

CITY OF LOS ANGELES
California

ELECTED EXECUTIVE BOARD

Glenn Bailey — President
Kelly Lord — 1st Vice President
Don Dwiggins — 2nd Vice President
Jay Draiman — Secretary
Joseph Seoane — Treasurer



ELECTED BOARD MEMBERS

Nestor Fantini Roland Faucher
John Hardy Alice N. McCain
Nadine McNulty Carl Petersen

(vacant)
Francesca M. Vega — Appointed CSUN Faculty/Staff
Raul Morales — Appointed CSUN Student
(vacant) — Appointed Youth
Alternates: Steve Patel, Bob Beaver

Northridge East Neighborhood Council

*Making Northridge a Better Place to **Live, Work, Play and Learn***

NENC Finance Committee special meeting will be held on Tuesday, September 8, 2015, 5:30 p.m. at Northridge Recreation Center, 18300 Lemarsh St., Northridge, CA 91325

Special Meeting Agenda for Tuesday, September 8, 2015, 5:30 p.m.

*** Note change of day and time due to Labor Day Holiday ***

(or upon adjournment of 5:00 p.m. NENC Executive Committee meeting, whichever is later)

- 1) Call to Order; Determination of Quorum - Joe Seoane
- 2) Mandated Funding Training for Board Members and Alternates
- 3) Review/Approve Proposed Minutes – August 10, 2015
- 4) Public Comment on Non-Agenda Items
- 5) Update on DONE "Fiscal Responsibility Admonition" Letter
- 6) Update on FY 2014-15 Monthly Expenditure Reports
- 7) Review July 2015 and August 2015 Monthly Expenditure Reports and Bank Statements for Board Approval
- 8) Update on FY 2014-15 and FY 2015-16 Neighborhood Purpose Grants (Approved and Pending Payment)
 - a) Processing time of NPGs by DONE Funding staff
- 9) Update on Approved FY 2015-16 Expenses
- 10) NENC Checking Account Update, including but not limited to:
 - a) Two unauthorized checks issued by DONE to AppleOne for \$2,770.92 and \$141.84 update – both refunded
 - b) Two checks issued by DONE to Partners In Diversity and AppleOne without notification or authorization
 - c) Complaint to/investigation by DONE Funding and/or City Controller of items a) and/or b) above
 - d) Bank Card update – New card issued to Cardholder 9/2/15
 - e) Quarterly allocation as of 10/1/15 will be \$10,916 (based upon increased \$42,000 annual allocation)
- 11) Requested NPGs, Community Improvement Projects, and Expenditures for FY 2015-16
 - a) Recurring monthly/quarterly expenses review
 - b) Increase 8/19/15 Board authorization of \$500 for purchase of straps and hardware (including installation tool) necessary to install 100 Neighborhood Watch signs on street poles to an amount not to exceed \$1,500. (Vendor: It Straps On, Inc. or similar)
 - c) NPG to Los Angeles Conservation Corps for sidewalk, etc. clean up \$4,500 approved by Board on 8/19/15
 - d) New NPG to Kiwanis Club of Northridge Foundation, American flags on Reseda Blvd. \$500 (approved in concept)
 - e) Consideration of setting annual deadline for receipt of NPGs
 - f) Authorization to purchase table covers with NENC name and/or logo
- 12) Update on required Equipment Inventory
- 13) Consideration of remainder of FY 2015-16 Budget Package: Outreach Survey; Strategic Plan; Self-Assessment
- 14) Possible revision of FY 2015-16 Budget: increase to \$42,000 and change category and sub-category amounts
- 15) Implementation of approved "Assistant Treasurer" position
- 16) Report from Treasurer on any other NENC financial matter
- 17) Schedule next Finance Committee meeting – Monday, October 12, 2015, 5 pm
- 18) Adjournment

All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting no later than 5:30 pm; any items not discussed will be carried over to the next meeting.

Public comments: Comments from the public on matters relating to the Northridge community, but not appearing on the Agenda, will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Committee. The public is requested to fill out a "Speaker Card" to address the Committee on any item of the agenda prior to the Committee taking action on an item.

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered.

The agenda is posted for public review at the Northridge Recreation Center and the Northridge Branch Library.

Public access to records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the Committee members in advance of a meeting may be viewed at <http://nenc-la.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee Chair or NENC Secretary.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary, or other Executive Board member, using the contact information below.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: info@nenc-la.org. Events and Calendar Postings should be sent to events@nenc-la.org.

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • (818) 527-2913 • www.nenc-la.org •
Email: Info@nenc-la.org