

CITY OF LOS ANGELES
California

Executive Committee

Glenn Bailey — President
Ken Ross — 1st VP
Rafael De La Rosa — 2nd VP
Stephanie Mills — Secretary
Judy Diamond — Treasurer



Board Members

Philip Dagort
Sean C. Laird
Sam Makarem

Mike Kaiser
Daphne Long
Carl Petersen

Sydney Thiroux

Rafael De La Rosa — Appointed CSUN Faculty/Staff
Sahara Damon — Appointed CSUN Student
William Parnell — Youth
Alternates: Stephanie Yu, (2 vacant)



Northridge East Neighborhood Council
Making Northridge a Better Place to Live, Work, Play and Learn

**Until further notice, NENC Board meetings will be held as virtual webinars;
public access and public comment details are below.**

Board Meeting Agenda - Wednesday, June 16, 2021 - 7:00 p.m.

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council Board meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Board meeting may **click this link to join the webinar:** <https://zoom.us/j/92753645271> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 927 5364 5271** and then press #. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. Alternatively, public comment may also be sent to info@NENC-LA.org at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the appropriate agenda item number; every effort will be made to read such comments aloud during consideration of that agenda item within the announced time limits.

1. Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments
2. Roll Call, Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct), Abstentions="No"
 - a. Appointment by President to fill Alternate 2 and/or Alternate 3 seats subject to Board approval. The terms of both seats expire in 2023.
 - b. Notice of Vacancy: One Resident seat (2023). Resident Stakeholders interested in serving may obtain more information by emailing: info@NENC-LA.org Documentation will be required.
3. Agenda Setting Meeting 6/7/21 Participation: Bailey, Diamond, Mills and De La Rosa
4. Appointment/Approval of Remaining Financial Officer for NC Funding Program (all positions require City Clerk's Financial Officer Training; next session scheduled for 6/22/21, 6 pm - [RSVP](#))
 - a. Alternate Signer (previously Don Dwiggins)
5. Approval of Minutes – May 19, 2021 and any other prior Board meetings
 - a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)
6. Treasurer's Report and Financial Items (10 minutes)
 - a. Approval of May 2021 Monthly Expenditure Report (MER) (All NC MERs are posted on City Clerk's [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)

- b. NENC Fiscal Year 2021-22 Administrative Packet (Budget) - MOTION
Budget Categories: Office/Operational, Outreach, Election, Neighborhood Purposes Grants, Community Improvement Projects
 - c. For Fiscal 2021-22, authorize recurring monthly expenditures that may be paid by check: Northridge Woman's Club for facility use in the amount of \$210 per month; Bridgegap Temporary Staffing and Services Agency for Board meeting minutes preparation not to exceed \$300 per month.
7. **Presentations/Special Items**
- a. **COVID-19 Resources** - State appointment website: <https://myturn.ca.gov/>; Los Angeles County COVID-19 vaccine website: <http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>; Los Angeles City COVID-19 website: <https://corona-virus.la/>; vaccination appointments encouraged but not required: <https://carbonhealth.com/covid-19-vaccines/los-angeles>
 - b. **Use of fireworks in Los Angeles is illegal.** There are several safe and secure methods for reporting fireworks in Los Angeles. These include: Use the MyLA311 smartphone app. It's free and available here: www.lacity.org/MyLA311 The LAPD has an online fireworks form that you may fill out at: <https://complaint.lacity.org/fireworks> IMPORTANT: Do not dial 9-1-1 unless you see someone being injured or at risk of immediate injury, or a fire or other emergency. Instead, call 1-877-275-5273 For additional information, visit <https://www.mysafela.org/fireworks/>
 - c. **Vacation of Portion of Lindley and Etiwanda Avenues South of Halsted Street on the CSUN Campus** - Ken Rosenthal, Associate Vice President, Facilities Development & Operations and Mary Clare Smithson, Capital Programs Manager (previous [Council File 05-1589](#)) - possible MOTION (15 minutes)
 - d. **Brown Act Mini-Training: Meetings** - Octaviano Rios, DONE NEA (10 minutes)
8. Public comments on non-agenda items (up to two minutes per speaker, 10 minutes total)
9. Comments/Reports from Representatives of Public Officials (please email report in advance of meeting) (3 minutes each unless arrangements for additional time is made at least six days in advance): Mayor (Vahid Khorsand), City Attorney (Elise Ruden/Alin Sahagian), CD 12 (Myrka Martinez); LAUSD BD 3 (Tara Vahdani); County SD 3, 5; State (SD 18 (Hannah Kelley), 27; AD 38, 45 (Alberto Vargas), 46); Federal (CD 25, 29, 30) - approximately 8:15 p.m.
- a. CD 12: Conversations With Councils 6/15/21
10. Comments/Updates/Announcements by City Departments such as LAPD (SLO/C-PAB), LAFD, DONE (NEA Octaviano Rios octaviano.rios@lacity.org), BONC (Commissioner Quyen Vo-Ramirez); Other Public Agencies and NC-Related Entities (3 minutes each unless arrangements for additional time is made at least six days in advance) - approximately 8:30 p.m. (30 minutes)
- a. DONE: Onboarding training - Module I - NC Purpose and Function: How to Prepare Before the Meeting - 6/21/21, 6:30 pm; 7/29/21, 6:30 pm; 7/31/21, 9 am - [RSVP](#)
 - b. BONC: [Draft Digital Communication Policy](#) (aka Digital Media Policy) update
 - c. LAPD: All-Devonshire Neighborhood Watch/Basic Car Meeting 6/17/21, 6 pm via [Zoom](#)
 - d. CSUN reports and updates - Rafael De La Rosa and new CSUN Student Board member
 - e. Northridge Vision 6/9/21 meeting report; next (virtual) meeting 7/14/21, 2 pm
 - f. NC Budget Advocates: NCBA report June 2021; NC Budget Day scheduled for 8/21/21; NENC City budget priorities; selection of two Budget Representatives (currently Bailey and Garry Fordyce). www.budgetadvocates.org/
 - g. LA City Council Redistricting Commission: Community outreach meetings begin July with CD 12 7/1/21 (tentatively). <http://redistricting2021.lacity.org/LACCRC/index.html>
 - h. Aliso Canyon Disaster Health Research Study Community Advisory Group (CAG [website](#); LA County [website](#)) - Dwigins and Cristina Vega

