

Northridge East Neighborhood Council
Executive Committee Minutes
September 7, 2020

1. Call to Order 5:07 p.m. Present: Glenn Bailey, Mike Kaiser, Stephanie Mills; Alternate: Ken Ross
2. Review/Approve Executive Committee Meeting Minutes: None were presented.
3. Public Comment on Non-Agenda Items: None were presented.
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct), Attendance and Vacancy updates: Mike Kaiser has completed his funding training. Stephanie Mills, Phil Dagort, and Rafael De La Rosa still need to complete.
5. Review Draft Board Meeting Minutes - August 19, 2020 and any prior meetings - Glenn Bailey has received draft meeting minutes for 8/19/20 board meeting. He will review and have Stephanie Mills review and then send to the full board for review for September meeting.
6. Set Agenda for September 16, 2020 Board Virtual Webinar Meeting; agenda deadline 9/10/20
 - a. Special Items: September is National Emergency Preparedness Month
 - b. Presentations: LA County Vector Control District (mosquitos) - Presenter was not invited yet, will schedule for either September or October.
 - c. NENC Committee Items: Education (1), Homelessness, Planning and Land Use, Sustainability(1), etc. Items will be sent to board president for the general board meeting agenda.
 - d. Council File items for possible Community Impact Statements: Sustainability Committee's item is a Council File. Note from board president: Send motion thoughts in advance to streamline the meeting time.

Don Dwiggins joined at 5:33 p.m.

 - e. Other items, including any items pending from prior Board meetings or topics below: None were presented.
 - f. Possible Future Speakers: Museum of the SFV.
 - g. Suggestions from Don Dwiggins for prioritizing agenda items: Discussion of Don's suggestions and ways to reorganize the agenda; limiting the presentations per meeting; streamlining public comment.
7. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
 - a. LAUSD Seat 3 Election Town Hall update - 9/30/20 (may be changed to 10/2/20): BAC done and sent to Northridge West NC.
 - b. Motion passed 8/19/20 regarding West Valley Animal Shelter - new related CF 20-1114 and filed CIS: Discussion of CF introduced by John Lee. Committee members are in favor of board update, but no further action by board.

- c. NENC Monthly Profile; GM's Messages; BONC; NEA Betty Wong-Oyama
 - i. NENC Bylaws - City Council approval of CF 18-0467 and impact on Youth Seat (ages): Most changes don't affect us, but the CF changes Youth Seat age to 14-17, which impacts our bylaws (our Youth Seat age is 16-21).
 - ii. Upcoming DONE workshops/trainings: 9/29/20 (Empowering Neighborhood Voices with Digital Content - continuation): Glenn recommended Stephanie Mills attend; redesign EmpowerLA website Discovery Workshop 9/29/20: Glenn advised board to watch for invitation; Homelessness Liaisons are meeting 9/30, Glenn asked Stephanie to let members of Homelessness Committee know.
 - iii. BONC: Equitable NC Funding Model as described on 9/1/20 BONC agenda, item 11: Glenn recommended the committee review agenda item if interested.
 - iv. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
 - 1. Zoom video recording of NENC Board and Committee meetings: Will post on website.
- d. Administrative items, including updates related to actions taken at previous NENC Board meetings
 - i. President: Sidewalk/parkway clean-up update: Glenn received request to add Halsted St. between Etiwanda Ave. & Lindley Ave. to the clean-up list.
 - ii. President: Coronavirus COVID-19 report including CSUN Food Pantry update: Food pantry would like to order in bulk, and we will fund.
 - iii. Northridge Community Plan update scheduled to begin 2021; easterly boundary is Bull Creek instead of Woodley Avenue between Lassen and Plummer streets: MOTION to recommend that the Northridge Community Plan easterly boundary be revised to Woodley Avenue instead of Bull Creek between Lassen and Plummer Streets. (Bailey/Mills) 4-0-0.
- e. NC Funding Program update including Treasurer's Report - August 2020 Expenditure Report (MER): Weren't able to generate the MER because of receipts not approved by city clerk. Will generate this week and send to the board.
 - i. NENC Fiscal Year 2020-21 Budget revision to adjust for \$17,120.34 encumbrance amount - MOTION to recommend revising (Dwiggins/Kaiser) 4-0-0.

Mike Kaiser left at 6:40 p.m.

- ii. Neighborhood Purposes Grant Applications submitted and pending including requests for:

1. Parents, Educators/Teachers & Students in Action for COVID-19 education \$2,500 (approved pending documentation): No additional update.
 2. Darby Avenue Elementary PTA for outdoor equipment \$2,000 (encumbrance) (Board tabled on 7/15/20): No additional update.
- f. Outreach: website updates; multiple NENC domain names: will add a motion to the board agenda; social media updates; hanky bandanas update (encumbrance): 4imprint was supposed to alert us before charging and didn't, but the check request has been submitted to the city; newsletter/postcard mailing (encumbrance): Will hold a joint meeting Election/Outreach to determine
- g. NENC Committee, Liaison and NC Alliance reports: Town Hall on Racial Justice (Public Safety): Ken Ross gave update that Public Safety co-chairs haven't discussed the town hall.
 - i. Committees may only recommend to the Board which must approve before proceeding: Interpretation from DONE and city attorney is that events within committee must go to full board before occurring and might need an event form.
- h. NC Election 2021: Region 2 Tuesday, April 20, 2021 via Vote By Mail CF 20-0963; Voter Registration deadlines update; Feedback Session - Valley 9/14/20, 6:30 pm RSVP; Elections & VBM Survey by 9/7/20.
8. Upcoming NC meetings and events - Committee member announcements: No additional announcements.
9. Adjournment at 7:00 p.m. (Dwiggins/Mills) 4-0-0.