

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Ken Ross — 1<sup>st</sup> VP  
Philip Dagort — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Judy Diamond — Treasurer



Board Members

Sean C. Laird  
Sydney Thiroux

Carl Petersen

Vacant: Business/Employee (2); Resident (2)  
Victoria Dochoghlian — Appointed CSUN Faculty/Staff  
(vacant) — Appointed CSUN Student  
William Parnell — Youth  
Alternates: Christopher Meredith, (two vacant)



**Northridge East Neighborhood Council**  
*Making Northridge a Better Place to Live, Work, Play and Learn*

**Until further notice, NENC Board meetings will be held as virtual webinars;  
public access and public comment details are below.**

**Board Regular Meeting Agenda - Wednesday, August 17, 2022 - 7:00 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council Board meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Board meeting may **click this link to join the webinar:** <https://zoom.us/j/92753645271> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 927 5364 5271** and then press #.

When prompted by the presiding officer to provide public input at the meeting, the public will be requested to dial \*9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "Public Comment on non-agenda items" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the "Public Comment on non-agenda items" period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on non-agenda items is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board. Alternatively, public comment *may* also be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) **at least two hours prior to the meeting starting time**; include in the email Subject Line "Public Comment" and the appropriate agenda item number; every effort will be made to read such comments aloud during consideration of that agenda item within the announced time limits.

Assembly Bill 361 (Chapter 165) Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Start Recording, Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments (Public Comment and Recusal Reminder)
2. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct, Anti-Bias; view status at [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)), Abstentions="No"
  - a. Notice of Vacancies; discussion and possible action: Three Resident seats (2023 & 2025), one Business/Employee seat (2023) and two Alternate seats (2023). Qualified Stakeholders interested in serving may obtain more information by emailing: [info@NENC-LA.org](mailto:info@NENC-LA.org) Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by the Board.

3. Agenda Setting Meeting 8/8/22 Participation: Bailey, Ross, Mills
4. Approval of Minutes – July 20, 2022 or any other earlier dates
  - a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)
5. Treasurer’s Report and Financial Items - Discussion and possible action:
  - a. Approval of June 2022 and July 2022 Monthly Expenditure Reports (MER)  
(All NC MERs are posted on City Clerk’s [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)
  - b. MOTION (Bailey/Mills) to revise the NENC Budget for Fiscal Year 2022-2023 to include the \$10,000 rollover funds by increasing two Category amounts as follows: Community Improvement Projects by \$1,000 and Neighborhood Purposes Grants by \$9,000. (Passed 3-0-0 on 8/8/22)
  - c. MOTION to authorize up to \$1,000 for additional bus bench ads. Vendor: InSite Street Media or similar
  - d. MOTION to authorize up to \$1,050 for outreach advertising in the “North Valley News” newspaper including the online version. (Board passed for previous Fiscal Year 9-0-0 on 5/18/22)
  - e. MOTION to reauthorize, due to another change of date, up to \$250 for refreshments for the Town Hall on the proposed Home Depot Project in the North Hills Shopping Center which is being held by Granada Hills South NC during September 2022. (Board passed 9-0-0 on 6/15/22 and again passed 8-0-0 on 7/20/22.)
6. **Presentations/Guest Speakers/Announcements** (informational items only)
  - a. **Closure of Northridge Main Post Office and Construction of Mixed Use/Northridge Student Apartments Project Update** - The Post Office formerly at 9534 Reseda Boulevard was vacated June 1, 2022; no replacement retail location has been announced yet. Post Office Boxes have been temporarily relocated to the Granada Hills Post Office. This Post Office served the 91324, 91325, 91326 and 91330 (CSUN) ZIP Codes. Telephone callers to 818-349-0331 are being temporarily referred to three other Post Office locations based upon the caller’s Northridge ZIP Code. [Northridge Student Apartments](#) mixed-use project (CPC-2015-3702-GPA-VZC-SPR [Staff Report](#)) is scheduled to begin excavation for the subterranean parking during the next week.
  - b. **Metro North San Fernando Valley Transit Corridor Project** (now referred to as the BRT Network Improvements) update - Community meetings were held during June, including one in Northridge. Recording of the virtual meeting and project updates are linked here: <https://www.metro.net/projects/north-sfv-brt/>
  - c. **New Home Depot Store in North Hills Shopping Center** - This project proposes to demolish the easterly portion of the shopping center and replace it with a new 136,009 square foot store. It is located at 16830 Devonshire Street and is within the boundaries of the [Granada Hills South NC](#) (GHSNC) (Balboa Boulevard is the dividing line between the two NCs in this area). The Case Number is [CPC-2022-1981-CU-SPP-SPR](#) and posted online are the [Application](#), the [Environmental Assessment Form](#), the applicant’s [Findings](#), and the [Project Plans](#). [GHSNC](#) plans to hold a Town Hall on Sunday, September 18, 2022 at 2:00 p.m. in the Kennedy High School gymnasium (note change of date). More information is posted on GHSNC webpage, [linked here](#).
  - d. **LA DWP Water Conservation** - Yard watering is now restricted to two specific days a week depending upon the property street address. Visit LADWP [website](#) for more details.
  - e. **COVID-19 Resources** - State appointment website: <https://myturn.ca.gov/>; Los Angeles County COVID-19 vaccine website: <http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>; Los Angeles City COVID-19 website: <https://corona-virus.la/>; vaccination appointments encouraged but not required: <https://carbonhealth.com/covid-19-vaccines/los-angeles>; LAUSD COVID-19 information: <https://achieve.lausd.net/covid>

