

Monthly Expenditure Report



Reporting Month: February 2019

Budget Fiscal Year: 2018-2019

NC Name: Northridge East
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34997.90	\$1149.10	\$33848.80	\$1210.00	\$8390.00	\$24248.80

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25500.00	\$333.97	\$19348.80	\$210.00	\$19138.80
Outreach		\$560.73		\$0.00	
Elections		\$254.40		\$0.00	
Community Improvement Project	\$5500.00	\$0.00	\$5500.00	\$0.00	\$5500.00
Neighborhood Purpose Grants	\$11000.00	\$0.00	\$9000.00	\$1000.00	\$8000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$8390.00		Previous Expenditures: \$7002.10	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_nenc-la	02/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$29.16
2	OFFICE DEPOT #889	02/08/2019	(Credit card transaction)	General Operations Expenditure	Office	\$1.71
3	OFFICE DEPOT #889	02/17/2019	(Credit card transaction)	General Operations Expenditure	Office	\$4.11
4	PIZZASAURUS REX	02/20/2019	(Credit card transaction)	General Operations Expenditure	Office	\$76.06
5	OFFICE DEPOT #889	02/20/2019	(Credit card transaction)	General Operations Expenditure	Office	\$2.45
6	OFFICE DEPOT #889	02/20/2019	(Credit card transaction)	General Operations Expenditure	Office	\$10.48
7	OFFICE DEPOT #892	02/03/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$2.40
8	SMART AND FINAL 420	02/08/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$29.52

9	OFFICE DEPOT #889	02/08/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$2.71
10	OFFICE DEPOT #889	02/08/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$2.09
11	SMART AND FINAL 420	02/09/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$18.98
12	OFFICE DEPOT #889	02/09/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$2.63
13	OFFICE DEPOT #889	02/13/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$2.40
14	OFFICE DEPOT #889	02/08/2019	(Credit card transaction)	General Operations Expenditure	Elections	\$4.40
15	JCS CATERING COMPANY	02/01/2019	Valley Alliance of NCs (VANC) 16th Anniversary Mix...	General Operations Expenditure	Outreach	\$250.00
16	Northridge Woman's Club	02/01/2019	Facility rental for monthly Board meeting to be he...	General Operations Expenditure	Office	\$210.00
17	WAYNE ADELSTEIN / DECISION PUBLICATIONS	02/04/2019	Advertisement in North Valley Community Connection...	General Operations Expenditure	Outreach	\$250.00
18	WAYNE ADELSTEIN / DECISION PUBLICATIONS	02/04/2019	Candidate recruitment advertisement in North Valle...	General Operations Expenditure	Elections	\$250.00
	Subtotal:					\$1149.10

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Southern California Preparedness Foundation	02/25/2019	Valley Disaster Preparedness Fair to be held on Oc...	Neighborhood Purpose Grants		\$1000.00
2	Northridge Woman's Club	03/01/2019	Facility rental for monthly Board meeting to be he...	General Operations Expenditure	Office	\$210.00
	Subtotal: Outstanding					\$1210.00



Invoice

Invoice number: 3548617555

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

Bill to

Don Dwiggins

Northridge East Neighborhood Council

9845 Shoshone Ave

Northridge, CA 91325

United States

Details

Invoice number 3548617555

Invoice date Jan 31, 2019

Billing ID 9984-3668-7014

Domain name nenc-la.org

Google Cloud - GSuite

Total in USD	\$29.16
--------------	----------------

Summary for Jan 1, 2019 - Jan 31, 2019

Subtotal in USD	\$29.16
-----------------	---------

Tax (0%)	\$0.00
----------	--------

Total in USD	\$29.16
--------------	---------

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Commitment	Jan 1 - Jan 31	7	29.16
Subtotal in USD				\$29.16
Tax (0%)				\$0.00
Total in USD				\$29.16

