

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Don Dwiggins — 1<sup>st</sup> VP  
Ken Ross — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Mike Kaiser — Treasurer



Board Members

Philip Dagort  
Anthony Forsmark  
Carl Petersen  
(vacant) -Business/Employee  
Rafael De La Rosa — Appointed CSUN Faculty/Staff  
(vacant) — Appointed CSUN Student  
(vacant) — Appointed Youth  
Alternates: Joshua Mark, Christopher Meredith,  
(vacant)

Judy Diamond  
Barry Goldberg  
Lisa Zaroff



**Northridge East Neighborhood Council**  
*Making Northridge a Better Place to Live, Work, Play and Learn*

Until further notice, NENC Executive Committee meetings will be held as virtual meetings;  
public access and public comment details are below.

**Joint Board and Executive Committee Virtual Meeting Agenda - Monday, May 11, 2020 - 5:00 p.m.**

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Committee meeting may click this link to join the webinar: <https://zoom.us/j/95547788844> or call +1 669 900 6833 US (San Jose) and enter **Webinar ID No. 955 4778 8844** and then press #. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. Alternatively, public comment may be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the agenda item number; such comments received will be read aloud during consideration of that agenda item.

1. Call to Order; Determination of Quorum (Members: Bailey, Dwiggins, Kaiser, Mills; Alternate: Ross)
2. Future NENC meetings will be held via Zoom in webinar format until further notice; DONE/NEA assistance
3. Review/Approve Executive Committee Meeting Minutes: April 6, 2020 and any prior meetings
4. Public Comment on Non-Agenda Items (up to two minutes per speaker, ten minutes total)
5. Board Member Training Compliance (Ethics, Funding, Code of Conduct), Attendance and Vacancy updates
  - a. Suspension/possible removal of an Alternate by DONE per BONC Code of Conduct Policy update
6. Review Draft Board Meeting Minutes - April 15, 2020 and any prior meetings
7. Change the starting time of Executive Committee regular meetings to 5:00 p.m. until further notice
8. Set Agenda for May 20, 2020 Board Virtual Webinar Meeting; agenda deadline 5/14/20
  - a. Ratification of all actions taken during 4/9/20 and 4/15/20 virtual Board meetings due to "no support" by DONE and unjustified funding denials by City Clerk NC Funding Program
  - b. Report by President and Board ratification of expenditures during Declared Emergency (COVID-19) including all NENC Emergency Funding Plans approved to date
  - c. Special Item: Coronavirus COVID-19 related issues and updates; City website: <https://corona-virus.la/>
  - d. Presentations: CSUN hotel project(?); LADWP electrical charges during Safer At Home period; School buses in Woodley Hill neighborhood(?); City Budget update ([CF 20-0600](#))
  - e. NENC Committee Items: Education, Environment, Homelessness, Planning and Land Use etc.
    - i. Environment: Sidewalk Repair Program Draft EIR comment deadline extended to 5/31/20
  - f. Council File items for possible Community Impact Statements including those on 2/19/20 Board agenda
  - g. Other items, including any items pending from prior Board meetings or topics below
  - h. Possible Future Speakers: Museum of the SFV
9. Reports of NENC Officers and Committees including review of previous Board meeting, etc.

- a. NENC Monthly Profile sent by DONE/EmpowerLA; Weekly GM's Messages; BONC
    - i. Recent DONE trainings: Roberts Rules of Order; Zoom Webinar -- NENC attendees?
    - ii. EmpowerLA Virtual Governance Plan and Protocols posted here: <https://empowerla.org/evg/>
  - b. Administrative items, including updates related to actions taken at previous NENC Board meetings
    - i. President: sidewalk/parkway clean-up update; Urban Forestry Tree Planting update; Reseda Boulevard median (at Superior Street) clean up and curb painting; Goodwill Store along Lemarsh Street is frequently a neighborhood eyesore with debris strewn along south side of the building
    - ii. President: [Coronavirus](#) COVID-19 report including CD 12 biweekly calls, Emergency Homeless Shelter at Northridge Recreation Center, CSUN Food Pantry, NENC emergency funds spent to date, testing locations at Northridge Hospital and Northridge Fashion Center
  - c. NC Funding Program update including Treasurer's Report - [April 2020 Expenditure Report](#) (MER)
    - i. Salute To Recreation Family Festival has been cancelled; \$2,500 NPG to be refunded to NENC
    - ii. Authorize an additional \$1,500 for purchase of snacks requested by Hope of the Valley for Emergency Homeless Shelter at Northridge Recreation Center for a total authorization of \$2,500.
    - iii. Authorize an additional \$1,500 for purchase of food and personal care items for the CSUN Food Pantry for a total authorization of \$2,500
    - iv. Neighborhood Purposes Grant Applications submitted and pending including requests for:
      1. CSUN Food Pantry/CSUN Foundation for \$5,000 to purchase personal hygiene items
      2. North Valley Family YMCA for \$1,000 for facility expenses associated with homeless shower program, blood drives, assembly of face shields, etc.
      3. Friends of Northridge Library for \$1,500 to acquire books, CDs, DVDs for patrons
    - v. City Council 5/6/20 action regarding NC funds ([CF 20-0416](#)) - must be "encumbered" by 6/30/20
  - d. Outreach: website updates; multiple NENC domain names?; social media updates; new outreach items received; purchase of additional promotional items up to \$2,000; new business cards
  - e. NENC Committee, Liaison and NC Alliance reports: schedule of meetings; land use cases update
  - f. NC Election 2021: Region 2 Saturday, 5/1/21; City Clerk NC Election Working Group update
10. Upcoming NC meetings and events - Committee member announcements
11. Adjournment by 6:20 p.m. - Next Executive Committee Meeting: Monday, June 8, 2020, 4:30 p.m.

A reasonable effort will be made to end this meeting within an hour; any items not discussed will be carried over to the next Committee meeting, or to the upcoming Board meeting.

**Public Comments:** The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken; enter \*9 when prompted to do so. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters under the Committee's jurisdiction, but not appearing on the agenda, will be heard during Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the Committee chair.

**Agenda Items:** All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. The agenda is posted for public review at least 72 hours before regularly scheduled meetings at the Northridge Recreation Center and the Northridge Branch Library and on our website: [www.NENC-LA.org](http://www.NENC-LA.org)

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all Committee members in advance of a meeting, may be viewed on our website at [www.NENC-LA.org](http://www.NENC-LA.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee chair or NENC Secretary via email: [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com).

**ADA Compliance:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.or](mailto:NCsupport@lacity.or) or by phone: 213-978-1551.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@NENC-LA.org](mailto:info@NENC-LA.org). Events and calendar postings should be sent to [events@NENC-LA.org](mailto:events@NENC-LA.org).

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