

# Monthly Expenditure Report



Reporting Month: January 2018

Budget Fiscal Year: 2017-2018

NC Name: Northridge East  
Neighborhood Council

| Monthly Cash Reconciliation |             |                   |             |             |               |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance           | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$25193.68                  | \$3449.75   | \$21743.93        | \$1560.00   | \$9734.10   | \$10449.83    |

| Monthly Cash Flow Analysis            |                |                         |                        |                                   |               |
|---------------------------------------|----------------|-------------------------|------------------------|-----------------------------------|---------------|
| Budget Category                       | Adopted Budget | Total Spent this Month  | Unspent Budget Balance | Outstanding                       | Net Available |
| Office                                | \$22500.00     | \$66.66                 | \$14743.93             | \$0.00                            | \$14033.93    |
| Outreach                              |                | \$633.09                |                        | \$710.00                          |               |
| Elections                             |                | \$0.00                  |                        | \$0.00                            |               |
| Community Improvement Project         | \$4500.00      | \$0.00                  | \$4500.00              | \$0.00                            | \$4500.00     |
| Neighborhood Purpose Grants           | \$15000.00     | \$2750.00               | \$2500.00              | \$850.00                          | \$1650.00     |
| Funding Requests Under Review: \$0.00 |                | Encumbrances: \$9734.10 |                        | Previous Expenditures: \$16806.32 |               |

| Expenditures |  |            |   |                                |              |           |
|--------------|--|------------|---|--------------------------------|--------------|-----------|
| #            | Vendor   | Date       | Description   | Budget Category                | Sub-category | Total     |
| 1            | GOOGLE<br>SVCSAPPS_nenc-                         | 01/01/2018 | (Credit card transaction)                             | General Operations Expenditure | Office       | \$66.66   |
| 2            | WWW.1AND1.COM                                    | 01/11/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach     | \$51.78   |
| 3            | OFFICE DEPOT #889                                | 01/14/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach     | \$21.17   |
| 4            | SMARTNFINAL 4210104206                           | 01/16/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach     | \$44.41   |
| 5            | PIZZASAURUS REX                                  | 01/18/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach     | \$55.73   |
| 6            | Los Angeles County Bicycle Coalition             | 11/20/2017 | Operation Firefly education and bike light distrib... | Neighborhood Purpose Grants    |              | \$250.00  |
| 7            | Parents, Teachers/Educators & Students in Action | 12/26/2017 | Funding to support Teen Court Program held at Nort... | Neighborhood Purpose Grants    |              | \$1000.00 |
| 8            | Northridge Woman's Club                          | 01/02/2018 | Facility rental for monthly Board meeting to be he... | General Operations Expenditure | Outreach     | \$210.00  |





Google Inc  
1600 Amphitheatre Pkwy  
Mountain View, CA 94043  
United States  
Federal Tax ID: 77-0493581

# Invoice

**Bill to**

Don Dwiggins  
Northridge East Neighborhood Council  
9845 Shoshone Ave  
Northridge, CA 91325  
United States

**Details**

Invoice number: 3407560109  
Issue date: Dec 31, 2017  
Payment terms: Due immediately  
Billing ID: 9984-3668-7014  
Billing Account Number: 4247-5092-5827-1119

**Google Cloud - GSuite**

**Account ID:** nenc-la.org

**Dec 1, 2017 - Dec 31, 2017**

| Description               | Interval       | Quantity | Amount (\$) |
|---------------------------|----------------|----------|-------------|
| G Suite Basic: Commitment | Dec 1 - Dec 31 | 16       | 66.66       |
| Subtotal in USD:          |                |          | 66.66       |
| State sales tax (0%):     |                |          | 0.00        |
| Amount due in USD:        |                |          | 66.66       |

Bill to: Northridge East Neighborhood Council  
Billing ID: 9984-3668-7014  
Invoice number: 3407560109

**Amount due in USD: \$66.66**

**You will be automatically charged for the amount due. No action is required on your part.**



**1&1 Internet Inc.**  
701 Lee Road  
Suite 300  
Chesterbrook, PA 19087  
USA

**Invoice Date:** 01/09/2018  
**Customer ID:** 11012881  
**Product ID:** 9203506  
**Invoice No.:** 202019451630

**Need help?** [help.1and1.com](http://help.1and1.com)  
**Your 1&1 Control Panel:** [my.1and1.com/invoices](http://my.1and1.com/invoices)

**Phone support:** 1-877-300-8316  
**E-mail support:** [billing@1and1.com](mailto:billing@1and1.com)  
**Service hours:** 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this in the [1&1 Control Panel](#).