Northridge East NC
EC agendas, MER

Office DEPOT.
OfficeMax®

NORTHRIDGE - (818) 727-7090
02/08/2019 3:23 PM



22VT7YAUMQ3ECC4H

SALE	889-20-18-1111-19.1.3
281315 SS BW 8.5x11 P	
11 @ 0.12	1.32
Business Solutions Prc	0.26
You Pay	0.26E
354494 SS BW 8.5x11 P	
66 @ 0.12	7.92
Business Solutions Prc	1.45
You Pay	1.45E
Subtotal:	1.71
Total:	1.71 ←
MasterCard 5510:	1.71

AUTH CODE 019666
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:
\$7.53

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com
and enter the survey code below:
75D5 3AN3 ECJK

Northridge East NC - agendas
NPG

Office DEPOT OfficeMax®

NORTHRIDGE - (818) 727-7090

02/17/2019 6:32 PM



22VT5YAP4M36XC8MH

SALE 889-5-2872-765049-19.1.3

167060 BW SS Letter

39 @ 0.15 5.85

Coupon - 30389155 -1.17

Retail After Discounts 4.68

Business Solutions Prc 0.94

You Pay 0.94SS

167060 BW SS Letter

78 @ 0.15 11.70

Coupon - 30389155 -3.12

Retail After Discounts 8.58

Business Solutions Prc 1.87

You Pay 1.87SS

167060 BW SS Letter

39 @ 0.15 5.85

Coupon - 30389155 -1.56

Retail After Discounts 4.29

Business Solutions Prc 0.94

You Pay 0.94SS

Subtotal: 3.75

Sales Tax: 0.36

Total: 4.11 ←

MasterCard 5510: 4.11

AUTH CODE 087935

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

\$19.65

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below:

15D7 Q4VM ZP8N



Invoice

Pizzasaurus Rex

17646 Lassen St #4,
Northridge, CA 91325
Phone 818-772-7739

DATE: 2/20/2019

TO

N E N C

Attention:

Glenn Bailey

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1		Large Vessie			
1		Large Pepperoni extra cheese			
1		Large white sauce chicken		\$	71.06
1		Large Ham + Pineapple			
				Subtotal	\$ 71.06
				SALE TAX	Inc.
				DELIVERY	\$15.00
				TOTAL	\$ 86.06

THANK YOU FOR YOUR BUSINESS!

Emad A. Hassini

PIZZASAURUS REX
17640 LASSEN ST UNIT 4
NORTHRIDGE, CA 91325
(818) 772-7739
MID 08788290355735

Term ID: 1
Merchant ID: 6786290355735
Record Num: 0003

Sale

xxxxxxxxxxxx5510 Exp: XX/XX
MASTERCARD Entry Method: Keyed CP
Total: \$ 76.06
02/20/19 13:26:02
Inv#: 000003 Appr Code: 094883
Apprvd: Online Batch#: 000061
CVC2 Code: M
BRIC #: 04MGL2XBVNUHAVN4RAX

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

Northridge East NC.
CFS

Office DEPOT. OfficeMax®

NORTHRIDGE - (818) 727-7090
02/20/2019 4:41 PM



22VT9YAUUM53RCX4H

SALE	889-20-216-1111-19.1.3
163061 Impression,BWS	
20 @ 0.12	2.40
Business Solutions Prc	0.48
You Pay	0.48SS
873905 Self Serve DS	
80 @ 0.12	9.60
Business Solutions Prc	1.76
You Pay	1.76SS
Subtotal:	2.24
Sales Tax:	0.21
Total:	2.45 ←
MasterCard 5510:	2.45

AUTH CODE 050737
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:

\$9.76

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com
and enter the survey code below:
15D8 K2Y0 TJRN

Northridge East NC Dockless
+ CFS

Office DEPOT OfficeMax

NORTHRIDGE - (818) 727-7090

02/20/2019 4:38 PM



22VT9YAP4M565CXRH

SALE 889-5-3270-757696-19.1.3

163061 Impression, BWS

385 @ 0.12 46.20

Business Solutions Prc 9.24

You Pay 9.24SS

861775 STAPLING MACHI

30 @ 0.03 0.90

Business Solutions Prc 0.33

You Pay 0.33SS

Subtotal: 9.57

Sales Tax: 0.91

Total: 10.48 ←

MasterCard 5510: 10.48

AUTH CODE 000630

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

\$37.53

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below:

25D8 K2XW B2PH

Northridge East NC
Flyers - WVNAH Forum 2-16-19

Office DEPOT OfficeMax®

SYLMAR - (818) 361-0941
02/03/2019 2:20 PM



22VTQYAUARQ6R4M4H

SALE 892-25-606-1111-19.1.3
281315 SS BW 8.5x11 P
100 @ 0.12 12.00
Business Solutions Prc 2.40
You Pay 2.40E
Subtotal: 2.40
Total: 2.40 ←
MasterCard 5510: 2.40

AUTH CODE 070312
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:
\$9.60

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com
and enter the survey code below:
15D3 MRM9 MFEC

Northridge East NC
WVNAH Forum 2-16-19
refreshments



** Welcome To Our Northridge Store *
Store # 420

See Us On WEB www.smartandfinal.com

Cashier: Justin T

DATE 02/08/19

TIME 17:13:05

Nature Valley Var	11.49	F
Was \$11.89/ YOU SAVED ->	\$.40	
Nature Valley Oats	11.49	F
Was \$11.89/ YOU SAVED ->	\$.40	
Crystal Geyser	5.94	F
+CRV	1.60	
SUBTOTAL	29.52	
Sales Tax	.00	

	TOTAL	29.52	←
MasterCard	TENDER	29.52	
Cash	CHANGE	.00	

TOTAL NUMBER OF ITEMS THIS VISIT--> 3

***** Electronic Payment Activity *****
02/08/2019 17:13:41
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX5510
PURCHASE - APPROVED
AUTH CODE:069997

Mode:	Issuer
AID:	A0000000041010
TVR:	0000043000
IAD:	0110A040032200000000000000000000
000FF	
TSI:	E800
ARC:	00
TC:	3F5F64956FA7E94D
MID: 481947	TID: 001 SEQ: 058956
Total:	USD\$ 29.52

PIN VERIFIED

***** Electronic Payment Activity *****

17:13:46 OP# 40012401 02/08/19
Term:5 Trans # 526 Store # 420

THANK YOU FOR SHOPPING
YOUR NORTHRIDGE SMART AND FINAL
STORE MANAGER: GABRIEL ARRIAGA
1 (813) 368-6409

Northridge East NC
WVNAH Forum Flyer (2 of 2)

Office DEPOT
OfficeMax

NORTHRIDGE - (818) 727-7090
02/08/2019 3:57 PM



22VT7YAUQM3YCC4H

SALE	889-20-21-1111-19.1.3
281315 SS BW 8.5x11 P	
113 @ 0.12	13.56
Business Solutions Prc	2.71
You Pay	2.71E
Subtotal:	2.71
Total:	2.71 ←
MasterCard 5510:	2.71

AUTH CODE 086650
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:

\$10.85

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com
and enter the survey code below:
15D5 3AN3 ECNP

Northridge East NC - WVNAH
Forum Flyer (1 of 2)

Office DEPOT

OfficeMax

NORTHRIDGE - (818) 727-7090

02/08/2019 3:44 PM

***** REPRINT *****

Reprint Transaction # 08890208190051823



D22VT7YAUQMQ35CC4H

SALE 889-20-20-1111-19.1.3

281315 SS BW 8.5x11 P

87 @ 0.12 10.44

Business Solutions Prc 2.09

You Pay 2.09E

Total: 2.09 ←

MasterCard 5510: 2.09

AUTH CODE 089560

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000008000

CVS No Signature Required

Total Savings:

\$8.35

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below:

15D5 3AN3 ECMS

Northridge East NC
WUNAH 2-16-19 Forum Refreshments



** Welcome To Our Northridge Store *
Store # 420

See Us On WEB www.smartandfinal.com

Cashier: Sarah

DATE 02/09/19

TIME 17:38:28

Kilgs Rice Krispie 7.99 F
Was \$8.99 / YOU SAVED -> \$1.00
Famous Amos Cookie 10.99 F
Was \$11.49 / YOU SAVED -> \$.50
SUBTOTAL 18.98
Sales Tax .00

TOTAL 18.98
MasterCard TENDER 18.98
Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 2

***** Electronic Payment Activity *****
02/09/2019 17:38:51
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX5510
PURCHASE - APPROVED
AUTH CODE:090945

Mode: Issuer
AID: A0000000041010
TVR: 0000048000
IAD: 011040400322000000000000000000
000FF
TSI: E800
ARC: 00
TC: C6267ACB15F#B12A
MID: 481947 TID: 001 SEQ: 019459
Total: USD\$ 18.98

PIN VERIFIED

***** Electronic Payment Activity *****

17:38:55 OP# 823024897 02/09/19
Term:1 Trans # 404 Store # 420

THANK YOU FOR SHOPPING
YOUR NORTHRIDGE SMART AND FINAL
STORE MANAGER: GABRIEL ARRIAGA
1 (818) 368-6409

Northridge East NC
WVNAH Forum Flyers #3

Office DEPOT OfficeMax®

NORTHRIDGE - (818) 727-7090
02/09/2019 2:16 PM



22VT7YAUQM38CW4H

SALE 889-20-29-1111-19.1.3

163061 Impression, BWS

100 @ 0.12 12.00

Business Solutions Prc 2.40

You Pay 2.40SS

Subtotal: 2.40

Sales Tax: 0.23

Total: 2.63 ←

MasterCard 5510: 2.63

AUTH CODE 091155

TDS Chip Read

AID A0000000041010 MASTERCARD

CVS No Signature Required

Total Savings:

\$9.60

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below:

B5D5 CMNV 7CX3

Northridge East NC
WVNAH Forum Flyers #4

Office DEPOT.
OfficeMax®

NORTHRIDGE - (818) 727-7090
02/13/2019 3:10 PM



22VT7YAUMM33ECM4H

SALE	889-20-98-1111-19.1.3
281315 SS BW 8.5x11 P	
100 @ 0.12	12.00
Business Solutions Prc	2.40
You Pay	2.40E
Subtotal:	2.40
Total:	2.40
MasterCard 5510:	2.40

AUTH CODE 047557
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:
\$9.60

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com
and enter the survey code below:
15D6 HWRT BF25

Northridge East NC
election flyers

Office DEPOT.
OfficeMax®

NORTHBRIDGE - (818) 727-7090
02/08/2019 3:34 PM



22VT7YAUUMQ38CC4H

SALE	889-20-19-1111-19.1.3
354494 SS BW 8.5x11 P	
200 @ 0.12	24.00
Business Solutions Prc	4.40
You Pay	4.40E
Subtotal:	4.40
Total:	4.40 ←
MasterCard 5510:	4.40

AUTH CODE 096197
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:

\$19.60

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com
and enter the survey code below:
D5D5 3AN3 ECKV

JCS Catering Company

Carla's Cafe' at CBS Studio Center
4024 Radford Avenue
Studio City, CA 91604

Invoice #

1802B

Date:

8/15/2018

Bill to:

Northridge East Neighborhood Council

The Neighborhood Council Supports:

AMOUNT

Please check BOX

Valley Alliance of Neighborhood Councils (VANC)

VANC Election Forum October 11, 2018

☐☐

Valley Alliance of Neighborhood Councils (VANC)

VANC Anniversary MIXER March 14, 2019

If you opt to contribute to this event NOW,
your MER will show this amount as OUTSTANDING
until the check is cut

☒

DESCRIPTION

Food and beverages for Valley Alliance of
Neighborhood Councils (VANC) Event

This amount is inclusive and includes hot and
cold refreshments, silverware, linens, coffee,
tea and desserts, kitchen staff and use of the
facility.