- f. **Monkeypox Resources** - Los Angeles County monkeypox information website:  
<http://publichealth.lacounty.gov/media/monkeypox/>
- g. **Amnesty International San Fernando Valley Group** - Nestor Fantini (10 minutes)
- 7. Public comments on non-agenda items within the NENC's subject matter jurisdiction (up to two minutes per speaker)
- 8. Comments/Reports from Representatives of Public Officials (please email report in advance of meeting) (up to three minutes each unless arrangement for additional time is made at least six days in advance): Mayor (Erin Seinfeld - on leave until 10/3/22), City Attorney (Elise Ruden/Alin Sahagian), CD 12 (Myrka Martinez); LAUSD BD 3; County SD 3 (Jessica Orellana); State (SD 18, 27; AD 38 (Diana Oganessian), 45 (Alberto Vargas), 46); Federal (CD 25, 29, 30) (*NOTE: State and Federal redistricting boundary changes will be effective December 2022/January 2023*)
  - a. CD 12: All Board members and stakeholders are encouraged to subscribe to and read the Council District 12 weekly newsletter to obtain community updates: <https://cd12.org/>
  - b. CD 12: Conversations with Councils meeting report
- 9. Comments/Updates/Announcements by Representatives of City Departments such as LAPD (SLO/C-PAB), LAFD, DONE (NEA Octaviano Rios [octaviano.rios@lacity.org](mailto:octaviano.rios@lacity.org)), BONC (new North Valley Commissioner Jennifer Valdivia approved by City Council 8/10/22 - [CF 22-1200-S43](#)) and Representatives of CSUN and Other Public Agencies and NC-Related Entities (up to three minutes each unless arrangement for additional time is made at least six days in advance)
  - a. CSUN reports and updates - Victoria Dochoghlian and CSUN Student Member
  - b. NC Budget Advocates: NCBA report; NENC City budget and service priorities; Budget Representatives (Glenn Bailey and Garry Fordyce). [www.budgetadvocates.org/](http://www.budgetadvocates.org/)
- 10. Committee Reports - Standing: Beautification (Baker); Education (Peterson); Executive (Bailey); Finance (Diamond); Homelessness (Mills/Ross); Outreach (Mills); Planning and Land Use (Dagort/Diamond); Public Safety (Thiroux) and Sustainability (Dwiggins/Bailey). Ad Hoc: Animal Welfare (Ross/Diamond); Dearborn Park (Diamond); Election (Mills/Ross) - Discussion and possible action:
  - a. Appointment of Committee Chair or Co-Chairs by President subject to confirmation by Board
  - b. Approval of additional, or removal of, Committee members as requested by Committee Chair/Co-Chairs
  - c. Announcement of upcoming Committee meeting dates: Ad Hoc Election 8/26/22, 2:30 pm; Education 9/10/22, 9 am; Executive 9/12/22, 4:30 pm; any others?
  - d. Executive: MOTION (Mills/Bailey) to recommend that the NENC expectation is that the new North Valley Board of Neighborhoods Commission appointee, Jennifer Valdivia, will at least once a quarter attend the Board meetings of the 17 Neighborhood Councils within the North Valley Area and will notify the affected Neighborhood Council at least a week in advance of her planned attendance. [CF 22-1200-S43](#) (Passed 3-0-0 on 8/8/22)
  - e. Outreach: National Night Out 8/2/22 at Northridge Park report - Stephanie Mills
  - f. Beautification: Tree replacements (including stump removal) needed at various locations within NENC including but not limited to: Reseda Boulevard (east side - Nordhoff to Plummer Streets), Lindley Avenue (15 trees on west side - Halsted to Lassen Streets), Louise Avenue (Plummer to Lassen Streets) - possible MOTION
  - g. Beautification: Planters on east side of Reseda Boulevard (at Nordhoff, Dearborn, Prairie, Plummer (south and north) and Kinzie Streets) are being watered, weeded and trash removed by members; additional volunteers are needed and are welcome.
  - h. Planning: Update on previously considered or new/pending cases within NENC including but not limited to:

