

# Monthly Expenditure Report



Reporting Month: August 2017

Budget Fiscal Year: 2017-2018

NC Name: Northridge East  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41215.24	\$572.47	\$40642.77	\$6462.88	\$12861.35	\$21318.54

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22500.00	\$22.97	\$21142.77	\$0.00	\$20529.89
Outreach		\$549.50		\$526.08	
Elections		\$0.00		\$86.80	
Community Improvement Project	\$4500.00	\$0.00	\$4500.00	\$0.00	\$4500.00
Neighborhood Purpose Grants	\$15000.00	\$0.00	\$15000.00	\$5850.00	\$9150.00
Funding Requests Under Review: \$0.00		Encumbrances: \$12861.35		Previous Expenditures: \$784.76	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SMARTNFINAL 4210104206	08/01/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$14.68
2	GOOGLE SVCSAPPS_nenc-	08/02/2017	(Credit card transaction)	General Operations Expenditure	Office	\$66.66
3	OFFICEMAX/OFFICEDEPOT6	08/13/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$5.24
4	PIZZASAURUS REX	08/17/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$65.56
5	OFFICEMAX/OFFICEDEPOT6	08/16/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$4.02
6	OFFICE DEPOT #889	08/19/2017	(Credit card transaction)	General Operations Expenditure	Office	\$-43.69
7	Northridge Woman's Club	08/14/2017	Meeting date July 19, 2017: Motion to app...	General Operations Expenditure	Outreach	\$210.00
8	Decision Publications	08/15/2017	July 2017 North Valley Community Connection newspa...	General Operations Expenditure	Outreach	\$250.00

	<b>Subtotal:</b>	<b>\$572.47</b>
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Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Northridge Woman's Club	09/05/2017	payment payable to the Northridge Woman's Clu...	General Operations Expenditure	Outreach	\$210.00
2	Glenn Bailey	09/12/2017	Glenn Bailey in the amount of \$86.80 for refr...	General Operations Expenditure	Elections	\$86.80
3	Glenn Bailey	09/12/2017	Glenn Bailey in the amount of \$66.08 for vari...	General Operations Expenditure	Outreach	\$66.08
4	Decision Publications	09/13/2017	Decision Publications in the amount of \$250 f...	General Operations Expenditure	Outreach	\$250.00
5	Devonshire Volunteer Surveillance Team	09/13/2017	Neighborhood Purposes Grant to Devonshire Voluntee...	Neighborhood Purpose Grants		\$5000.00
6	Southern California Preparedness Foundation	09/13/2017	Neighborhood Purposes Grant to Southern California...	Neighborhood Purpose Grants		\$850.00
	<b>Subtotal: Outstanding</b>					<b>\$6462.88</b>

Northridge East NC  
Candy for Natl Night Out table



\*\* Welcome To Our Northridge Store \*  
Store # 420

\*\*\*\*\*  
See Us On WEB [www.smartandfinal.com](http://www.smartandfinal.com)

Cashier: Paulina R

DATE 08/01/17

TIME 14:30:30

Starburst Original	6.99	F
Livesavers Wintogr	7.69	F
SUBTOTAL	14.68	
Sales Tax	.00	

TOTAL	14.68	←
MasterCard	TENDER	14.68
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--- 2

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
08/01/2017 14:31:05  
Total: USD\$ 14.68  
MASCARD Entry Method: Chip  
CARD #: XXXXXXXXXXXX5510  
PURCHASE - APPROVED  
AUTH CODE:012839

Mode: Issuer  
AID: A0000000041010  
TVR: 0000048000  
IAD: 011060700322000009AC000000000000  
TSI: E800 ARC: 00  
MID: 287948 TID: 001 RRN: 055128

