

CITY OF LOS ANGELES
California

Executive Committee

Glenn Bailey — President
Don Dwiggin — 1st VP
(vacant) — 2nd VP
Stephanie Mills — Secretary
Mike Kaiser — Treasurer



Board Members

Philip Dagort
Loraine Lundquist
Ari Shapess
(vacant) — Business/Employee; Property Owner
Rafael De La Rosa — Appointed CSUN Faculty/Staff
Tracy Johnson — Appointed CSUN Student
Adam Brown — Appointed Youth
Alternates: Roland Faucher, Joseph Seoane (and 1 vacant)



Northridge East Neighborhood Council
Making Northridge a Better Place to Live, Work, Play and Learn

**NENC Board Meetings are held third Wednesday of each month
at Northridge Woman's Club, 18401 Lassen Street, Northridge, CA 91325**

Board Meeting Agenda for Wednesday, October 17, 2018 - 7:00 p.m.

1. Call to Order (President), Pledge of Allegiance, and Welcome to Stakeholders; Introductory Comments
2. Roll Call, Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct), Abstentions="No"
 - a. Resignation of Diedra Greenaway as Business/Employee Board Member
3. Agenda Setting Meeting 10/8/18 Participation: Bailey, Dwiggin, Kaiser, Mills
4. Approval of Minutes – September 19, 2018, July 18, 2018 and any other prior Board meetings
5. Treasurer's Report and Financial Items - Mike Kaiser
 - a. Approval of September 2018 Monthly Expenditure Report (MER) (available on NC Funding System online portal: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>)
 - b. Executive: Authorize up to \$500 for "boosting" Facebook posts for outreach purposes
6. **Special Presentation** (20 minutes) NOTE: Written questions will be answered as time permits.
 - a. **South Coast Air Quality Management District on their health study on the impacts of the Aliso Canyon gas leak per the settlement with the Southern California Gas Company** - Dr. Jo Kay Ghosh - SCAQMD [RFP Research Study presentation PDF](#) - SCAQMD [Health Study Webpage](#) - SCAQMD [Aliso Canyon Update webpage](#)
7. Public comments on non-agenda items (two minutes per speaker, ten minutes total)
8. Comments/Presentations from Public Officials/Departments/Agencies (3 minutes each unless advance arrangements made): Mayor (Tanaz Golshan), City Attorney (Elise Ruden/Alin Sahagian), CD 12 (Myrka Martinez), BONC (Susan Avakian-Koroghlyan), LAPD (SLO/C-PAB), LAFD, DONE (Jasmine Elbarbary), LAUSD, Metro, County, State (SD 18, 27, AD 38, 45, 46), Federal (CD 25, 29, 30)
 - a. BONC: Community Interest Stakeholder participation [[CF 15-1022 ordinance](#)] update
 - b. DONE: Demographic Profile; Education Summit for NCs, 10/23/18, 6:30 pm Deaton Auditorium; Region 2 (North Valley) Regional Election Outreach Workshop, 10/23/18, 6:30 pm
 - c. City Clerk Election Division: NC 2019 Election update - Region 2 Election Date Saturday 5/4/19
 - i. NENC not one of 10 NCs chosen for online voting
 - ii. Candidate Filing may be done [online](#): 1/19/19 (first day) through 2/19/19 (last day)
 - d. City Clerk NC Funding Program: Website services proposal - draft contract (possible MOTION)

