

**Northridge East Neighborhood Council**  
**Executive Committee Minutes**  
**November 9, 2020**

1. Call to Order at 5:04 p.m.; Present: Bailey, Dwiggins, Mills, Ross; Stakeholders: 2
2. Review/Approve Executive Committee Meeting Minutes: MOTION to approve minutes for October 12, 2020; September 7, 2020; and August 10, 2020 (Dwiggins/Mills) 4-0-0.
3. Public Comment on Non-Agenda Items (up to two minutes per speaker, ten minutes total): Pat LoPresti commented that she's interested in the Northridge Community Plan.
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct), Attendance and Vacancy updates: No updates.  
**-- 5:12 Mike Kaiser joined meeting --**
  - a. Planning 101 training: Discussion of upcoming mandatory trainings and update on recorded training being posted online.
5. Review Draft Board Meeting Minutes - October 21, 2020: Glenn Bailey will review and distribute to the board.
6. Set Agenda for November 18, 2020 Board Virtual Webinar Meeting; agenda deadline 11/12/20
  - a. Special Items: NENC 16th Anniversary will be noted.
  - b. Presentations: Museum of the SFV has moved to a new location and is doing virtual programming - Will be invited; May have new land use case(s) for presentations.
  - c. NENC Committee Items: Sustainability Committee will have a recommendation on CF 20-1225; Announcement of Green New Deal for Neighborhood Councils Nov. 14.
  - d. Council File items for possible Community Impact Statements
  - e. Other items, including any items pending from prior Board meetings or topics below: WVNAH Town Hall with Ron Galperin about Prop. HHH.
  - f. Possible Future Speakers: None were discussed.
7. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
  - a. NENC Monthly Profile: Review and let Glenn know if any items for the agenda; NEA Betty Wong-Oyama: Announced that Betty is retiring in February.
    - i. NENC Bylaws - amendment(s) pending due to new City Ordinances effective 10/16/20; Discussion about possible Bylaw amendment related to change of existing Youth Member seat. Determined that the Bylaws Committee will meet before the next board meeting to discuss and vote on a recommendation.
    - ii. Upcoming DONE workshops/trainings: Planning 101: Glenn Bailey urged all executive committee members to attend.
    - iii. BONC: Proposed Digital Communication Policy - 90 day comment period through January 2021: Glenn Bailey referred to Stephanie Mills, Outreach Chair.

- iv. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
  - 1. Review Zoom procedures including Panelist Invitations and confirming Webinar IDs: Discussion of upcoming meeting with DONE to provide feedback to Zoom.
- b. Administrative items, including updates related to actions taken at previous NENC Board meetings
  - i. President: Tree planting along Reseda Blvd. update: Presentation at last board meeting, but have heard that the program has been suspended due to budget cuts; Sidewalk/parkway clean-up update: Some areas have been cleaned up, but other streets are still pending.
  - ii. President: Gave coronavirus COVID-19 report including CSUN Food Pantry update.
  - iii. President: Current and future use of Northridge Woman's Club facility: We are still paying rent and storing our neighborhood council materials. Rent paid will be credited for future uses of the Woman's Club.
  - iv. NC Funding Program update including Treasurer's Report - October 2020 Expenditure Report (MER): Will be generated on 11/10 and posted to the website.
    - 1. MOTION to recommend approval of recurring monthly expense for Board meeting minute taking services which is included as a line item for \$1,200 in the approved Fiscal Year 2020 Budget/Administrative Packet. Vendor: Bridgegap (Dwiggins/Mills) 4-0-0.
  - v. Neighborhood Purposes Grant Applications submitted and pending including requests for:
    - 1. Parents, Educators/Teachers & Students in Action for COVID-19 education \$2,500 (approved pending documentation): Carl said that the applicant is working on getting the letters from the school principals.
    - 2. Darby Avenue Elementary PTA for outdoor equipment \$2,000 (encumbrance) (Board tabled on 7/15/20)
- c. Outreach: website updates: requested updates have been made; social media updates; newsletter/postcard mailing (encumbrance)
- d. NENC Committee, Liaison and NC Alliance reports; land use cases update; Town Hall on Racial Justice (Public Safety): Another NC had an event planned that was postponed.
  - i. CD 12 Conversations With Councils 10/29/20 report: Glenn, Don, Ken attended, and will acknowledge that they were there and discuss the topics.
  - ii. Purposeful Aging Town Hall 10/29/20 report: Don attended and said they're in the process of reimagining what they should be doing. Don suggested trying to enable aging community members to give back to their communities and make use of the life experience they've gained.

- e. NC Election 2021: Region 2 Tuesday, April 27, 2021 All Vote By Mail CF 20-0963; Voter Registration update; Election Information Worksheet submitted; Election Handbook update: Candidate filing opens on 12/26. DONE received \$456,000 to assist in outreach programs for the election.
- 8. Upcoming NC meetings and events - Committee member announcements: Ken Ross announced that the United Coalition to End Homelessness will have a meeting at 11/22 at 4 p.m.
- 9. Adjournment by 6:24 p.m. (Dwiggins/Kaiser) 4-0-0.