

Department of Neighborhood Empowerment

Reporting Month:

MARCH

MONTHLY EXPENDITURE REPORT

NC Name:

Northridge East

Submitted: 7/13/2015 12:27:37

Budget Fiscal Year:

2014-2015

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)



EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)							1099 Reportable	TOTAL
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	Reportable	TOTAL	
1	3/3/15 Email and phone services February 2015	OPERATIONS	Google Inc.	... 9258271119-28			\$66.66	
2	3/10/15 Senior Expo event 8/9/14	OUTREACH	North Valley Reg. Chamber	37435			\$500.00	
3	3/13/15 Facility rental Board meeting 1/21/15	OUTREACH	Northridge Woman's Club	NIENC-2014-12-02			\$200.00	
4	3/13/15 Facility rental Board meeting 2/18/15	OUTREACH	Northridge Woman's Club	NIENC-2015-02-01			\$200.00	
5	3/19/15 - Facility rental Board meeting 3/18/15	OUTREACH	Northridge Woman's Club	NIENC-2015-03-01			\$200.00	
6	3/23/15 Minute Taker Carol Hart September 2014	OPERATIONS	Partners In Diversity, Inc.	020157 & 020158			\$231.00	
7	3/23/15 Minute Taker Carol Hart March 2015	OPERATIONS	Partners In Diversity, Inc.	020816			\$138.60	
8								
9								
10								
11								
12								
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								\$1,536.26
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS								\$3,852.02
C OUTSTANDING COMMITMENTS								
C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)								
	C 2. Rent/Lease						\$254.11	
	C 3. Contractual Services						\$600.00	
	C 4. Large Purchases						\$189.96	
	C 5. Neighborhood Purpose Grants (pending or in process)						\$5,000.00	
	C 6. Temporary Staffing Services						\$3,406.36	
	C 7. Storage						\$0.00	
	C 8. Other Outstanding Commitments	==>	Description:				\$0.00	
SUBTOTAL: Outstanding Commitments								\$9,450.43
D Total Expenditures & Commitments								
E Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)								\$14,838.71
F Approved Budget 2014-2015								\$37,000.00
G Balance of Budget								\$22,161.29



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MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$3,376.56	\$623.44	\$4,000.00	\$1,536.26	\$2,463.74

MONTHLY BUDGETARY ANALYSIS					
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	Total Spent in Prior Months (C)	Unspent Budget Balance (D) = A - B - C
100	Operations	\$7,900.00	\$436.26	\$883.12	\$6,580.62
200	Outreach	\$14,300.00	\$1,100.00	\$2,968.90	\$10,231.10
300	Community Improvement	\$8,000.00	\$0.00	\$0.00	\$8,000.00
400	NPG	\$6,800.00	\$0.00	\$0.00	\$6,800.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00
900	Unallocated	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$37,000.00	\$1,536.26	\$3,852.02	\$31,611.72

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		Signer's Signature	
Print Name	Joseph Seoane	Print Name	Don Dwigins
Date	5/20/2015	Date	5/20/2015

NC Additional Comments: Check number 5016 payable to Partners In Diversity, Inc. in the amount of \$138.60 was not issued by, nor was payment authorized by, the NENC.