

Executive Committee Meeting Minutes

Monday, July 9, 2018

1. Call to Order: 4:34 p.m.; Present: Glenn Bailey, Mike Kaiser, Stephanie Mills.
2. Review/Approve Executive Committee Meeting Minutes: None were presented.
3. Board Member Training Compliance Update: Ethics: All compliant; Funding (including renewals): all compliant; Code of Conduct: Carl Petersen's expires after July Board Meeting.
4. Review Draft Board Meeting Minutes: None were presented.
5. Public Comment on Non-Agenda Items: None were presented.
6. Set Agenda for July 18, 2018 Board Meeting; agenda deadline 7/12/18; refreshments.
 - a. Guest Speaker(s): Matador Bowl (planning item); Senator Hertzberg; CR Cochrane (homeless count).
 - b. NENC Committee Items: Executive, Finance, Education, Environment, Planning and Land Use, etc.: Environment and Education Committee chairs will provide any actions to Bailey by agenda deadline.
 - c. Council File items for possible Community Impact Statements: Will ask Board to examine CF18-0467 Neighborhood Council System Reforms for discussion/motion at August Board Meeting.
 - d. Other items, including any items pending from June 20, 2018 Board meeting or topics below: None were presented.
7. Reports of NENC Officers and Committees including but not limited to:
 - a. NENC Monthly Profile sent by DONE/EmpowerLA; Weekly GM's Messages; BONC
 - i. DONE/EmpowerLA FY 2017-18 Survey deadline 7/13/18
 - b. Administrative items: NENC Bylaws amendments update (pending BONC meeting 7/16/18)
 - i. Inventory list of goods and electronic equipment: Will discuss/motion at July Board Meeting.
 - c. Outreach: Community Connection newspaper advertisement August 2018: Ad will include National Night Out; new vertical banner: Will ask DONE for LA city seal.
 - i. Website services update: Approved proposal submitted 6/23/18 & 7/2/18.
 - d. NENC Committees: membership/chair updates and schedule of meetings; NENC Liaisons reports
 - i. Pending and new land use cases within NENC boundaries: No new cases presented.
 - e. Updates related to actions taken/presentations at previous NENC Board meetings: None presented.
 - f. NC Funding Program update including Treasurer's Report and NC Funding Equity Work Group update: NC Funding Equity Work Group report submitted to BONC on 7/9.
 - i. Monthly Expenditure Report (MER) for June 2018: Generated and sent to Board.
 - ii. Status of FY 2017-18 Commitments and Payment Requests - pens, Neighborhood Watch signs: Pens received, signs ready for pickup.
 - iii. "Fiscal Year 2018-19 Administrative Packet" (Budget) update (submitted 6/24/18 & 7/1/18): accepted by DONE.
 - iv. MOTION to recommend purchase of heavy duty easel not to exceed \$125. Vendor: Office Depot (Kaiser/Mills) 3-0.
 - v. Revisions to "Policies & Guidelines" dated 7/1/18 – highlights: No motion.
 - g. NC 2019 Election update including "2018 NC Election Information Worksheet" (submitted 6/21/18)
 - h. Council File 18-0467 Neighborhood Council System Reforms (Ryu motion): Will discuss at July Board Meeting for inclusion in August Board Meeting agenda.
8. Upcoming NC meetings and events - BSS Small Asphalt Repairs: deadline to submit 7/23/18; Committee member announcements: none were presented.
9. Adjournment at 5:32 p.m. Next Executive Committee Meeting: Monday, August 6, 2018, 4:30 pm