

Monthly Expenditure Report



Reporting Month: October 2018

Budget Fiscal Year: 2018-2019

NC Name: Northridge East
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40132.66	\$894.04	\$39238.62	\$460.00	\$5480.00	\$33298.62

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25500.00	\$342.26	\$22738.62	\$210.00	\$22278.62
Outreach		\$551.78		\$250.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5500.00	\$0.00	\$5500.00	\$0.00	\$5500.00
Neighborhood Purpose Grants	\$11000.00	\$0.00	\$11000.00	\$0.00	\$11000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$5480.00		Previous Expenditures: \$1867.34	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_nenc-la	10/01/2018	(Credit card transaction)	General Operations Expenditure	Office	\$29.16
2	OFFICE DEPOT #889	10/13/2018	(Credit card transaction)	General Operations Expenditure	Office	\$1.65
3	OFFICE DEPOT #889	10/14/2018	(Credit card transaction)	General Operations Expenditure	Office	\$0.41
4	OFFICE DEPOT #3320	10/17/2018	(Credit card transaction)	General Operations Expenditure	Office	\$5.34
5	PIZZASAURUS REX	10/18/2018	(Credit card transaction)	General Operations Expenditure	Office	\$95.70
6	WWW.1AND1.COM	10/11/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$51.78
7	Northridge Woman's Club	09/27/2018	Facility rental for monthly Board meeting to be he...	General Operations Expenditure	Office	\$210.00
8	WAYNE ADELSTEIN / DECISION PUBLICATIONS	10/09/2018	Advertisement in North Valley Community Connection...	General Operations Expenditure	Outreach	\$250.00

9	JCS CATERING COMPANY	10/09/2018	VANC Election Forum 10/11/18 Motion to contribute ...	General Operations Expenditure	Outreach	\$250.00
Subtotal:						\$894.04

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Northridge Woman's Club	11/01/2018	Facility rental for monthly Board meeting to be he...	General Operations Expenditure	Office	\$210.00
2	Decision Publications	11/01/2018	Advertisement in North Valley Community Connection...	General Operations Expenditure	Outreach	\$250.00
Subtotal: Outstanding						\$460.00



Invoice

Invoice number: 3505508153

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

Bill to

Don Dwiggins

Northridge East Neighborhood Council

9845 Shoshone Ave

Northridge, CA 91325

United States

Details

Invoice number3505508153

Invoice dateSep 30, 2018

Billing ID9984-3668-7014

Domain namenenc-la.org

Google Cloud - GSuite

Total in USD	\$29.16
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Summary for Sep 1, 2018 - Sep 30, 2018

Subtotal in USD	\$29.16
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Tax (0%)	\$0.00
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Total in USD	\$29.16
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Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Commitment	Sep 1 - Sep 30	7	29.16
Subtotal in USD				\$29.16
Tax (0%)				\$0.00
Total in USD				\$29.16

Northridge East NC - MER
Office DEPOT
OfficeMax

NORTHRIDGE - (818) 727-7090

10/13/2018 7:21 PM



22TTY9P3M368CMWF

SALE 889-5-8939-757696-18.9.3

167060 BW SS Letter

63 @ 0.15 9.45

Business Solutions Prc 1.51

You Pay 1.51SS

Subtotal: 1.51

Sales Tax: 0.14

Total: 1.65 ←

MasterCard 5510: 1.65

AUTH CODE 070595

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

\$7.94

Northridge East NC - agendas

Office DEPOT.
OfficeMax®

NORTHRIDGE - (818) 727-7090
10/14/2018 6:25 PM



22TTY9U6M338CRWF

SALE 889-20-8989-1111-18.9.3

873905 Self Serve DS

8 @ 0.12 0.96

Business Solutions Prc 0.18

You Pay 0.18SS

163061 Impression, BWS

8 @ 0.12 0.96

Business Solutions Prc 0.19

You Pay 0.19SS

Subtotal: 0.37

Sales Tax: 0.04

Total: 0.41 ←

MasterCard 5510: 0.41

AUTH CODE 068671

TDS Chip Read

AID A0000000041010 MASTERCARD

CVS No Signature Required

Total Savings:

\$1.55

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for

\$10 off your next qualifying

purchase of \$50 or more on

office supplies, furniture and more.

