

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Ken Ross — 1<sup>st</sup> VP  
Philip Dagort — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Judy Diamond — Treasurer



Board Members

Sean C. Laird  
Sydney Thiroux  
Carl Petersen  
Victoria Dochoghlian — Appointed CSUN Faculty/Staff  
Michael Schouten — Appointed CSUN Student  
William Parnell — Youth  
Alternates: Don Dwiggin, Christopher Meredith,  
(vacant)



**Northridge East Neighborhood Council**  
**Making Northridge a Better Place to Live, Work, Play and Learn**

Until further notice, NENC Ad Hoc Bylaws Committee meetings will be held as virtual meetings;  
public access and public comment details are below.

**Ad Hoc Bylaws Committee Special Meeting Agenda**  
**Sunday, February 6, 2022 - 3:00 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Committee meeting may **click this link to join the webinar:** <https://us02web.zoom.us/j/85943666759> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 859 4366 6759** and then press #. Instructions on how to provide public comment will be given to listeners at the start of the meeting and are listed below. Alternatively, public comment may be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the agenda item number; such comments received will be read aloud (until time limit) during consideration of that agenda item.

Assembly Bill 361 (Chapter 165) Updates: "Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned."

1. Call to Order; Determination of Quorum (Members: Bailey (Co-Chair), Ross (Co-Chair), Diamond, Mills)
2. Review/Approve Ad Hoc Bylaws Committee Meeting Minutes: January 31, 2022, January 28, 2022, January 21, 2022 and any previous meetings
3. Public Comment on Non-Agenda Items within Committee's subject matter jurisdiction (up to two minutes per speaker)
4. NENC Bylaws Amendments - DONE submittal deadline April 1, 2022
  - a. Discussion and possible recommendations regarding NENC Bylaws dated November 18, 2020 Articles I to XIV and Attachments A and B with consideration of DONE's NC Bylaws Template (revised October 2021) including but not limited to those considered on January 31, 2022:
    - i. **MOTION** to recommend adding to Article VI, Section 3: "Any vacancy of an officer position shall be filled for the remainder of the term by majority vote of the Board at the next regular meeting." (Mills/Ross) Passed 3-0-0.
    - ii. **MOTION** to recommend adding to Article VI, Section 4: "They may stand for reelection annually." (Ross/Bailey) Passed 3-0-0.
    - iii. **MOTION** to recommend changing Article VII, Section 2: "The Board may create an Ad Hoc Committee as needed to deal with temporary issues and report its findings, conclusions or

recommendations to the Board. An Ad Hoc Committee must have a defined purpose and limited timeframe, carry out a specific task, be composed of only Board Members that constitutes less than a majority of the Quorum and cease to exist upon the completion of its specific task. In particular, in election years, an Election Committee will be created. If an Ad Hoc Committee is not created as set forth above and includes Stakeholders, the committee must operate under the notice and posting requirements of the Brown Act.” (Mills/Bailey) Passed 3-0-0.

- iv. **MOTION** to recommend changing Article VII, Section 3, Item B: “All committees shall have an established membership. Standing Committees shall be comprised of at least one (1) but no more than four (4) Board members and Alternates, and may include any interested Stakeholders. Ad Hoc Committees shall be comprised of at least one (1) but no more than four (4) Board members and Alternates, and may include any interested Stakeholders.” (Mills/Bailey) Passed 3-0-0.
  - v. **AGREED** to send to Board with no recommendation to add to Article VII, Section 3, Item C: “Only those committee members who are Board members or Alternates are eligible to serve as chair of a committee.”
  - vi. **MOTION** to recommend adding to Article VIII, Section 2, to read: “The Executive Committee shall set the agenda for each Council meeting and the president may add items as necessary.” (Mills/Ross) Passed 3-0-0.
  - vii. **MOTION** to recommend changing Article IX, Item E to DONE’s Bylaws Template Item E: “The Council will not enter into any contracts or agreements except through the appropriate City officials.” (Mills/Bailey) Passed 3-0-0.
5. NENC Standing Rules - suggestions of possible amendments for future consideration
  6. Adjournment - Next Ad Hoc Bylaws Committee Meeting (if needed): TBD

A reasonable effort will be made to end this meeting by the indicated adjournment time; any items not discussed will be carried over to the next Committee meeting, or to the upcoming Board meeting.

**Public Comments:** The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken; click on Raise Hand on Zoom or if on the phone enter \*9 when prompted to do so. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters under the Committee’s jurisdiction, but not appearing on the agenda, will be heard during Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the Committee chair.

**Agenda Items and Public Posting:** All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. The agenda is posted for public review at least 72 hours before regularly scheduled meetings at the Northridge Recreation Center and the Northridge Branch Library and on our website: [www.NENC-LA.org](http://www.NENC-LA.org) You can receive NENC agendas via email by subscribing to the City’s [Early Notification System \(ENS\)](#).

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all Committee members in advance of a meeting, may be viewed on our website at [www.NENC-LA.org](http://www.NENC-LA.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee chair or NENC Secretary via email: [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com).

**Reconsideration and Grievance Process:** For information on the NENC’s process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NENC Bylaws. The Bylaws are available at in-person Board meetings and on the webpage: [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)

**ADA Compliance:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or by phone: 213-978-1551.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@NENC-LA.org](mailto:info@NENC-LA.org). Events and calendar postings should be sent to [events@NENC-LA.org](mailto:events@NENC-LA.org).

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • (818) 527-2913 • [www.NENC-LA.org](http://www.NENC-LA.org) • Email: [info@NENC-LA.org](mailto:info@NENC-LA.org)