

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Stephanie Mills — 1<sup>st</sup> VP  
Ken Ross — 2<sup>nd</sup> VP  
Sydney Thiroux — Secretary  
Judy Diamond — Treasurer



Board Members

Todd Jackson  
Barbara Nitkin  
Sean C. Laird  
Business/Employee: (vacant)  
Resident: (3 vacant)  
Ashleigh Larson — Appointed CSUN Faculty/Staff  
Keiry Saravia — Appointed CSUN Student  
(vacant) — Youth  
Alternates: Christopher Meredith, Garry Fordyce  
(1 vacant)



**Northridge East Neighborhood Council**  
**Making Northridge a Better Place to Live, Work, Play and Learn**

NENC Executive Committee meetings will be held virtually pursuant to California Government Code and City of Los Angeles policies unless otherwise noticed.

**Executive Committee and Joint Board Meeting Agenda**

**Friday, November 15, 2024 - 4:00 p.m.**

**Held Virtually via Zoom: <https://zoom.us/j/95547788844>**

This meeting is being held using teleconferencing pursuant to California Government Code Section 54953.8(a)(2)(B) (Senate Bill 411 - Chapter 605, Statutes of 2023), the implementing action of the Los Angeles City Council (Council File [23-1114](#) approved on November 1, 2023), and the required two-thirds vote of the Northridge East Neighborhood Council Board on November 15, 2023 electing to use teleconferencing for some or all of its Board and/or Committee meetings.

Members of the public who wish to listen to this meeting or to virtually participate in public comment during this Committee meeting may **click this link to join the webinar: <https://zoom.us/j/95547788844>** or call +1 669 900 6833 US (San Jose) or Toll Free 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 955 4778 8844** and then press #. Use the Zoom Raise Hand feature or \*9 on the telephone to indicate you wish to speak.

Comments from the public on other matters not appearing on this agenda that are within the Committee's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the State Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee or Board meeting. General Public Comment is limited to two (2) minutes per speaker, unless adjusted by the Committee chairperson.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal tres (3) días (72 horas) antes del evento. Por favor contacte por correo electrónico [info@NENC-LA.org](mailto:info@NENC-LA.org) para avisar al Concejo Vecinal.

1. Call to Order; Determination of Quorum (Members: Bailey, Diamond, Mills, Thiroux; Alternate: Ross)
2. Review/Approve Executive Committee Meeting Minutes: October 4, 2024 and any prior meetings
3. Public Comment on Non-Agenda Items within Committee's subject matter jurisdiction (up to two minutes per speaker)
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct, Anti-Bias (ABLE), Gender Expression and Gender Identity, Planning 101); Attendance and Board Member vacancy updates; Recusals
5. Review Draft Board Meeting Minutes - October 16, 2024
6. Set Agenda for November 20, 2024 Board Meeting (in-person); agenda deadline 11/15/2024
  - a. Presentations: 20th Anniversary of the Certification of the Northridge East NC on November 30, 2004
  - b. NENC Committee Items: Beautification/Weed Abatement, Education, Homelessness, Planning and Land Use, Public Safety, Sustainability, Ad Hoc (Animal Welfare, Bylaws, Dearborn Park, Election, etc.)
  - c. Council File items for possible Community Impact Statements; DONE [Legislative Reports](#)
  - d. Other items, including any items pending from prior Board meetings or topics below; refreshments