- e. Northridge Vision 10/10/18 report; next meeting 11/14/18, 2 pm (12/12/18 at Oakridge Estate)
 - f. CSUN updates including [60th Anniversary Grand Reunion](#) 10/13/18 (Rafael De La Rosa) and Big Politics event 10/15/18 (Tracy Johnson)
 - i. CSUN Journalism students (Agency 398/JOUR 398 B&C) - public relations team for NENC
 - g. Metro [North San Fernando Valley Bus Rapid Transit Project](#) community meetings, etc. report
 - h. NC Budget Advocates report; website <http://ncbala.com/>
9. NENC President and Liaison Reports including, but not limited to:
- a. President's Report
 - i. Appointment by President to fill At-Large, Business/Employee, Property Owner, and/or one vacant Alternate seats subject to Board approval
 - ii. Elect Board member to fill vacancy of 2nd Vice-President and/or Alternate Signer (optional)
 - iii. Congress of Neighborhoods 9/22/18 and VANC Election Forum 10/11/18 report
 - iv. Liaison Reports: Animal Services (Mills); Film (Dagort); Homelessness (Lundquist/Greenaway/Littrell) - 10/29/18 meeting; NC and Friends North SFV Homelessness Alliance 10/13/18 meeting report; Public Works (Bailey); Purposeful Aging (Greenaway); Resilience (Lundquist) - Civic U: Resilient LA - 10/30/18 meeting
 - b. NC Liaisons: Approval of additional or replacement NENC Liaison(s) including Education
10. Committee Reports – Standing: Education (Petersen); Environment/Sustainability (Dwiggins/Kaiser); Executive (Bailey); Finance (Kaiser/Bailey); Homelessness (Greenaway/Littrell); Outreach (Dwiggins/Mills); Planning and Land Use (Dagort/TBD); and Public Safety (Faucher). Ad Hoc: Bylaws, Joint CSUN Parking; Election (Mills); Goodwill Store.
- a. Appointment by President of Co-Chair of Planning and Land Use and/or Chair/Co-Chair of Public Safety and/or Chair/Co-Chair of Homelessness Committees subject to Board confirmation
 - b. Approval of Committee members (if changes or to ratify): Education; Environment/Sustainability; Finance; Homelessness, Outreach; Planning & Land Use; Public Safety. Ad Hoc: CSUN Parking; Election; Goodwill Store.
 - c. Education: Recommends signing on to the letter supporting the Reclaim Our School - Give Kids a Chance platform relating to a list of priorities for investing in teachers, community schools, parents, and students within the LAUSD. (Passed 4-0-0 on 10/3/18) [Draft letter](#)
 - d. Education: Recommends urges the LAUSD School Board to pass the "[Board Meeting Accessibility to the Public](#)" resolution. (Passed 5-0-0 on 10/3/18)
 - e. Executive: MOTION to support the West Valley Homelessness Solutions Alliance
 - f. Outreach: Valley Disaster Preparedness Fair 9/29/18 report - NENC was exhibitor
 - g. Public Safety: NENC Neighborhood Watch Yard Signs distribution update - Roland Faucher
 - h. Planning: Update on planning cases previously considered by the NENC or new/pending cases
 - i. Subdivision of one 51,288 square foot lot into four lots in RE-11 Zone located at 17355 Lassen St. (AA-2017-719-PMLA) - Hearing date 8/28/18
 - ii. Continued sale of beer and wine for off-site consumption in conjunction with existing gas station/mini-mart located at 18473 Devonshire St. (Case No. ZA 2007-4096-CUB-PA3) Applicant: Genuine Petroleum Company Inc. - Hearing date 10/2/18
 - iii. Design Review Board: New patio and canopy at restaurant located at 17068 Devonshire St. (Case No. 2018-840-DRB-SPP)
 - iv. Proposed telecommunication facility (12 antennas in faux church steeple) located at 18420 Kinzie St. (Case No. ZA-2018-2947-CUW) Applicant: Verizon Wireless
 - v. Proposed telecommunication facility (monopine in chain link enclosure) located at 17700 Plummer St. (Case No. ZA-2018-4022-CUW) Applicant: Sprint
 - i. Reports by other Committees listed above

