

Northridge East Neighborhood Council
Executive Committee Minutes
April 6, 2020

1. Call to Order at 5:02 p.m.; Present: Bailey, Dwiggins, Kaiser, Mills.
2. Review/Approve Executive Committee Meeting Minutes: None were presented.
3. Public Comment on Non-Agenda Items: None were presented.
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct), Attendance and Vacancy updates: No changes.
 - a. Suspension/possible removal of an Alternate by DONE per BONC Code of Conduct Policy update: No updates.

-- Ken joined 5:06 p.m. --

5. Review Draft Board Meeting Minutes: None were presented.
6. Bylaws amendments: MOTION to approve scheduling a special meeting (Dwiggins/Kaiser) 4-0. MOTION to recommend that DONE postpone Bylaws submittal deadline for election-related amendments until 6/1/20. (Bailey/Mills) 4-0.
7. Set Agenda for April 15, 2020 Board Virtual Meeting; agenda deadline 4/9/20.
 - a. Special Item: Presentation on coronavirus COVID-19 related issues and updates for Northridge area, including: updates on the shelter at Northridge Rec Center, restaurants that are still open, services available for seniors and others. Update on what Councilmember John Lee and his staff are doing.
 - b. Possible presentations: School buses in Woodley Hill neighborhood(?); Census 2020 reminder; 3/3/20 Election Voting Centers experiences NENC outreach effort.
 - c. NENC Committee Items: Education, Environment, Homelessness, Planning and Land Use etc.
 - i. Bylaws: Will hopefully resolve the second reading of amendments in a special meeting.
 - ii. Environment: Sidewalk Repair Program Draft EIR comment deadline extended to 4/24/20. Item carried over.
 - iii. Land Use: Application for 1,044 SF addition to existing building located at 17729 Plummer St. [Related to previous Case No. ZA-1985-1216 (CUZ)] Applicant: Hillel 818. David Honda mentioned the expansion during public comment at a previous board meeting by David Honda.
 - iv. Council File items for possible Community Impact Statements including those on 2/19/20 Board agenda: Many CFs will be included that are coronavirus-related.
 - d. Other items, including any items pending from 2/19/20 Board meeting, scheduled to be considered at the suspended 3/18/20 meeting or topics below: None were presented.

- e. Possible Future Speakers: CSUN hotel project (May); Museum of the SFV; Miles Lewis/Zero Waste
- 8. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
 - a. NENC Monthly Profile sent by DONE/EmpowerLA – not received, but are sending updates; Weekly GM's Messages; BONC
 - i. MOTION to recommend that the Department of Neighborhood Empowerment (DONE) immediately prioritize the resumption of NC meetings by promptly providing any needed online/conference call service subscriptions and training to those NC officers, Committee chairs, and Board members who request it and share related best practices information with all Neighborhood Councils. (Mills/Dwiggins) 4-0.
 - b. Administrative items, including updates related to actions taken at previous NENC Board meetings
 - i. President: sidewalk/parkway clean-up update; Urban Forestry Tree Planting update: Glenn will follow up.
 - ii. President: Coronavirus COVID-19 report including CD 12 biweekly calls, Emergency Homeless Shelter at Northridge Recreation Center, NENC emergency funds spent to date, and discussion about assisting with finding a testing location
 - c. NC Funding Program update including Treasurer's Report - March 2020 Expenditure Report (MER) – Generated today and sent to whole board.
 - i. Neighborhood Purposes Grant Applications submitted and pending including requests for:
 - 1. CSUN Food Pantry request for \$5,000 NPG for personal hygiene items (pending): NPG has not yet been submitted.
 - ii. MOTION to recommend authorizing up to \$10,000 for the purchase of emergency items and services listed in NC Funding Program Policies & Guidelines Policy 5.0, Expenditure of NC Funds in a Declared Emergency. (Mills/Dwiggins) 4-0.
 - iii. MOTION to recommend funding contributions to the Congress of Neighborhoods for \$2,000, the NC Budget Advocates for \$1,000 and the EmpowerLA Awards for \$500. (Mills/Kaiser) 4-0.
 - iv. MOTION to recommend that due to the COVID-19 declared emergency the City Council rollover all Fiscal Year 2019-20 unspent funds of each Neighborhood Council up to \$42,000 to next Fiscal Year 2020-21. (Mills/Dwiggins) 4-0.
 - d. Outreach: website updates including MERs, Stephanie will update; multiple NENC domain names, carried item over; new outreach items received, including stickers, tattoos, and silicon straws.
 - e. NENC Committee and Liaison reports: schedule of meetings; land use cases update

- f. NC Election 2021: Region 2 Saturday, 5/1/21; Northridge Woman's Club confirmed as Polling Place
 - i. MOTION to recommend establishment of an Ad Hoc 2021 Election Committee (Dwiggins/Mills) 4-0.
- 9. Upcoming NC meetings and events - Committee member announcements: None were presented
- 10. Adjournment at 6:58 p.m. (Kaiser/Dwiggins) 4-0