

**Northridge East Neighborhood Council**  
**Executive Committee Minutes**  
**2/8/2021**

1. Call to Order at 5:08 p.m.; Present: Bailey, Mills, Ross
2. Review/Approve Executive Committee Meeting Minutes: None were presented.
3. Public Comment on Non-Agenda Items: Sean Laird spoke about running for a Resident Board Member seat.
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct), Attendance and Vacancy updates: Everyone is in compliance with training
5. Review Draft Board Meeting Minutes: None were presented.
6. Set Agenda for February 17, 2021 Board Virtual Webinar Meeting; agenda deadline 2/11/21
  - a. Presentations: Northridge Branch Library/Friends of the Library (10 minutes + Q&A); COVID-19 update (vaccinations)

**--Don Dwiggin joined at 5:26 p.m.--**

- b. NENC Committee Items: Ad Hoc Election Committee will have recommendations for the board.
  - c. Council File items for possible Community Impact Statements: Will prioritize CFs that the board expressed interest in.
  - d. Other items, including any items pending from prior Board meetings or topics below
    - i. Aliso Health Study CAG: Glenn will ask our alternate and see if that person is interested in stepping in as the NENC representative.
  - e. Possible Future Speakers: Museum of the SFV.
7. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
  - a. NENC Monthly Profile; GM's Messages; BONC; NEA Octaviano Rios: Will add Octaviano introduction to the presentations.
    - i. NENC Bylaws update: Will agendize vote to ratify recent amendments mandated by City Council action.
    - ii. Upcoming DONE workshops/trainings are further down on the agenda.
    - iii. Recommendation for panelist for North Valley Regional Grievance Panel: Will agendize for the board.
    - iv. BONC: Proposed Digital Communication Policy update: Glenn asked Stephanie to update format of our recommendations for submission to BONC. Proposal is still in process at BONC.
    - v. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
  - b. Administrative items, including updates related to actions taken at previous NENC Board meetings

- i. President: Sidewalk/parkway clean-up update: Glenn asked executive committee members to report any clean-up updates or needs to him.
    - ii. President: Coronavirus COVID-19 report including CSUN Food Pantry update: CSUN Food Pantry will be starting their distributions again.
    - iii. Records Retention Policy: Committee discussed how to address and requesting template from DONE.
    - iv. West Valley Animal Shelter (CF 20-1114) update, including CISs filed by NCs: Will agendaize for board meeting and discuss the report.
    - v. NC Funding Program update including Treasurer's Report - January 2021 Expenditure Report (MER): MER is generated and will be sent to board this week.
    - vi. Neighborhood Purposes Grant Applications submitted and pending update: Two NPGs were approved. One check has been cashed.
  - c. Outreach: website updates: Stephanie will review the public records request; social media updates: Post made for election outreach efforts; newsletter/postcard mailing (encumbrance): Will be addressed at Election Committee
  - d. NENC Committee, Liaison and NC Alliance reports; land use cases update; Town Hall on Racial Justice (Public Safety)
    - i. Update on ZA-2020-5705-CUB located at 9160 Reseda Blvd. (Chipotle Mexican Grill): 2/2/21 hearing rescheduled
    - ii. NC Data Liaison Program - Session #2 2/25/21, 6-7 pm: Anyone can listen in on the program.
  - e. NC Election 2021: Region 2 Tuesday, April 27, 2021 All Vote By Mail CF 20-0963; Candidate Info Sessions: 2/9/21, 6-8 pm; 2/27/21, 9-11 am; and 3/13/21, 9-11 am - RSVP; view Candidate video; Voter registration online opens 2/26/21.
8. Upcoming NC meetings and events: Don will send Sustainability Alliance meetings to Aaron.
9. Adjournment: 6:40 p.m. (Mills/Dwiggins) 4-0.