

# Monthly Expenditure Report



Reporting Month: December 2017      Budget Fiscal Year: 2017-2018

NC Name: Northridge East  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$28763.26	\$3569.58	\$25193.68	\$2810.00	\$9594.20	\$12789.48

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22500.00	\$66.66	\$15443.68	\$0.00	\$13883.68
Outreach		\$602.92		\$1560.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4500.00	\$0.00	\$4500.00	\$0.00	\$4500.00
Neighborhood Purpose Grants	\$15000.00	\$2900.00	\$5250.00	\$1250.00	\$4000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$9594.20		Previous Expenditures: \$13236.74	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE SVCSAPPS_nenc-	12/02/2017	(Credit card transaction)	General Operations Expenditure	Office	\$66.66
2	VISTAPR VistaPrint.com	12/13/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$29.53
3	OFFICE DEPOT #889	12/19/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$7.01
4	SMARTNFINAL52810105286	12/20/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$17.20
5	PIZZASAURUS REX	12/20/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$80.85
6	OFFICE DEPOT #889	12/20/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$8.33
7	Kiwanis Club of Northridge Foundation	11/01/2017	Neighborhood Purposes Grant to Kiwanis Club of Nor...	Neighborhood Purpose Grants		\$1000.00
8	Northridge Academy High School	11/22/2017	Sets of young adult books for school library. Rati...	Neighborhood Purpose Grants		\$1900.00





Google Inc  
1600 Amphitheatre Pkwy  
Mountain View, CA 94043  
United States  
Federal Tax ID: 77-0493581

# Invoice

**Bill to**

Don Dwiggins  
Northridge East Neighborhood Council  
9845 Shoshone Ave  
Northridge, CA 91325  
United States

**Details**

Invoice number: 3397358894  
Issue date: Nov 30, 2017  
Payment terms: Due immediately  
Billing ID: 9984-3668-7014  
Billing Account Number: 4247-5092-5827-1119

**Google Cloud - GSuite**

Account ID: nenc-la.org

**Nov 1, 2017 - Nov 30, 2017**

Description	Interval	Quantity	Amount (\$)
G Suite Basic: Commitment	Nov 1 - Nov 30	16	66.66
Subtotal in USD:			66.66
State sales tax (0%):			0.00
Amount due in USD:			66.66

Bill to: Northridge East Neighborhood Council  
Billing ID: 9984-3668-7014  
Invoice number: 3397358894

**Amount due in USD: \$66.66**

**You will be automatically charged for the amount due. No action is required on your part.**

Account # 4253-7325-5830

## Order Details | Order # 42QZB-L4A10-9H4

Order Date: 12/13/2017 1:29 PM

Estimated Date of Arrival: 12/20/2017

Order Status: **Shipped**

### Shipping Address

Glenn Bailey  
18401 Lassen St.  
Northridge, CA 91325  
United States of America  
8185145355  
Northridge East NC

### Billing Address

Glenn Bailey  
200 N. Spring St.  
Los Angeles, CA 90012  
United States of America  
8185145355  
Northridge East NC

### Delivery Speed

Standard

### Payment Information



\*\*\*\*5510  
Exp. 4/2020

### Order Total

Product Total \$19.98

You Saved 50% (\$20.02)!

Shipping & Processing  
Standard - Est. Arrival Dec 20 \$6.99

Sales Tax \$2.56

You Paid: **\$29.53**

2 Item(s)

Reorder

Cancel Items

Res



### Standard Business Cards

Status: **Shipped**

Track: [1Z37580X0301147106](#)

Qty 500

Base Price ~~\$20.00~~ **\$9.99**

PDF Proof 1 FREE

Blank Back Side INCLUDED

Matte INCLUDED

Item Total \*

\$9.99



Standard Business Cards

Status: **Shipped**  
Track: [1Z37580X0301147106](#)

Qty 500

Base Price		<del>\$20.00</del> <b>\$9.99</b>
PDF Proof	1	FREE
Blank Back Side		INCLUDED
Matte		INCLUDED

Item Total \*

\$9.99

\*State sales tax is required on this item.

