

Monthly Expenditure Report



Reporting Month: August 2018

Budget Fiscal Year: 2018-2019

**NC Name: Northridge East
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41297.34	\$576.21	\$40721.13	\$460.00	\$6650.00	\$33611.13

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25500.00	\$326.21	\$24221.13	\$210.00	\$23761.13
Outreach		\$250.00		\$250.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5500.00	\$0.00	\$5500.00	\$0.00	\$5500.00
Neighborhood Purpose Grants	\$11000.00	\$0.00	\$11000.00	\$0.00	\$11000.00
Funding Requests Under Review: \$250.00		Encumbrances: \$6400.00		Previous Expenditures: \$702.66	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	OFFICE DEPOT #902	08/03/2018	(Credit card transaction)	General Operations Expenditure	Office	\$12.13
2	OFFICE DEPOT #902	08/09/2018	(Credit card transaction)	General Operations Expenditure	Office	\$1.20
3	OFFICE DEPOT #889	08/12/2018	(Credit card transaction)	General Operations Expenditure	Office	\$6.27
4	OFFICE DEPOT #889	08/14/2018	(Credit card transaction)	General Operations Expenditure	Office	\$7.85
5	PIZZASAURUS REX	08/15/2018	(Credit card transaction)	General Operations Expenditure	Office	\$80.40
6	OFFICE DEPOT #889	08/15/2018	(Credit card transaction)	General Operations Expenditure	Office	\$7.12
7	OFFICE DEPOT #889	08/16/2018	(Credit card transaction)	General Operations Expenditure	Office	\$1.24
8	Decision Publications	08/01/2018	Advertisement in North Valley Community Connection...	General Operations Expenditure	Outreach	\$250.00

Northridge East NC - maps
for NWS sign +
Office DEPOT *sheet*
OfficeMax *prot.*

VAN NUYS - (818) 780-9916

08/03/2018 7:39 PM



22VTPXXPYUQ6R4MEF

SALE 902-5-5356-771239-18.7.2

168502 Enginrng Ppr 1

3 @ 1.79 5.37

Business Solutions Prc 3.13

You Pay 3.13SS

624900 PRTCT,SHT,HW,1 16.49SS

Business Solutions Prc 7.95

You Pay 7.95SS

Subtotal: 11.08

Sales Tax: 1.05

Total: 12.13 ←

MasterCard 5510: 12.13

AUTH CODE 067591

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

\$10.78

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Northridge East NC - CFs

Office DEPOT
OfficeMax®

VAN NUYS - (818) 780-9916
08/09/2018 6:12 PM



22VTYXXUMUQ5E4WEF

SALE 902-21-5998-1111-18.7.2
163061 Impression,BWS
50 @ 0.12 6.00
Business Solutions Prc 1.10
You Pay 1.10SS
Subtotal: 1.10
Sales Tax: 0.10
Total: 1.20 ←
MasterCard 5510: 1.20

AUTH CODE 088106
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:
\$4.90

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for
**\$10 off your next qualifying
purchase of \$50 or more on
office supplies, furniture and more.**
(Excludes Technology. Limit 1 coupon per
household/business.)

www.TellOfficeDepot.com
and enter the survey code below:
155Q 141K k9Y2

Northridge East NC - agendas

Office DEPOT. OfficeMax

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08/12/2018 6:25 PM



22VT5YXUYM354C64F

SALE	889-21-853-1111-18.7.2	
163061 Impression, BWS		
6 @ 0.12	0.72	
Business Solutions Prc	0.13	
You Pay		0.13SS
873905 Self Serve DS		
120 @ 0.12	14.40	
Business Solutions Prc	4.80	
You Pay		4.80SS
211026 Self Serve Mac		
40 @ 0.02	0.80	
Business Solutions Prc	0.80	
You Pay		0.80SS
Subtotal:	5.73	
Sales Tax:	0.54	
Total:	6.27	←
MasterCard 5510:	6.27	

AUTH CODE 082618
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:

\$10.19

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155Q X1QE 1Z56

Northridge East NC
Board packet, Cfs

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08/14/2018 4:12 PM



22VTPYXU4M33RCRWF

SALE	889-20-8376-1111-18.7.2
163061 Impression,BWS	
35 @ 0.12	4.20
Business Solutions Prc	0.77
You Pay	0.77SS
873905 Self Serve DS	
160 @ 0.12	19.20
Business Solutions Prc	6.40
You Pay	6.40SS
Subtotal:	7.17
Sales Tax:	0.68
Total:	7.85
MasterCard 5510:	7.85