PIN VERIFIED

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

14:31:14 OP# 23022294 08/01/17  
Term:5 Trans # 375 Store # 420

THANK YOU FOR SHOPPING  
YOUR NORTHRIDGE SMART AND FINAL  
STORE MANAGER: JOSEPH BRIGGS  
1 (313) 368-6409

\*\*\*\*\*



Google Inc  
1600 Amphitheatre Pkwy  
Mountain View, CA 94043  
United States  
Federal Tax ID: 77-0493581

# Invoice

**Bill to**

Don Dwiggins  
Northridge East Neighborhood Council  
9845 Shoshone Ave  
Northridge, CA 91325  
United States

**Details**

Invoice number: 4247509258271119-57  
Issue date: Jul 31, 2017  
Payment terms: Due immediately  
Billing ID: 9984-3668-7014  
Billing Account Number: 4247-5092-5827-1119

**Google Cloud - GSuite****Jul 1, 2017 - Jul 31, 2017****Account ID:** nenc-la.org

Description	Interval	Quantity	Amount (\$)
G Suite Basic: Commitment	Jul 1 - Jul 31	16	66.66
Subtotal in USD:			66.66
Sales tax (0%):			0.00
Amount due in USD:			66.66

Bill to: Northridge East Neighborhood Council  
Billing ID: 9984-3668-7014  
Invoice number: 4247509258271119-57

<b>Amount due in USD:</b>	<b>\$66.66</b>
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**You will be automatically charged for the amount due. No action is required on your part.**

# Office DEPOT OfficeMax

PLEASE BRING THIS COPY ACTIVITY REPORT TO THE CASHIER

MACHINE SERIAL NUMBER: A2M633800

DATE: 04/24/2000

TIME: 04:50:14

TOTAL MARKED IMAGES START: 203743

FINISH: 203864

Description

QTY



873905

B&W Double Sided Letter -873905

120

*Northridge East NC - agenda*  
**Office DEPOT** *copies*  
**OfficeMax**

GRANADA HILLS - (818) 832-8877

08/13/2017 5:19 PM



2PVTGUXPAU34M6MRW

SALE 6403-4-3105-783673-17.6.1

873905 Self Serve DS

120 @ 0.12 14.40

Business Solutions Prc 4.80

**You Pay 4.80SS**

Subtotal: 4.80

Sales Tax: 0.44

Total: 5.24 ←

MasterCard 5510: 5.24

AUTH CODE 001445

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$9.60**

\*\*\*\*\*



# Invoice

Pizzasaurus Rex

DATE: 8/16/2017

17646 Lassen St #4,  
Northridge, CA 91325  
Phone 818-772-7739

TO

Attention:

N E N C

Glenn Bailey

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
②		Large Ham + Pineapples		\$	26.22
②		Large Veggies		\$	39.34
				Subtotal	\$ 65.56
				SALE TAX	Inc.
				DELIVERY	<del>0</del>
				TOTAL	\$ 65.56

THANK YOU FOR YOUR BUSINESS!

Emad A. Hossini

PIZZASAURUS REX  
17646 LASSEN ST UNIT 4  
NORTHRIDGE, CA 91325  
(610) 772-7739  
MID #8788290355735

Term ID: 1  
Merchant ID: 8788290355735  
Record Num.: 0014

## Sale

xxxxxxxxxxxx5510 Exp: XX/XX  
MASTERCARD Entry Method: Keyed CP

Total: \$ 65.56

08/16/17 18:48:39

Inv#: 000015 Appr Code: 076427

Apprvd: Online Batch#: 000105

AVS Code: N

CVC2 Code: M

BRIC #: 04EF8J3J656THPAP3G9

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT  
VERIFICATION

Northridge East NC copies  
**Office DEPOT** <sup>MER</sup>  
**OfficeMax** <sup>minutes</sup>

