

# Monthly Expenditure Report



**Reporting Month: July 2018**

**Budget Fiscal Year: 2018-2019**

**NC Name: Northridge East  
Neighborhood Council**

| Monthly Cash Reconciliation |             |                   |             |             |               |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance           | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$42000.00                  | \$702.66    | \$41297.34        | \$460.00    | \$0.00      | \$40837.34    |

| Monthly Cash Flow Analysis            |                |                        |                        |                               |               |
|---------------------------------------|----------------|------------------------|------------------------|-------------------------------|---------------|
| Budget Category                       | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding                   | Net Available |
| Office                                | \$25500.00     | \$400.88               | \$24797.34             | \$210.00                      | \$24337.34    |
| Outreach                              |                | \$301.78               |                        | \$250.00                      |               |
| Elections                             |                | \$0.00                 |                        | \$0.00                        |               |
| Community Improvement Project         | \$5500.00      | \$0.00                 | \$5500.00              | \$0.00                        | \$5500.00     |
| Neighborhood Purpose Grants           | \$11000.00     | \$0.00                 | \$11000.00             | \$0.00                        | \$11000.00    |
| Funding Requests Under Review: \$0.00 |                | Encumbrances: \$0.00   |                        | Previous Expenditures: \$0.00 |               |

| Expenditures |                          |            |                           |                                |              |         |
|--------------|--------------------------|------------|---------------------------|--------------------------------|--------------|---------|
| #            | Vendor                   | Date       | Description               | Budget Category                | Sub-category | Total   |
| 1            | GOOGLE<br>SVCSAPPS_nenc- | 07/01/2018 | (Credit card transaction) | General Operations Expenditure | Office       | \$51.66 |
| 2            | OFFICE DEPOT<br>#889     | 07/06/2018 | (Credit card transaction) | General Operations Expenditure | Office       | \$3.74  |
| 3            | OFFICE DEPOT<br>#889     | 07/15/2018 | (Credit card transaction) | General Operations Expenditure | Office       | \$5.26  |
| 4            | OFFICE DEPOT<br>#889     | 07/17/2018 | (Credit card transaction) | General Operations Expenditure | Office       | \$6.25  |
| 5            | PIZZASAURUS<br>REX       | 07/18/2018 | (Credit card transaction) | General Operations Expenditure | Office       | \$80.40 |
| 6            | OFFICE DEPOT<br>#3320    | 07/25/2018 | (Credit card transaction) | General Operations Expenditure | Office       | \$8.71  |
| 7            | OFFICE DEPOT<br>#889     | 07/25/2018 | (Credit card transaction) | General Operations Expenditure | Office       | \$34.86 |
| 8            | WWW.1AND1.COM            | 07/11/2018 | (Credit card transaction) | General Operations Expenditure | Outreach     | \$51.78 |





# Invoice

Invoice number: 3473017323

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

## Bill to

Don Dwiggins

Northridge East Neighborhood Council

9845 Shoshone Ave

Northridge, CA 91325

United States

## Details

Invoice number .....3473017323

Invoice date .....Jun 30, 2018

Billing ID .....9984-3668-7014

Domain name .....nenc-la.org

## Google Cloud - GSuite

|              |                |
|--------------|----------------|
| Total in USD | <b>\$51.66</b> |
|--------------|----------------|

## Summary for Jun 1, 2018 - Jun 30, 2018

|                 |         |
|-----------------|---------|
| Subtotal in USD | \$51.66 |
|-----------------|---------|

|          |        |
|----------|--------|
| Tax (0%) | \$0.00 |
|----------|--------|

|              |         |
|--------------|---------|
| Total in USD | \$51.66 |
|--------------|---------|

| Subscription    | Description        | Interval        | Quantity | Amount(\$)     |
|-----------------|--------------------|-----------------|----------|----------------|
| G Suite Basic   | Commitment         | Jun 1 - Jun 18  | 16       | 40.00          |
| G Suite Basic   | Commitment renewal | Jun 19 - Jun 30 | 7        | 11.66          |
| Subtotal in USD |                    |                 |          | \$51.66        |
| Tax (0%)        |                    |                 |          | \$0.00         |
| Total in USD    |                    |                 |          | <b>\$51.66</b> |

Northridge East NC - agenda  
**Office DEPOT** <sup>+cf</sup>  
**OfficeMax** <sup>handouts</sup>

