

Northridge East Neighborhood Council
Executive Committee Meeting Minutes
3/8/2021

1. Call to Order at 5:01 p.m.; Present: Glenn Bailey, Judy Diamond, Don Dwiggins, Stephanie Mills; Alternate: Ken Ross
2. Review/Approve Executive Committee Meeting Minutes: MOTION to approve minutes from April 2020; November 2020; December 2020; January 2021; February 2021 (Mills/Dwiggins) 4-0. Judy abstained.
3. Public Comment on Non-Agenda Items: None were presented.
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct): Glenn and Stephanie Code of Conduct expires in May; Don's Funding expires in May. Attendance and Vacancy updates: None were presented.
5. Review Draft Board Meeting Minutes - February 17, 2021 and any prior meetings: None were presented. Glenn will send draft minutes from previous months to the board.
6. Set Agenda for March 17, 2021 Board Virtual Webinar Meeting; agenda deadline 3/11/21
 - a. Presentations: Brown Act/Public Comment - Deferred until new board is seated; COVID-19 update (vaccinations); Aliso Health Study update: LA County Public Health (Christina Vega); West Valley Animal Shelter
 - b. NENC Committee Items: Education has a recommendation; Planning and Land Use may have an update on Chipotle; Elections - Discussed allowing candidates to speak during public comment
 - c. Council File items for possible Community Impact Statements
 - d. Other items, including any items pending from prior Board meetings or topics below
 - e. Possible Future Speakers: Museum of the SFV; Northridge Post Office
7. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
 - a. NENC Monthly Profile; GM's Messages; BONC; NEA Octaviano Rios
 - i. Upcoming DONE workshops/trainings (see below)
 - ii. Recommendation for panelist(s) for North Valley Regional Grievance Panel - Ken asked for clarification about who's eligible and whether it has to be a board member.
 - iii. BONC: Proposed Digital Communication Policy and AB 992 (social media use) update: Still in process; Stephanie to send updated document to Glenn
 - iv. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
 - b. Administrative items, including updates related to actions taken at previous NENC Board meetings
 - i. President: Sidewalk/parkway clean-up update: Glenn asked for board members to continue to let him know about areas that need attention.

- ii. President: Coronavirus COVID-19 report including CSUN Food Pantry update: No updates were presented.
 - iii. Records Retention Policy - possible amendment to NENC Standing Rules: No update
 - iv. West Valley Animal Shelter (CF 20-1114) update, including CISs filed by NCs Executive: WV Animal Shelter is reopening as a municipal animal shelter
 - v. StreetsLA street sweeping changes: Moving to every other week.
 - vi. Indemnification/insurance coverage update - Ross: Discussion of efforts Ken has been making to find out whether board members are covered in case of lawsuit.
 - Public comment from Sharon Brewer that she does not believe public funds should be used to purchase insurance.
 - c. NC Funding Program update including Treasurer's Report - February 2021 Expenditure Report (MER) (if available)
 - i. Neighborhood Purposes Grant Applications submitted and pending updates
 - 1. Darby Avenue School PTA NPG - possible extension of grant deadline: Glenn received email from Darby PTO President about the timeline to spend the funds.
 - 2. ONEgeneration for Senior Symposium "drive-thru" event in Encino 6/19/21; \$1,000 requested: Deferred, will find out more about the event.
 - 3. Discussion of possible applicants including schools and non-profit organizations: Discussed possible organizations, schools, and public entities who would be possible grant recipients.
 - d. Outreach: website updates; social media updates; newsletter/postcard mailing (encumbrance)
 - i. Bus bench/shelter ads update: Discussed ads and submission.
 - e. NENC Committee, Liaison and NC Alliance reports; land use cases update
 - i. Update on ZA-2020-5705-CUB located at 9160 Reseda Blvd. (Chipotle Mexican Grill): Public Hearing rescheduled to 3/16/21, 9:30 a.m.
 - ii. NC Data Liaison Program: Session #3 3/30/21, 5:30 pm
 - f. NC Election 2021: Region 2 Tuesday, April 27, 2021 All Vote By Mail CF 20-0963; Candidate Info Sessions: 3/13/21, 9-11 am - RSVP; view Candidate video; Voter registration online opened 2/26/21 and deadline is 4/20/21: Referred to Election/Outreach Committee.
 - i. NENC Ballot Voting Model
 - ii. Ballot Drop Box will now be located at Northridge Recreation Center
 - iii. Candidate Forum update; review of procedures suggested by DONE
 - iv. Distribution of NC Election postcards at library update
 - v. Election newsletter/postcard mailing update
 - vi. DONE's proposed new NC Board Seating Policy - draft policy
8. Upcoming NC meetings and events - Committee member announcements

9. Adjourn: 6:26 p.m. (Mills/Bailey) 4-0.