TOTAL DUE

\$250

THANK YOU

Please make check payable to:

JCS Catering Company

Mail to:

Vic Viereck
12702 Tiara Street
Valley Village, CA 91607

Please be sure to attach your Board's
Board Action Certificate (BAC) for
each event, even if you vote on both at
the same time.

If your check is **received** no later than
one week before the event, your NC
will be listed as a sponsor on the program

Please send an email to vanc@empowerla.org to advise that your NC will be contributing-Thank You !

Northridge Woman's Club
18401 Lassen Street
Northridge, California 91325

To: Northridge East Neighborhood Council
18401 Lassen Street
Northridge, CA 91325

Invoice #	NENC-2019 - 02 - 01
Invoice Date	February 01, 2019
Amount Due	\$ 210.00

Rental charge for NENC Meeting on February 20, 2019	\$ 210.00
Total	\$ 210.00

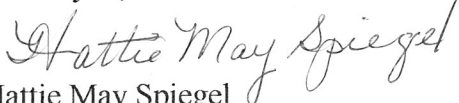
All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club
18401 Lassen Street
Northridge, CA 91325

Thank you,


Hattie May Spiegel
Treasurer, NWC

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form



NC Name: Northridge East

Meeting Date: June 20, 2018 (Special)

Budget Fiscal Year: 2018-19

Agenda Item No: 5e

Board Motion and/or Public
Benefit Statement (CIP and NPG):

Motion to approve recurring monthly expenses included in the adopted Fiscal Year 2018-19 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	X					
Adam Brown	Youth					X	
Philip Dagort	Resident	X					
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident	X					
Don Dwiggin	1st Vice President	X					
Diedra Greenaway	2nd Vice President					X	
Mike Kaiser	Treasurer	X					
Adam LaBrie	CSUN Student				X		
Loraine Lundquist	Resident	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Joseph Seoane	At-Large				X		
Ari Shapess	Resident	X					
(vacant)	Property Owner						
Totals		10	0	0	2	2	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Mike Kaiser

Print/Type Name:

Glenn Bailey

Date:

June 21, 2018

Date:

June 21, 2018



INVOICE

Feb 1, 2019

INVOICE: 8373

**Advertiser: Northridge East Neighborhood Council
ATTN: Glenn Bailey**

Ad Size: 1/4 page /color

2 Ads @ 250 each

Feb Issue

TOTAL DUE: \$500

Please Make Check Payable to:

**Decision Publications
5739 Kanan Rd., Suite 269
Agoura Hills, CA 91301**

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form



NC Name: Northridge East

Meeting Date: June 20, 2018 (Special)

Budget Fiscal Year: 2018-19

Agenda Item No: 5e

Board Motion and/or Public
Benefit Statement (CIP and NPG):

Motion to approve recurring monthly expenses included in the adopted Fiscal Year 2018-19 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	X					
Adam Brown	Youth					X	
Philip Dagort	Resident	X					
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident	X					
Don Dwiggin	1st Vice President	X					
Diedra Greenaway	2nd Vice President					X	
Mike Kaiser	Treasurer	X					
Adam LaBrie	CSUN Student				X		
Loraine Lundquist	Resident	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Joseph Seoane	At-Large				X		
Ari Shapess	Resident	X					
(vacant)	Property Owner						
Totals		10	0	0	2	2	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Mike Kaiser

Print/Type Name:

Glenn Bailey

Date:

June 21, 2018

Date:

June 21, 2018



INVOICE

Feb 1, 2019

INVOICE: 8373

**Advertiser: Northridge East Neighborhood Council
ATTN: Glenn Bailey**

Ad Size: 1/4 page /color

2 Ads @ 250 each

Feb Issue

TOTAL DUE: \$500

Please Make Check Payable to:

**Decision Publications
5739 Kanan Rd., Suite 269
Agoura Hills, CA 91301**