Don Dwiggins  
Northridge East Neighborhood Council  
9845 Shoshone Ave

Northridge, CA 91325  
UNITED STATES

## Invoice Summary (1&1 Business Package)

Billing period starting: 01/08/2018

| Item  | Service   | Charges         | Usage | Total           |
|---|-----------|-----------------|-------|-----------------|
| 1   | Basic Fee | \$17.26 a month | 3 mo. | \$ 51.78        |
| 01/08/2018-04/08/2018 northridgeeast.org northridgeeast.com nenc-la.org |           |                 |       |                 |
| <b>Total amount due</b>   |           |                 |       | <b>\$ 51.78</b> |

The total amount due will be charged to your credit card. Thank you.

Do you have questions regarding this invoice?

Please refer to your [1&1 Help Center](#) or your personal [1&1 Control Panel](#) for further information.





**PLEASE BRING THIS COPY ACTIVITY REPORT TO THE CASHIER**

MACHINE SERIAL NUMBER: 2YA000738

DATE: 01/14/2018

TIME: 16:02:27

TOTAL MARKED IMAGES START: 20658

FINISH: 21040

|   | Description                     | QTY |
|---|---------------------------------|-----|
| <br>163061   | B&W Single Sided Letter -163061 | 20  |
| <br>873905   | B&W Double Sided Letter -873905 | 160 |
| <br>873905 | B&W Double Sided Letter -873905 | 160 |
| <br>163061 | B&W Single Sided Letter -163061 | 20  |
| <br>163061 | B&W Single Sided Letter -163061 | 19  |

# Office DEPOT OfficeMax

PLEASE BRING THIS COPY ACTIVITY REPORT TO THE CASHIER

MACHINE SERIAL NUMBER: 2YA000738

DATE: 01/14/2018

TIME: 16:02:30

TOTAL MARKED IMAGES START: 20658

FINISH: 21040

Description

QTY



B&W Single Sided Letter -163061

1

Northridge East NC  
refreshments for Board  
meeting



\*\* Welcome To Our Northridge Store \*  
Store # 420

\*\*\*\*\*  
See Us On WEB [www.smartandfinal.com](http://www.smartandfinal.com)

Cashier: Kennedy

DATE 01/16/18

TIME 21:23

|                                 |              |
|---------------------------------|--------------|
| Pearson Mint Patti              | 9.99         |
| Starburst Original              | 6.49         |
| Was \$6.99 / YOU SAVED -> \$.50 |              |
| Hefty Onezip 2.5Ga              | 4.59         |
| Lifesavers Whtgrn               | 1.99         |
| Shasta Tiki Punch               | 2.99         |
| +REDEMPTION                     | .60          |
| Arizona Lemon Tea               | 3.99         |
| +CRV                            | .60          |
| Arizona Green Tea               | 3.99         |
| +CRV                            | .60          |
| 2 @ 2.50                        |              |
| First Street Water              | 5.00         |
| Was \$5.98 / YOU SAVED -> \$.98 |              |
| 2 @ 1.40                        |              |
| +CRV                            | 2.80         |
| SUBTOTAL                        | 43.63        |
| Sales Tax                       | .78          |
| TOTAL                           | 44.41        |
| MasterCard                      | TENDER 44.41 |
| Cash                            | CHANGE .00   |

TOTAL NUMBER OF ITEMS THIS VISIT--> 9

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
01/16/2018 21:24:41  
Total: USD\$ 44.41  
MASTERCARD Entry Method: Chi  
CARD #: XXXXXXXXXXXX551  
PURCHASE - APPROVED  
AUTH CODE:031528

Mode: Issue  
AID: A000000004101  
TVR: 000004800  
IAD: 0110A0400322000000000000000000  
000FF  
TSI: E80  
ARC: 0  
TC: C2B8E4B919A0BCA  
MID: 287948 TID: 001 SEQ: 040355

PIN VERIFIED

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

21:24:48 OP# 40012166 01/16/18  
Term:4 Trans # 618 Store # 4

THANK YOU FOR SHOPPING  
YOUR NORTHRIDGE SMART AND FINAL  
STORE MANAGER: JOSEPH BRIGGS  
1 (818) 368-6409

\*

\*\*\*\*\*



# Invoice

Pizzasaurus Rex

DATE: 11/17/2018

17646 Lassen St #4,  
Northridge, CA 91325  
Phone 818-772-7739

TO

Attention:

NENC

Glenn Bailey

| QTY      | ITEM # | DESCRIPTION               | UNIT PRICE | DISCOUNT | LINE TOTAL |
|----------|--------|---------------------------|------------|----------|------------|
| 1        |        | Large Ham + Pineapple     |            | \$       | 15.30      |
| 1        |        | Large white sauce chicken |            | \$       | 20.76      |
| 1        |        | Large Veggie              |            | \$       | 19.67      |
| Subtotal |        |                           |            |          | \$55.73    |
| SALE TAX |        |                           |            |          | Inc.       |
| DELIVERY |        |                           |            |          | 0          |
| TOTAL    |        |                           |            |          | \$55.73    |

THANK YOU FOR YOUR BUSINESS!