11. New Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - **by 8:30 p.m.**

- a. [CF 18-0467](#) Neighborhood Council System Reforms, including the following topics:
 - i. Recommendations and next steps for amending City Charter Article IX to change the name of the Department of Neighborhood Empowerment (DONE) to the Neighborhood Councils Department (NCD), the Board of Neighborhood Commissioners (BONC) to the Neighborhood Councils Commission (NCC), and phasing out the use of the term/branding 'EmpowerLA' due to the confusion reported by the public and the perception of Neighborhood Council members that DONE's role should be primarily to support Neighborhood Councils, which the name Neighborhood Councils Department would better reflect.
 - ii. Recommendations and next steps for amending the Los Angeles Administrative Code to remove the "Community [Interest] Stakeholder," which has caused substantial confusion and disputed elections, and recommendations and next steps for including specific additional definitions by ordinance of eligible voters and board members of Neighborhood Councils, such as student or parent/guardian of a student.
 - iii. Recommendations and next steps for amending City Charter Article IX Section 901.d and 904.f to remove any reference to "selections" and clarify that Neighborhood Council board members will be elected. Neighborhood Council "selection" processes are utilized by a limited and decreasing number of councils and are not viewed by the public as being as democratic as elections as they do not provide for a secret ballot or equitable participation.
 - iv. Recommendations and next steps for creating a one-time review process, overseen by the Board of Neighborhood Commissioners, to evaluate Neighborhood Council bylaws to determine if board seats are equitably allocated amongst stakeholder types and provide formal suggestions to Neighborhood Councils on ways to adjust board seats as needed to increase equity.
 - v. Recommendations and next steps for adopting regulations to provide a uniform minimum voting age and board member age to allow consistent participation across the City, and what that age should be.
 - vi. Recommendations and next steps for developing and adopting a planning and land use training required for all Chairs and Vice-Chairs of Neighborhood Council planning and land use committees.
 - vii. Recommendations and next steps on a process for Neighborhood Councils to be able to roll-over a non-cumulative maximum of \$10,000 in any given fiscal year.
 - viii. Recommendations and next steps for removing Section 5.485.h of Chapter 88 of Division 5 of the Los Angeles Administrative Code (Ordinance 179545; see [Council File 03-1260](#)), and recommendations for other amendments to that Chapter, in order to remove the expiration of the ability for Neighborhood Councils to accept in-kind or monetary donations.
 - ix. On the costs and other implications of holding all Neighborhood Council elections on the same day in order to provide for a uniform citywide advertising and outreach campaign.
 - x. Develop a process, with the assistance of GSD and the City Clerk, to assist Neighborhood Councils with accessing shared space in City facilities, as envisioned in [Council File 16-0298](#).
 - xi. Develop an ongoing compendium of best practices generated from Neighborhood Councils and share those on a periodic basis with all Neighborhood Councils and include 'how-to guides' for accomplishing those best practices.
 - xii. Develop point of contact lists for key city departments and agencies, including DCP, DOT, Public Works' Bureaus, Aging, Disability, HCID, DCA, LADWP, Port, Airport, Cannabis

Regulation, Emergency Management, Animal Services, LAPD, LAFD, Recreation and Parks, Zoo, Finance, Library, Economic and Workforce Development and BIDs, with assistance from those listed departments and agencies, and share those lists with Neighborhood Councils, facilitate the training of those points of contact at those relevant departments on the most fruitful ways to assist and communicate with Neighborhood Council members, and coordinate with Neighborhood Councils to formally appoint a point of contact at each NC to communicate between each NC and the point of contact at each department, thus creating a single line of communication. (60 minutes)

b. [CF 16-0585-S2](#) Trap and Release / Coyote Management Plan

12. Alliance and Coalition Reports: VANC, DWP MOU/Advocacy, LANCC, PlanCheckNC, Emergency Preparedness Alliance, NC Sustainability Alliance
13. Upcoming NC or NENC Co-sponsored Events: VANC Anniversary Mixer 3/14/19
14. Public comments on non-agenda items and requests for reconsideration of any motions
15. Adjournment by 9:30 p.m. (Next NENC Board meeting: Wednesday, November 28, 2018, 7 pm - which is **fourth Wednesday** due to Thanksgiving)

All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting no later than 9:30 pm; any items not discussed will be carried over to the next Board meeting.

Public comments: Comments from the public on matters relating to the Northridge community, but not appearing on the Agenda, will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board. The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item.

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library.

Public access to records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be viewed at <http://nenc-la.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, or other Executive Board member.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary, or other Executive Board member, using the contact information below.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: info@nenc-la.org. Events and calendar postings should be sent to events@nenc-la.org. The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced) at 4:30 pm in the Multipurpose Room at the Northridge Recreation Center located at 18300 Lemarsh Street, Northridge 91325. If you want to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the board prior to the agenda setting meeting.

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • (818) 527-2913 • www.nenc-la.org •
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