

CITY OF LOS ANGELES
California

ELECTED EXECUTIVE BOARD

Glenn Bailey — President
Kelly Lord — 1st VP
Don Dwiggin — 2nd VP
Jay Draiman — Secretary
Joseph Seoane — Treasurer



ELECTED BOARD MEMBERS

Nestor Fantini Roland Faucher
John Hardy Alice N. McCain
Nadine McNulty Carl Petersen

Vacant

Max Reyes — Appointed CSUN Faculty/Staff
Raul Morales — Appointed CSUN Student
Vacant — Appointed Youth
Steve Patel, Bob Beaver, Vacant – Alternates

Northridge East Neighborhood Council

*Making Northridge a Better Place to **Live**, **Work**, **Play** and **Learn***

NENC Finance Committee meetings are usually held on the second Monday of each month at 5:00 pm at Northridge Recreation Center, 18300 Lemarsh Street, Northridge, CA 91325

Northridge East Neighborhood Council Finance Committee

Special Meeting Agenda for Tuesday, October 13, 2015, 5:00 p.m.

Fire Station 87, 10124 Balboa Blvd., Granada Hills, CA 91344

Note change of day and location due to Columbus Day Holiday
(or upon adjournment of 4:00 p.m. NENC Executive Committee meeting, whichever is later)

- 1) Call to Order; Determination of Quorum - Joe Seoane, Treasurer
- 2) Mandated Funding Training for Board Members and Alternates
- 3) Review/Approve Proposed Minutes – August 10, 2015 and September 8, 2015
- 4) Public Comment on Non-Agenda Items
- 5) Update on DONE "Fiscal Responsibility Admonition" Letter
- 6) Update on FY 2014-15 and FY 2015-16 Monthly Expenditure Reports
- 7) Review September 2015 Monthly Expenditure Reports and Bank Statements for Board Approval
- 8) Update on FY 2014-15 and FY 2015-16 Neighborhood Purpose Grants (Approved and Pending Payment)
- 9) NENC Checking Account Update, including but not limited to:
 - a) Two unauthorized checks issued by DONE to AppleOne for \$2,770.92 and \$141.84 update – both refunded
 - b) Two checks issued by DONE to Partners In Diversity and AppleOne without notification or authorization
 - c) Complaint to/investigation by DONE Funding and/or City Controller of items a) and/or b) above
 - d) Review of Union Bank checks requested on or before June 30, 2015 and to consider demanding replacement of equivalent amount of funds into the Fiscal Year 2015-16 allocation for the NENC
 - e) Bank Card update – Office Depot discount
 - f) Second Quarter allocation will be \$11,250 (deposited 10/7/15)
- 10) Requested NPGs, Community Improvement Projects, and Expenditures for FY 2015-16
 - a) Review authorized expenditures and recurring monthly/quarterly expenses to date
 - b) NPG to Los Angeles Conservation Corps for sidewalk, etc. clean up \$4,500 approved by Board on 8/19/15 – approved by DONE and check requested
 - c) New NPG to Kiwanis Club of Northridge Foundation, American flags on Reseda Blvd. \$500 (approved in concept 8/19/15)
 - d) New NPG to Friends of the Northridge Library, purchase of The Great Courses, \$1,000
 - e) Northridge Recreation Center request for purchase of soccer balls and two scoreboard batteries, \$700
 - f) Consideration of setting annual deadline for receipt of NPGs
 - g) Authorizing increase of Administrative Assistants hours from 35 to 50 hours per month (\$300/month)
 - h) Purchase of shirts for all Board members
 - i) Other requests for funding or NPGs
- 11) Update on required Equipment Inventory
- 12) Consideration of remainder of FY 2015-16 Budget Package: Strategic Plan; Self-Assessment
- 13) Implementation of approved "Assistant Treasurer" position
- 14) Report from Treasurer on any other NENC financial matter
- 15) Schedule next Finance Committee meeting – Monday, November 9, 2015, 5 pm
- 16) Adjournment

All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting within an hour; any items not discussed will be carried over to the next meeting, or to the Board meetings

Public comments: Comments from the public on matters relating to the Northridge community, but not appearing on the Agenda, will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board. The public is requested to fill out a "Speaker Card" to address the Committee on any item of the agenda prior to the Board taking action on an item.

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The agenda is posted for public review at the Northridge Recreation Center and the Northridge Branch Library.

Public access to records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all committee members in advance of a meeting, may be viewed at <http://nenc-la.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee chair or NENC Secretary.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary, or other Executive Board member, using the contact information below.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at info@nenc-la.org. Events and Calendar Postings should be sent to events@nenc-la.org

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