Northridge East NC - copies  
agendas  
+ CFs

# Office DEPOT OfficeMax®

NORTHRIDGE - (818) 727-7090

12/19/2017 5:38 PM



22TTYAPXM35BCWMW

SALE 889-1-2967-643322-17.9.2

873905 Self Serve DS

64 @ 0.12 7.68

Coupon - 37946990 -1.92

Retail After Discounts 5.76

Business Solutions Prc 2.56

**You Pay 2.56SS**

873905 Self Serve DS

64 @ 0.12 7.68

Coupon - 37946990 -1.28

Retail After Discounts 6.40

Business Solutions Prc 2.56

**You Pay 2.56SS**

873905 Self Serve DS

32 @ 0.12 3.84

Coupon - 37946990 -0.64

Retail After Discounts 3.20

Business Solutions Prc 1.28

**You Pay 1.28SS**

Subtotal: 6.40

Sales Tax: 0.61

Total: 7.01 ←

MasterCard 5510: 7.01

AUTH CODE 077333

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$12.80**

\*\*\*\*\*

PLEASE BRING THIS COPY ACTIVITY REPORT TO THE CASHIER

MACHINE SERIAL NUMBER: 2YA000738

DATE: 12/19/2017

TIME: 17:35:16

TOTAL MARKED IMAGES START: 11041

FINISH: 11202

Description

QTY



B&W Double Sided Letter -873905

80



B&W Double Sided Letter -873905

80

Northridge East NC  
refreshments - Board meeting

**Smart & Final.**   
Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Chatsworth Store \*  
Store # 528

\*\*\*\*\*

See Us On WEB [www.smartandfinal.com](http://www.smartandfinal.com)

Cashier: Carol C

DATE 12/20/17

TIME 18:02:37

Martinelli SpkingC 4.99 F  
Was \$5.99 / YOU SAVED -> \$1.00  
+CRV .30  
Knudsen Egg Nog 3.99  
FS 16 oz Red Cup 3.59 T  
Stiff Mnt Choc Sta 3.99 F  
SUBTOTAL 16.86  
Sales Tax .34

TOTAL 17.20  
MasterCard TENDER 17.20  
Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 3

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
12/20/2017 18:03:00  
Total: USD\$ 17.20  
MASTERCARD Entry Method: Chip  
CARD #: XXXXXXXXXXXX05510  
PURCHASE - APPROVED  
AUTH CODE:002175

Mode: Issuer  
AID: A00000C0041010  
TVR: 00C0043000  
IAD: 0110A040032200000000000000000000  
000FF  
TSI: E800  
ARC: 00  
TC: 506998C7339E7410  
MID: 288141 TID: 001 SEQ: 037038

PIN VERIFIED

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

18:03:04 OP# 310102456 12/20/17  
Term:3 Trans # 411 Store # 528

THANK YOU FOR SHOPPING  
YOUR CHATSWORTH SMART AND FINAL  
STORE MANAGER: Gabriel Arriaga  
1 (313) 772-2021

\*\*\*\*\*



## Invoice

Pizzasaurus Rex

DATE: 12/20/17

17646 Lassen St #4,  
Northridge, CA 91325  
Phone 818-772-7739

TO

NENC

Attention:

Glenn Barley

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
(2)		Large Veggies		\$1	39.38
(2)		large white sauce chicken pizzas		\$1	41.52
				Subtotal	\$ 80.85
				SALE TAX	S.N.C.
				DELIVERY	0
				TOTAL	\$ 80.85

THANK YOU FOR YOUR BUSINESS!

Emad A. Hossini

PIZZASAURUS REX  
17646 LASSEN ST UNIT 4  
NORTHRIDGE, CA 91325  
(818) 772-7739  
MID: #8788290355735

Term ID: 1  
Merchant ID: 8788290355735  
Record Num.: 0003

### Sale

xxxxxxxxxxxx5510 Exp: XX/XX  
MASTERCARD Entry Method: Keyed CP  
Total: \$ 80.85  
12/20/17 12:17:45  
Inv#: 000003 Appr Code: 047017  
Apprvd: Online Batch#: 000035  
AVS Code: N  
CVC2 Code: M  
BRIC #: 04MFXMUNR8T1BRLAMTA