(Excludes Technology. Limit 1 coupon per
household/business.)

www.TelloOfficeDepot.com

and enter the survey code below:

K56A 7S68 74XB

Northridge East NC -
handouts & CF

Office DEPOT. OfficeMax

Tarzana - (818) 668-9067
10/17/2018 3:09 PM



27TTYA9UA333MY8WF

SALE	3320-20-8905-1111-18.9.3
873905 Self Serve DS	
200 @ 0.12	24.00
Business Solutions Prc	4.40
You Pay	4.40SS
163061 Impression, BWS	
20 @ 0.12	2.40
Business Solutions Prc	0.48
You Pay	0.48SS
Subtotal:	4.88
Sales Tax:	0.46
Total:	5.34 ←
MasterCard 5510:	5.34

AUTH CODE 047054
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:
\$21.52

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for
**\$10 off your next qualifying
purchase of \$50 or more on
office supplies, furniture and more.**
(Excludes Technology. Limit 1 coupon per
household/business.)

Visit www.officedepot.com/feedback
and enter the survey code below:
J56B 5ZPV SG93



Invoice

Pizzasaurus Rex

17646 Lassen St #4,
Northridge, CA 91325
Phone 818-772-7739

DATE: 10/17/2018

TO

NENC

Attention:

Glenn Bailey

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
②		Large Necessities		\$1	39.34
①		Large Ham + Pineapple		\$1	15.36
①		Large 6/8 cheese + half Pepperoni		\$1	15.30
①		White sauce chicken Pizza		\$1	20.76
				Subtotal	\$ 90.70
				SALE TAX	Inc.
				DELIVERY	\$ 5.00
				TOTAL	\$ 95.70

THANK YOU FOR YOUR BUSINESS!

Emad A. Hossini
Emad A. Hossini

PIZZASaurus REX
17646 LASSEN ST UNIT 4
NORTHRIDGE, CA 91325
(818) 772-7739
MID 08788290355735

Term ID: 1
Merchant ID: 8788290355735
Record Num.: 0013

Sale

xxxxxxxxxxxx5510 Exp: XX/XX
MASTERCARD Entry Method: Keved CP
Total: \$ 95.70
10/17/18 17:58:57
Inv# 000013 Appr Code: 068122
Apprvd: Online Batch#: 000014
AVS Code: N
CVC2 Code: M
BRIC #: 04MGAUGF2M7HBTTX009

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION



1&1 Internet Inc.
701 Lee Road
Suite 300
Chesterbrook, PA 19087
USA

Invoice Date: 10/09/2018
Customer ID: 11012881
Product ID: 9203506
Invoice No.: 202022020932

Need help? help.1and1.com
Your 1&1 Control Panel: my.1and1.com/invoices

Phone support: 1-877-300-8316
E-mail support: billing@1and1.com
Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this in the [1&1 Control Panel](#).

Don Dwiggins
Northridge East Neighborhood Council
9845 Shoshone Ave

Northridge, CA 91325
UNITED STATES

Invoice Summary (1&1 Business Package)

Billing period starting: 10/08/2018

Item	Service	Charges	Usage	Total
1	Basic Fee	\$17.26 a month	3 mo.	\$ 51.78
10/08/2018-01/08/2019 northridgeeast.org northridgeeast.com nenc-la.org				
Total amount due				\$ 51.78

The total amount due will be charged to your credit card. Thank you.

Do you have questions regarding this invoice?

Please refer to your [1&1 Help Center](#) or your personal [1&1 Control Panel](#) for further information.