Emad A. Hossini

PIZZASAURUS REX  
17646 LASSEN ST UNIT 4  
NORTHRIDGE, CA 91325  
(818) 772-7739  
MID 08788290355735

Term ID: 1  
Merchant ID: 8788290355735  
Record Num.: 0010

**CREDIT CARD**  
**Sale**

Application Label: MASTERCARD

XXXXXXXXXXXX5510

Exp: XX/XX

AID: A0000000041010

MASTERCARD

Entry Method: Contact

CHIP READ

ATC: 0034

AC: 22774BD3F75B6CE7

Total: \$ 55.73 ←

01/17/18

18:49:06

Resp Code: 00

TVR: 0000000000

TSI: 4800

Inv#: 000010

Appr Code: 065814

Apprvd: OnLine

Batch#: 000063

BRIC #:

04MFVY8XNA3UG8TU39

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT  
VERIFICATION

# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Northridge East Neighborhood Council

### SECTION I - APPLICANT INFORMATION

|     |  |                              |   |   |
|-----|--|------------------------------|---|---|
| 1a) | Los Angeles County Bicycle Coalition   | 95-4845170                   | CA  | 03/01/01  |
|     | <b>Organization Name</b>   | <b>Federal I.D. # (EIN#)</b> | <b>State of Incorporation</b>   | <b>Date of 501(c)(3) Status (if applicable)</b> |
| 1b) | 634 S. Spring St. #821   | Los Angeles                  | CA  | 90014   |
|     | <b>Organization Mailing Address</b>  | <b>City</b>                  | <b>State</b>  | <b>Zip Code</b>                                 |
| 1c) | <b>Business Address (if different)</b>   | <b>City</b>                  | <b>State</b>  | <b>Zip Code</b>                                 |
| 1d) | <b>PRIMARY CONTACT INFORMATION:</b>  |                              |   |   |
|     | Colin Bogart   | (213) 629-2142               | colin@la-bike.org   |   |
|     | <b>Name</b>  | <b>Phone</b>                 | <b>Email</b>  |   |
| 2)  | <b>Type of Organization- Please select one:</b>                                |                              |   |   |
|     | <input type="checkbox"/> Public School <i>(not to include private schools)</i> | or                           | <input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> |   |
|     | Attach Grant Request on School Letterhead                                      |                              | Attach IRS Determination Letter   |   |
| 3)  | <b>Name / Address of Affiliated Organization (If applicable)</b>               | <b>City</b>                  | <b>State</b>  | <b>Zip Code</b>                                 |

### SECTION II - PROJECT DESCRIPTION

#### 4) Please describe the purpose and intent of the grant.

LACBC is requesting funds from Northridge East NC for a single distribution event of our Operation Firefly / Operacion Luciérnaga bike light and safety education program. We will distribute up to 100 light sets at an intersection in the Northridge East NC and Northridge South NC district using LACBC staff and volunteers. Additionally we will distribute bilingual tips for nighttime safety educational materials. We will have bilingual volunteers on hand to help us conduct surveys of cyclists receiving the lights in English and Spanish.

"Operation Firefly" (Operacion Luciérnaga) is an education and bike light distribution program intended to make sure people riding bikes in Los Angeles are riding safely at night. In California, front white lights with side, back, and pedal reflectors are required by law at night (CVC21201). More importantly, riding without lights and reflectors is dangerous. Our goal is to seek out people riding without lights for various reasons, especially riders who may not have the means or time to acquire lights on their own.

#### 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Operation Firefly targets cyclists riding their bicycles at night without lights and by nature reaches a large portion of low-income cyclists.

Consistent with our previous season, light recipients during the 2016-17 season were asked to complete a short survey to help us understand who we were serving. Of the people we surveyed, we learned that most were male (78%), the average age of the recipients was 35, and that 30% of them cited Spanish as their primary language. Most importantly, we found that 69% of our recipients told us that their bicycle is their main form of transportation, 19% of them had been in a collision while riding at night and that 51% of those people had been riding without lights. This confirms for us that we're providing lights to those who really need them. We also found that a full 27% of our recipients didn't know that front lights and reflectors are required while riding at night. This reinforces the educational component of the program which includes discussing the importance of riding with lights and giving every recipient an informational spokecard and bike laws pocket guide.