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT  
VERIFICATION

Northridge East NC - copies  
agendas  
+ CFs

# Office DEPOT OfficeMax®

NORTHRIDGE - (818) 727-7090

12/19/2017 5:38 PM



22TTYAPXM35BCWMW

SALE 889-1-2967-643322-17.9.2

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Business Solutions Prc 2.56

**You Pay**

**2.56SS**

873905 Self Serve DS

64 @ 0.12 7.68

Coupon - 37946990 -1.28

Retail After Discounts 6.40

Business Solutions Prc 2.56

**You Pay**

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873905 Self Serve DS

32 @ 0.12 3.84

Coupon - 37946990 -0.64

Retail After Discounts 3.20

Business Solutions Prc 1.28

**You Pay**

**1.28SS**

Subtotal: 6.40

Sales Tax: 0.61

Total: 7.01 ←

MasterCard 5510: 7.01

AUTH CODE 077333

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

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**\$12.80**

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FINISH: 11202

Description

QTY



B&W Double Sided Letter -873905

80



B&W Double Sided Letter -873905

80

# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)

**EMPOWER, LA**  
Department of  
NEIGHBORHOOD EMPOWERMENT



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant:

Northridge East

### SECTION I - APPLICANT INFORMATION

- 1a) Kiwanis Club of Northridge Foundation 95-3929700 CA June 1984  
**Organization Name** **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) P.O. Box 280041 Northridge CA 91328-0041  
**Organization Mailing Address** **City** **State** **Zip Code**
- 1c)      
**Business Address (if different)** **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**  
Victoria Watson (818) 472-7746 victoria.watson@me.com  
**Name** **Phone** **Email**
- 2) **Type of Organization- Please select one:**  
☐ **Public School** (not to include private schools) **or** ☒ **501(c)(3) Non-Profit** (other than religious institutions)  
**Attach Grant Request on School Letterhead** **Attach IRS Determination Letter**
- 3)      
**Name / Address of Affiliated Organization** **City** **State** **Zip Code**  
*(If applicable)*

### SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**  
 The Kiwanis Club of Northridge Foundation will be co-sponsoring the 2016 Senior Dance as part of the Annual Akoha Festival at Northridge Park. At the dance, the senior community enjoy dinner, dancing and entertainment. An outstanding senior is also recognized for their commitment to the community at the event.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.**  
**(Grants cannot be used as rewards or prizes for individuals)**  
 The grant will benefit the community by giving the seniors in our joint communities the opportunity to enjoy an evening devoted to the senior community. They will be able to visit with their neighbors, meet new people and dance while enjoying a nice meal together. It also gives us the opportunity to honor some of the outstanding seniors in our community.

**SECTION III - PROJECT BUDGET OUTLINE**

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
See enclosed budget		

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
See enclosed budget		

- 7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
☐ No ☒ Yes, please list names of NCs: NCS within CD12 *WM*
- 8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

- 9) What is the TOTAL amount of the grant funding requested with this application: \$1000<sup>00</sup> *WM*

10a) Start date: 04/08/16 10b) Date Funds Required: 06/01/16

- 10c) Expected completion date:            (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

- 11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?  
☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

- 11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☐ No (Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED  
 Victoria Watson President *Victoria Watson* 4/11/2016  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED  
 scott spooner Secretary *scott spooner* 4/11/2016  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

### 2016 Senior Dance Budget

Item	Description	Estimate
Entertainment	Band for event	250
Food	BBQ chicken w/ 2 sides and bread for 200 people	1500
Supplies	Paper goods	400
Drinks and ice		300
Total		2450

May 01 00 38:06a

CSUN

818 677 4883

P. 2

APR-25-2000 15:20

SPEC. DELIVERY SERVICE

513 263 3756 P. 00 01

Internal Revenue Service

Department of the Treasury

P. O. Box 2508  
Cincinnati, OH 45201

Date: April 28, 2000

Person to Contact:

Judy Simonson 31-04016

Customer Service Representative

Toll Free Telephone Number:

800 829 2811

577-829-5600

Fax Number:

513-263-3756

Federal Identification Number:

95-3829700

Kiwanis Club of Northridge Foundation  
PO Box 270041  
Northridge, CA 91328-0041