- e. Informational Items, including those suggested during previous meeting
  - f. Possible Future Speakers: City Clerk Election Administrator for 2025 NC Election; Urban Forestry Division (Inventory); Museum of the SFV
7. Reports of DONE, NENC Officers and NENC Committees including review of previous Board meeting, etc.
- a. NENC Monthly Update; NC Newsletters; NEA Octaviano Rios; DONE; BONC; City Clerk
    - i. Clarification of use of hybrid meetings under [SB 411](#); DONE [FAQ March 2024](#)
    - ii. “25 Years of Empowering LA: Celebrating the Impact of Neighborhood Councils” event Friday 12/13/2024 - [registration](#) for NC Board members now open
      - 1. Schedule conflict with next NENC Executive Committee meeting that afternoon
    - iii. 2025 EmpowerLA Youth Conference 2/22/2025 (ages 14 to 17) - [info and apply](#) by 12/20/2024
    - iv. DONE: NCs now have option for 2025 to switch from [Election to a Selection process](#); Region 2 deadline is 1/10/2025. [Selection Procedures Stipulation Worksheet](#) - possible MOTION
  - b. Administrative items, including updates related to actions taken at previous NENC Board meetings
    - i. Virtual or in-person NENC Board meeting schedule for 2025 - possible MOTION
    - ii. President: Protocols for using new group distribution emails
  - c. NC Funding Program update including Treasurer’s Report - [October 2024 Monthly Expenditure Report](#) (MER) and approved and pending Neighborhood Purposes Grants (NPG)
    - i. Fiscal Year 2024-2025 Administrative Packet and rollover funds update, if any
    - ii. IONOS refund due for October and November \$26 charges for Web Hosting Premium basic fee which was replaced by new WordPress Hosting Boost Plan on 10/7/2024 - MOTION
    - iii. Pending and potential NPGs/CIPs for Fiscal Year 2024-2025 for future consideration
      - 1. Northridge Recreation Center for foam under children’s smaller play structure AND overhead lighting replacement (LED) in gymnasium - not to exceed \$5,000 each
      - 2. NPG: Balboa Spirit Club for fence screening (\$5,000) - refer to Education Committee
      - 3. NPG: CSUN Foundation for Food Pantry (up to \$5,000 - pending)
  - d. Outreach: Storage space, outreach items, website, social media, bus bench ads and mailing updates
    - i. Valley Art Faire 10/27/2024 report
    - ii. ONEgeneration Senior Health Fair at Wilkinson Senior Center 11/2/2024 report
    - iii. Update on Board action regarding Buy Nothing Porter Ranch/Northridge Group which wishes to resume holding a monthly “Junk In The Trunk” event at Northridge Park
  - e. NENC Committee (including land use cases updates), Liaison and NC Alliance reports
    - i. CSUN has submitted application for the vacation of Etiwanda Avenue from Vincennes to Halsted and Lindley Avenue from Plummer to Halsted as well as seven other small street segments to the City of Los Angeles Planning Department. Case No. E1401458
8. Upcoming NC meetings and events - Committee member announcements and future agenda requests
9. Adjournment - Next Executive Committee Meeting: Friday, December 6, 2024 (tentative)

A reasonable effort will be made to end this meeting by the announced adjournment time; any items not discussed will be carried over to the next Committee meeting, or to the upcoming Board meeting.

**Public Comments:** The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters under the Committee’s jurisdiction, but not appearing on the agenda, will be heard during Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the Committee chair. Alternatively, public comment may be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) at least six hours prior to the meeting starting time; include in the email Subject Line “Public Comment” and the agenda item number; such comments received timely will be read aloud (until time limit) during consideration of that agenda item.

**Agenda Items and Public Posting:** All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. The agenda is posted for public review at least 72 hours before regularly scheduled meetings (or at least 24 hours before special meetings) at the Northridge Recreation Center, 18300 Lemarsh Street, Northridge and the Northridge Branch Library, 9051 Darby Avenue, Northridge and on our website: [www.NENC-LA.org](http://www.NENC-LA.org). You can receive NENC agendas via email by subscribing to the City’s [Early Notification System \(ENS\)](#).

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all Committee members in advance of a meeting, may be viewed on our website at [www.NENC-LA.org](http://www.NENC-LA.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee chair or email the NENC: [info@NENC-LA.org](mailto:info@NENC-LA.org).

**Reconsideration and Grievance Process:** For information on the NENC’s process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NENC Bylaws.

The Bylaws are available at in-person Board meetings, on our website [www.NENC-LA.org](http://www.NENC-LA.org) and on the webpage [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)

**ADA Compliance:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by calling 213-978-1551 or emailing: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Senate Bill 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Government Code Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Government Code Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the Public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@NENC-LA.org](mailto:info@NENC-LA.org). Events and calendar postings should be sent to [events@NENC-LA.org](mailto:events@NENC-LA.org).

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