

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Ken Ross — 1<sup>st</sup> VP  
Rafael De La Rosa — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Judy Diamond — Treasurer



Board Members

Philip Dagort  
Sean C. Laird  
Sam Makarem  
Mike Kaiser  
Daphne Long  
Carl Petersen  
Sydney Thiroux  
Rafael De La Rosa — Appointed CSUN Faculty/Staff  
Sahara Damon — Appointed CSUN Student  
William Parnell — Youth  
Alternates: Stephanie Yu, (2 vacant)



**Northridge East Neighborhood Council**  
**Making Northridge a Better Place to Live, Work, Play and Learn**

Until further notice, NENC Executive Committee meetings will be held as virtual meetings;  
public access and public comment details are below.

**Joint Board and Executive Committee Virtual Meeting Agenda - Monday, June 7, 2021 - 5:00 p.m.**

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Committee meeting may **click this link to join the webinar**: <https://zoom.us/j/95547788844> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 955 4778 8844** and then press #. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. Alternatively, public comment may be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the agenda item number; such comments received will be read aloud (until time limit) during consideration of that agenda item.

1. Call to Order; Determination of Quorum (Members: Bailey, Diamond, Mills, Ross; Alternate: De La Rosa)
2. Review/Approve Executive Committee Meeting Minutes: May 10, 2021 and any prior meetings
3. Public Comment on Non-Agenda Items (up to two minutes per speaker, ten minutes total)
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct), Attendance and Vacancy updates
5. Review Draft Board Meeting Minutes - May 19, 2021 and any prior meetings
6. Set Agenda for June 16, 2021 Board Virtual Webinar Meeting; agenda deadline 6/10/21
  - a. Appointment/Approval of Committee Chairs and Members, Approval of various NC Liaisons
  - b. Approval of NC Funding Program Administrative Packet (Budget) for Fiscal Year 2021-22
  - c. Presentations: Vacation of Etiwanda and Lindley Avenues (CSUN campus), COVID-19 update (vaccinations and reopenings); Brown Act mini-training
  - d. NENC Committee Items: Education, Homelessness, Planning and Land Use, Sustainability, etc.
    - i. Formation of any new committees?
  - e. Council File items for possible Community Impact Statements
    - i. [CF 21-0407](#) Neighborhood Council / Standardize Election Rules / Stakeholder Participation
  - f. Other items, including any items pending from prior Board meetings or topics below
  - g. Possible Future Speakers: Museum of the SFV?, City Council/LAUSD Redistricting?
7. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
  - a. NENC Monthly Profile; GM's Messages; BONC; NEA Octaviano Rios
    - i. DONE Onboarding of Board members: second session 6/21/21 and two more during July
    - ii. BONC: Proposed [Digital Communication Policy](#) and [AB 992](#) (social media use) update
    - iii. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
  - b. Administrative items, including updates related to actions taken at previous NENC Board meetings

- i. President: Sidewalk/parkway clean-up update
  - 1. Purchase of equipment/tools for community clean-up projects not to exceed \$950 - possible MOTION
  - 2. Possible funding of street tree planting by the City's Urban Forestry Division not to exceed \$15,000 - possible MOTION
- ii. President: [Coronavirus](#) COVID-19 report including CSUN Food Pantry update
- c. NC Funding Program update including Treasurer's Report - [May 2021 Expenditure Report](#) (MER)
  - i. Administrative Packet (Budget) for Fiscal Year 2021-22 - possible MOTION
  - ii. Neighborhood Purposes Grant Applications submitted and pending updates
    - 1. Los Angeles Police K-9 Fund for supplies and equipment not to exceed \$5,000 (pending)
    - 2. Friends of West LA (FOWLA) in support of NC Budget Advocates projects not to exceed \$2,000 (pending)
    - 3. Discussion of possible applicants including schools and non-profit organizations
- d. Outreach: website updates; social media updates; newsletter/postcard mailing (encumbrance)
  - i. Bus bench ads update
  - ii. Purchase of outreach items including but not limited to (price is per item) bic sticky note (\$0.22), translucent power clip (\$0.79), 6"X4" notepad (\$0.59), lightweight economy cap (\$1.99), neck tote rectangle luggage tag (\$0.89), opaque smart phone card caddy 2-1/2" X 3-1/2" (\$0.85), wallet business card sticky pad (\$1.09), multi-sleeve wallet (\$1.39), key light with whistle/compass (\$1.02), dog bone/dog house tags (\$0.11), basketball tote bag (\$0.87), tape measure key light (\$0.87) not to exceed \$5,000. (Vendors: 4imprint.com, 4AllPromos.com, Pettags.com or similar)
  - iii. Possible events: paper shredding; animal services (spay/neuter, microchip, vaccination, licensing)
  - iv. Installation of NENC banners on street light poles
- e. NENC Committee, Liaison and NC Alliance reports; land use cases update
- f. NC Election 2021: Post-election feedback opportunities: NENC, VANC, LANCC, BONC, etc.
  - i. Authorize person to pick up/receive NENC election documents from Office of the City Clerk
- 8. Upcoming NC meetings and events - Committee member announcements
- 9. Adjournment by 6:30 p.m. - Next Executive Committee Meeting: Monday, July 12, 2021, 5:00 p.m.

A reasonable effort will be made to end this meeting by the indicated adjournment time; any items not discussed will be carried over to the next Committee meeting, or to the upcoming Board meeting.

**Public Comments:** The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken; enter \*9 when prompted to do so. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters under the Committee's jurisdiction, but not appearing on the agenda, will be heard during Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the Committee chair.

**Agenda Items:** All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. The agenda is posted for public review at least 72 hours before regularly scheduled meetings at the Northridge Recreation Center and the Northridge Branch Library and on our website: [www.NENC-LA.org](http://www.NENC-LA.org)

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all Committee members in advance of a meeting, may be viewed on our website at [www.NENC-LA.org](http://www.NENC-LA.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee chair or NENC Secretary via email: [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com).

**ADA Compliance:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or by phone: 213-978-1551.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@NENC-LA.org](mailto:info@NENC-LA.org). Events and calendar postings should be sent to [events@NENC-LA.org](mailto:events@NENC-LA.org).

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