

**Northridge East Neighborhood Council**  
**Executive Committee Minutes**  
**October 12, 2020**

1. Call to Order; Determination of Quorum (Members: Bailey, Kaiser, Mills; Ross) 5:06 p.m.
2. Review/Approve Executive Committee Meeting Minutes: September 7, 2020 and any prior meetings: None were presented
3. Public Comment on Non-Agenda Items (up to two minutes per speaker, ten minutes total)
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct) Attendance and Vacancy updates: All board members compliant. Ross and Mills have upcoming trainings. Mills will send Ross a reminder.
5. Review Draft Board Meeting Minutes - September 16, 2020 and any prior meetings: Bailey has received from minute taker and will forward to the board.

\*out of order\*

7d. iv. 1. MOTION to recommend approval of Neighborhood Purposes Grant Application submitted by Devonshire is S.O.L.I.D. for LAPD Devonshire Station public lobby, etc. renovations needed due to COVID-19 for an amount up to \$2,500 (amount requested was \$3,500).. (Ross/Kaiser) 4-0-0.

6. Set Agenda for October 21, 2020 Board Virtual Webinar Meeting; agenda deadline 10/15/20
  - a. Special Items: Voting Centers in Northridge for Presidential Election will be listed, plus ballot boxes, and deadlines.
  - b. Presentations: Museum of the SFV will be invited.
  - c. NENC Committee Items: Education, Homelessness, Planning and Land Use, Sustainability, etc.: Education will have a candidate forum update.
  - d. Council File items for possible Community Impact Statements: VANC has new council files, and email to Glenn others by Thursday.
  - e. Other items, including any items pending from prior Board meetings or topics below
  - f. Possible Future Speakers: None were requested.

\*Don Dwiggins joined the meeting at 5:35\*

7. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
  - a. LAUSD Seat 3 Election Town Hall 10/2/20 update: About 80 people attended.
  - b. Valley Disaster Preparedness Fair 10/10/20 update: Glenn did not see the whole event, but the technology with the recorded speakers seemed to work well. No other members had additional updates.
  - c. NENC Monthly Profile; GM's Messages; BONC: No updates presented.
    - i. NENC Bylaws - amendment(s) pending due to new City Ordinances effective 10/16/20; MOTION to recommend consideration of a NENC

- Bylaws amendment to change the existing Youth Member seat to a Young Adult seat ages 18 through 21 and to create an Ad Hoc Bylaws Committee. (Mills/Kaiser) 4-0-0.
- ii. Upcoming DONE workshops/trainings: Planning 101: Project Planning; RSVP:10/13,10/15,10/17: Announced that all PLU members must attend training.
  - iii. BONC: Proposed Digital Communication Policy: 90 day comment period is open until January 2021. Some people interpreting as not being about to publicize additional events or community news to stakeholders.
  - iv. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
- d. Administrative items, including updates related to actions taken at previous NENC Board meetings
- i. President: Tree planting along Reseda Blvd. update: Trees planted, including crepe myrtles and sycamores; Sidewalk/parkway clean-up update: No update.
  - ii. President: Coronavirus COVID-19 report including CSUN Food Pantry update: No update about resumption. Hopefully will have update by board meeting.
  - iii. NC Funding Program update including Treasurer's Report - September 2020 Expenditure Report (MER)
  - iv. Neighborhood Purposes Grant Applications submitted and pending including requests for:
    - 1. ITEM TAKEN OUT OF ORDER: Devonshire is S.O.L.I.D for LAPD Devonshire Station public lobby renovations needed due to COVID-19 - \$3,500 requested
    - 2. Parents, Educators/Teachers & Students in Action for COVID-19 education \$2,500 (approved pending documentation): The organization needs to submit letters from two school principals.
    - 3. Darby Avenue Elementary PTA for outdoor equipment \$2,000 (encumbrance) (Board tabled on 7/15/20): No update available.
- e. Outreach: website updates; multiple NENC domain names update - decided to eliminate those not using; social media updates; newsletter/postcard mailing (encumbrance): Glenn spoke with the printer and would be getting in touch in the next several months for candidate filing. Would like a joint Election/Outreach Committee meeting to discuss.
- f. NENC Committee, Liaison and NC Alliance reports: schedule of meetings (Zoom procedure): Please allow a couple of extra days to get webinar information set up; land use cases update 9160 Reseda Blvd. - Chipotle -- will be on the board agenda for informational purposes; post office: No further updates; Town Hall on Racial Justice (Public Safety): No new information
- g. NC Election 2021: Region 2 Tuesday, April 27, 2021 All Vote By Mail CF 20-0963; Voter Registration update: the city clerk will open registration 60 days prior to the election; Election Information Worksheet - Ballot drop box location

and hours (due by 11/13/20); Election Handbook comments due 10/25/20:  
MOTION to approve City Clerk's Election Information Worksheet for Ballot drop  
box hours of 12:00 p.m. to 8:00 p.m. and location at the Northridge Woman's  
Club. (Kaiser/Mills) 4-0-0.

8. Upcoming NC meetings and events - Committee member announcements: None were presented.
9. Adjournment at 6:30 p.m.