

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Don Dwiggin — 1<sup>st</sup> VP  
Ken Ross — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Judy Diamond — Treasurer



Board Members

Philip Dagort  
Sean C. Laird  
Sam Makarem

Mike Kaiser  
Daphne Long  
Carl Petersen

Sydney Thiroux

Rafael De La Rosa — Appointed CSUN Faculty/Staff  
Sahara Damon — Appointed CSUN Student  
William Parnell — Youth  
Alternates: Stephanie Yu, (2 vacant)



**Northridge East Neighborhood Council**  
*Making Northridge a Better Place to Live, Work, Play and Learn*

**Until further notice, NENC Board meetings will be held as virtual webinars;  
public access and public comment details are below.**

**Board Meeting Agenda - Wednesday, May 19, 2021 - 7:00 p.m.**

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council Board meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Board meeting may **click this link to join the webinar:** <https://zoom.us/j/92753645271> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 927 5364 5271** and then press #. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. Alternatively, public comment may also be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the appropriate agenda item number; every effort will be made to read such comments aloud during consideration of that agenda item within the announced time limits.

1. Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments
2. Agenda Setting Meeting 5/10/21 Participation: Bailey, Diamond, Dwiggin, Mills and Ross
3. Seating of Newly Elected Board Members; Neighborhood Council Pledge
  - a. Self-Introduction of Each Board Member (2 minutes each)
4. Roll Call, Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct), Abstentions="No"
5. Election of 2021-22 NENC Officers (conducted by DONE NEA Octaviano Rios)
  - a. President
  - b. 1st Vice President
  - c. 2nd Vice President
  - d. Secretary
  - e. Treasurer
6. Appointment/Approval of Financial Officers for NC Funding Program (all positions require City Clerk's Financial Officer Training; next session scheduled for 5/25/21, 6 pm)
  - a. Cardholder (currently Glenn Bailey)
  - b. Second Cardholder (Don Dwiggin authorized but card not issued)
  - c. Second Signer (currently Glenn Bailey)
  - d. Alternate Signer (currently Don Dwiggin)
7. Approval of Minutes – April 21, 2021 and any other prior Board meetings

- a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)
8. Treasurer's Report and Financial Items (10 minutes)
- a. Approval of April 2021 Monthly Expenditure Report (MER) (All NC MERs are posted on City Clerk's [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)
  - b. Executive: MOTION (Ross/Diamond) recommending approval of Neighborhood Purposes Grant to Devonshire Is S.O.L.I.D. for up to \$5,000 for a gym renovation project at the Devonshire Police Station, 10250 Etiwanda Avenue, Northridge. (Passed 4-0-0 on 5/14/21)
  - c. Executive: MOTION (Mills/Bailey) recommending approval of Neighborhood Purposes Grant to VFW Post 2323 (Veterans of Foreign Wars Foundation) for up to \$1,500 for purchase of a commercial refrigerator. (NPG Application requested \$3,000) (Passed 4-0-0 on 5/10/21)
  - d. Executive: MOTION (Mills/Diamond) recommending approval of Neighborhood Purposes Grant for up to \$500 to ONEgeneration for Senior Symposium event to be held in Encino on June 19, 2021. (NPG Application requested \$1,000) (Passed 4-0-0 on 5/10/21)
  - e. MOTION to contribute up to \$2,000 to NC Budget Advocates for outreach and training, educational materials and other expenses via approval of Neighborhood Purposes Grant to FOWLA (Friends of West L.A. aka Friends of Westwood Recreational Complex).
  - f. MOTION to revise the Fiscal Year 2020-21 Budget to increase the amount of the Neighborhood Purposes Grant category as necessary based upon the total NPG amounts approved above and to decrease one or more of the other Budget categories by a corresponding total amount.
9. **Presentations/Special Items**
- a. **COVID-19 Vaccination Update** - State appointment website: <https://myturn.ca.gov/>; Los Angeles County COVID-19 vaccine website: <http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>; Los Angeles City COVID-19 website: <https://corona-virus.la/>; vaccination appointments encouraged but not required: <https://carbonhealth.com/covid-19-vaccines/los-angeles>
10. Public comments on non-agenda items (up to two minutes per speaker, 10 minutes total)
11. Comments/Reports from Representatives of Public Officials (please email report in advance of meeting) (3 minutes each unless arrangements for additional time is made at least six days days in advance): Mayor (Vahid Khorsand), City Attorney (Elise Ruden/Alin Sahagian), CD 12 (Myrka Martinez); LAUSD BD 3 (Tara Vahdani); County SD 3, 5; State (SD 18 (Hannah Kelley), 27; AD 38, 45 (Alberto Vargas), 46); Federal (CD 25, 29, 30) - approximately 8:15 p.m.
- a. CD 12: Drive-Thru Community Citrus Harvest collection Tuesdays 10 am-12 noon through end of June; "Dinner On Us" program
12. Comments/Updates/Announcements by City Departments such as LAPD (SLO/C-PAB), LAFD, DONE (NEA Octaviano Rios [octaviano.rios@lacity.org](mailto:octaviano.rios@lacity.org)), BONC (Commissioner Quyen Vo-Ramirez); Other Public Agencies and NC-Related Entities (3 minutes each unless arrangements for additional time is made at least six days in advance) - approximately 8:30 p.m. (30 minutes)
- a. DONE: Onboarding training - Module I - NC Purpose and Function: How to Prepare Before the Meeting - 5/22/21, 9 am or 6/21/21, 6:30 pm
  - b. BONC: [Draft Digital Communication Policy](#) (aka Digital Media Policy) update
  - c. LAPD: All-Devonshire Neighborhood Watch/Basic Car Meeting 5/20/21, 6 pm via [Zoom](#)
  - d. StreetsLA: 3rd Annual Tree Summit LA 5/21/21, 9:30 am-12 noon - [Register](#)
  - e. CSUN reports and updates - Rafael De La Rosa and Sahara Damon
    - i. Update on proposed 18 hole golf putting course at North Campus
  - f. Northridge Vision 5/12/21 meeting report; next (virtual) meeting 6/9/21, 2 pm

