

**Executive Committee Meeting Minutes  
Monday, February 12, 2018**

1. Call to Order at 4:36 p.m.; Determination of Quorum — Present: Glenn Bailey, Don Dwiggins, Stephanie Mills; Excused Absent: Joe Seoane.
2. MOTION to Approve Executive Committee Meeting Minutes: December 11, 2017 (Mills/Dwiggins), 3-0.
3. Board Member Training Compliance Update: Ethics, Funding, Code of Conduct — Loraine Lundquist needs to complete Ethics training.
4. Review Draft Board Meeting Minutes: None were presented.
5. Public Comment on Non-Agenda Items: None were presented.
6. Reports of NENC Officers and Committees including but not limited to:
  - a. NENC Monthly Profile sent by DONE/EmpowerLA; Weekly GM's Messages; BONC
    - i. Community Interest Stakeholder definition of "substantial" and "ongoing" consideration by BONC: April 15 is bylaws deadline. NENC Bylaws Committee will meet to discuss.
  - b. Administrative items: November 21, 2018 Board meeting night before Thanksgiving: We will add a potential schedule change to be discuss/voted by full board at February meeting.
  - c. Outreach: Community Connection newspaper advertisement March 2018; website; social media updates: Community Connection deadline due by February board meeting.
  - d. NENC Committees: No items received from committees for the board agenda; discussion of committee membership.
  - e. Update related to actions taken at previous NENC Board meetings: Stephanie Mills was added as a filer for Community Impact Statements and should be receiving login information from city; City Council planning committee voted to approve Plummer St. easement on California State University – Northridge's campus.
  - f. NC Funding Program update including Treasurer's Report
    - i. NC Funding Program Policies & Guidelines effective 2/1/18: Discussed changes, including board member reimbursement, declared emergency/disaster spending.
    - ii. Monthly Expenditure Report (MER) for January 2018; MER Sept.- Nov. 2017 review update: January not submitted - \$.09 discrepancy, three checks still outstanding.
    - iii. Status of FY 2017-18 Commitments and Payment Requests: Northridge Beautification flagpole and Fire Station spending are still outstanding.
    - iv. Neighborhood Purposes Grants (NPG) Applications pending and/or requested
      1. RAP Salute to Recreation Family Festival (6/1-3/18) sponsorship request up to \$5,000: MOTION to recommend approving in concept \$2,000 NPG to LA Parks Foundation for Salute to Recreation Family Festival 6/1-6/3 at Northridge Recreation Center pending receipt of revised NGP (Mills/Dwiggins) 3-0.
      2. Will agendize \$5,000 NPG request from Northridge Beautification Foundation "Clean Streets, Clean Starts" and request Don Larsen gives short presentation for newer board members.
    - v. MOTION to authorize up to \$2,500 for emergency services/supplies for Declared Emergency (Mills/Dwiggins) 3-0.
    - vi. Review FY 2017-18 Budget for any possible revisions - MOTION to revise budget to add \$2,000 to Neighborhood Purpose Grant line item from operations (Bailey/Dwiggins) 3-0.

- vii. NC Funding Equity Working Group - NC funding alternatives scenarios released, discussion continues.
    - g. MOTION to recommend amending NENC Standing Rules to require NPG Project Completion Report submittal (Mills/Dwiggins) 3-0.
    - h. NC 2019 Elections: Outreach Sessions: Van Nuys 2/12/18 & Canoga Park 3/19/18, both 6pm
- 7. Set Agenda for February 21, 2018 Board Meeting; agenda deadline 2/15/18; refreshments: pizza will be delivered.
  - a. Board Vacancies - Resident and Alternate 3, accepting applications.
  - b. Guest Speaker(s): LimeBike presentation, Senator Bob Hertzberg possible after 8:30.
  - c. NENC Committee Items: Executive, Finance, Education, Environment, Planning and Land Use, etc.: None were received.
  - d. Council File items for possible Community Impact Statements: A few CFs will be added to board agenda.
  - e. Other items, including any items from January 17, 2018 or previous Board meetings 8. Upcoming NC meetings and events; Committee member announcements: Friends of the Library deposited the check from the NPG; hearing held on Northridge Post Office.
- 8. Adjournment — 5:40.