GRANADA HILLS - (818) 832-8877

08/16/2017 6:21 PM



2PVTAXP6U3486ERW

SALE 6403-4-3489-757696-17.6.1

873905 Self Serve DS

60 @ 0.12 7.20

Business Solutions Prc 2.40

**You Pay 2.40SS**

167060 BW SS Letter

28 @ 0.14 3.92

Business Solutions Prc 0.62

**You Pay 0.62SS**

167060 BW SS Letter

30 @ 0.14 4.20

Business Solutions Prc 0.66

**You Pay 0.66SS**

Subtotal: 3.68

Sales Tax: 0.34

Total: 4.02 ←

MasterCard 5510: 4.02

AUTH CODE 028200

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$11.64**

\*\*\*\*\*



Northridge East NC - easel  
**Office DEPOT**<sup>return</sup>  
**OfficeMax**<sup>(credit)</sup>

NORTHRIDGE - (818) 727-7090

08/19/2017 3:37 PM

RETURN 889-2-6502-881771-17.6.1  
618225 EASEL, TRPD, SLD (39.99) SS  
Subtotal: (39.99)  
Sales Tax: (3.70)  
Total: (43.69)  
MasterCard 5510: (43.69) ←

GLENN BAILEY 1923830911

Shop online at [www.officedepot.com](http://www.officedepot.com)

\*\*\*\*\*

Northridge Woman's Club  
18401 Lassen Street  
Northridge, California 91325

To: Northridge East Neighborhood Council  
18401 Lassen Street  
Northridge, CA 91325

Invoice #	NENC-2017 – 08 - 01
Invoice Date	August 1, 2017
Amount Due	\$ 210.00

Rental charge for NENC Meeting on August 16, 2017	\$ 210.00
<b>Total</b>	<b>\$ 210.00</b>

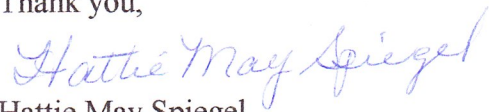
All rent is due the first of every month.

Thank you.

Please make checks payable to:

Northridge Woman's Club  
18401 Lassen Street  
Northridge, CA 91325

Thank you,

  
Hattie May Spiegel  
Treasurer, NWC



## **INVOICE**

**July 1, 2017**

**INVOICE: 9743**

**Advertiser: Northridge East Neighborhood Council  
ATTN: Glenn Bailey**

**Ad Size: 1/4 page /color**

**Issue: July**

**TOTAL DUE: \$250**

**Please Make Check Payable to:**

**Decision Publications  
5739 Kanan Rd., Suite 269  
Agoura Hills, CA 91301**

Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



NC Name: Northridge East		Meeting Date: July 19, 2017
Budget Fiscal Year: 2017-18		Agenda Item No: 12a
Board Motion and/or Public Benefit Statement (CIP and NPG):	MOTION to approve recurring monthly expenses included in the adopted Fiscal Year 2017-18 Budget that are paid by check: Northridge Woman's Club, facility rental, \$210; and Decision Publications, North Valley Community Connection newspaper advertisement, \$250.	

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glenn Bailey	President/Second Signer	X					
Nick Beer	Resident				X		
Rafael De La Rosa	CSUN Faculty/Staff	X					
YJ Draiman	Resident					X	
Don Duggins	1st Vice President	X					
Roland Faucher	Property Owner				X		
Diedra Greenaway	Business/Employee	X					
Mike Kaiser	Business/Employee	X					
Adam LaBrie	CSUN Student				X		
Lauren Littrell	Treasurer	X					
Stephanie Mills	Secretary	X					
Carl Petersen	Property Owner	X					
Joseph Seoane	2nd Vice President	X					
Ari Shapess	Resident	X					
(vacant)	Youth						
Quorum 8	Total	10	0	0	3	1	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature <i>Lauren Littrell</i>	Second Signer's Signature <i>Glenn Bailey</i>
Print/Type Name: Lauren Littrell	Print/Type Name: Glenn Bailey
Date: July 19, 2017	Date: July 19, 2017



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Mike Kaiser	Business/Employee	X					
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