NORTHRIDGE - (818) 727-7090

07/06/2018 4:00 PM



22VT3YYPXM4RCE8F

SALE 889-4-6766-470182-18.5.2

873905 Self Serve DS

80 @ 0.12 9.60

Business Solutions Prc 3.20

**You Pay 3.20SS**

163061 Impression, BWS

10 @ 0.12 1.20

Business Solutions Prc 0.22

**You Pay 0.22SS**

Subtotal: 3.42

Sales Tax: 0.32

Total: 3.74 ←

MasterCard 5510: 3.74

AUTH CODE 033636

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$7.38**

\*\*\*\*\*

*Northridge East NC-agendas*

**Office DEPOT**  
**OfficeMax®**

NORTHRIDGE - (818) 727-7090

07/15/2018 7:02 PM



22VTPYYPMM34XCBCF

SALE 889-4-7392-880975-18.5.2

873905 Self Serve DS

120 @ 0.12 14.40

Business Solutions Prc 4.80

**You Pay 4.80SS**

Subtotal: 4.80

Sales Tax: 0.46

Total: 5.26 ←

MasterCard 5510: 5.26

AUTH CODE 073392

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$9.60**

\*\*\*\*\*

Northridge East NC - MER + CFS

**Office DEPOT**

**OfficeMax®**

NORTHRIDGE - (818) 727-7090

07/17/2018 8:50 PM



22VT5YYPAM368C8WF

SALE 889-5-8809-769246-18.7.2

166955 BW DS Letter

85 @ 0.15 12.75

Bulk @0.020 -0.85

Retail After Discounts 11.90

Business Solutions Prc 1.70

**You Pay 1.70SS**

861775 STAPLING MACHI 0.03SS

Business Solutions Prc 0.01

**You Pay 0.01SS**

873905 Self Serve DS

100 @ 0.12 12.00

Business Solutions Prc 4.00

**You Pay 4.00SS**

Subtotal: 5.71

Sales Tax: 0.54

Total: 6.25 ←

MasterCard 5510: 6.25

AUTH CODE 018047

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$19.07**

\*\*\*\*\*



# Invoice

Pizzasaurus Rex

DATE: 7/18/2018

17646 Lassen St #4,  
Northridge, CA 91325  
Phone 818-772-7739

TO

NENC

Attention:

Glenn Bailey

| QTY | ITEM # | DESCRIPTION                    | UNIT PRICE | DISCOUNT | LINE TOTAL |
|-----|--------|--------------------------------|------------|----------|------------|
| ②   |        | Large Veggies                  |            | \$1      | 39.34      |
| ①   |        | Large white sauce chicken      |            | \$1      | 20.76      |
| ①   |        | Large Pepperoni's extra cheese |            | \$1      | 15.30      |
|     |        |                                |            | Subtotal | \$ 75.40   |
|     |        |                                |            | SALE TAX | In C.      |
|     |        |                                |            | DELIVERY | \$5.00     |
|     |        |                                |            | TOTAL    | \$80.40    |

THANK YOU FOR YOUR BUSINESS!

Emad A. Hossini



PLZZASAKUS REX  
17646 LASSEN ST UNIT 4  
NORTHRIDGE, CA 91325  
(818) 772-7739  
MID 08768290355735

Term ID: 1  
Merchant ID: 8768290355735  
Record Num.: 0001

### Sale

xxxxxxxxxx5510

Exp: XX/XX

MASTERCARD

Entry Method: Keved CP

Total: \$ 80.40

07/18/18

12:27:25

Inv#: 000001

Appr Code: 080951

Apprvd: Online

Batch#: 000058

AVS Code:

N

CVC2 Code:

M

BRIC #:

04FG3JUXCK5UDAEH4M

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT  
VERIFICATION

*Northridge East NC-sheet prot.*  
**Office DEPOT** *(receipts)*  
**OfficeMax**

Tarzana - (818) 668-9067

07/25/2018 3:01 PM



27VT7AYPA35YMYBCF

|        |                           |               |
|--------|---------------------------|---------------|
| SALE   | 3320-2-7005-905453-18.7.2 |               |
| 624900 | PRCT,SHT,HW,1             | 16.49SS       |
|        | Instant Savings           | -6.49         |
|        | Retail After Discounts    | 10.00         |
|        | Business Solutions Prc    | 7.95          |
|        | <b>You Pay</b>            | <b>7.95SS</b> |
|        | Subtotal:                 | 7.95          |
|        | Sales Tax:                | 0.76          |
|        | Total:                    | 8.71 ←        |
|        | MasterCard 5510:          | 8.71          |

AUTH CODE 061170

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$8.54**

\*\*\*\*\*

Northridge East NC-easel

**Office DEPOT**

**OfficeMax**

NORTHRIDGE - (818) 727-7090

07/25/2018 1:45 PM



22VTAYYPUM5YXCBRF

SALE 889-2-3412-881771-18.7.2

354218 EASEL,DUAL PUR 99.99SS

Business Solutions Prc 31.84

**You Pay 31.84SS**

Subtotal: 31.84

Sales Tax: 3.02

Total: 34.86 ←

MasterCard 5510: 34.86

AUTH CODE 030108

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$68.15**

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX



**1&1 Internet Inc.**  
701 Lee Road  
Suite 300  
Chesterbrook, PA 19087  
USA

**Invoice Date:** 07/09/2018  
**Customer ID:** 11012881  
**Product ID:** 9203506  
**Invoice No.:** 202021181817

**Need help?** [help.1and1.com](http://help.1and1.com)  
**Your 1&1 Control Panel:** [my.1and1.com/invoices](http://my.1and1.com/invoices)

**Phone support:** 1-877-300-8316  
**E-mail support:** [billing@1and1.com](mailto:billing@1and1.com)  
**Service hours:** 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this in the [1&1 Control Panel](#).