- g. NC Budget Advocates: NCBA report [April 2021](#); Mayor released [FY 2021-22 Budget](#) on 4/20/21; City Council public hearing 5/20/21, 9 am; NC Budget Day scheduled for 8/21/21; NENC City budget priorities. [www.budgetadvocates.org/](http://www.budgetadvocates.org/)
- h. Aliso Canyon Disaster Health Research Study Community Advisory Group (CAG [website](#); LA County [website](#)) - Dwiggin and Cristina Vega
  - i. CAG meetings being held quarterly at 4pm on 6/28/21, 9/27/21 and 12/13/21 via [Zoom](#)
  - ii. NENC requested to support the CAG's vote of no confidence in the path the Los Angeles County Department of Public Health is taking the community's \$25 million health study.
- i. Metro: [North San Fernando Valley Transit Corridor/Bus Rapid Transit Project](#) - sign up to receive project updates; next round of community meetings to be announced early September.
- j. US Postal Service: Relocation of Northridge Main Post Office, 9534 Reseda Blvd. Lease extended to April 2022 and potential locations are still being sought.

13. Committee Reports (20 minutes total)

- a. Education Committee Chair: MOTION - As the LAUSD embarks on a search for a Superintendent to replace Austin Beutner, the Northridge East Neighborhood Council believes the school board ought to be open and transparent in the process and ought to solicit community input. Any candidates considered should have classroom experience in a public school district. (consider shortly after 8:30 pm)
- b. Executive: MOTION (Mills/Diamond) recommending purchase of name badges for NENC Board and Alternate members at a cost not to exceed \$300. Vendor: NameBadges.com or similar (Passed 4-0-0 on 5/14/21) (Board previously approved on 8/21/19)
- c. Executive: MOTION (Mills/Diamond) recommending purchase of NENC feather flag banner primarily for outdoor use at a cost not to exceed \$375. (Vendor: Hightech Signs & Banners, vistaprint.com, BWC Creative or similar (Passed 4-0-0 on 5/14/21) (Board previously approved on 8/21/19)
- d. Appointment of Committee Chairs/Co-Chairs by President subject to confirmation by Board
  - i. Education (currently Petersen)
  - ii. Executive (currently Bailey)
  - iii. Finance (currently Diamond and Bailey)
  - iv. Homelessness (currently Mills)
  - v. Outreach (currently Mills)
  - vi. Planning and Land Use (currently Dagort and Goldberg)
  - vii. Public Safety (currently Ross and Goldberg)
  - viii. Sustainability (currently Dwiggin)
- e. Approval of addition Committee members as requested by Committee Chair/Co-Chairs
  - i. Education
  - ii. Executive
  - iii. Finance
  - iv. Homelessness
  - v. Outreach
  - vi. Planning and Land Use
  - vii. Public Safety
  - viii. Sustainability
- f. Renewal or elimination of existing Ad Hoc Committees and appointment of chairpersons and members: Bylaws (currently Bailey and Ross) and Dearborn Park (currently Diamond)
- g. Announcement of upcoming Committee meeting dates: Executive 5/7/21, 5 pm; Education 6/12/21, 9 am (both tentative pending committee appointments, etc.)

