

Executive Committee Meeting Minutes - Monday, October 9, 2017

1. Call to Order at 4:38 p.m.; Determination of Quorum, Present: Glenn Bailey, Don Dwiggins, Stephanie Mills Alternate: Joe Seoane. Absent: Lauren Littrell,
2. Review/Approve Executive Committee Meeting Minutes: MOTION to approve July and August minutes (Seoane/Dwiggins) 4-0.
3. Board Member Training Compliance Update: Ethics, Funding, Code of Conduct: Adam Brown's training is pending, he can't vote on funding items until he turns 18.
4. Review Draft Board Meeting Minutes - May 17, 2017 and September 20, 2017 - Comment deadline TBA
5. Public Comment on Non-Agenda Items
6. Reports of NENC Officers and Committees including but not limited to:
 - a. NENC Monthly Profile sent by DONE/EmpowerLA; Weekly GM's Messages; BONC: Don Dwiggins interested in attending Civic University 2.0, Glenn Bailey adding it to board meeting agenda for board member interest. BONC didn't have a quorum at its meeting, no action taken.
 - b. Administrative items: Request by Lauren Littrell to consider alternate meeting location (CSUN, schools): Fire Station 80 and Northridge Library community rooms are available for committee meetings.

Taken out of order:

f.iii. Aaron DeVandry web hosting and fee increase?: William Kuzmin made public comment.

- c. Outreach: Community Connection newspaper advertisement Nov. 2017; website; social media updates.
 - i. Valley Disaster Preparedness Fair 10/7/17 event report: Well attended event, Don Dwiggins, Stephanie Mills, and Glenn Bailey staffed booth. Stephanie will add email signups to MailChimp subscriber list. Will look into prize wheel outreach options.
- d. NENC Committees: membership updates and schedule of meetings; NENC Liaisons reports: Education and Outreach met; Don Dwiggins will schedule Environment Committee meeting. Homelessness Civic University starts Oct. 18; discussed PLU Committee update.
- e. Update related to actions taken at previous NENC Board meetings including but not limited to:
 - i. CF 15-1022-S2 Online Voting / Improve Experience / Neighborhood Council Elections and scheduling of next NC Elections for 2019 (approved by City Council 10/3/17): This will be on agenda until 2019. Ad hoc committee will form in spring.
- f. NC Funding Program update including new Funding System
 - i. Status of FY 2017-18 Commitments and Payment Requests; amend NENC Standing Rules to include deadlines for submittal of payment requests and posting Outstanding Commitments: Action pending from treasurer. MOTION to amend Standing Rules to include the deadlines agreed to at September Executive Committee meeting (Seoane/Mills), 4-0.
 - ii. Remainder of Budget Package for Fiscal Year 2017-18: Strategic Plan, Self-Assessment: MOTION to approve Strategic Plan (Seoane/Mills), 4-0.
 - iii. Aaron DeVandry web hosting and fee increase?: Considered out of order.
 - iv. Request by Treasurer to "contact NPG grantees to donate funds to help solve current problems": Postponed until Treasurer Lauren Littrell is in attendance.
 - v. Possible resignation of Treasurer and possible replacement (must be a Board member): Will add to monthly board meeting agenda. Two former NENC treasurers are willing to step into role.
7. Set Agenda for October 18, 2017 Board Meeting; agenda deadline 10/12/17; refreshments.
 - a. Board Vacancies - Alternates (3); Potential Resident vacancy

- b. Guest Speaker(s): requests received
 - i. LA Public Library Adult Literacy Programs - Lynne German: Confirmed for 10 minute presentation.
 - c. NENC Committee Items: Executive, Finance, Education, Environment, Planning and Land Use, etc.
 - d. Council File items for possible Community Impact Statements
 - e. Other items, including any items from September 20, 2017 or previous meetings
8. Upcoming NC Meetings and Events; Board Member Announcements
 9. Schedule Next Executive Committee Meeting: Monday, November 6, 2017, 4:30 pm (first Monday).
 10. Adjournment – 6:10 p.m.