Dear Sir:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in June 1984 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

-2-

Kwants Club of Northridge Foundation  
85-3829700

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 513 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts  
Director, TE/GE CAS

**Subject:** Senior Dance NPG  
**From:** Jonathan Coto (jonathan.coto@lacity.org)  
**To:** glennbaileynenc@yahoo.com;  
**Date:** Friday, April 15, 2016 2:55 PM

Good afternoon Glenn,

If still possible the Kiwanis Club wanted to know if your board can approve the same amount you gave last year (\$1,000) ?  
Im attaching the NPG forms please let em know if you need anything else. Thank you for your consideration.

Best,  
Jonathan Coto

--



**Jonathan Coto**  
Field Deputy  
Councilmember Mitchell Englander  
Los Angeles City Councilmember President Pro  
Tempore  
Twelfth District  
City Hall: 213-473-7012  
Community Service Center: 818-882-1212  
e: [Councilmember.Englander@lacity.org](mailto:Councilmember.Englander@lacity.org) | w: [www.cd12.org](http://www.cd12.org)



MOTION to ratify previous approval of Neighborhood Purposes Grant to Kiwanis Club of Northridge Foundation for Senior Dance and Social held at Northridge Recreation Center on June 3, 2016 for \$1,000 to be paid out of Fiscal Year 2017-18 funds. (Previously approved 8/30/16 by Board vote of 9-0-0 with 1 ineligible.)

**Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

**Totals**

August 16, 2017

# Department of Neighborhood Empowerment Funding Request Form



NC NAME: Northridge East  
 Budget Fiscal Year: 2016-17  
 Request Date: 4/15/2016  
 Meeting Date: 8/30/2016  
 Agenda Item: 4d

Requestor: Victoria Watson  
 Vendor: Kiwanis Club of Northridge Foundation  
 Address: PO Box 280041  
 City: Northridge State: California  
 Zip Code: 91328-0041 Phone: 818-472-7746  
 Amount:\$ 1,000.00  
 # of payments     

- ☐ Operations    ☐ Outreach    ☐ NC Sponsored Event    ☒ Neighborhood Purpose Grant  
☐ Contract / Lease    ☐ Board Member Reimbursement    ☐ Community Improvement Project  
☐ Out of State    ☐ 1099 Expense    ☒ One Time Expense    ☐ Monthly    ☐ Multiple

If a bank card exemption of the daily \$2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit  
Description

Motion to ratify previous Northridge East NC approval of Neighborhood Purposes Grant to Kiwanis Club of Northridge Foundation for Senior Dance and Social held at Northridge Recreation Center on June 3, 2016 for \$1,000 to be paid out of Fiscal Year 2016-17 funds. (Original Board vote was 8-0-0 with 3 ineligible on 4/20/16) Event provided opportunity for seniors to socialize and to honor outstanding seniors.

## Vote Count (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Glenn Bailey	President/Second Signer	X					
Nick Beer	Resident Board Member	X					
YJ Draiman	Secretary	X					
Don Dwigins	1st Vice President	X					
Roland Faucher	2nd Vice President	X					
Diedra Greenaway	Business/Employee Board Member	X					
Eric Leiter	Youth Board Member						X
Jeremy Mauritzen	CSUN Student Board Member	X					
Nadine McNulty	Resident Board Member					X	
Carl Petersen	Property Owner Board Member	X					
Max Reyes	CSUN Faculty Staff Board Member					X	
Joseph Seoane	Treasurer	X					
Ari Shapess	Resident Board Member					X	
(vacant)	Business/Employee Board Member						
(vacant)	Resident Board Member						
NC Quorum: <u>8</u>	Grand Total (including page 2):	9				3	1

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	Signer's Signature:
Print/Type name: <u>Joseph Seoane</u>	Print/Type name: <u>Glenn Bailey</u>
Date (mm/dd/yy): <u>08/30/16</u>	Date (mm/dd/yy): <u>08/30/16</u>
<b>Department Use Only</b> <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <u>          </u> 1st Level: <u>          </u> 2nd Level: <u>          </u> Authorization Code: <u>          </u>

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Northridge East Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