Northridge Woman's Club
18401 Lassen Street
Northridge, California 91325

To: Northridge East Neighborhood Council
18401 Lassen Street
Northridge, CA 91325

Invoice #	NENC-2018 – 10 - 01
Invoice Date	October 01, 2018
Amount Due	\$ 210.00

Rental charge for NENC Meeting on October 17, 2018	\$ 210.00
Total	\$ 210.00

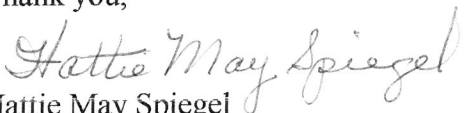
All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club
18401 Lassen Street
Northridge, CA 91325

Thank you,


Hattie May Spiegel
Treasurer, NWC

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form



NC Name: Northridge East

Meeting Date: June 20, 2018 (Special)

Budget Fiscal Year: 2018-19

Agenda Item No: 5e

Board Motion and/or Public
Benefit Statement (CIP and NPG):

Motion to approve recurring monthly expenses included in the adopted Fiscal Year 2018-19 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	X					
Adam Brown	Youth					X	
Philip Dagort	Resident	X					
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident	X					
Don Dwiggin	1st Vice President	X					
Diedra Greenaway	2nd Vice President					X	
Mike Kaiser	Treasurer	X					
Adam LaBrie	CSUN Student				X		
Loraine Lundquist	Resident	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Joseph Seoane	At-Large				X		
Ari Shapess	Resident	X					
(vacant)	Property Owner						
Totals		10	0	0	2	2	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Mike Kaiser

Print/Type Name:

Glenn Bailey

Date:

June 21, 2018

Date:

June 21, 2018



INVOICE

Oct 1, 2018

INVOICE: 0464

**Advertiser: Northridge East Neighborhood Council
ATTN: Glenn Bailey**

Ad Size: 1/4 page /color

Oct. Issue: \$250

TOTAL DUE: \$250

Please Make Check Payable to:

**Decision Publications
5739 Kanan Rd., Suite 269
Agoura Hills, CA 91301**

Office of the City Clerk

Administrative Services Division

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Diedra Greenaway	2nd Vice President					X	
Mike Kaiser	Treasurer	X					
Adam LaBrie	CSUN Student				X		
Loraine Lundquist	Resident	X					
Stephanie Mills	Secretary	X					
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Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Mike Kaiser

Print/Type Name:

Glenn Bailey

Date:

June 21, 2018

Date:

June 21, 2018

JCS Catering Company

Carla's Cafe' at CBS Studio Center
4024 Radford Avenue
Studio City, CA 91604

Invoice #

1802A

Date:

8/15/2018

Bill to: Add your NC name here

Northridge East Neighborhood Council

The Neighborhood Council Supports:

AMOUNT

Please check BOX

Valley Alliance of Neighborhood Councils (VANC)

VANC Election Forum October 11, 2018

X

\$250

Valley Alliance of Neighborhood Councils (VANC)

VANC Anniversary MIXER March 14, 2019

If you opt to contribute to this event NOW,
your MER will show this amount as OUTSTANDING
until the check is cut

DESCRIPTION

Food and beverages for Valley Alliance of
Neighborhood Councils (VANC) Event

This amount is inclusive and includes hot and
cold refreshments, silverware, linens, coffee,
tea and desserts, kitchen staff and use of the
facility.

TOTAL DUE

\$250

THANK YOU

Please make check payable to: **JCS Catering Company**

Mail to: Vic Viereck
12702 Tiara Street
Valley Village, CA 91607

Prepared by: _____

Print Name

Signature: _____

Please be sure to attach your Board's
Board Action Certificate (BAC) for
each event, even if you vote on both at
the same time.

If your check is **received** no later than
one week before the event, your NC
will be listed as a sponsor on the program

Please send an email to vanc@empowerla.org to advise that your NC will be contributing-Thank You !

