

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Ken Ross — 1<sup>st</sup> VP  
Philip Dagort — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Judy Diamond — Treasurer



Board Members

Sean C. Laird  
Sydney Thiroux  
Carl Petersen  
Victoria Dochoghlian — Appointed CSUN Faculty/Staff  
Michael Schouten — Appointed CSUN Student  
William Parnell — Youth  
Alternates: Don Dwiggin, Christopher Meredith,  
(vacant)



**Northridge East Neighborhood Council**  
**Making Northridge a Better Place to Live, Work, Play and Learn**

Until further notice, NENC Executive Committee meetings will be held as virtual meetings;  
public access and public comment details are below.

**Joint Board and Executive Committee Virtual Meeting Agenda**  
**Monday, March 7, 2022 - 4:30 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Committee meeting may **click this link to join the webinar**: <https://zoom.us/j/95547788844> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 955 4778 8844** and then press #. Instructions on how to provide public comment will be given to listeners at the start of the meeting and are listed below. Alternatively, public comment may be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the agenda item number; such comments received will be read aloud (until time limit) during consideration of that agenda item.

Assembly Bill 361 (Chapter 165) Updates: "Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned."

1. Call to Order; Determination of Quorum (Members: Bailey, Diamond, Mills, Ross; Alternate: Dagort)
2. Review/Approve Executive Committee Meeting Minutes: February 7, 2022 and any prior meetings
3. Public Comment on Non-Agenda Items within Committee's subject matter jurisdiction (up to two minutes per speaker)
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct, Anti-Bias, Planning 101), Attendance and Vacancy updates; EmpowerLA - Robert's Rules of Order Training Portal
5. Review Draft Board Meeting Minutes - February 16, 2022
6. Set Agenda for March 16, 2022 Board Virtual Webinar Meeting; agenda deadline 3/10/22
  - a. Presentations: Northridge Post Office Relocation (lease expires 4/30/22)? Or informational update?
  - b. Informational: COVID-19 update (vaccinations, restrictions)
  - c. Special Items: Bylaws Amendments - Second Reading (Amendments must be submitted to DONE by April 1, 2022)
  - d. NENC Committee Items: Education, Homelessness, Planning and Land Use, Sustainability, etc.
    - i. Planning: PlanCheckNC report of monthly meetings; 50 foot wireless telecommunication facility at 18473 Devonshire St. (Case No. [ZA-2022-1310-CUW](#)) Applicant: Verizon
  - e. Council File items for possible Community Impact Statements

- i. [CF 21-1414](#) regarding Senate Bill 9 Accessory Dwelling Unit (ADU) requirements
  - f. Other items, including any items pending from prior Board meetings or topics below
  - g. Possible Future Speakers: New Northridge Branch Senior Librarian? Congressman Brad Sherman?
- 7. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
  - a. NENC Monthly Update; GM's Messages; BONC; NEA Octaviano Rios
    - i. DONE: ADA accessibility inspection required for all NC meeting locations
    - ii. BONC: Proposed [Digital Communication Policy \(revised 10/14/21\)](#); [10/18/21 DONE report](#) update
    - iii. BONC: Proposed [revisions to Code of Conduct](#) under consideration - [12/20/21 DONE report](#)
    - iv. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
  - b. Administrative items, including updates related to actions taken at previous NENC Board meetings
    - i. President: Resumption of in-person meetings possibly as soon as April 1, 2022
  - c. NC Funding Program update including Treasurer's Report - [February 2022 Expenditure Report](#) (MER)
    - i. Neighborhood Purposes Grant Applications submitted and pending updates:
      - 1. Andasol Avenue Elementary School for mural project (\$8,000 requested) - also referred to NENC Education Committee
      - 2. Friends of the Northridge Library for purchase of shelf-end display bins, acrylic sign holders, books, CDs, and/or DVDs (\$2,000 requested)
      - 3. ONEgeneration for Senior Symposium to be held 5/14/22 (\$1,000 requested)
    - ii. Possible Community Improvement Projects:
      - 1. Container plantings at Bull Creek/Hayvenhurst Avenue/Plummer Street intersection in partnership with North Hills West NC - refer to Beautification Committee
  - d. Outreach: website updates; social media updates
    - i. Bus bench ads update - Stephanie Mills
  - e. NENC Committee, Liaison and NC Alliance reports; land use cases update
    - i. PlanCheckNC monthly meeting report to Board?;
- 8. Upcoming NC meetings and events - Committee member announcements
  - a. Valley Alliance of NCs (VANC) 3/10/22 at 6:30 pm - Police Chief Michel Moore
- 9. Adjournment by 6:00 p.m. - Next Executive Committee Meeting: April 11, 2022

A reasonable effort will be made to end this meeting by the indicated adjournment time; any items not discussed will be carried over to the next Committee meeting, or to the upcoming Board meeting.

**Public Comments:** The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken; click on Raise Hand on Zoom or if on the phone enter \*9 when prompted to do so. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters under the Committee's jurisdiction, but not appearing on the agenda, will be heard during Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the Committee chair.

**Agenda Items and Public Posting:** All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. The agenda is posted for public review at least 72 hours before regularly scheduled meetings at the Northridge Recreation Center and the Northridge Branch Library and on our website: [www.NENC-LA.org](http://www.NENC-LA.org). You can receive NENC agendas via email by subscribing to the City's [Early Notification System \(ENS\)](#).

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all Committee members in advance of a meeting, may be viewed on our website at [www.NENC-LA.org](http://www.NENC-LA.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee chair or NENC Secretary via email: [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com).

**Reconsideration and Grievance Process:** For information on the NENC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NENC Bylaws. The Bylaws are available at in-person Board meetings and on the webpage: [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)

**ADA Compliance:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or by phone: 213-978-1551.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@NENC-LA.org](mailto:info@NENC-LA.org). Events and calendar postings should be sent to [events@NENC-LA.org](mailto:events@NENC-LA.org).

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