- 1a) Northridge Academy HS 956001908 \_\_\_\_\_  
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 9601 Zelzah Ave Northridge CA 91325  
 Organization Mailing Address City State Zip Code
- 1c) \_\_\_\_\_  
 Business Address (if different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**  
Nidia Castro-Principal (818) 700-2277 cxm6694@lausd.net  
 Name Phone Email
- 2) Type of Organization- Please select one:  
☒ Public School (not to include private schools) or ☐ 501(c)(3) Non-Profit (other than religious institutions)  
 Attach Grant Request on School Letterhead Attach IRS Determination Letter
- 3) \_\_\_\_\_  
 Name / Address of Affiliated Organization City State Zip Code  
 (If applicable)

**SECTION II - PROJECT DESCRIPTION**

- 4) Please describe the purpose and intent of the grant.

NAHS is requesting \$1900 to rebuild a section of YA Literature in the school library. With this budget, the school/librarian can purchase multiple copies of the most popular and classic young adult novels.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.  
 (Grants cannot be used as rewards or prizes for individuals)

The Northridge Academy High School library is a comfortable place for the students. The librarian works at two schools, splitting her time with NAHS and is on site for 2-3 days per week. She is finding it increasingly difficult to have an effective school library program, as the requests for the most popular books/series cannot be fulfilled. The school and the librarian are charged with implementing the common core standards, increasing literacy, creativity and imagination amongst teens. The popular, Young Adult literature section is in desperate need of a restoration and would benefit from funding. According to the American Library Association's "State of America's Libraries Report:" 2014

Ninety-six percent of the Americans responding to the Pew survey agreed that libraries are important ... because they promote literacy and a love of reading.

"On one hand, budget and testing pressures have led to decisions to eliminate or de-professionalize school libraries," said Barbara K. Stripling, ALA president. "On the other hand, the increased emphasis on college and career readiness and the integration of technology has opened an unprecedented door to school librarian leadership."

**SECTION III - PROJECT BUDGET OUTLINE**

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Purchase Young Adult (YA) novels for school library	\$1,900.00	\$1,900.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application:

\$1,900.00

10a) Start date: 03/01/15

10b) Date Funds Required: 09/01/15

10c) Expected completion date: 09/01/15 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Nidia Castro

Principal

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Thalia Diamantopoulos

Asst. Principal

PRINT Name

Title

Signature

Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form



Arts, Media & Communication ♦ Health & Human Development ♦ Careers in Education  
Web: [http://www.lausd.net/Northridge\\_Academy\\_HS](http://www.lausd.net/Northridge_Academy_HS)  
9601 Zelzah Avenue, Northridge, California 91325  
Phone: (818) 700-2222 Fax: (818) 718-2239

Nidia Castro  
Principal

February 5, 2015

## **Proposal to the NENC Education Committee**

### **Northridge Academy High School**

**Nidia Castro, Principal**

[ncalles@lausd.net](mailto:ncalles@lausd.net)

### **Proposal Summary**

**Request:** Library Books for Northridge Academy High School Library  
**Cost:** \$1,900  
**Usage:** Will be placed in library for student use and check out. To supplement inventory of books that has not been updated for approximately 5 years.

### **Background**

Northridge Academy High School is a public high school within the Northridge East Neighborhood Council boundaries. Serving approximately 1,050 students, it boasts one of the high graduation rates within LAUSD. It is a "school of choice", which means that it serves to reduce overcrowding at surrounding high schools. All students must apply to attend NAHS. However, there is no screening criteria other than students are required to live within the boundaries of one of four neighboring high schools. All students living within a half-mile radius of NAHS are automatically accepted. All others are chosen by lottery.

The lottery process results in a diverse student population, with 65% of the student population receiving free or reduced lunch. This qualifies NAHS to receive Title 1 funding, but in the current economic challenges, these funds have been reduced over 35% over the last few years.

### **Benefits**

The Northridge Academy High School library is a comfortable place for the students. The librarian works at two schools, splitting her time with NAHS and is on site for 2-3 days per week. She is finding it increasingly difficult to have an effective school library program, as the requests for the most popular books/series cannot be fulfilled. The school and the librarian are charged with implementing the common core standards, increasing literacy, creativity and imagination amongst teens. The popular, Young Adult literature section is in desperate need of a restoration and would benefit from funding.

