

Northridge East Neighborhood Council
Executive Committee Minutes
12/7/2020

1. Call to Order at 5:03 p.m.; Present: Bailey, Kaiser, Mills
 2. Review/Approve Executive Committee Meeting Minutes: November 9, 2020 and any prior meetings: None were presented.
 3. Public Comment on Non-Agenda Items (up to two minutes per speaker, ten minutes total): None
 4. Board Member Training Compliance (Ethics, Funding, Code of Conduct), Attendance and Vacancy updates: Stephanie Mills - 12/10 - Ethics; Ken Ross - 12/14/ - Code of Conduct.
--Ken Ross joined at @ 5:08 p.m.--
 - a. Upcoming Planning 101 trainings: 12/7/20, 5:30 pm; 12/11/20, 2 pm; 12/15/20, 4 pm - [RSVP](#)
 5. Review Draft Board Meeting Minutes - November 18, 2020 and any prior meetings: Update from Glenn: Minutes will be sent as soon as possible.
 6. Set Agenda for December 16, 2020 Board Virtual Webinar Meeting; agenda deadline 12/10/20
 - a. Presentations: Aliso Health Study (and COVID-19?) update - CONFIRMED with Christina Vega; Land use case: may have presentation; Museum of the SFV - Still in the queue
 - b. NENC Committee Items: Education (one recommendation for board meeting), Homelessness, Planning and Land Use, Sustainability (meeting on Wednesday, but won't have any items), etc.
 - c. Council File items for possible Community Impact Statements: [CF 17-0413](#) Citywide Cat Program / EIR
 - d. Other items, including any items pending from prior Board meetings or topics below
 - e. Possible Future Speakers: Northridge Branch Library (January); Chipotle PLUM hearing (January)
 7. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
 - a. NENC Monthly Profile; GM's Messages; BONC; NEA Betty Wong-Oyama
 - i. NENC Bylaws - amendments due to [new City Ordinances](#) effective 10/16/20; Possible Bylaw amendment related to change of existing Youth Member seat; alternatively, an additional
 1. Resident seat could be added? - possible MOTION: No motion, might call Bylaws Committee Meeting
 - ii. Upcoming DONE workshops/trainings: (see above and below) -- Candidate Outreach workshop
 - iii. BONC: Proposed [Digital Communication Policy](#) - 90 day comment period through January 2021; information session 12/16/20, 5 pm - [RSVP](#)
 - iv. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
 1. Review Zoom procedures including Panelist Invitations, confirming Webinar IDs and
 - a. including toll-free numbers on all agendas: 5 days notice before scheduling meeting so the invitations can be generated and confirmed/confirmation of IDs is by the chairs
 - b. Administrative items, including updates related to actions taken at previous NENC Board meetings
 - i. President: Sidewalk/parkway clean-up update
 - ii. President: [Coronavirus](#) COVID-19 report including CSUN Food Pantry update: Based on increase in cases, hopefully will have update at next meeting; changing vendors for CSUN pantry.
 - iii. President: Posting location at Northridge Recreation Center update: Rec Center being used for school care. Glass facing east (to the left of our normal posting), don't block signs. Don't post over board meeting agendas.
 - iv. West Valley Animal Shelter ([CF 20-1114](#)) update, including filed CISs by NCs: Eight NCs have filed CISs, and a few others who have passed motions but not filed CISs. Two more NCs will consider the issue during December. More to follow at the board meeting.
 - v. NC Funding Program update including Treasurer's Report - [November 2020 Expenditure Report](#) (MER) (if available): Will be sent to board soon.
 - vi. Neighborhood Purposes Grant Applications submitted and pending including requests for:
 1. Parents, Educators/Teachers & Students in Action for COVID-19 education \$2,500: Have received documentation from Northridge Academy. Still waiting for letter from Holmes Middle School.
- Don Dwiggins joined at 5:46 p.m.--**
 2. Darby Avenue Elementary PTA for outdoor equipment \$2,000 (encumbrance) (Board

tabled on 7/15/20; revised NPG received; Education Committee recommendation):
Will discuss at special meeting.

- c. Outreach: website updates; social media updates; newsletter/postcard mailing (encumbrance): Will need to schedule Outreach/Election Committee meeting.
 - d. NENC Committee, Liaison and NC Alliance reports: Purposeful Aging Town Hall -- Don will give an update at the board meeting; land use cases update: will have two; Town Hall on Racial Justice (Public Safety): No updates from Public Safety. Urban Heat session (from Sustainability Alliance)
 - e. NC Election 2021: Region 2 Tuesday, April 27, 2021 All Vote By Mail; Voter Registration update; Candidate Info Sessions: 12/5/20, 3-5 pm and 12/12/20, 9-11 am; view [Candidate video](#). Betty will look into electronic voter registration for NC elections. 12/26/20 - Candidate filing opens.
8. Upcoming NC meetings and events - Committee member announcements: None were presented.
 9. Adjournment: 6:07 p.m. (Mills/Kaiser) 4-0-0.