Don Dwiggin  
Northridge East Neighborhood Council  
9845 Shoshone Ave

Northridge, CA 91325  
UNITED STATES

## Invoice Summary (1&1 Business Package)

Billing period starting: 07/08/2018

| Item  | Service   | Charges         | Usage | Total           |
|---|-----------|-----------------|-------|-----------------|
| 1   | Basic Fee | \$17.26 a month | 3 mo. | \$ 51.78        |
| 07/08/2018-10/08/2018 northridgeeast.org northridgeeast.com nenc-la.org |           |                 |       |                 |
| <b>Total amount due</b>   |           |                 |       | <b>\$ 51.78</b> |

The total amount due will be charged to your credit card. Thank you.

Do you have questions regarding this invoice?

Please refer to your [1&1 Help Center](#) or your personal [1&1 Control Panel](#) for further information.



## **INVOICE**

**July 1, 2018**

**INVOICE: 0754**

**Advertiser: Northridge East Neighborhood Council  
ATTN: Glenn Bailey**

**Ad Size: 1/4 page /color  
July Issue**

**TOTAL DUE: \$250**

**Please Make Check Payable to:**

**Decision Publications  
5739 Kanan Rd., Suite 269  
Agoura Hills, CA 91301**



Motion to approve recurring monthly expenses included in the adopted Fiscal Year 2018-19 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications. North Valley Community Connection newspaper advertisement, \$250.

June 21, 2018

Northridge Woman's Club  
18401 Lassen Street  
Northridge, California 91325

To: Northridge East Neighborhood Council  
18401 Lassen Street  
Northridge, CA 91325

|                     |                     |
|---------------------|---------------------|
| <b>Invoice #</b>    | NENC-2018 – 07 - 01 |
| <b>Invoice Date</b> | July 01, 2018       |
| <b>Amount Due</b>   | \$ 210.00           |

|   |                  |
|---|------------------|
| Rental charge for NENC Meeting on July 18, 2018 | \$ 210.00        |
| <b>Total</b>                                    | <b>\$ 210.00</b> |

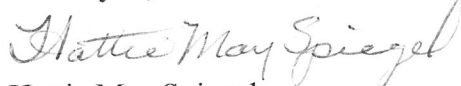
All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club  
18401 Lassen Street  
Northridge, CA 91325

Thank you,



Hattie May Spiegel  
Treasurer, NWC



## Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form



NC Name: Northridge East

Meeting Date: June 20, 2018 (Special)

Budget Fiscal Year: 2018-19

Agenda Item No: 5e

Board Motion and/or Public  
Benefit Statement (CIP and NPG):

Motion to approve recurring monthly expenses included in the adopted Fiscal Year 2018-19 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250.

## Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member Name | Board Position       | Yes | No | Abstain | Absent | Ineligible | Recused |
|-------------------|----------------------|-----|----|---------|--------|------------|---------|
| Glenn Bailey      | President/2nd Signer | X   |    |         |        |            |         |
| Adam Brown        | Youth                |     |    |         |        | X          |         |
| Philip Dagort     | Resident             | X   |    |         |        |            |         |
| Rafael De La Rosa | CSUN Faculty/Staff   | X   |    |         |        |            |         |
| YJ Draiman        | Resident             | X   |    |         |        |            |         |
| Don Dwiggin       | 1st Vice President   | X   |    |         |        |            |         |
| Diedra Greenaway  | 2nd Vice President   |     |    |         |        | X          |         |
| Mike Kaiser       | Treasurer            | X   |    |         |        |            |         |
| Adam LaBrie       | CSUN Student         |     |    |         | X      |            |         |
| Loraine Lundquist | Resident             | X   |    |         |        |            |         |
| Stephanie Mills   | Secretary            | X   |    |         |        |            |         |
| Carl Petersen     | Property Owner       | X   |    |         |        |            |         |
| Joseph Seoane     | At-Large             |     |    |         | X      |            |         |
| Ari Shapess       | Resident             | X   |    |         |        |            |         |
| (vacant)          | Property Owner       |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
| <b>Totals</b>     |                      | 10  | 0  | 0       | 2      | 2          |         |

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name: Mike Kaiser

Print/Type Name: Glenn Bailey

Date: June 21, 2018

Date: June 21, 2018