- i. CAG meetings being held quarterly at 6pm on 6/28/21, 9/27/21 and 12/13/21 via [Zoom](#)
 - i. Metro: [North San Fernando Valley Transit Corridor/Bus Rapid Transit Project](#) - sign up to receive project updates; next round of community meetings to be announced early September.
 - j. US Postal Service: Relocation of Northridge Main Post Office, 9534 Reseda Blvd. Lease extended to April 2022 and potential locations are still being sought.
- 11. Committee Reports (30 minutes total)
 - a. Appointment of Committee Chairs/Co-Chairs by President subject to confirmation by Board
 - i. Education (currently Petersen)
 - ii. Finance (currently Diamond and Bailey)
 - iii. Homelessness (currently Mills)
 - iv. Outreach (currently Mills)
 - v. Planning and Land Use (currently Dagort and Goldberg)
 - vi. Public Safety (currently Ross and Goldberg)
 - vii. Sustainability (currently Dwiggin)
 - b. Approval of addition Committee members as requested by Committee Chair/Co-Chairs
 - i. Education
 - ii. Finance
 - iii. Homelessness
 - iv. Outreach
 - v. Planning and Land Use
 - vi. Public Safety
 - vii. Sustainability
 - c. Renewal or elimination of existing Ad Hoc Committees and appointment of chairperson(s) and members: Bylaws (currently Bailey and Ross) and Dearborn Park (currently Diamond)
 - d. Establishment of new Ad Hoc Committees such as Animal Rights/Welfare and/or Legislative or consider possibly revising Standing Rules to establish one or both as Standing committees.
 - e. Announcement of upcoming Committee meeting dates: Executive 7/12/21, 5 pm; any others?
 - f. Outreach: Bus bench advertising update
 - g. Executive: MOTION (Diamond/Mills) recommending to authorize Glenn Bailey to pick up/receive NENC election documents from the Office of the City Clerk. (Passed 4-0-0 on 6/7/21)
 - h. Executive: MOTION (Diamond/Bailey) recommending to authorize the purchase of power washer to clean sidewalks and other tools for community clean-up projects not to exceed \$950. (Passed 4-0-0 on 6/7/21)
 - i. Executive: MOTION (Diamond/Ross) recommending to fund planting of trees in street parkways (StreetsLA Urban Forestry Division) and parks (Recreation and Parks) and watering not to exceed \$15,000. (It is the intent to support transferring/appropriating funds from the Department of Neighborhood Empowerment fund account for NENC to the Bureau of Street Services Fund and the Department of Recreation and Parks, for tree service in Council District 12. (Passed 4-0-0 on 6/7/21) [NOTE: See [CF 21-0589](#) for a similar arrangement made for Northridge West NC.]
 - j. Executive: MOTION (Ross/Diamond) recommending purchase of outreach items including (price is approximate per item) bic sticky note (\$0.22), translucent power clip (\$0.79), wallet business card sticky pad (\$1.09), dog bone and dog house tags (\$0.11) and tape measure key light (\$0.87) not to exceed \$5,000. (Vendors: [4imprint.com](#), [4AllPromos.com](#), [Pettags.com](#) or similar)
 - k. Planning: Update on previously considered or new/pending cases including but limited to:
 - i. Request for 20% reduction of required parking for existing 475-unit apartment building and 95-unit expansion located at 9500 Zelzah Ave. (Case No. [ZA-1985-0189-ZV-PA3](#)) -