LACBC can work with HHPNC in identifying the best, most travelled location to reach every day commuter cyclists. We do not announce locations in advance in order that we most effectively reach those who are riding without lights and that truly need them.

**SECTION III - PROJECT BUDGET OUTLINE**

|     |   |                        |                             |
|-----|---|------------------------|-----------------------------|
| 6a) | <b>Personnel Related Expenses</b>   | <b>Requested of NC</b> | <b>Total Projected Cost</b> |
|     | Education Director, event organization, implementation, post-event follow-up      | \$ 70.00               | \$ 280.00                   |
|     | Volunteer & Communications Coordinator, pre & post volunteer organizing/publicity | \$ 62.50               | \$ 250.00                   |
|     |   |                        |                             |

|     |                                       |                        |                             |
|-----|---------------------------------------|------------------------|-----------------------------|
| 6b) | <b>Non-Personnel Related Expenses</b> | <b>Requested of NC</b> | <b>Total Projected Cost</b> |
|     | Front and rear lights (100 sets)      | \$ 117.50              | \$ 470.00                   |
|     |                                       |                        |                             |
|     |                                       |                        |                             |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☒ Yes, please list names of NCs: Northridge South NC

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes, please describe:

|                                   |               |                             |
|-----------------------------------|---------------|-----------------------------|
| <b>Source of Funding</b>          | <b>Amount</b> | <b>Total Projected Cost</b> |
| Council Member Mitchell Englander | \$ 500.00     | \$ 500.00                   |
| Northridge South NC               | \$ 250.00     | \$ 250.00                   |
|                                   |               |                             |

9) What is the TOTAL amount of the grant funding requested with this application: \$ 250.00

10a) Start date: 11/13/17 10b) Date Funds Required: 03/09/18

10c) Expected completion date: 03/09/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

|                                |                                  |
|--------------------------------|----------------------------------|
| <b>Name of NC Board Member</b> | <b>Relationship to Applicant</b> |
|                                |                                  |
|                                |                                  |
|                                |                                  |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED**

Erik Jansen Executive Director  10/20/17  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED\***

Daniella Alcedo Board Secretary  10-24-17  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 20 2001

Employer Identification Number:  
95-4845170

DIN:  
17053028741086

Contact Person:  
JANINE L ESTES

ID# 31126

Contact Telephone Number:  
(877) 829-5500

Public Charity Status:  
170(b)(1)(A)(vi)

LOS ANGELES COUNTY BICYCLE  
COALITION  
634 S SPRING ST STE 821  
LOS ANGELES, CA 90014-3905

Dear Applicant:

Our letter dated March 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.


Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements



Meeting Date: November 15, 2017

Agenda Item No: 7a

MOTION to approve Neighborhood Purposes Grant for \$250 to Los Angeles County Bicycle Coalition for Operation Firefly education and bike light distribution program event to be held in Northridge by March 2018.

**Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

| Board Member Name | Board Position       | Yes | No | Abstain | Absent | Ineligible | Recused |
|-------------------|----------------------|-----|----|---------|--------|------------|---------|
| Glenn Bailey      | President/2nd Signer | X   |    |         |        |            |         |
| Adam Brown        | Youth                |     |    |         |        | X          |         |
| Rafael De La Rosa | CSUN Faculty/Staff   | X   |    |         |        |            |         |
| YJ Draiman        | Resident             |     |    |         | X      |            |         |
| Don Dwiggins      | 1st Vice President   | X   |    |         |        |            |         |
| Roland Faucher    | Property Owner       |     |    |         | X      |            |         |
| Diedra Greenaway  | Business/Employee    | X   |    |         |        |            |         |
| Mike Kaiser       | Business/Employee    | X   |    |         |        |            |         |
| Adam LaBrie       | CSUN Student         |     |    |         | X      |            |         |
| Lauren Littrell   | Resident             |     |    |         | X      |            |         |
| Stephanie Mills   | Secretary            | X   |    |         |        |            |         |
| Carl Petersen     | Property Owner       | X   |    |         |        |            |         |
| Joseph Seoane     | 2nd VP/Treasurer     | X   |    |         |        |            |         |
| Ari Shapess       | Resident             |     |    |         | X      |            |         |
| (vacant)          | Resident             |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
|                   |                      |     |    |         |        |            |         |
| Totals            |                      | 8   | 0  | 0       | 5      | 1          | 0       |

