

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Ken Ross — 1<sup>st</sup> VP  
Philip Dagort — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Judy Diamond — Treasurer



Board Members

Sean C. Laird  
Sydney Thiroux  
Carl Petersen  
Victoria Dochoghlian — Appointed CSUN Faculty/Staff  
Michael Schouten — Appointed CSUN Student  
William Parnell — Youth  
Alternates: Don Dwiggin, Christopher Meredith,  
(vacant)



**Northridge East Neighborhood Council**  
*Making Northridge a Better Place to Live, Work, Play and Learn*

Until further notice, NENC Ad Hoc Bylaws Committee meetings will be held as virtual meetings;  
public access and public comment details are below.

**Ad Hoc Bylaws Committee Special Meeting Agenda**  
**Thursday, February 10, 2022 - 5:30 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Committee meeting may **click this link to join the webinar:** <https://us02web.zoom.us/j/85943666759> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 859 4366 6759** and then press #. Instructions on how to provide public comment will be given to listeners at the start of the meeting and are listed below. Alternatively, public comment may be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the agenda item number; such comments received will be read aloud (until time limit) during consideration of that agenda item.

Assembly Bill 361 (Chapter 165) Updates: "Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned."

1. Call to Order; Determination of Quorum (Members: Bailey (Co-Chair), Ross (Co-Chair), Diamond, Mills)
2. Review/Approve Ad Hoc Bylaws Committee Meeting Minutes: February 6, 2022, January 31, 2022, January 28, 2022, January 21, 2022 and any previous meetings
3. Public Comment on Non-Agenda Items within Committee's subject matter jurisdiction (up to two minutes per speaker)
4. NENC Bylaws Amendments - DONE submittal deadline April 1, 2022
  - a. Discussion and possible recommendations regarding NENC Bylaws dated November 18, 2020 Articles I to XIV and Attachments A and B with consideration of DONE's NC Bylaws Template (revised October 2021) including but not limited to those considered on February 6, 2022 (and one from January 28, 2022):
    - i. **MOTION** to recommend adding to Article X, Section 3: "Regarding the eligibility to vote for the Youth Board seat, Stakeholders must be at least 14 years of age on the day of the election. (Diamond/Bailey) Passed 3-0-0.
    - ii. **MOTION** to recommend adding to Article VII, Section 3B: "Each Board member shall join at least one (1) committee by the third meeting of the Board after each biennial Election." (Ross/Diamond) Passed 3-0-0.

- iii. **MOTION** to recommend amending Article X, Section 6 to read: “An Hoc Election Committee shall be formed by the Board to oversee the Neighborhood Council election.” (Ross/Diamond) Passed 3-0-0.
  - iv. **MOTION** to recommend amending Article XI Grievance Process by adding Sections A through E from the NC Bylaws Template and Regional Grievance Panel, Section A as amended: “When a certified Grievance is sent to a Regional Grievance Panel, the Board must appoint one or more Neighborhood Council Representative(s) who shall present a opening argument (not to exceed thirty (30) minutes) and a rebuttal (not to exceed fifteen (15) minutes) on behalf of the Neighborhood Council Board to the Panel.” (Ross/Diamond) Passed 3-0-0
  - v. **MOTION** to recommend amending Article XI, Section B: “...Grievance Panel comprised of five (5) Stakeholders...”; Section C: “The Grievance Panel shall meet within thirty (30) days of being appointed.”; Section G: “The Board shall agendize, discuss and vote on the grievance at the next regular meeting of the Board.” (Mills/Bailey) Passed 3-0-0.
  - vi. **MOTION** to recommend for Article XII Parliamentary Authority to use Option 3 from the NC Bylaws Template. (Bailey/Ross) Passed 3-0-0.
  - vii. **MOTION** to recommend amending Article XIII, Section A, to read: “Any Board member or a Stakeholder may propose amendments to these Bylaws during the public comments period of a Council regular meeting.”; Section B: A proposal to amend these Bylaws will then be formalized in writing by the party making the proposal, and then submitted to the Executive Committee for referral to Bylaws Committee for a possible recommendation.” Section C: “Any recommended amendment by the Bylaws Committee will be noticed on the next Board agenda for public discussion and a vote at the next meeting.” and add Section F from the NC Bylaws Template: “No amendment shall operate to alter the eligibility of any Board Member to serve on the Council for the remainder of that Board Member’s term in which the amendment is approved.” (Ross/Diamond) Passed 3-0-0.
  - viii. **MOTION** to recommend changing Article XIV Compliance by replacing the existing first paragraph with that from the NC Bylaws Template with the deletion of the two words “or procedures”; add to Section 2 adapted from the NC Bylaws Template with an additional sentence: “Board members and Alternates not completing all mandatory trainings required by the City within forty-five (45) days of being seated, or upon expiration of their current training(s), shall lose their Council voting rights on all items before the board, including the ability to make or second motions, until they have successfully taken or renewed such training(s). For continuing Board members, there is no grace period upon the expiration of any mandatory training.” and to replace the existing Section 3: Self-Assessment with the NC Bylaws Template wording. (Diamond/Bailey) Passed 3-0-0.
  - ix. **MOTION** to recommend amendments to Attachment B: Number of Seats: Business Owner or Employee Board Member from 2 to 1 and Resident Board Member from 6 to 7; Eligibility to Run for the Property Owner Board Member add word: “Any Stakeholder who is an owner of real property...”; amend Eligibility to Vote for the Seat for Business Owner or Employee, Property Owner, and Resident Board Members to: “Any Stakeholder who is a resident, owner of real property, business owner or employee with the Council boundaries and who is at least 16 years of age or older at the time of the election.” (Mills/Diamond) Passed 4-0-0 on 1/28/22
5. NENC Standing Rules - suggestions of possible amendments for future consideration
  6. Adjournment - Next Ad Hoc Bylaws Committee Meeting (if needed): TBD

A reasonable effort will be made to end this meeting by the indicated adjournment time; any items not discussed will be carried over to the next Committee meeting, or to the upcoming Board meeting.

**Public Comments:** The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken; click on Raise Hand on Zoom or if on the phone enter \*9 when prompted to do so. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters under the Committee’s jurisdiction, but not appearing on the agenda, will be heard during Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the Committee chair.

**Agenda Items and Public Posting:** All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. The agenda is posted for public review at least 72 hours before regularly scheduled meetings at the Northridge Recreation Center and the Northridge Branch Library and on our website: [www.NENC-LA.org](http://www.NENC-LA.org) You can receive NENC agendas via email by subscribing to the City’s [Early Notification System \(ENS\)](#).

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all Committee members in advance of a meeting, may be viewed on our website at

[www.NENC-LA.org](http://www.NENC-LA.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee chair or NENC Secretary via email: [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com).

**Reconsideration and Grievance Process:** For information on the NENC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NENC Bylaws. The Bylaws are available at in-person Board meetings and on the webpage: [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)

**ADA Compliance:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.or](mailto:NCsupport@lacity.or) or by phone: 213-978-1551.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@NENC-LA.org](mailto:info@NENC-LA.org). Events and calendar postings should be sent to [events@NENC-LA.org](mailto:events@NENC-LA.org).

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