According to the American Library Association's "State of America's Libraries Report:" 2014

... School libraries continue to feel the combined pressures of recession-driven financial tightening and federal neglect, according to data from the National Center for Education Statistics, and school libraries in some districts and some states still face elimination or de-professionalization of their programs.

Ninety-six percent of the Americans responding to the Pew survey agreed that libraries are important ... because they promote literacy and a love of reading.

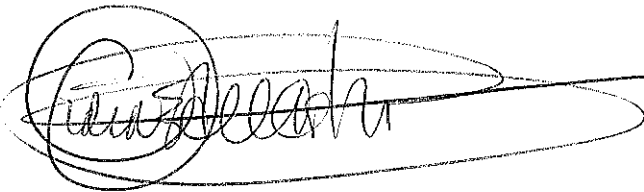
"On one hand, budget and testing pressures have led to decisions to eliminate or de-professionalize school libraries," said Barbara K. Stripling, ALA president. "On the other hand, the increased emphasis on college and career readiness and the integration of technology has opened an unprecedented door to school librarian leadership."

### **Specifications**

NAHS is requesting \$1990 to rebuild a section of YA Literature in the school library. With this budget, the school/librarian can purchase multiple copies of the most popular and classic young adult novels.

The books include this partial list:

1. The Hunger Games Trilogy by Suzanne Collins
2. The Twilight Saga Series by Stephanie Meyer
3. The Harry Potter Series by JK. Rowling
4. The Immortals Series by Alyson Noel
5. Morganville Vampires Series by Rachel Caine
6. Darkest Powers Series by Kelley Armstrong
7. Mortal Instruments by Cassandra Clare
8. Vampire Diaries by L.J. Smith
9. Percy Jackson by Rick Riordan
10. House of Night by P.C. Cast and Kristen Cast
11. The Fault in our Stars by John Greene
12. Divergent by Veronica Roth
13. Maze Runner by James Dashner
14. Eragon by Christopher Paolini
15. Maximun Ride by James Patterson



11/8/17

Internal Revenue Service

Department of the Treasury

District  
Director

300 N. Los Angeles Street, MS7043  
Los Angeles, CA 90012

LOS ANGELES CITY BOARD OF EDUCATION  
ATTN: P. AGUILAR  
P.O. BOX 512298  
LOS ANGELES, CA 90051-0298  
State ID # 800-9074-9  
Federal ID #95-6001908

Person to Contact:  
I. BARRAGAN  
Telephone Number:  
(213) 894-2336  
Refer Reply to:  
EO (0319) 97  
Date:  
APRIL 04, 1997  
EIN: 95-6001908

Dear Taxpayer:

This letter is in response to your request for a copy of the determination letter for the above named organization.

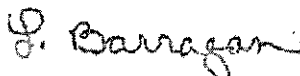
The Internal Revenue Code (IRC) makes no provision for the issuance of exemption letters to instrumentalities of a state or municipal government since Section 115 of the Code excludes their income from the definition of gross income.

According to IRC Section 170, there shall be allowed as a deduction any charitable (payment of which is made within the taxable year) to a governmental unit.

Section 170(c) defines the term "charitable contribution" as a contribution or gift to or for the use of "A state, possession of the United States, or any political subdivision of any of the foregoing, or the United States, or the District of Columbia, but only if the contribution or gift is made for exclusively public purposes."

If you need further assistance, please contact our office at the above address

Sincerely,



Disclosure Assistant

**MEMBERS OF THE BOARD**

**MONICA GARCIA, PRESIDENT**  
**TAMAR GALATZAN**  
**BENNETT KAYSER**  
**MARGUERITE POINDEXTER LAMOTTE**  
**NURY MARTINEZ**  
**RICHARD A. VLADOVIC, Ed.D.**  
**STEVEN ZIMMER**



**LOS ANGELES UNIFIED SCHOOL DISTRICT**

**JOHN E. DEASY, Ph.D.**  
*Superintendent of Schools*

**MICHELLE KING**  
*Senior Deputy Superintendent School Operations*

**MEGAN K. REILLY**  
*Chief Financial Officer*

**V. LUIS BUENDIA**  
*Interim Controller*

October 8, 2012

**TO WHOM IT MAY CONCERN:**

The Los Angeles Unified School District is an instrumentality of the government of the State of California. Our Federal Employer Identification Number is: **95-6001908**.