- h. Outreach: Bus bench advertising update
  - i. Planning: Update on previously considered or new/pending cases including but limited to:
    - i. Request for 20% reduction of required parking for existing 475-unit apartment building and 95-unit expansion located at 9500 Zelzah Ave. (Case No. ZA-1985-0189-ZV-PA3) - Public [hearing](#) held 6/29/20. Case on hold as of 2/14/21.
    - ii. Division of one 36,708 square-foot lot located at 17730 Fullerfarm Street into two, with the second lot to be developed with a 1,500 square-foot single-family dwelling unit and detached garage. (Case No. [AA-2019-1967-PMLA](#)) - Public hearing was scheduled for 2/9/21.
  - j. Planning: Updates and pending citywide proposals (Valley Liaison: Ariel.Jones@lacity.org)
    - i. [Northridge Community Plan](#) update process scheduled to begin in 2021
    - ii. Proposed [Restaurant Beverage Program](#) (Case No. [CPC-2018-4660-CA](#); [CF 17-0891](#)) update; City Council Planning and Land Use Committee approved as amended 11/19/20 and pending in another committee.
    - iii. Proposed Processes and Procedures Ordinance (Case No. [CPC-2016-3182-CA](#)) [Fact Sheet](#); [Website](#); [Annotated Draft](#) (CPC approved 4/6/21)
    - iv. Citywide Sign Ordinance update (Case Number [CPC-2015-3059-CA](#); [CF 11-1705](#)) [Fact Sheet](#); City Planning Commission approved 2/25/21; pending in City Council committee
    - v. Housing Element of the General Plan [2021-2029 Update](#); Sign up for [email list](#)
    - vi. Healthy Buildings, Healthy Places Design Guide - [website](#)
  - k. Reports by other Committees listed above
14. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to:
- a. President's Report
    - i. Clean up of sidewalks/parkways and Reseda Blvd. (Kinzie/Superior Sts.) median updates
  - b. NC Liaisons: Approval of additional or replacement NENC Liaison(s) and reports - Animal Services (Ross/Goldberg); Data (Kaiser/Goldberg/ Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist)
  - c. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC), DWP MOU/Advocacy, [LA NC Coalition](#) (LANCC), [PlanCheckNC](#), NC Emergency Preparedness Alliance, [NC Sustainability Alliance](#), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH), NC Public Safety Chairs Alliance
    - i. LANCC Motion: LANCC opposes [City Council File Number 21-0407](#) as an attack on the independence of Neighborhood Councils and their ability to self-govern as defined in the Plan. - possible MOTION (also see item 15a below)
15. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) (10 minutes)
- a. **NEW** [CF 21-0407](#) Motion (Rodriguez - Cedillo) relative to instructing the Department of Neighborhood Empowerment to report with a survey of Neighborhood Council election rules; and request the City Attorney to report on the City Council's authority to standardize election rules.
  - b. [CF 19-0002-S196](#) Motion (Lee - Koretz - et al.) relative to including in its 2019-20 State Legislative Program its position for legislative and regulatory efforts associated with reducing the need of the Aliso Canyon Natural Gas Facility and its eventual decommissioning.
16. Upcoming NC or NENC Co-sponsored Events: Budget Day 8/21/21; Congress of Neighborhoods 9/25/21
17. Public comments on non-agenda items (continued from item 10; up to two minutes per speaker)
18. Board Member announcements and requests for future agenda items/reconsideration of any motion
19. Adjournment (Next NENC Board regular meeting: June 16, 2021, 7 pm)

All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting no later than 9:30 pm; any items not discussed will be carried over to the next Board meeting.

Public comments: Comments from the public on matters relating to the Northridge community, but not appearing on the Agenda, will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board. ~~The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item.~~

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library.

Public access to records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be linked from the agenda or may viewed at <http://nenc-la.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com), or other Executive Board member using the contact information below.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary at [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com), or other Executive Board member, using the contact information below.

Telecommunication Relay Services:

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English Spanish	1-800-735-2929 1-800-855-3000
Voice to TTY/VCO/HCO	English Spanish	1-800-735-2922 1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@nenc-la.org](mailto:info@nenc-la.org). Events and calendar postings should be sent to [events@nenc-la.org](mailto:events@nenc-la.org). The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced) at 4:30 pm as a virtual meeting until further notice ~~in the Multipurpose Room at the Northridge Recreation Center located at 48300 Lemarsh Street, Northridge 91325.~~ If you wish to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the officers prior to the agenda setting meeting.

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • (818) 527-2913 • [www.nenc-la.org](http://www.nenc-la.org) •  
Email: [info@NENC-LA.org](mailto:info@NENC-LA.org)