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

compliant public meeting where

Signature Glenn Bailey  
Glenn Bailey

Print/Type Name: Glenn Bailey

Date: November 15, 2017



# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Northridge East Neighborhood Council

### SECTION I - APPLICANT INFORMATION

|     |   |                              |  |   |
|-----|---|------------------------------|--|---|
| 1a) | Parents, Teachers/Educators & Students in Action (PESA)                 | 46-2694430                   | CALIFORNIA   | 12/01/13  |
|     | <b>Organization Name</b>  | <b>Federal I.D. # (EIN#)</b> | <b>State of Incorporation</b>  | <b>Date of 501(c)(3) Status (if applicable)</b> |
| 1b) | 18017 CHATSWORTH ST. #337   | GRANADA HILLS                | CA   | 91344   |
|     | <b>Organization Mailing Address</b>                                     | <b>City</b>                  | <b>State</b>   | <b>Zip Code</b>                                 |
| 1c) | 8727 VAN NUYS BLVD. #2  | GRANADA HILLS                | CA   | 91402   |
|     | <b>Business Address (If different)</b>                                  | <b>City</b>                  | <b>State</b>   | <b>Zip Code</b>                                 |
| 1d) | <b>PRIMARY CONTACT INFORMATION:</b>                                     |                              |  |   |
|     | SEYMOUR AMSTER  | (800) 894-7201               | SEYMOURAMSTER.PESA@GMAIL.CC  |   |
|     | <b>Name</b>   | <b>Phone</b>                 | <b>Email</b>   |   |
| 2)  | <b>Type of Organization- Please select one:</b>                         |                              |  |   |
|     | <input type="checkbox"/> Public School (not to include private schools) | or                           | <input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions) |   |
|     | <b>Attach Grant Request on School Letterhead</b>                        |                              | <b>Attach IRS Determination Letter</b>   |   |
|     | N/A   |                              |  |   |
| 3)  | <b>Name / Address of Affiliated Organization (If applicable)</b>        | <b>City</b>                  | <b>State</b>   | <b>Zip Code</b>                                 |

### SECTION II - PROJECT DESCRIPTION

#### 4) Please describe the purpose and intent of the grant.

The purpose and the intent of this grant is to address the issue of hate crimes and incidents in the City of Los Angeles by providing funding and support for the Teen Court program. PESA is the non-profit that provides support and funding for the Teen Court Program.

Teen Court diverts youthful offenders from the traditional justice system, and specifically addresses hate crime incidents through its SHADES program. A youthful offender is tried at in front of a jury of high school students and with a real judge presiding. The jury is allowed to ask questions of the youthful offender and his parents. If the jury finds the youthful offender culpable, the jury recommends diversionary terms and the judge imposes diversionary conditions usually following the recommendations of the jury. A judicial officer is designated as a mentor for the offending youth being tried under the SHADES component of the program and is required to do community service specific to his bias.

The high school students who sit as jurors go through a one week training program at the Museum of Tolerance. They then participate in outreach programs.

#### 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Youthful offenders are residents who live in the area the Neighborhood Council encompasses. For a youthful offender is not tried at a school he attends but is located near his residence. Thus one of the public purposes the grant will be used for is to sustain the Teen Court program at a location convenient for the residents in the neighborhood council area.

The high school students who participate in the program learn the value of not committing crimes, as well as the consequences of committing a crime. Thus the program helps to enhance public safety by teaching the participants the value of not committing crimes such as vandalism, shoplifting, and assaults.

Each summer there is a week long training program at the Museum of Tolerance, for the SHADES portion of the Teen Court program. The students learn about the values of inter-cultural tolerance. Only jurors who have completed this program can participate in a Teen Court case that involves an incident of hate. Also each summer there is the CAYC annual summit where students go to a college campus for 4 days and interact with students from other parts of California who are involved in Teen Court programs. During the school year the students participate in training sessions and other events where they are assisted in creating presentations and are given the opportunity to present what they have learned.

This grant would be used to support and fund these activities.