The following statement was included in a letter from the Internal Revenue Service to the District dated April 4, 1997:

"According to IRC Section 170, there shall be allowed as a deduction any charitable (contribution) (payment of which is made within the taxable year) to a government unit.

Section 170(c) defines the term 'charitable contribution' as a contribution or gift to or for the use of "A state, possession of the United States, or any political subdivision of any of the foregoing, or the United States, or the District of Columbia, but only if the contribution or gift is made for exclusively public purposes."

Please call me at (213) 241-7952 if you have any questions or need additional information.

Sincerely,

  
Joy N. Mayor  
Director of Accounting

c: V.Luis Buendia

JNM/gpm



Prior Case # 8315

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/2nd Signer	X					
Nick Beer	Resident				X		
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident	X					
Don Dwiggins	1st Vice President	X					
Roland Faucher	Property Owner	X					
Diedra Greenaway	Business/Employee	X					
Mike Kaiser	Business/Employee	X					
Adam LaBrie	CSUN Student				X		
Lauren Littrell	Treasurer	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Joseph Seoane	2nd Vice President				X		
Ari Shapess	Resident	X					
(vacant)	Youth						
Totals		11	0	0	3	0	0

Date: August 16, 2017

Northridge Woman's Club  
18401 Lassen Street  
Northridge, California 91325

To: Northridge East Neighborhood Council  
18401 Lassen Street  
Northridge, CA 91325

<b>Invoice #</b>	NENC-2017 – 12 - 01
<b>Invoice Date</b>	December 1, 2017
<b>Amount Due</b>	\$ 210.00

Rental charge for NENC Meeting on December 20, 2017	\$ 210.00
<b>Total</b>	<b>\$ 210.00</b>

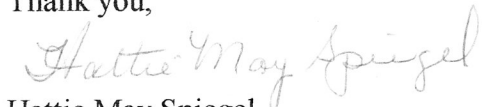
All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club  
18401 Lassen Street  
Northridge, CA 91325

Thank you,



Hattie May Spiegel  
Treasurer, NWC

Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



NC Name: Northridge East	Meeting Date: July 19, 2017
Budget Fiscal Year: 2017-18	Agenda Item No: 12a
Board Motion and/or Public Benefit Statement (CIP and NPG):	MOTION to approve recurring monthly expenses included in the adopted Fiscal Year 2017-18 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/Second Signer	X					
Nick Beer	Resident				X		
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident					X	
Don Duggins	1st Vice President	X					
Roland Faucher	Property Owner				X		
Diedra Greenaway	Business/Employee	X					
Mike Kaiser	Business/Employee	X					
Adam LaBrie	CSUN Student				X		
Lauren Littrell	Treasurer	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Joseph Seoane	2nd Vice President	X					
Ari Shapess	Resident	X					
(vacant)	Youth						
Quorum 8	Total	10	0	0	3	1	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature <i>Lauren Littrell</i>	Second Signer's Signature <i>Glenn Bailey</i>
Print/Type Name: Lauren Littrell	Print/Type Name: Glenn Bailey
Date: July 19, 2017	Date: July 19, 2017



## **INVOICE**

**Dec. 1, 2017**

**INVOICE: 8980**

**Advertiser: Northridge East Neighborhood Council  
ATTN: Glenn Bailey**

**Ad Size: 1/4 page /color**

**Dec. Issue: \$250**

**TOTAL DUE: \$250**

**Please Make Check Payable to:**

**Decision Publications  
5739 Kanan Rd., Suite 269  
Agoura Hills, CA 91301**

Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



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Treasurer's Signature <i>Lauren Littrell</i>	Second Signer's Signature <i>Glenn Bailey</i>
Print/Type Name: Lauren Littrell	Print/Type Name: Glenn Bailey
Date: July 19, 2017	Date: July 19, 2017