8.5x11 P

90 @ 0.12 10.80

Business Solutions Prc 1.98

You Pay 1.98E

Subtotal: 2.56

Total: 2.56 ←

MasterCard 5510: 2.56

AUTH CODE 010777

TDS Chip Read

AID A0000000041010 MASTERCARD

CVS No Signature Required

Total Savings:

\$11.12

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VSDG T417 GVSP

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Northridge East

SECTION I - APPLICANT INFORMATION

1a)	<u>Southern California Preparedness Foundation</u> <i>Organization Name</i>	<u>47-2811120</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>01/21/2015</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>19300 Rinaldi St. Unit 7333</u> <i>Organization Mailing Address</i>	<u>Northridge</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91327-8818</u> <i>Zip Code</i>
1c)	<u></u> <i>Business Address (If different)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>William (Bill) Hopkins, Jr.</u> <i>Name</i>	<u>818-835-5384</u> <i>Phone</i>	<u>Bill.Hopkins@SoCalPrep.us</u> <i>Email</i>	
2)	Type of Organization- Please select one: <input type="checkbox"/> Public School <i>(not to include private schools)</i> or <input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach Signed letter on School Letterhead Attach IRS Determination Letter			
3)	<u></u> <i>Name / Address of Affiliated Organization (if applicable)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Participation in the 12th Annual Valley Disaster Preparedness Fair on or about Saturday, October 12, 2019, sponsored by the Southern California Preparedness Foundation. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils to assist with NC Outreach efforts. Venue is ADA compliant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This Emergency and Disaster Preparedness Fair, which had attendance averaging 6,000 over the last two years, benefits the Neighborhood Council stakeholders and surrounding communities by increasing family and neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Family Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness Starter Kits, informative presentations, displays and basic trainings, in a family-friendly and accessible environment.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 1000.00	\$ 54,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☒ Yes

If Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1000.00

10a) Start date: 01 / 18 / 19 10b) Date Funds Required: 06 / 05 / 19 10c) Expected Completion Date: 10 / 12 / 19
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

William J. Hopkins, Jr.

President & Director



1/23/19

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Linda M. Pruett

Corporate Secretary & Director



1/23/19

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



**Southern
California
Preparedness
Foundation**
A 501(c)(3) nonprofit

Valley Disaster Preparedness Fair 2019



WWW.VALLEYDISASTERFAIR.COM

Saturday, October 12, 2019 9:00 am – 1:30 pm

QUESTIONS? INFO@VALLEYDISASTERFAIR.COM

FASTER FAIR CHECK-IN WITH ONLINE REGISTRATION • OPENS JULY 1
REGISTRATION ALSO AVAILABLE AT THE FAIR

Northridge Fashion Center—Pacific Theaters Parking Lot
([9400 Shirley Ave., south of Plummer St.](#))

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR
LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**



**Exhibits • Demonstrations • Displays • Speakers • Special Events • Bloodmobile
Pet Preparedness • Free Parking • Free Admission • Free Lunch* • It's All Free!**

Complimentary **Family Emergency Preparedness (EP) Starter Kit*** for registered families
attending the Fair. One kit per registered family. (While supplies last.)



*While supplies last. EP Kits to attending registered families only.
Events, exhibitors, and features subject to availability and may change.



January 21, 2019

To Whom It May Concern:

Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 12th Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Logistics and Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member

Please direct any questions to William Hopkins at Bill.Hopkins@SoCalPrep.us.

Sincerely,

A handwritten signature in black ink, appearing to read "William J. Hopkins, Jr.", written in a cursive style.

William J. Hopkins, Jr.
President and Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 21 2015**

SOUTHERN CALIFORNIA PREPAREDNESS
FOUNDATION
19300 RINALDI ST UNIT 7333
NORTHRIDGE, CA 91327-8818

Employer Identification Number:
47-2811120
DLN:
26053420004015
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 29, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

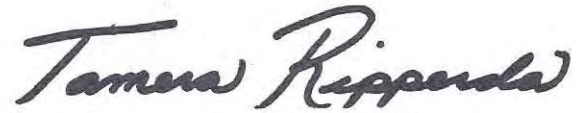
If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

A handwritten signature in black ink that reads "Tamera Rippanda". The script is fluid and cursive, with the first name "Tamera" and last name "Rippanda" clearly distinguishable.

Director, Exempt Organizations

Agenda Item No: 5c

Motion to approve a Neighborhood Purposes Grant to the Southern California Preparedness Foundation for the Valley Disaster Preparedness Fair to be held on October 12, 2019 at the Northridge Fashion Center.

☐ Check☐ Credit Card☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	X					
Adam Brown	Youth				X		
Philip Dagort	Resident	X					
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident				X		
Don Dwigginns	1st Vice President	X					
Tracy Johnson	CSUN Student	X					
Mike Kaiser	Treasurer	X					
Loraine Lundquist	2nd Vice President	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Ken Ross	Property Owner	X					
Ari Shapess	Resident	X					
(vacant)	At-Large						
(vacant)	Business/Employee						
Joseph Seoane	Alternate 1						
Board Quorum: 8	Total:	11	0	0	2	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print/Type Name: **Treasurer: Mike Kaiser**

Print/Type Name: Second Signer: Glenn Bailey

Date: February 21, 2019

Date: February 21, 2019

Northridge Woman's Club
18401 Lassen Street
Northridge, California 91325

To: Northridge East Neighborhood Council
18401 Lassen Street
Northridge, CA 91325

Invoice #	NENC-2019 - 03 - 01
Invoice Date	March 01, 2019
Amount Due	\$ 210.00

Rental charge for NENC Meeting on March 20, 2019	\$ 210.00
Total	\$ 210.00

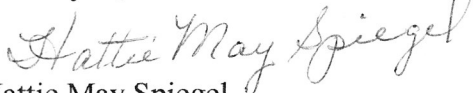
All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club
18401 Lassen Street
Northridge, CA 91325

Thank you,


Hattie May Spiegel
Treasurer, NWC

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form



NC Name: Northridge East

Meeting Date: June 20, 2018 (Special)

Budget Fiscal Year: 2018-19

Agenda Item No: 5e

Board Motion and/or Public
Benefit Statement (CIP and NPG):

Motion to approve recurring monthly expenses included in the adopted Fiscal Year 2018-19 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	X					
Adam Brown	Youth					X	
Philip Dagort	Resident	X					
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident	X					
Don Dwiggin	1st Vice President	X					
Diedra Greenaway	2nd Vice President					X	
Mike Kaiser	Treasurer	X					
Adam LaBrie	CSUN Student				X		
Loraine Lundquist	Resident	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Joseph Seoane	At-Large				X		
Ari Shapess	Resident	X					
(vacant)	Property Owner						
Totals		10	0	0	2	2	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name: Mike Kaiser

Print/Type Name: Glenn Bailey

Date: June 21, 2018

Date: June 21, 2018