

Northridge East Neighborhood Council
Executive Committee Meeting Minutes - Monday, November 6, 2017

1. Call to Order at 4:34 p.m.; Determination of Quorum - Present: Glenn Bailey, Don Dwiggins, Stephanie Mills (arrived 4:37 p.m.), Joe Seoane
2. Review/Approve Executive Committee Meeting Minutes: None were presented.
3. Board Member Training Compliance Update: Ethics, Funding, Code of Conduct: Adam Brown's Ethics training not posted, but has been completed.
4. Review Draft Board Meeting Minutes: Will be provided prior to monthly board meeting.
5. Public Comment on Non-Agenda Items: None were presented.
6. Reports of NENC Officers and Committees including but not limited to:
 - a. NENC Monthly Profile sent by DONE/EmpowerLA; Weekly GM's Messages; BONC: Civic U 2.0 deadline is in December.
 - b. Administrative items: Disruptive behavior by Board member(s) during October 18, 2017 Board meeting: President Glenn Bailey received several complaints from stakeholders. DONE is doing an inquiry. Code of Conduct and reminder of state law will be presented prior to business at 11/15 meeting.
 - c. Outreach: Community Connection newspaper advertisement Dec. 2017: deadline approaching; website: updates needed to Education Committee page; social media updates: none.
 - d. NENC Committees: membership updates and schedule of meetings; NENC Liaisons reports: none.
 - e. Update related to actions taken at previous NENC Board meetings: Joe Seoane completed treasurer training, hopes to have funding actions caught up by end of November.
 - f. NC Funding Program update including new Treasurer's Report
 - i. Status of FY 2017-18 Commitments and Payment Requests: Awaiting signature for NPG for Northridge Academy; update on Northridge Beautification; Glenn Bailey to provide credit card statements; update on website management invoices.
 - ii. Monthly Expenditure Report (MER) for October 2017: Could be generated after the 11/15 meeting.
 - iii. Neighborhood Purposes Grants (NPG) Applications Pending and/or Requested: Education Committee received request from Blankets of Love; Granada Hills Charter High School Robotics requested \$2,000; will contact Balboa Magnet Elementary about previous inquiry.
 - iv. Aaron DeVandry web hosting and fee increase: Invoices need to be updated for payment.
 - v. Amend NENC Standing Rules to include deadlines for submittal of recurring payment requests and posting Outstanding Commitments: Deferred action to December meeting.
 - vi. Request by L. Littrell to "contact NPG grantees to donate funds to help solve current problems": Received and filed the request. (Seoane/Mills) 4-0.
7. Set Agenda for November 15, 2017 Board Meeting; agenda deadline 11/8/17; refreshments: Need to purchase candy.
 - a. Board Vacancies - Resident and Alternates: Received application from interested stakeholder. Glenn Bailey will meet with applicant.
 - b. Guest Speaker(s): requests received
 - i. LA Dept. of Recreation and Parks "Salute To Recreation Festival" June 2018 - J. Dowlatshahi: Will present at 11/15 meeting.
 - c. NENC Committee Items: Executive, Finance, Education, Environment, Planning and Land Use, etc. : Education Committee made a recommendation that will be added to the 11/15 agenda for board consideration.
 - d. Council File items for possible Community Impact Statements
 - i. CF 17-0830 Power Outage / July 8, 2017 / Los Angeles Department of Water and Power (LADWP) / Northridge Plant / Safety and Traffic Control Measures / Best Practices: Action being taken by City Council.
 - e. Other items, including any items from October 18, 2017 or previous Board meetings

- i. Request by Don Dwiggins to reconsider Item 10c, Treasurer Election, from 10/18/17 meeting; Don Dwiggins withdrew request.
8. Upcoming NC Meetings and Events; Board Member Announcements: VANC Planning Forum on 11/9; Joe Seoane to attend Emergency Preparedness meeting.
9. Schedule Next Executive Committee Meeting: Monday, December 11, 2017, 4:30 p.m.
10. Adjournment – 5:47 p.m.