AUTH CODE 014295
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:

\$16.23

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for
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office supplies, furniture and more.**
(Excludes Technology. Limit 1 coupon per
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www.TellOfficeDepot.com
and enter the survey code below:
H55R FNRX HHRE



DATE: 8/15/2018

TO

Attention:

NENC

Glenn Bailey

THANK YOU FOR YOUR BUSINESS!
EMAD HOSSINI

Aossini

PIZZASAURUS REX
17646 LASSEN ST UNIT 4
NORTHRIDGE, CA 91325
(818) 772-7739
MID 88788290355735

Term ID: 1
Merchant ID: 8788290355735
Record Num.: 0001

Sale

xxxxxxxxxxxx5510 Exp: XX/XX
MASTERCARD Entry Method: Keved CP
Total: \$ 80.40
08/15/18 11:53:50
Inv# 000001 Appr Code: 028710
Apprvd: Online Batch#: 000007
AVS Code: N
CVC2 Code: M
BRIC #: 04EG5RKH8BU6NGX3W0W

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

Northridge East NC -
Board packet items

Office DEPOT. OfficeMax®

NORTHRIDGE - (818) 727-7090
08/15/2018 6:06 PM



22VTYYXUUM355CB4F

SALE	889-21-910-1111-18.7.2
873905 Self Serve DS	
155 @ 0.12	18.60
Business Solutions Prc	6.20
You Pay	6.20SS
211026 Self Serve Mac	
15 @ 0.02	0.30
Business Solutions Prc	0.30
You Pay	0.30SS
Subtotal:	6.50
Sales Tax:	0.62
Total:	7.12 ←
MasterCard 5510:	7.12

AUTH CODE 040632
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

Total Savings:

\$12.40

WE WANT TO HEAR FROM YOU!

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survey and receive a coupon for
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www.TellOfficeDepot.com
and enter the survey code below:
Y55R RZSN DOYA



INVOICE

August 1, 2018

INVOICE: 0984

**Advertiser: Northridge East Neighborhood Council
ATTN: Glenn Bailey**

Ad Size: 1/4 page /color

August Issue: \$250

TOTAL DUE: \$250

Please Make Check Payable to:

**Decision Publications
5739 Kanan Rd., Suite 269
Agoura Hills, CA 91301**

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form



NC Name: Northridge East

Meeting Date: June 20, 2018 (Special)

Budget Fiscal Year: 2018-19

Agenda Item No: 5e

Board Motion and/or Public
Benefit Statement (CIP and NPG):

Motion to approve recurring monthly expenses included in the adopted Fiscal Year 2018-19 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	X					
Adam Brown	Youth					X	
Philip Dagort	Resident	X					
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident	X					
Don Dwiggin	1st Vice President	X					
Diedra Greenaway	2nd Vice President					X	
Mike Kaiser	Treasurer	X					
Adam LaBrie	CSUN Student				X		
Loraine Lundquist	Resident	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Joseph Seoane	At-Large				X		
Ari Shapess	Resident	X					
(vacant)	Property Owner						
Totals		10	0	0	2	2	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Mike Kaiser

Print/Type Name:

Glenn Bailey

Date:

June 21, 2018

Date:

June 21, 2018

Northridge Woman's Club
18401 Lassen Street
Northridge, California 91325

To: Northridge East Neighborhood Council
18401 Lassen Street
Northridge, CA 91325

Invoice #	NENC-2018 – 08 - 01
Invoice Date	August 01, 2018
Amount Due	\$ 210.00

Rental charge for NENC Meeting on August 15, 2018	\$ 210.00
Total	\$ 210.00

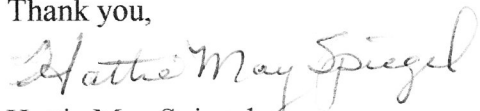
All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club
18401 Lassen Street
Northridge, CA 91325

Thank you,



Hattie May Spiegel
Treasurer, NWC

Office of the City Clerk

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Adam LaBrie	CSUN Student				X		
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Print/Type Name:

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Date:

June 21, 2018

Date:

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