**SECTION III - PROJECT BUDGET OUTLINE**

| 6a) Personnel Related Expenses                            | Requested of NC | Total Projected Cost |
|---|-----------------|----------------------|
| Support for Teen Court Session and Club & Data Collection | \$ 1,500.00     | \$ 45,000.00         |
| Support for Events and Field Trips & Data Collection      | \$ 1,500.00     | \$ 55,000.00         |
| Monitoring Youthful Offenders & Data Collection           | \$ 2,000.00     | \$ 40,000.00         |

| 6b) Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
|------------------------------------|-----------------|----------------------|
| Program Fees                       | \$ 0.00         | \$ 17,000.00         |
| Bus and other Transportation       | \$ 0.00         | \$ 7,500.00          |
| Training Materials                 | \$ 0.00         | \$ 14,000.00         |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☒ Yes, please list names of NCs: Greater Valley Glen NC (others as well for their district area)

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|-------------------|--------|----------------------|
|                   |        |                      |
|                   |        |                      |
|                   |        |                      |

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000.00

10a) Start date: 08/15/17 10b) Date Funds Required: 09/15/17

10c) Expected completion date: 04/01/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------|
|                         |                           |
|                         |                           |
|                         |                           |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

SEYMOUR AMSTER EXECUTIVE DIRECTOR [Signature] 10/03/17  
 PRINT Name Title Signature Date


12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

FRANCINE AMSTER SECRETARY [Signature] 10/03/17  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

OGDEN UT 84201-0029

In reply refer to: 4077591934  
Oct. 28, 2015 LTR 4168C 0  
46-2694430 000000 00  
00030922  
BODC: TE

 PARENTS EDUCATORS-TEACHERS &  
STUDENTS IN ACTION  
18017 CHATSWORTH ST  
GRANADA HILLS CA 91344-5608

007650

Employer Identification Number: 46-2694430  
Person to Contact: Ms. Wiles  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 05, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in December 2013.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.



4077591934  
Oct. 28, 2015 LTR 4168C 0  
46-2694430 000000 00  
00030923

PARENTS EDUCATORS-TEACHERS &  
STUDENTS IN ACTION  
18017 CHATSWORTH ST  
GRANADA HILLS CA 91344-5608

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,



Jeffrey I. Cooper  
Director, EO Rulings & Agreement



Northridge Woman's Club  
18401 Lassen Street  
Northridge, California 91325

To: Northridge East Neighborhood Council  
18401 Lassen Street  
Northridge, CA 91325

|                     |                     |
|---------------------|---------------------|
| <b>Invoice #</b>    | NENC-2018 – 01 - 01 |
| <b>Invoice Date</b> | January 01, 2018    |
| <b>Amount Due</b>   | \$ 210.00           |

|  |                  |
|--|------------------|
| Rental charge for NENC Meeting on January 17, 2018 | \$ 210.00        |
| <b>Total</b>                                       | <b>\$ 210.00</b> |

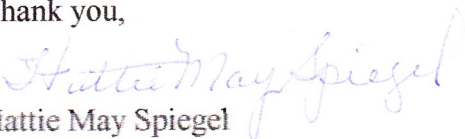
All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club  
18401 Lassen Street  
Northridge, CA 91325

Thank you,

  
Hattie May Spiegel  
Treasurer, NWC



Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



|   |   |
|---|---|
| NC Name: Northridge East                                    | Meeting Date: July 19, 2017   |
| Budget Fiscal Year: 2017-18                                 | Agenda Item No: 12a   |
| Board Motion and/or Public Benefit Statement (CIP and NPG): | MOTION to approve recurring monthly expenses included in the adopted Fiscal Year 2017-18 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250. |

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member First and Last Name | Board Position          | Yes | No | Abstain | Absent | Ineligible | Recused |
|----------------------------------|-------------------------|-----|----|---------|--------|------------|---------|
| Glenn Bailey                     | President/Second Signer | X   |    |         |        |            |         |
| Nick Beer                        | Resident                |     |    |         | X      |            |         |
| Rafael De La Rosa                | CSUN Faculty/Staff      | X   |    |         |        |            |         |
| YJ Draiman                       | Resident                |     |    |         |        | X          |         |
| Don Duggins                      | 1st Vice President      | X   |    |         |        |            |         |
| Roland Faucher                   | Property Owner          |     |    |         | X      |            |         |
| Diedra Greenaway                 | Business/Employee       | X   |    |         |        |            |         |
| Mike Kaiser                      | Business/Employee       | X   |    |         |        |            |         |
| Adam LaBrie                      | CSUN Student            |     |    |         | X      |            |         |
| Lauren Littrell                  | Treasurer               | X   |    |         |        |            |         |
| Stephanie Mills                  | Secretary               | X   |    |         |        |            |         |
| Carl Petersen                    | Property Owner          | X   |    |         |        |            |         |
| Joseph Seoane                    | 2nd Vice President      | X   |    |         |        |            |         |
| Ari Shapess                      | Resident                | X   |    |         |        |            |         |
| (vacant)                         | Youth                   |     |    |         |        |            |         |
|                                  |                         |     |    |         |        |            |         |
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|                                  |                         |     |    |         |        |            |         |
|                                  |                         |     |    |         |        |            |         |
| Quorum 8                         | Total                   | 10  | 0  | 0       | 3      | 1          |         |