- i. Proposed 50 foot wireless telecommunication facility at 18473 Devonshire St. (Case No. [ZA-2022-1310-CUW](#)) Applicant: Verizon (for information only at this time)
    - ii. PlanCheckNC monthly meeting report - website: <https://plancheckncla.com/>
    - iii. [Northridge Community Plan](#) update process is anticipated to begin in 2024
  - i. Planning: Pending citywide proposals and any updates (Valley Liaison: Ariel.Jones@lacity.org)
    - i. Proposed Processes and Procedures Ordinance (Case No. [CPC-2016-3182-CA](#); [CF 12-0460-S4](#)) [Fact Sheet](#); [Website](#); [Annotated Draft](#) CPC approved 4/6/21; City Council approved committee report 6/22/21; Ordinance pending.
    - ii. Citywide Sign Ordinance update (Case Number [CPC-2015-3059-CA](#); [CF 11-1705](#)) [Fact Sheet](#); City Planning Commission approved 2/25/21; pending in City Council Planning and Land Use Management Committee
    - iii. [Draft Sustainability Guidelines for Developers](#) for NC Land Use Committee use - Dagort
  - j. Ad Hoc Dearborn Park: Various complaints resulting from unpermitted group events update, including recent Board of Recreation and Parks Commission meetings - Judy Diamond
  - k. Reports by other Committees listed above
- 11. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to:
  - a. President's Report:
    - i. NENC mailing address change due to delivery challenges at the Northridge Woman's Club, including temporary need to forward mail. Rental of Post Office or private box, or other options, for an amount not to exceed \$150 every six months - possible motion
    - ii. ADA inspection; Virtual/in-person/hybrid meetings - [Readiness Survey results](#) and [StoryMap](#); BONC EVG Hybrid Work Group 2.0 update
  - b. NC Liaisons Reports: Animal Services (Ross/Diamond); Data (Kaiser/Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond/Laird/ Ross); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist) and approval of additional and/or replacement NENC Liaisons
  - c. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC), DWP MOU/Advocacy, [LA NC Coalition](#) (LANCC), [PlanCheckNC](#), NC Emergency Preparedness Alliance, [NC Sustainability Alliance](#), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH), NC Public Safety Chairs Alliance
    - i. Discussion and possible action: On August 11, 2022 VANC passed 18-0-3 a second motion regarding the Northeast Valley Animal Shelter which included wording similar to the following:  
 VANC [Northridge East NC] believes the Northeast Valley Animal Shelter should be a full-service municipal animal shelter as contemplated by Proposition F and that no action should be taken on the RFP (Request for Proposal) until it is determined if this can be done. - possible MOTION  
 NOTE: The Northeast Valley Animal Shelter is a City facility built with Proposition F funds to be a municipal animal shelter, open to the public. It was not meant to be a private facility to house rescue organizations. Nevertheless, the Board of Animal Services Commissioners has issued an RFP (Request for Proposal) to do just that, lease the Northeast Valley Animal Shelter to rescue organizations to operate.  
 [Consideration of the above item is dependent upon no objection being received from the Mission Hills NC as the facility is located within its boundaries.]
- 12. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - Discussion and possible action:

- a. [CF 20-0990](#) DONE and Civil + Human Rights, and Equity Department joint report, dated March 8, 2022, relative to implementing mandatory diversity, equity, inclusion, anti-bias, and gender expressions and gender training for all members of LA Neighborhood Councils.
  - b. [CF 21-1472](#) Motion (Raman - Krekorian - Martinez) relative to instructing the Chief Legislative Analyst, with assistance from the City Attorney and other departments, as needed, to report with options for a ballot measure for the November 2022 ballot, to amend the City Charter to create an Independent Redistricting Commission for the City.
  - c. [CF 22-0897](#) Motion (Koretz - Blumenfield) relative to requesting the City Attorney, in collaboration with the City Administrative Officer, Chief Legislative Analyst, and Chief Procurement Officer, explore methods to increase public access to Request for Proposals for the provision of professional services, while they are in circulation.
13. Items from City Departments and Other Public Agencies - Discussion and possible action:
- a. DONE: Monthly Update - all Board members need to review every month
  - b. DONE: Digital Communications Policy trainings 8/31/22, 6:30 pm - [RSVP](#)
  - c. DONE: MOTION to appoint Board members to attend Civic U 1.0 scheduled to be held in October 2022
  - d. BONC: Proposed [revisions to Code of Conduct Policy dated 7/19/21, 12/20/21 DONE memo, links to supporting materials](#) and [red-lined 2/2/22 version](#) - update and possible MOTION
  - e. City Clerk: 2023 Ballot Voting Model (pending) - possible MOTION
  - f. LAPD: Neighborhood Watch meeting via Zoom (date TBD); SLO Efrén Corral reassigned
  - g. LAPD: Valley Traffic Division Community Safety discussion usually second Wednesdays, 6:30 p.m. via [Zoom](#)
  - h. LADOT: Proposed removal of marked crosswalk on San Fernando Mission Boulevard at Etiwanda Avenue - possible MOTION (Contact LADOT 818-774-4306 or email [ladot.westvalleydistrict@lacity.org](mailto:ladot.westvalleydistrict@lacity.org))
  - i. Northridge Vision met 8/10/22; next virtual meeting 9/14/22, 2 pm
    - i. Improving traffic flow at Reseda Boulevard and Plummer Street intersection is being pursued - possible MOTION
  - j. Aliso Canyon Disaster Health Research Study Community Advisory Group (CAG [website](#); LA County [website](#)) - Don Dwiggin/Phil Dagort and Cristina Vega (CAG meetings on hold)
14. Upcoming NC or NENC Co-sponsored Events: [Congress of Neighborhoods](#) 9/24/22
- a. WVNAH: Mayoral Forum 8/28/22, 4 pm
15. Public comments on non-agenda items within the NENC's subject matter jurisdiction (continued from item 7; up to two minutes per speaker)
16. Board Member announcements and requests for future agenda items/reconsideration of any motion
17. Adjournment (by 10:00 p.m.)
- Next NENC Board regular meeting (third Wednesday): September 21, 2022, 7 pm.
- Subsequent Board regular meetings: October 19, 2022 and November 16, 2022

All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting by 10:00 pm; any items not discussed will likely be carried over to the next Board meeting.

Public Comments: The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken; click on Raise Hand on Zoom or if on the phone, enter \*9 which prompted to do so. Comments from the public on matters relating to the Northridge community within the subject matter jurisdiction of the NENC, but not appearing on the Agenda, will be heard during the Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the presiding officer of the Board. Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public

from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Agenda Items and Public Posting: All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library and on our website: [www.NENC-LA.org](http://www.NENC-LA.org) Interested persons may subscribe to receive Neighborhood Council meeting agendas from the City's Early Notification System: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

Public Access to Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be linked from the agenda or may viewed at [www.NENC-LA.org](http://www.NENC-LA.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com), or other Executive Board member using the contact information below.

Reconsideration and Grievance Process: For information on the NENC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NENC Bylaws. The Bylaws are available at in-person Board meetings and on the webpage: [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary at [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com), or other Executive Board member, using the contact information below.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@nenc-la.org](mailto:info@nenc-la.org). Events and calendar postings should be sent to [events@nenc-la.org](mailto:events@nenc-la.org). The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced) at 4:30 pm as a virtual meeting until further notice. If you wish to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the officers prior to the agenda setting meeting.

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