- Approved by Associate Zoning Administrator [5/11/21 Determination Letter](#); appeal deadline 5/26/21.
- ii. Division of one 36,708 square-foot lot located at 17730 Fullerfarm Street into two, with the second lot to be developed with a 1,500 square-foot single-family dwelling unit and detached garage. (Case No. [AA-2019-1967-PMLA](#)) - Public hearing was scheduled for 2/9/21.
 - iii. **NEW** Subdivision of existing 206,368 square-foot parcel into two parcels for new eldercare residential facility located at 10650 Reseda Blvd./18426 Chatsworth St. (Case numbers [AA-2021-2942-PMLA-HCA](#) and [ZA-2021-2941-ELD-SPR-HCA](#))
- I. Planning: Updates and pending citywide proposals (Valley Liaison: Ariel.Jones@lacity.org)
 - i. [Northridge Community Plan](#) update process scheduled to begin in 2021
 - ii. Proposed [Restaurant Beverage Program](#) (Case No. [CPC-2018-4660-CA](#); [CF 17-0891](#)) update; City Council Economic Development and Jobs Committee approved as amended 5/25/21.
 - iii. Proposed Processes and Procedures Ordinance (Case No. [CPC-2016-3182-CA](#); [CF 12-0460-S4](#)) [Fact Sheet](#); [Website](#); [Annotated Draft](#) CPC approved 4/6/21; City Council Planning and Land Use Management Committee approved as amended 6/1/21.
 - iv. Citywide Sign Ordinance update (Case Number [CPC-2015-3059-CA](#); [CF 11-1705](#)) [Fact Sheet](#); City Planning Commission approved 2/25/21; pending in City Council Planning and Land Use Management Committee
 - v. Housing Element of the General Plan [2021-2029 Update](#); Sign up for [email list](#)
 - vi. Healthy Buildings, Healthy Places Design Guide - [website](#)
 - m. Reports by other Committees listed above
12. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to:
 - a. President's Report
 - i. Clean up of sidewalks/parkways and Reseda Blvd. (Kinzie/Superior Sts.) median updates
 - ii. Importance of DONE Monthly Profiles and eblasts; NENC Board Roster; business cards
 - b. NC Liaisons: Approval of additional or replacement NENC Liaison(s) and reports - Animal Services (Ross/Goldberg); Data (Kaiser/Goldberg/ Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist)
 - c. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC), DWP MOU/Advocacy, [LA NC Coalition](#) (LANCC), [PlanCheckNC](#), NC Emergency Preparedness Alliance, [NC Sustainability Alliance](#), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH), NC Public Safety Chairs Alliance
 - i. LANCC Motion: LANCC opposes [City Council File Number 21-0407](#) as an attack on the independence of Neighborhood Councils and their ability to self-govern as defined in the Plan. - possible MOTION (also see item 13a below)
 - ii. WVNAH Empowerment Town Hall 7/26/21, 7 pm
 13. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) (10 minutes)
 - a. **NEW** [CF 21-0407](#) Motion (Rodriguez - Cedillo) relative to instructing the Department of Neighborhood Empowerment to report with a survey of Neighborhood Council election rules; and request the City Attorney to report on the City Council's authority to standardize election rules.
 14. Upcoming NC or NENC Co-sponsored Events: Budget Day 8/21/21; Congress of Neighborhoods 9/25/21
 15. Public comments on non-agenda items (continued from item 8; up to two minutes per speaker)
 16. Board Member announcements and requests for future agenda items/reconsideration of any motion
 17. Adjournment (Next NENC Board regular meeting: July 21, 2021, 7 pm)

All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting no later than 9:30 pm; any items not discussed will be carried over to the next Board meeting.

Public comments: Comments from the public on matters relating to the Northridge community, but not appearing on the Agenda, will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board. ~~The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item.~~

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library.

Public access to records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be linked from the agenda or may viewed at <http://nenc-la.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at smillsnenc@gmail.com, or other Executive Board member using the contact information below.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary at smillsnenc@gmail.com, or other Executive Board member, using the contact information below.

Telecommunication Relay Services:

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English Spanish	1-800-735-2929 1-800-855-3000
Voice to TTY/VCO/HCO	English Spanish	1-800-735-2922 1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: info@nenc-la.org. Events and calendar postings should be sent to events@nenc-la.org. The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced) at 4:30 pm as a virtual meeting until further notice ~~in the Multipurpose Room at the Northridge Recreation Center located at 18300 Lemarsh Street, Northridge 91325.~~ If you wish to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the officers prior to the agenda setting meeting.

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • (818) 527-2913 • www.nenc-la.org •
Email: info@NENC-LA.org