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

|  |   |
|--|---|
| Treasurer's Signature <i>Lauren Littrell</i> | Second Signer's Signature <i>Glenn Bailey</i> |
| Print/Type Name: Lauren Littrell             | Print/Type Name: Glenn Bailey                 |
| Date: July 19, 2017                          | Date: July 19, 2017                           |



## **INVOICE**

**Jan 1, 2018**

**INVOICE: 72073**

**Advertiser: Northridge East Neighborhood Council  
ATTN: Glenn Bailey**

**Ad Size: 1/4 page /color  
January Issue**

**TOTAL DUE: \$250**

**Please Make Check Payable to:**

**Decision Publications  
5739 Kanan Rd., Suite 269  
Agoura Hills, CA 91301**



Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



|   |   |                             |
|---|---|-----------------------------|
| NC Name: Northridge East                                    |   | Meeting Date: July 19, 2017 |
| Budget Fiscal Year: 2017-18                                 |   | Agenda Item No: 12a         |
| Board Motion and/or Public Benefit Statement (CIP and NPG): | MOTION to approve recurring monthly expenses included in the adopted Fiscal Year 2017-18 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250. |                             |

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member First and Last Name | Board Position          | Yes | No | Abstain | Absent | Ineligible | Recused |
|----------------------------------|-------------------------|-----|----|---------|--------|------------|---------|
| Glenn Bailey                     | President/Second Signer | X   |    |         |        |            |         |
| Nick Beer                        | Resident                |     |    |         | X      |            |         |
| Rafael De La Rosa                | CSUN Faculty/Staff      | X   |    |         |        |            |         |
| YJ Draiman                       | Resident                |     |    |         |        | X          |         |
| Don Duggins                      | 1st Vice President      | X   |    |         |        |            |         |
| Roland Faucher                   | Property Owner          |     |    |         | X      |            |         |
| Diedra Greenaway                 | Business/Employee       | X   |    |         |        |            |         |
| Mike Kaiser                      | Business/Employee       | X   |    |         |        |            |         |
| Adam LaBrie                      | CSUN Student            |     |    |         | X      |            |         |
| Lauren Littrell                  | Treasurer               | X   |    |         |        |            |         |
| Stephanie Mills                  | Secretary               | X   |    |         |        |            |         |
| Carl Petersen                    | Property Owner          | X   |    |         |        |            |         |
| Joseph Seoane                    | 2nd Vice President      | X   |    |         |        |            |         |
| Ari Shapess                      | Resident                | X   |    |         |        |            |         |
| (vacant)                         | Youth                   |     |    |         |        |            |         |
|                                  |                         |     |    |         |        |            |         |
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|                                  |                         |     |    |         |        |            |         |
| Quorum 8                         | Total                   | 10  | 0  | 0       | 3      | 1          |         |

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

|  |   |
|--|---|
| Treasurer's Signature <i>Lauren Littrell</i> | Second Signer's Signature <i>Glenn Bailey</i> |
| Print/Type Name: Lauren Littrell             | Print/Type Name: Glenn Bailey                 |
| Date: July 19, 2017                          | Date: July 19, 2017                           |

# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: NORTHRIDGE EAST

### SECTION I - APPLICANT INFORMATION

- 1a) Friends of the Northridge Library 95-3760185 CA 07/01/84  
**Organization Name** **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) Northridge Branch Library, 9051 Darby Avenue Northridge CA 91325  
**Organization Mailing Address** **City** **State** **Zip Code**
- 1c)      
**Business Address (if different)** **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**  
Marcy Orkin (818) 886-3640 friends.nrlibrary@gmail.com  
**Name** **Phone** **Email**
- 2) **Type of Organization- Please select one:**  
☐ Public School *(not to include private schools)* **or** ☒ 501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Grant Request on School Letterhead** **Attach IRS Determination Letter**
- 3)      
**Name / Address of Affiliated Organization** **City** **State** **Zip Code**  
*(If applicable)*

### SECTION II - PROJECT DESCRIPTION

#### 4) Please describe the purpose and intent of the grant.

This grant will be used to purchase a hanging-bag display unit for the children's area of Northridge Branch Library. The current location for the library's read-along books with CD collection is not patron friendly. We are also requesting funds for books, CDs, DVDs and/or materials for the library to improve our Library's collection.

#### 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Northridge Branch Library is actively reaching out to our local preschool community. The Children's Librarian has a regular program which involves reading to preschoolers and training for their parents to enhance their preschoolers' reading experience. The hanging-bag display unit will be situated in the children's area of our library. The library's read-along-with-CD collection is now inconveniently housed on the lowest level of one of the bookshelves. It is difficult and awkward for adults to get down that low (and for some grandparents to get back up) to flip through the bags with the library's collection. This attractive display unit will make these materials more accessible for the preschoolers, their parents, early readers, and language learners to view and select the read-along books-with-CDs of interest. Having positive reading experiences will help our youth develop and maintain a proficiency and love of reading that will benefit them throughout their lives. Our community will benefit by having a more educated population.

**SECTION III - PROJECT BUDGET OUTLINE**

| 6a) Personnel Related Expenses | Requested of NC | Total Projected Cost |
|--------------------------------|-----------------|----------------------|
| NONE                           | \$ 0.00         | \$ 0.00              |
|                                |                 |                      |
|                                |                 |                      |

| 6b) Non-Personnel Related Expenses                                   | Requested of NC | Total Projected Cost |
|--|-----------------|----------------------|
| Purchase of hanging-bag display unit, CDs, DVDs, and other materials | \$ 1,500.00     | \$ 1,500.00          |
|  |                 |                      |
|  |                 |                      |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|-------------------|--------|----------------------|
|                   |        |                      |
|                   |        |                      |
|                   |        |                      |

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,500.00

10a) Start date: 01/17/18 10b) Date Funds Required: 02/17/18

10c) Expected completion date: 05/31/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------|
|                         |                           |
|                         |                           |
|                         |                           |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Marcy Orkin President *Marcy Orkin* 12/29/2017  
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Stella Rothschild Treasurer *Stella Rothschild* 12/29/2017  
PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Internal Revenue Service  
District Director

Department of the Treasury

P. O. Box 2508  
Cincinnati, OH 45201

Date: **JAN 10 1998**

Friends of the Northridge Library  
9051 Darby Ave  
Northridge, CA 91324

Person to Contact:  
D. A. Downing  
Telephone Number:  
513-241-5199  
Fax Number:  
513-684-5936  
Federal Identification Number:  
95-3760185

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in July 1984, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.



Friends of the Northridge Library  
95-3760185

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

Please direct any questions to the person identified in the letterhead above.

This letter affirms your organization's exempt status.

Sincerely,



C. Ashley Bullard  
District Director

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form



NC Name: Northridge East

Meeting Date: January 17, 2018

Budget Fiscal Year: 2017-18

Agenda Item No: 9c

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve Neighborhood Purposes Grant Application from Friends of the Northridge Library for purchase of hanging bag displayer for children's area and for books, CDs, DVDs, and materials for \$1,500.

Method of Payment: (Select One)

☒ Check☐ Credit Card☐ Board Member Reimbursement

## Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member First and Last Name | Board Position       | Yes | No | Abstain | Absent | Ineligible | Recused |
|----------------------------------|----------------------|-----|----|---------|--------|------------|---------|
| Glenn Bailey                     | President/2nd Signer | X   |    |         |        |            |         |
| Adam Brown                       | Youth                |     |    |         |        | X          |         |
| Rafael De La Rosa                | CSUN Faculty/Staff   | X   |    |         |        |            |         |
| YJ Draiman                       | Resident             | X   |    |         |        |            |         |
| Don Diggins                      | 1st Vice President   | X   |    |         |        |            |         |
| Roland Faucher                   | Property Owner       |     |    |         | X      |            |         |
| Diedra Greenaway                 | Business/Employee    |     |    |         | X      |            |         |
| Mike Kaiser                      | Business/Employee    | X   |    |         |        |            |         |
| Adam LaBrie                      | CSUN Student         |     |    |         | X      |            |         |
| Lauren Littrell                  | Resident             |     |    |         | X      |            |         |
| Stephanie Mills                  | Secretary            | X   |    |         |        |            |         |
| Carl Petersen                    | Property Owner       | X   |    |         |        |            |         |
| Joseph Seoane                    | 2nd VP/Treasurer     | X   |    |         |        |            |         |
| Ari Shapess                      | Resident             | X   |    |         |        |            |         |
| (vacant)                         | Resident             |     |    |         |        |            |         |
| Philip Dagort                    | Alternate 1          | X   |    |         |        |            |         |
| Loraine Lundquist                | Alternate 2          |     |    |         |        | X          |         |
|                                  |                      |     |    |         |        |            |         |
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|                                  |                      |     |    |         |        |            |         |
| Quorum: 8                        | Total:               | 10  | 0  | 0       | 4      | 2          |         |

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Joseph Seoane

Print/Type Name:

Glenn Bailey

Date:

January 17, 2018

Date:

January 17, 2018